



OAKLAND COUNTY EXECUTIVE DAVID COULTER

NEIGHBORHOOD
& HOUSING DEVELOPMENT

Khadija Walker-Fobbs, Officer
Office: (248) 858-0493 | nhd@oakgov.com

January 21, 2025

Dear Community Development Block Grant (CDBG) Administrator:

The Neighborhood & Housing Development Division is pleased to inform you that you may now obligate and expend program year (PY) 2024 Community Development Block Grant (CDBG) funds.

The attached materials include this letter, Subrecipient Agreement, Funding Approval/Agreement, and Project Summary should be maintained in your PY 2024 application file to document the official release of funds.

The enclosed Subrecipient Agreement is required under federal regulation and specifies your record keeping, auditing, monitoring, property disposition, environmental and other responsibilities under the Oakland County CDBG program. The Subrecipient Agreement is in effect until all PY 2024 funds are expended and record keeping, record retention and audit responsibilities are satisfied as specified. Please file your signed copy of the Subrecipient Agreement with your PY 2024 application.

Review the PY 2024 Project Summary carefully. It is the official description of your community's approved 2024 CDBG activities and takes precedence over the application.

All CDBG funds must be expended in compliance with applicable federal, state and county laws and regulations, and with any restrictions listed on the project summary. The following comments and/or instructions constitute part of your project summary:

- No projects funded in whole or in part by CDBG funds may take place within wetlands areas unless an eight-step* environmental review process is followed to determine that no practicable alternative to the project exists and all necessary state permits have been obtained.
- No categorically excluded or environmentally assessed project (coded 2 or 3 respectively on the project summary) funded in whole or in part by CDBG funds, may take place within a 100 or 500-year floodplain as identified by the Federal Emergency Management Agency (FEMA) unless an eight-step* process is followed to determine that no practicable alternative to the project exists.

* Environmental reviews must be approved by Katie Tierney, Environmental Officer, at time of application.

As part of the County's environmental review record procedures, various local, state and federal agencies received a copy of the 2024 CDBG application for review. If an agency commented on activities their remarks are also enclosed as attachments. These comments constitute part of your PY 2024 Project Summary.

If you have questions regarding the enclosed information, please contact Ashley Hinton, Grant Compliance and Program Coordinator, at cdbg@oakgov.com or (248) 858-5312. We look forward to working with you during this new program year.

Sincerely,

Khadija Walker-Fobbs
Housing Officer