



MINUTES

REGULAR MEETING OF THE LAKE ORION VILLAGE COUNCIL

Monday, September 25, 2023

7:30 PM

Lake Orion Village Hall Council Chambers

21 East Church Street

LAKE ORION, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The Monday, September 25, 2023 Regular Meeting of the Lake Orion Village Council was called to order in the Lake Orion Village Hall Council Chambers located at 21 East Church Street, Lake Orion, MI 48362 by President Jerry Narsh at 7:30 PM followed by the Pledge of Allegiance.

2. Pledge of Allegiance

3. Roll Call and Determination of Quorum

Attendee Name	Organization	Title	Status	Arrived
Jerry Narsh	Village of Lake Orion	President	Present	
Teresa L Rutt	Village of Lake Orion	President Pro Tem	Present	
Carl Cyrowski	Village of Lake Orion	Council Member	Excused	
Stan Ford	Village of Lake Orion	Council Member	Present	
Michael Lamb	Village of Lake Orion	Council Member	Present	
Nancy Moshier	Village of Lake Orion	Council Member	Present	
Kenneth VanPortfliet	Village of Lake Orion	Council Member	Excused	

Staff present:

- Village Manager Darwin McClary
- Village Clerk Susan Galeczka
- Village Treasurer/Finance Director Sonja Stout
- DPW Director Wes Sanchez

4. Presentations

5. Call to the Public

Harry Stephens, 311 N. Shore, spoke about sidewalk discussions needing to be completed, budget amendments needing to be done, and the lawsuit that was filed on behalf of the village. The suit court date is September 27th at 1 pm.

6. Consent Agenda

All items on the Consent Agenda are approved by one vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Teresa L Rutt, President Pro Tem
SECONDER:	Michael Lamb, Council Member
AYES:	Narsh, Rutt, Ford, Lamb, Moshier
EXCUSED:	Carl Cyrowski, Kenneth VanPortfliet

1. Payment Application No. 3 - Children's Park Pedestrian Bridge Replacement Project

RESOLVED: To approve Payment Application No. 3 from JSS-Macomb, LLC, in the amount of \$3,875.43 for the Children's Park Pedestrian Bridge future replacement project steel support beams as recommended by the Village Engineer to be charged to FY 2023-24 Budget Account #101-751-932.000 - General Fund - Parks and Recreation - Repair/Maintenance-Grounds.

2. Road Commission for Oakland County 2023-24 Winter Maintenance Agreement

RESOLVED: To approve the 2023-24 Winter Maintenance Agreement between the Village of Lake Orion and the Road Commission for Oakland County for the village to perform certain winter road maintenance for the road commission in the total amount of \$5,661.05, with the revenue to be posted to the Local Street Fund; and to authorize the Village Manager to execute the agreement on behalf of the village.

3. Approval of Village Council Regular Meeting Minutes- September 11, 2023

RESOLVED: To approve the Regular Village Council Meeting Minutes of Monday, September 11, 2023, as presented.

4. DDA Executive Director's Report - September 2023

RESOLVED: To receive and file the DDA Executive Director's Report for September 2023.

5. DDA Board Regular Meeting Minutes - August 15, 2023

RESOLVED: To receive and file the Downtown Development Authority Regular meeting minutes of August 15, 2023.

7. Approval of Agenda

1. **Motion to:** Approve September 25,2023 Village Council Meeting Agenda with the removal of 9b1 and 9b3.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Teresa L Rutt, President Pro Tem
SECONDER:	Stan Ford, Council Member
AYES:	Narsh, Rutt, Ford, Lamb, Moshier
EXCUSED:	Carl Cyrowski, Kenneth VanPortfliet

8. Public Hearings

9. Agenda Items for Consideration

A. Financial Matters

1. Invoice Approval -September 26, 2023

RESULT:	FAILED [3 TO 2]
MOVER:	Teresa L Rutt, President Pro Tem
SECONDER:	Stan Ford, Council Member
AYES:	Jerry Narsh, Teresa L Rutt, Stan Ford
NAYS:	Michael Lamb, Nancy Moshier
EXCUSED:	Carl Cyrowski, Kenneth VanPortfliet

RESOLVED: To approve September 26, 2023 bills in the amount of \$121,008.43 of which \$15,879.17 are DDA Bills for a net total of \$105,129.26 are approved for payment; and to receive and file the DDA bills.

2. Financial Statements - August 2023

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Teresa L Rutt, President Pro Tem
SECONDER:	Jerry Narsh, President
AYES:	Narsh, Rutt, Ford, Lamb, Moshier
EXCUSED:	Carl Cyrowski, Kenneth VanPortfliet

RESOLVED: To receive and file the financial reports for August 2023.

B. Other Items

1. Peak Legislative Management System

RESULT:	REMOVED FROM AGENDA
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2. *Village Manager Periodic Performance Evaluation*

Motion #1

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jerry Narsh, President
SECONDER:	Michael Lamb, Council Member
AYES:	Narsh, Rutt, Ford, Lamb, Moshier
EXCUSED:	Carl Cyrowski, Kenneth VanPortfliet

RESOLVED: - To establish an ad hoc Village Manager Performance Evaluation Tool Development Committee comprising the Village Manager and three (3) Council Members to develop and recommend to the Village Council the methods and tools by which the Village Council will complete the periodic performance evaluation of the manager, with the term of the committee to expire on November 30, 2023.

Motion #2

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Stan Ford, Council Member
SECONDER:	Nancy Moshier, Council Member
AYES:	Narsh, Rutt, Ford, Lamb, Moshier
EXCUSED:	Carl Cyrowski, Kenneth VanPortfliet

RESOLVED: - To appoint the following three (3) Council Members to the ad hoc Village Manager Performance Evaluation Tool Development Committee: President Narsh, President Pro Tem Rutt, and Council member Ford.

3. Approval of Village Manager's Appointment of Police Chief

RESULT:	REMOVED FROM AGENDA
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10. Call to the Public

Harry Stephen, 311 N. Shore, reviewed the Village Manager's contract with the following items: salary, auto allowance, holidays and vacations, manager involvement, and his residency.

11. Council Comments

Council member Lamb spoke briefly about the petition making it to the election ballot.

Council member Ford spoke about various Paint Creek Trail's upcoming events which include October 7th, Grace Center's of Hope Pave the Way 5k; Adopt a trail is in October; date to be determined; November 18th 40th anniversary 5k.

President Pro Tem Rutt spoke about the Super Mario Bros movie that will be held at Children's park this weekend pending the weather.

Council member Moshier thanked Ian Locke for meeting with her to assist in helping out with the sound system and the website links.

President Narsh spoke about Golling Buick LOPA hosting Kids and Kops pending the weather this weekend and would love to see everyone who can come out and support that event.

12. Village Manager Comments

Village Manager McClary addressed his contract and also mentioned that his contract is available online. McClary spoke briefly about the following:

- Police Chief appointment
- Police officer interviews
- Electronic agenda packets
- Redevelopment ready communities presentation
- Capital Improvement plan and fee schedule work sessions
- Village-owned property identification project
- Mobile food establishments ordinance review
- 2023 Other post employment benefits (OPEB) accounting report
- American rescue plan act funds obligation
- Short term rental study
- Important dates upcoming

13. Closed Session Items

14. Reconvene to Open Session

15. Business From Closed Session

16. Adjournment

Motion to: Adjourn the Monday September 25,2023 regular meeting of Lake Orion Village Council.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jerry Narsh, President
SECONDER:	Teresa L Rutt, President Pro Tem
AYES:	Narsh, Rutt, Ford, Lamb, Moshier
EXCUSED:	Carl Cyrowski, Kenneth VanPortfliet

The Monday September 25,2023 regular meeting of Lake Orion Village Council adjourned at 8:00 pm.

Jerry Narsh
President

Susan C. Galeczka, CMC CMMC
Village Clerk

Sonja Stout
Recording Secretary

Date Approved: October 9, 2023 as presented.