



AGENDA

REGULAR MEETING OF THE LAKE ORION PARKS AND RECREATION ADVISORY COMMITTEE

Tuesday, August 22, 2023

6:30 PM

Unger Park

Lake Orion, Michigan 48362

www.lakeorion.org

248-693-8691

**IN THE EVENT OF INCLEMENT WEATHER, THE PARKS AND RECREATION ADVISORY
COMMITTEE WILL MOVE ITS MEETING TO VILLAGE HALL
LOCATED AT 21 E. CHURCH STREET,
LAKE ORION, MI 46832**

1. Call to Order 6:30 PM
2. Roll Call and Determination of Quorum
3. Approval of Minutes
 1. Parks and Recreation Advisory Committee - Regular Meeting - Jun 27, 2023 6:30 PM
4. Call to Public
5. Approval of Agenda
6. Pending Business
 - A. Parks Maintenance
 - B. Budget Review
 1. Revenue and Expenditures Report- July 2023
7. New Business
 - A. Atwater Park Long Term Plan
 - B. Green'[s Park Staffing, beach mat, and trees

8. Reports

A. Master Plan Update/Gazebo Update

B. Meeks and Children's Park Bridges

C. Paint Creek Bank Stabilization

D. Vending Machines

9. Items to Be Placed on Next Agenda

10. Committee Member Comments

11. Next Meeting - September 26 @ 6:30 PM - Village Hall

12. Adjournment

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.

Village of Lake Orion Parks and Recreation Advisory Committee
Regular Meeting: Tuesday, June 27, 2023 6:30 p.m.

1. Call To Order by the Chairperson

The Tuesday, June 27, 2023 Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Village Hall by Rosemary Ford at 6:36pm.

2. Roll Call and Determination of Quorum

Present: Chairperson: Rosemary Ford
Vice Chairperson: Jody Hand
Secretary: Cristy Garbacik
Member: Erin Crane
Absent: Council Member: Teresa Rutt
Vacancies: None

Also in attendance: DPW employee Jose

3. Approval of Minutes

Meeting Minutes – May 23, 2023

By Jody Hand,

RESOLVED: That the regular minutes of the May 23, 2023 meeting of the Parks & Recreation Advisory Committee be approved with the change of 1. the date from April 25 to May 23 and 2. changing roll call from Cristy being absent to Teresa being absent. Seconded by Cristy Garbacik and adopted: AYES: 4; NAYS: 0; ABSENT: 1.

4. Call to the Public

No public comment was received

5. Approval of Agenda

By Jody Hand,

RESOLVED: To approve the Agenda of the Tuesday, June 27, 2023 Parks and Recreation Advisory Committee with the addition of 8.D. vending machines.

Seconded by Cristy Garbacik and adopted AYES: 4; NAYS: 0; ABSENT: 1.

6. Pending Business

A. Parks Maintenance.

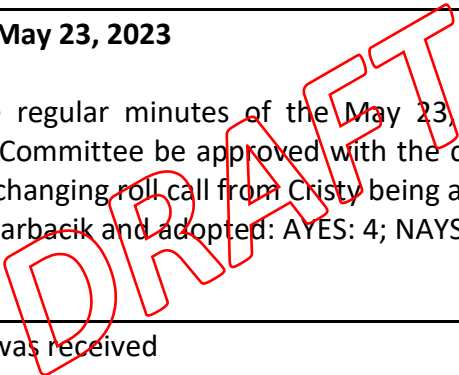
An updated parks maintenance needs list is presented on a word document **which is attached and incorporated as part of these minutes.**

Added:

- Children’s Park - stump and arborvitae (south side) removal.
- Meek’s Park - weed garden and sign

Removed:

- Children’s Park - rules sign frame was updated and painted.



Minutes Acceptance: Minutes of Jun 27, 2023 6:30 PM (Approval of Minutes)

B. Budget Review

An updated budget list is presented on an excel document **which is attached and incorporated as part of these minutes.**

7. New Business

A. Atwater Park Long Term Plan

Tabled until a meeting with a lighter agenda.

B. Green's Park staffing, signs, beach mat, and trees

Rosemary contacted the Daisy Project who offered a beach mat at Green's Park. She submitted our findings of an ADA Mobi Mat measurements and pictures. She is waiting on a return phone call.

Jodi Hand revisited Sherwood Forest and Garden Center. She received quotes of Sugar Maple (about \$500) and River Birch (between \$250-625 depending on size) for Green's and Children's Park. We will visit the parks to decide the best tree for each area. Additionally, Jodi received quotes on Spirella and Hostas to place in Children's Park by the red slide.

8. Reports

A. Master Plan Update

Darwin McClary completed and submitted our master plan to the State. He is waiting for approval.

B. Meeks & Children's Park Bridges

Demolition and replacement of the existing Meek's Park pedestrian bridge has begun. The bridge is scheduled to be closed for 4-6 weeks. Signs have been posted, adjacent property owners were contacted, and the website was updated.

C. Vending Machines at Green's Park

Rosemary Ford reached out to Orion Township regarding the vending machines used at Friendship park.

Cristy Garbacik will reach out to Pepsi regarding the vending machines used at Friendship park.

D. Paint Creek Bank Stabilizing Options

Tabled for another meeting.

DRAFT

Minutes Acceptance: Minutes of Jun 27, 2023 6:30 PM (Approval of Minutes)

9. Items to Be Placed on Next Agenda

- Pending Business
 - Parks Maintenance
 - Budget Review
- New Business
 - Atwater Park Long Term Plan
 - Green’s Park staffing, beach mat, and trees
- Reports
 - Master Plan Update
 - Meeks & Children’s Park Bridges
 - Paint Creek Bank Stabilization
 - Vending Machines

10. Date of Next Meeting

Tuesday, August 1, 2023 at Swiss Village Park. A motion was made by Jodi Hand to change the location to Children’s Park. Seconded by Erin Crane and adopted AYES: 4; NAYS: 0; ABSENT 1

11. Committee Member Comments

Jodi Hand asked for suggestion on who to contact regarding her concerns about the tree debris being placed in the lake on the south/east bay.

Cristy Garbacik asked for suggestions on where we could populate all of our park pictures.

Rosemary Ford suggested a food truck night at Green’s Park.

12. Adjournment

On a motion by Jodi Hand, seconded by Erin Crane, the Parks and Recreation Advisory Committee Meeting adjourned at 9:05pm.

Rosemary Ford, Chairperson

Cristy Garbacik, Recording Secretary

Date Approved: _____

Minutes Acceptance: Minutes of Jun 27, 2023 6:30 PM (Approval of Minutes)

Lake Orion Village Parks Maintenance Items

Updated Per June 27, 2023 Meeting

Red =1st Priority, Orange =2nd Priority, Blue = 3rd Priority

Children's Park

- 1 – Handrail on south side of park, cracked step – Cristy and Jose / DDA
- 1 – Relandscape next to the red slide with artificial turf – Jody quotes at Sherwood, pour concrete block?
- 1 – Shorten pole with rules sign by parking lot
- 1 – Replacement 2 trees for Children's Park – Jody contact Sherwood
- 1 – Remove stump and dead arborvitae on south side
- 2 - Stones that create the walls are disintegrating
- 3 – north hill lack of grass (caused by bikes, etc.) and eroding – mulch and landscaping (bushes)

Meek's Park

- 1 – Bank stabilization needed – eroding very close to sidewalk in one part
- 2 - Weed garden and sign

Green's Park

- 1 - (5/26/15) East-West seawall repair is failing.
- 1 – Explore goose poop prevention methods – Cristy to look into pinwheels
- 1 – Volleyball court and end of large slide needs sand
- 1 – Southeast corner of park full of invasive trees – being treated currently
- 1 – Cleats need to be installed for new docks – ordered 4/23
- 1 – Repair sprinklers to water lawn – Jose to check with Wes
- 1 – Verify locks for bathrooms – Teresa to check with Darwin
- 1 – Border around playground – Teresa to send to Wes
- 1 – Stump grinding and Plant New Tree that won't kill grass - Jody quotes at Sherwood
- 2 – Sign for dock with park rules, passes required & “for park users only” – request time limit on the dock?
- 2 – Directional map at park entrance – Riva to create and share
- 3 – Arborvitae along fence line

Swiss Village Park

- 1 – Needs a new sign (like Atwater just smaller) Erin to look into design
- 3 - (11/22/11) Parking lot at bottom of hill degrading.
- 3 - (5/22/12) Investigate grading or other solution to problem of rain runoff eroding west hill.
- 3 – Border around playground

Unger's Park

- 1 – Japanese Knotweed needs removed
- 1 – Needs a new sign (like Atwater just smaller) Erin to look into sign

Atwater Park

- 1 – Basketball court needs to be replaced

Minutes Acceptance: Minutes of Jun 27, 2023 6:30 PM (Approval of Minutes)

**Village of Lake Orion Parks & Recreation Committee Budget
2022-2023 Possible Budget Items for Planning**

	Budget Item	Priority Level	Cost Estimate	Cost Actual	Notes	Voted & Agreed
1	Atwater Park Basketball Court - 4"	High	\$6,000		One quote received, look into dpw cost	
2	Pavillion at Green's Park SW of basketball court	High				
3	Green's Park Playground Borders	High				
4	Basketball pole & hoop for Atwater	Medium	\$800		Not until court is redone	
5	Additional Swings at Atwater	Medium	1200-1500			
6	Additional Shade Sail(s) at Children's (1-3)	Medium	1200 each			

DRAFT

Minutes Acceptance: Minutes of Jun 27, 2023 6:30 PM (Approval of Minutes)



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: August 22, 2023

TOPIC: Revenue and Expenditures Report- July 2023

BACKGROUND BRIEF: Attached is the Parks & Recreation Budget Report for July 2023

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

parks and rec july 23

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION
 PERIOD ENDING 07/31/2023
 % Fiscal Year Completed: 8.47

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BI US
Fund 101 - GENERAL FUND						
Expenditures						
Dept 751 - PARKS AND RECREATION						
101-751-702-001	Overtime Wages	300.00	0.00	0.00	300.00	0.00
101-751-708-000	Wages - Lifeguards	21,000.00	7,873.50	7,873.50	13,126.50	37.40
101-751-715-000	Social Security	1,900.00	602.30	602.30	1,297.70	31.70
101-751-726-000	Supplies	4,000.00	0.00	0.00	4,000.00	0.00
101-751-801-000	Contractual Services	3,000.00	0.00	0.00	3,000.00	0.00
101-751-806-000	Engineering	1,000.00	0.00	0.00	1,000.00	0.00
101-751-829-000	Planner Services	0.00	0.00	0.00	0.00	0.00
101-751-850-000	Telephone - Green's Park	0.00	0.00	0.00	0.00	0.00
101-751-920-000	Utilities	1,100.00	0.00	0.00	1,100.00	0.00
101-751-931-000	Repair/Maint - Equipment	500.00	0.00	0.00	500.00	0.00
101-751-932-000	Repair/Maint - Grounds	6,000.00	0.00	0.00	6,000.00	0.00
101-751-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
101-751-977-000	Capital Outlay	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 751 - PARKS AND RECREATION		43,800.00	8,475.80	8,475.80	35,324.20	19.30
TOTAL EXPENDITURES		43,800.00	8,475.80	8,475.80	35,324.20	19.30
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		43,800.00	8,475.80	8,475.80	35,324.20	19.30
NET OF REVENUES & EXPENDITURES		(43,800.00)	(8,475.80)	(8,475.80)	(35,324.20)	19.30

Attachment: parks and rec july 23 (6217 : Revenue and Expenditures Report - July 2023)