



VILLAGE OF LAKE ORION DOWNTOWN DEVELOPMENT AUTHORITY
21 East Church Street, Lake Orion, MI 48362

*The mission of the Lake Orion DDA is to enhance the economic potential and preserve the historical character of the Lake Orion DDA District, **the heart and hub of the Orion Community**, through promotional activities and an organizational structure that focuses on community involvement with local businesses, residents, and other stakeholders.*

MINUTES

SPECIAL MEETING OF THE LAKE ORION DOWNTOWN DEVELOPMENT AUTHORITY BOARD OF DIRECTORS

Wednesday, August 2, 2023

6:30 PM

Lake Orion Village Hall Council Conference Room

21 East Church Street

LAKE ORION, MI 48362

(248) 693-8391 ext. 102

I. Call to Order

The Wednesday, August 2, 2023 Special Meeting of the Lake Orion Downtown Development Authority Board of Directors was called to order in the Lake Orion Village Hall Council Chambers located at 21 East Church Street, Lake Orion, MI 48362 by Vice Chairperson Sam Caruso at 6:30 PM.

II. Roll Call and Determination of Quorum

Attendee Name	Organization	Title	Status	Arrived
Debbie Burgess	Village of Lake Orion	Chairperson	Excused	
Sam Caruso	Village of Lake Orion	Vice Chairperson	Present	
Matt Shell	Village of Lake Orion	Treasurer	Present	
Henry Lorant	Village of Lake Orion	Secretary	Present	
Chris Barnett	Village of Lake Orion	Board Member	Absent	
Alaina Campbell	Village of Lake Orion	Board Member	Present	
Lloyd Coe	Village of Lake Orion	Board Member	Present	
Sally Medina	Village of Lake Orion	Board Member	Present	
Jerry Narsh	Village of Lake Orion	President	Present	

STAFF PRESENT:

- Molly LaLone, DDA Executive Director
- Susan C. Galeczka, Village Clerk
- Robert Davis, DDA Attorney

Motion to excuse Chairperson Burges from the Tuesday, August 3, 2023 special meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Matt Shell, Treasurer
SECONDER:	Jerry Narsh, President
AYES:	Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
ABSENT:	Chris Barnett
EXCUSED:	Debbie Burgess

III. Statement by Chairperson or Vice-Chairperson Purpose of Meeting

Vice Chairperson Caruso stated that the purpose of the Special Meeting is to make staffing decisions and to adopt a resolution to adjourn to Closed Session as permitted under the Open Meetings Act, PA 297 of 1976, as amended, Section 15.268h to review litigation legal opinion of the DDA attorney.

IV. Public Comment

Stan Ford, Village Council Member, 225 S. Broadway, expressed his support for the DDA.

V. Items for Consideration

1. Staffing Approval - Seasonal Part Time Events

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Matt Shell, Treasurer
AYES:	Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
ABSENT:	Chris Barnett
EXCUSED:	Debbie Burgess

RESOLVED: To authorize the DDA Executive Director to approve more hours for Abby Bayley for part time season event work on a month-to-month basis until the earlier of the time a permanent Event Coordinator is hired or December 31m 2023, not to exceed 20 hours per week at \$18.00 per hour from 248-260-706-000 Wages - Event Coordinator.

2. Closed Session

ADJOURN TO CLOSED SESSION:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Henry Lorant, Secretary
SECONDER:	Alaina Campbell, Board Member
AYES:	Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
ABSENT:	Chris Barnett
EXCUSED:	Debbie Burgess

RESOLVED: to adjourn to Closed Session as permitted under the Open Meetings Act, PA 297 of 1976, as amended, Section 15.268h to review litigation legal opinion of the DDA attorney

The Downtown Development Authority Board adjourned to Closed Session at 6:38 PM.

RECONVENE TO OPEN SESSION

Motion to reconvene to open session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lloyd Coe, Board Member
SECONDER:	Henry Lorant, Secretary
AYES:	Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
ABSENT:	Chris Barnett
EXCUSED:	Debbie Burgess

The Downtown Development Authority Board adjourned to Closed Session at 6:38 PM.

BUSINESS FROM CLOSED SESSION

Motion to direct the Executive Director and the DDA Legal Counsel to proceed as discussed in Closed Session and separate from the Village Council.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Matt Shell, Treasurer
SECONDER:	Lloyd Coe, Board Member
AYES:	Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
ABSENT:	Chris Barnett
EXCUSED:	Debbie Burgess

VI. Adjournment

Motion to adjourn the Wednesday, August 2, 2023 special meeting of the Downtown Development Authority Board.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jerry Narsh, President
SECONDER:	Alaina Campbell, Board Member
AYES:	Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
ABSENT:	Chris Barnett
EXCUSED:	Debbie Burgess

The DDA's Special Meeting of Wednesday, August 3, 2023 adjourned at 7:12 PM.

Dr. Sam Caruso, Vice Chairperson

Susan Galeczka, Village Clerk

Date approved: [August 15, 2023, as presented](#)