



AGENDA

REGULAR MEETING OF THE LAKE ORION VILLAGE COUNCIL

Monday, August 28, 2023

7:30 PM

Lake Orion Village Hall Council Chambers

21 East Church Street

LAKE ORION, MI 48362

(248) 693-8391 ext. 102

ADDRESSING THE VILLAGE COUNCIL: Each person wishing to address the village council shall be afforded an opportunity to do so. If you wish to comment, please stand or raise a hand to indicate that you wish to speak. When recognized, give your name and address and direct your comments to the Chair.

1. Call to Order 7:30 PM

2. Pledge of Allegiance

3. Roll Call and Determination of Quorum

4. Presentations

5. Call to the Public

6. Consent Agenda

All items on the Consent Agenda are approved by one vote.

1. Request from Council Member Cyrowski for Discussion on Cityhood
2. Hearing Officer Appointment
3. O.C.C.C. Appointment -Joseph (PAT) Belanger as the Village Representative to a Two-Year Term to Expire June 30, 2023
4. Approval of Village Council Regular Meeting Minutes- August 14, 2023
5. DDA Executive Director's Report - August 2023
6. DDA Board Regular Meeting Minutes - July 18,2023
7. DDA Board Special Meeting Minutes - August 2, 2023

7. Approval of Agenda

By order of the President/Chair, no matters will be discussed after 10:30 p.m., unless council/board/commission votes to continue the meeting.

8. Public Hearings

9. Agenda Items for Consideration

A. Financial Matters

1. Invoice Register - August 28Th, 2023
2. Financial Statements - July 2023

B. Other Items

1. Act 152 Publicly Funded Employee Health Insurance Contribution Limits
2. Rescind and Re-Adopt Ordinance Amendment - Chapter 110 Peddlers, Itinerant Merchants, & Solicitors - Second Readying and Adoption
3. Resolution Establishing FY 2023-24 Pay Ranges and Salaries/Wages - Non-Union Employees
4. Amendments to Ordinance - Pelton Boat Docks Regulations
5. Review of Mobile Food Establishments Ordinance
6. SMART Municipal Community Credit Contract 2021

10. Call to the Public

11. Council Comments

12. Village Manager Comments

13. Closed Session Items

1. Approval of 2023-2026 Collective Bargaining Agreement - POAM

14. Reconvene to Open Session

15. Business From Closed Session

16. Adjournment

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: August 28, 2023

TOPIC: Request from Council Member Cyrowski for Discussion on Cityhood

BACKGROUND BRIEF:

Council Member Cyrowski has requested that discussion on the potential incorporation of the village as a city be placed as a discussion item on the village council's August 28 regular meeting agenda.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

To receive and file the email correspondence from Council Member Carl Cyrowski dated July 26, 2023, regarding his request for discussion on the potential incorporation of the village as a city.

ATTACHMENTS:

Request from Council Member Cyrowski for Discussion on Cityhood

Darwin McClary

From: Carl Cyrowski <ccyrowski007@gmail.com>
Sent: Wednesday, July 26, 2023 2:37 PM
To: Darwin McClary
Subject: Re: for our meeting

Darwin,

Yes I would like to have it as a consent agenda item on the August 28th meeting agenda.

Than you,

Carl



Virus-free. www.avg.com

On Wed, Jul 26, 2023 at 2:17 PM Darwin McClary <mcclaryd@lakeorion.org> wrote:

Carl:

Are you requesting that this be a discussion item at a council meeting? If so, could you please send me an email requesting that it be on the August 28 meeting agenda? If I receive a request from you, I will include your request under the Consent Agenda for that meeting. Council will then determine whether it wishes to remove it from Consent Agenda and take it up as a discussion item.

I recommend the August 28 meeting agenda, because I will not be at the August 14 meeting.

I hope this helps!



DARWIN D. P. McCLARY *(he, him, his)*

Attachment: Request from Council Member Cyrowski for Discussion on Cityhood (6177 : Request from Council Member Cyrowski for

Village Manager

21 East Church Street

Lake Orion, MI 48362

Office: (248) 693-8391 ext. 101

Facsimile: (248) 693-5874

www.lakeorion.org

From: Carl Cyrowski <ccyrowski007@gmail.com>
Sent: Wednesday, July 26, 2023 1:31 PM
To: Darwin McClary <mcclaryd@lakeorion.org>
Subject: Re: for our meeting

Darwin,

I think it is a good time to follow up on the Village becoming a City as there is a petition circulating now for the Village to be dissolved and merged with the Township. I was told that the decision would be up to the Village voters. I know that the new city would have to contract with another community to handle our fire department needs, but we would be in a better position to negotiate that need as well as some other situations where we are involved with the Township. Please let me know our thoughts.

Regards,

Carl



Virus-free. www.avg.com

On Wed, Jul 26, 2023 at 11:14 AM Darwin McClary <mcclaryd@lakeorion.org> wrote:

Mike:

Attachment: Request from Council Member Cyrowski for Discussion on Cityhood (6177 : Request from Council Member Cyrowski for

You have previously posed the question to me as to which township millages no longer be levied within the village if the village were to incorporate as a city. In response, it is my understanding that the following township taxes would no longer be levied within the new City of Lake Orion (**millage rates are 2022 rates and are subject to change**):

- Township Fire Millage – 2.9453 mils
- Township Police Millage – 3.4403 mils
- Township Library Operating Millage – 1.3166 mils
- Township General Operating Millage – 0.8647 mil
- Township Safety Paths Millage – 0.2207 mil
- Township Parks/Recreation Millage – 0.9633 mil

The total mils that are currently levied within the village by the township that would no longer be levied within the new city would be 9.7509 mils of township taxes. However, please keep in mind that the new city would determine what level of fire, police, and library services the residents of the city would desire and would need to fund and provide those services at the level deemed appropriate and desirable. Such services could be provided through city departments, through districts or authorities, or through intergovernmental contracts. Those decisions would be made through (1) the city charter commission elected by voters; (2) the new city charter drafted by the charter commission and adopted by a vote of the people; and (3) the new city council within the limitations imposed by the new charter.

It should also be noted that, in addition to the elimination of the township taxes, the township and new city would negotiate the liquidation of certain township assets that belong to the new city (township cash, properties, equipment, and other assets) after deducting the village's share of any township liabilities (debts).

If you believe a meeting is still necessary, please let me know the purpose so that I can determine if such a meeting is advisable. I am not currently aware of any effort for the village to transition to cityhood and wish to make sure that my office is not spending considerable amounts of time on a moot issue.

I hope this helps!



DARWIN D. P. McCLARY (*he, him, his*)

Village Manager

21 East Church Street

Lake Orion, MI 48362

Office: (248) 693-8391 ext. 101

Facsimile: (248) 693-5874

www.lakeorion.org

From: Michael Lamb <lambm@lakeorion.org>

Sent: Tuesday, July 25, 2023 5:51 PM

To: Darwin McClary <mcclaryd@lakeorion.org>

Subject: for our meeting

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Cyrowski Real Estate, LLC

Carl A. Cyrowski, Mng Member-Broker

18 S. Broadway, Suite 200

Lake Orion, MI 48362

248-343-2215

ccyrowski007@gmail.com

www.cyrowskirealestate.com

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Cyrowski Real Estate, LLC

Attachment: Request from Council Member Cyrowski for Discussion on Cityhood (6177 : Request from Council Member Cyrowski for

Carl A. Cyrowski, Mng Member-Broker

18 S. Broadway, Suite 200

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COUNCIL ACTION SUMMARY SHEET

MEETING DATE: August 28, 2023

TOPIC: Hearing Officer Appointment

BACKGROUND BRIEF: Pursuant to Chapter 154 -Property Maintenance, - Condemnation of Dangerous Buildings, Section 154.22 (D) The Hearing Officer shall be appointed by the Village President to serve at his pleasure. Council President Jerry is appointing Scott Reynolds as Hearing Officer for Dangerous Buildings and is requesting Council's confirmation of this appointment.

SUMMARY OF PREVIOUS COUNCIL ACTION:

FINANCIAL IMPACT:

RECOMMENDED MOTION: To confirm President Narsh's appointment of Scott Reynolds as Hearing Officer for Dangerous Buildings for the Village of Lake Orion.

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ATTACHMENTS:

Ordinance No. 154 - Property Maintenance

CHAPTER 154: PROPERTY MAINTENANCE

Section

Property Maintenance

- 154.01 Short title; intent and purpose
- 154.02 Definitions
- 154.03 Environmental requirements
- 154.04 Plumbing and fixture requirements
- 154.05 Mechanical and electrical requirements
- 154.06 Administration and enforcement

Condemnation of Dangerous Buildings

- 154.20 Dangerous housing prohibited
- 154.21 Dangerous building; defined
- 154.22 Notice of unsafe or dangerous condition; contents; hearing officer; service
- 154.23 Hearing; testimony; order; noncompliance; notice; lien; collection
- 154.24 Appeals
- 154.25 Violations

Cross-reference:

Nuisances, see Ch. 95

PROPERTY MAINTENANCE

§ 154.01 SHORT TITLE; INTENT AND PURPOSE.

(A) This subchapter shall be known and may be cited as the “Village of Lake Orion Property Maintenance Ordinance.”

(B) In the Council's considerations and deliberations with respect to the adoption of this subchapter, the Council has determined that the protection and promotion of the public health, safety and welfare requires the adoption of regulations that apply to existing residential and nonresidential structures, including, without limitation, in the following respect:

- (1) Establishing minimum maintenance standards.
- (2) Providing for the completion of structures, and ongoing maintenance, in light of the recognition that if a significant number of structures in a given area were not completed, or existed in a condition of disrepair for extended periods of time, such conditions could lead to a state of frustration and disincentive in and to other property owners in the area in relation to completion and maintenance of other properties, and, would result in the public nuisance condition of wide-spread reduction of property values, deterioration of existing structures, and the general blighting of the village and its residents and property.
- (3) Fixing the responsibilities of owners, operators, and occupants of all structures.
- (4) Providing for administration, enforcement and penalties.

(Ord. 30.02, passed 6-22-87)

§ 154.02 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

CONDITION OF DISREPAIR. The condition of all, or any portion, of a structure that has not been maintained in a workmanlike manner, normal wear and tear for reasonable periods excepted, including, without limitation, instances where structures have windows and/or doors boarded up or which otherwise violate a provision of this subchapter, and shall also mean the lack of substantially continuous and material pursuit of initial construction of a structure toward obtaining a certificate of occupancy or other required approval for a period in excess of six months.

STRUCTURE. Any building or structure for which a permit must be obtained for construction under any ordinance or code of the village.

WORKMANLIKE. The care in carrying out such activities as maintenance and repair in a reasonably skillful manner, i.e., the manner in which a reasonably prudent person would expect or require if another person were hired to perform maintenance or repairs on his or her structure of the type in question.

(Ord. 30.02, passed 6-22-87)

§ 154.03 ENVIRONMENTAL REQUIREMENTS.

(A) *In general.*

(1) All exterior property areas and premises shall be maintained in a clean, safe and sanitary condition free from accumulation of rubbish or garbage, except when assembled regularly for removal for transport to a proper receptacle.

(2) The owner and person in possession of every establishment producing garbage, vegetable wastes, or other putrescible materials shall provide, and at all times cause to be used, leak proof approved containers provided with close fitting covers for the storage of such materials until removed from the premises for disposal.

(B) *Exterior structure.*

(1) The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to impose a threat to the health, safety, or welfare of the occupants and so as to protect the occupants from the adverse effects of the environment. Construction of the exterior of a building or structure shall, following issuance of a building permit, be pursued to completion and issuance of a certificate of occupancy, with work being regularly and actively performed, and such pursuit shall not be completely or substantially discontinued for a period in excess of six months. Moreover, the exterior of the building or structure shall be maintained so as not to be in a condition of disrepair for a period of six months.

(2) All supporting structural members of all structures shall be kept structurally sound, free of deterioration and maintained capable of safely bearing the dead and live loads imposed upon them.

(3) Every foundation, exterior wall, roof, and all other exterior surfaces shall be maintained in a workmanlike state of maintenance and repair.

(4) All foundation walls shall be maintained so as to carry the safe design and operating dead and live loads, and shall be maintained plumb and free from open cracks and breaks, so as not to be detrimental to public safety and welfare.

(5) Every exterior wall, window, trim and the like, shall be free of holes, breaks, loose or rotting boards or timbers, and other conditions that might admit rain or dampness to the interior portions of the walls or to the occupied spaces of the building. All exterior surface materials, including, without limitation, wood, composition, or metal siding, shall be maintained weatherproof and shall be properly surface coated when required to prevent deterioration.

(6) All cornices, entablatures, felt courses, corbels, terra cotta trim, wall facings and similar decorative features shall be maintained in good repair with proper anchorage and in a safe workmanlike condition.

(7) All canopies, marquees, signs, metal awnings, stairways, fire escapes, stand pipes, exhaust ducts, and similar overhang extensions shall be maintained in good repair and be properly anchored so as to be kept in a safe and sound condition. They shall be protected from the elements and against decay and rust by the periodic application of a weather-coating material such as paint or other protective treatment.

(8) Every stair, porch, fire escape, balcony, and all appurtenances attached thereto shall be so constructed as to be safe to use and capable of supporting the anticipated loads and shall be maintained in sound condition and good workmanlike repair.

(9) Every window, door and frame shall be constructed and maintained in much relation to the adjacent wall construction so as to exclude rain as reasonably possible, and to substantially exclude wind from entering the dwelling or structure. Windows and exterior doors shall be fitted reasonably in their frames to be weather-tight, and constructed so as to exclude wind or rain from entering the dwelling or structure. Windows, other than fixed windows, shall be capable of being opened with reasonable ease, and shall be held in position by appropriate window hardware.

(10) Every basement hatchway shall be so constructed and maintained as to prevent the entrance of vermin, rain and surface drainage water into the structure.

(C) *Interior structure.*

(1) The interior of a structure and its equipment shall be maintained in good repair, structurally sound and in a sanitary condition so as not to pose a threat to the health, safety or welfare of the occupants or visitors, and to protect the occupants from the environment.

(2) The supporting structural members of every building shall be maintained structurally sound, not showing any evidence of deterioration that would render them incapable of carrying the imposed loads.

(3) The interior of every structure shall be maintained free from any accumulation of rubbish, refuse or garbage, other than normal accumulations made for limited periods for disposal purposes. Any rubbish, garbage and/or refuse accumulated on the property for disposal purposes shall be kept inside temporary storage facilities and/or containers.

(Ord. 30.02, passed 6-22-87) Penalty, see § 10.99

§ 154.04 PLUMBING AND FIXTURE REQUIREMENTS.

(A) Every dwelling unit shall include its own plumbing facilities for sanitary purposes, which are in proper operating condition, and which can be used in private and are adequate for personal cleanliness and the disposal of human waste.

(B) All plumbing fixtures shall be maintained in a safe, sanitary and usable condition. All plumbing fixtures shall be

approved nonabsorbent material.

(Ord. 30.02, passed 6-22-87) Penalty, see § 10.99

§ 154.05 MECHANICAL AND ELECTRICAL REQUIREMENTS.

(A) All cooking and heating equipment shall be maintained free from fire, health and accident hazards. All installations and repairs shall be made in accordance with the provisions of the building code, and other laws or ordinances applicable.

(B) All fuel burning equipment shall be connected to an approved chimney, flue or vent, or shall otherwise be approved by the fire marshal.

(C) All required clearances to combustible materials shall be maintained.

(D) Fireplaces, and other construction and devices intended for use similar to a fireplace, shall be stable and structurally safe and connected to approved chimneys.

(E) All electrical equipment, wiring and appliances shall be installed and maintained in a condition that will not result in a hazard to life and/or property. Applicable laws and codes shall be utilized in determining the existence of a hazard. However, the mere fact that there is not compliance with an applicable code adopted subsequent to installation of the equipment, wiring, appliances, or the like, shall not, in and of itself, be proof of a hazard.

(F) If, in the opinion of the duly authorized village official inspecting the system, the electrical system in a structure constitutes a hazard to life and/or property by reason of inadequate service, improper fusing, inefficient outlets, improper wiring or installation, deterioration or damage, or for similar reasons, such condition shall constitute a material violation of this subchapter.

(Ord. 30.02, passed 6-22-87) Penalty, see § 10.99

§ 154.06 ADMINISTRATION AND ENFORCEMENT.

(A) Whenever the Village Manager, the Building Official, or designate, determines that there has been a material violation of this subchapter, or has reasonable ground to believe that a material violation has occurred, the village may proceed by way of appearance ticket, Circuit Court action, or by giving a notice to the owner or the person or persons responsible for the premises in the manner prescribed below.

(B) The notice referenced in division (A), above, shall:

(1) Be in writing.

(2) Include a description of the real property sufficient for identification.

(3) Include a statement of the reason or reasons why the notice is being issued.

(4) Include a correction order allowing a reasonable time for the repairs, actions and/or improvements required to bring the structure into compliance with the provisions of this subchapter.

(5) Include a statement that if all corrections ordered to be made in the notice have not been completed within a reasonable time, as specified in the notice, a hearing shall be conducted before the Village Council at a time, date and place, also specified in the notice, and, that at such hearing, the property owner, or the property owner's representative, shall be entitled to be heard with respect to why the ordered corrective repairs, actions and/or improvements shall not be required.

(C) The notice shall be sent by certified mail to the person or entity responsible for the property, which may be based upon the name and address on the records of the Assessing Department. In addition, if the notice specifies an order requiring the vacation of occupancy and/or the physical demolition of all or part of a structure, a copy of the notice shall be posted on the property in a conspicuous place.

(D) After the expiration of the time established in the notice for curing of all violations, but before the date fixed in the notice for the hearing, the building official, or designate, shall ascertain and report to the Village Manager whether the corrections have been complete.

(E) If all corrections of violations have not been completed within the time required by the notice referenced in divisions (A) and (B), above, the Village Manager shall direct that an additional notice be sent by regular mail to the person or entity responsible for the property clarifying the position of the village that the corrections required in the prior notice have not been made and that a hearing shall be conducted. The notice shall reiterate the date, time and place of the hearing to be conducted. The Village Council shall conduct a hearing on the date fixed in the notices, which hearing may be adjourned from time-to-time by the Council as needed to properly complete the hearing.

(F) The property owner, and/or representative, shall be given an opportunity to be heard at the hearing.

(G) At the conclusion of the hearing, the Council shall determine, in its discretion, whether a violation exists. If the Council determines that a violation does exist, it shall order specific corrective repairs, actions, and/or improvements, including, if necessary and in the discretion of the Council, a vacation of occupancy and/or a physical demolition of the structure, provided, however, demolition of the structure shall not be ordered unless a health or safety hazard exists, or unless a condition of disrepair shall have existed for a continuous period of at least one year. The Council shall prescribe a time

within which the corrective repairs, actions and/or improvements must be completed.

(H) If the corrective repairs, actions and/or improvements ordered by the Council include the vacation of occupancy of the premises and/or a physical demolition of all or part of a structure, and the property owner or other responsible person has not completed all curative repairs, actions and/or improvements within the time fixed in the order, the village may commence an action in the Circuit Court seeking a declaratory judgment, based upon the record made at the Village Council hearing, praying for an adjudication that:

(1) The procedure undertaken by the village was proper.

(2) The village's action and order did not constitute a breach of discretion and/or violate the constitution of law.

(3) The village is authorized to carry out the curative order, with all costs and expenses incurred by the village in taking such curative action to be paid by the property owner within 30 days of billing from the village, and failing full payment by the property owner, the balance due shall be deemed delinquent and be placed on the tax roll with respect to the property and billed and collected along with the real property taxes of the village according to law.

(Ord. 30.02, passed 6-22-87)

CONDEMNATION OF DANGEROUS BUILDINGS

§ 154.20 DANGEROUS HOUSING PROHIBITED.

It is unlawful for any owner or agent thereof to keep or maintain any dwelling or part thereof that is a dangerous building as defined in § 154.21.

(Ord. 31.03, passed 6-14-76)

§ 154.21 DANGEROUS BUILDING; DEFINED.

As used in this subchapter, **DANGEROUS BUILDING** means any building or structure that has any of the following defects or is in any of the following conditions:

(A) Whenever any door, aisle, passageway, stairway or other means of exit does not conform to the approved fire code of the community wherein the property lies, it shall be considered that such dwelling does not meet the requirements of this subchapter.

(B) Whenever any portion has been damaged by fire, wind, flood, or by any other cause in such a manner that the structural strength or stability is appreciably less than it was before such catastrophe and is less than the minimum requirements of this subchapter or any building code of the village for a new building or similar structure, purpose or location.

(C) Whenever any portion or member or appurtenance is likely to fall or to become detached or dislodged, or to collapse and thereby injure persons or damage property.

(D) Whenever any portion has settled to such an extent that walls or other structural portions have materially less resistance to winds than is required in the case of new construction by this subchapter or the building code of the village.

(E) Whenever the building or structure or any part, because of dilapidation, deterioration, decay, faulty construction, or because of the removal or movement of some portion of the ground necessary for the purpose of supporting such building or portion thereof, or for other reason, is likely to partially or completely collapse, or some portion of the foundation or underpinning is likely to fall or give way.

(F) Whenever for any reason whatsoever the building or structure or any portion is manifestly unsafe for the purpose for which it is used.

(G) Whenever the building or structure has been so damaged by fire, wind or flood, or has become so dilapidated or deteriorated as to become an attractive nuisance to children who might play therein to their danger, or as to afford a harbor for vagrants, criminals or immoral persons, or as to enable persons to resort thereto for the purpose of committing a nuisance or unlawful or immoral acts

(H) Whenever a building or structure used or intended to be used for dwelling purposes, because of dilapidation, decay, damage or faulty construction or arrangement or otherwise, is unsanitary or unfit for human habitation or is in a condition that is likely to cause sickness or disease when so determined by the Health Officer, or is likely to work injury to the health, safety or general welfare of those living within.

(I) Whenever any building becomes vacant, dilapidated and open at door or window, leaving the interior of the building exposed to the elements or accessible to entrance by trespassers.

(Ord. 31.03, passed 6-14-76)

Cross-reference:

Nuisance buildings and dwellings, see §§ 95.15 et seq.

§ 154.22 NOTICE OF UNSAFE OR DANGEROUS CONDITION; CONTENTS; HEARING OFFICER; SERVICE.

(A) Notwithstanding any other provision of this subchapter, when the whole or any part of any building or structure is found to be in a dangerous or unsafe condition, the enforcing agency shall issue a notice of the dangerous and unsafe condition.

(B) Such notice shall be directed to each owner of or party in interest in the building in whose name the property appears on the last local tax assessment records.

(C) The notice shall specify the time and place of a hearing on the condition of the building or structure at which time and place the person to whom the notice is directed shall have the opportunity to show cause why the building or structure should not be ordered to be demolished or otherwise made safe.

(D) The Hearing Officer shall be appointed by the Village President to serve at his pleasure. The enforcing agency shall file a copy of the notice of the dangerous and unsafe condition with the hearing officer.

(E) All notices shall be in writing and shall be served upon the person to whom they are directed personally, or in lieu of personal service may be mailed by certified mail; return receipt requested addressed to such owner or party in interest at the address shown on the tax records, at least ten days before the date of the hearing described in the notice. If any person to whom a notice is directed is not personally served in addition to mailing the notice, a copy thereof shall be posted upon a conspicuous part of the building or structure.

(Ord. 31.03, passed 6-14-76)

§ 154.23 HEARING; TESTIMONY; ORDER; NONCOMPLIANCE; NOTICE; LIEN; COLLECTION.

(A) The hearing officer shall take testimony of the enforcing agency, the owner of the property and any interested party. The hearing officer shall render his decision either closing the proceedings or ordering the building to be demolished or otherwise made safe.

(B) If it is determined by the hearing officer that the building or structure should be demolished or otherwise made safe, he shall so order, fixing a time in the order for the owner, agent or lessee to comply therewith.

(C) If the owner, agent or lessee fails to appear or neglects or refuses to comply with the order, the hearing officer shall file a report of his findings and a copy of his order with the legislative body of the village and request that the necessary action be taken to demolish or otherwise make safe the building or structure. A copy of the findings and order of the hearing officer shall be served on the owner, agent or lessee in the manner prescribed in § 154.22.

(D) The Village Council shall fix a date for hearing, reviewing the findings and order of the hearing officer and shall give notice to the owner, agent or lessee in the manner prescribed in § 154.22 of the time and place of the hearing. At the hearing the owner, agent or lessee shall be given the opportunity to show cause why the building should not be demolished or otherwise made safe and the Village Council shall either approve, disapprove or modify the order for the demolition or making safe of the building or structure.

(E) The cost of the demolition or making the building safe shall be a lien against the real property and shall be reported to the assessing officer of the village who shall assess the cost against the property on which the building or structure is located.

(F) The owner or party in interest in whose name the property appears upon the last local tax assessment records shall be notified of the amount of such cost by first class mail at the address shown on the records. If he fails to pay the same within 30 days after mailing by the Assessor of such notice of the amount thereof, the Assessor shall add the same to the next tax roll of such village and the same shall be collected in the same manner in all respects as provided by law for the collection of taxes by such village.

(Ord. 31.03, passed 6-14-76)

§ 154.24 APPEALS.

An owner aggrieved by any final decision or order of the Village Council under §154.23 may appeal the decision or order to the circuit court by filing a petition for an order of superintending control within 20 days from the date of the decision.

(Ord. 31.03, passed 6-14-76)

§ 154.25 VIOLATIONS.

In addition to the enforcement provisions set forth in this chapter, any person, firm or corporation determined to have been in violation of the provisions of this chapter shall be responsible for a municipal civil infraction and subject to the provisions of § 10.99(A)(2).

(Ord. A-3, passed 1-13-97)



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: August 28, 2023

TOPIC: O.C.C.C.C. Appointment -Joseph (PAT) Belanger as the Village Representative to a Two-Year Term to Expire June 30, 2023

BACKGROUND BRIEF: Joseph Belanger's term, as a Village Representative, on the Orion Community Cable Communications Commission (OCCCC) expires June 30, 2023. Mr. Belanger has indicated that he would like to continue serving on the Commission. The terms on the OCCCC are two-year terms and, if appointed, his term would expire June 30, 2025

SUMMARY OF PREVIOUS COUNCIL ACTION: None.

FINANCIAL IMPACT: None.

RECOMMENDED MOTION: To reappoint Joseph (Pat) Belanger as a Village Resident Representative to the Orion Community Cable Communications Commission (OCCCC) for a 2-year term to expire on June 30, 2025.

ATTACHMENTS:

Belanger - OCCCC

 Delete  Archive  Report  Reply  Reply all  Forward  Read / Unread

Joseph Belanger OCCCC Board

**BT**

Barbara Taylor <btaylor@orionontv.org>



To: Susan Galeczka

Tue 8/15/2023 11:52 AM

Start reply with:

[Will do, thank you.](#)[Will do, thanks!](#)[Will do.](#)

Hi Susan,

Joseph Belanger's term expired on June 30, 2023. Joseph has agreed to a re-appointment. Please put this on your next agenda. If you need anything else from me, you know where to find me.

Happy Tuesday,

Barbara

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Barbara Taylor
Administrator
Orion Community Cable
Communications Commission
1349 Joslyn Road
Lake Orion, Michigan 48360
248 393-0147
www.orioncablecommission.org

 Reply Forward

Attachment: Belanger - OCCCC (6222 : OCCCC Appointment - Belanger)



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: August 28, 2023

TOPIC: Approval of Village Council Regular Meeting Minutes- August 14, 2023

RECOMMENDED MOTION: RESOLVED: To approve the Regular Village Council Meeting Minutes of Monday, August 14, 2023, as presented.

ATTACHMENTS:

2023-08-14 VC Reg Mtg Minutes - Draft



MINUTES

REGULAR MEETING OF THE LAKE ORION VILLAGE COUNCIL

Monday, August 14, 2023

7:30 PM

Lake Orion Village Hall Council Chambers

21 East Church Street

LAKE ORION, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The Monday, August 14, 2023 Regular Meeting of the Lake Orion Village Council was called to order in the Lake Orion Village Hall Council Chambers located at 21 East Church Street, Lake Orion, MI 48362 by President Jerry Narsh at 7:30 PM followed by the Pledge of Allegiance.

2. Pledge of Allegiance

3. Roll Call and Determination of Quorum

Attendee Name	Organization	Title	Status	Arrived
Jerry Narsh	Village of Lake Orion	President	Present	
Teresa L Rutt	Village of Lake Orion	President Pro Tem	Present	
Carl Cyrowski	Village of Lake Orion	Council Member	Present	
Stan Ford	Village of Lake Orion	Council Member	Present	
Michael Lamb	Village of Lake Orion	Council Member	Present	
Nancy Moshier	Village of Lake Orion	Council Member	Present	
Kenneth VanPortfliet	Village of Lake Orion	Council Member	Present	

STAFF PRESENT:

- Todd Stanfield, Interim Village Manager/Interim Police Chief
- Susan C. Galeczka, Village Clerk
- Peter Gojcay, Beier Howlett, Village Attorney

4. Presentations

5. Call to the Public

Art Watson, 16 North Shore, addressed Council regarding mobile food trucks, the need for diverse businesses in the downtown, and support of the for the Lumberyard Project to include a market, parking and a good location for food trucks.

Harry Stephen, 311 North Shore, noting the Village's participation with crack sealing on Atwater and Flint, stated that the cost should be shared with the DDA.

6. Consent Agenda

Council Member Lamb requested Consent Agenda Item 6.2 be removed from the Consent Agenda for separate discussion.

All items on the Consent Agenda are approved by one vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kenneth VanPortfliet, Council Member
SECONDER:	Carl Cyrowski, Council Member
AYES:	Narsh, Rutt, Cyrowski, Ford, Lamb, Moshier, VanPortfliet

1. Board of Zoning Appeals Regular Members Re-Appointments - Brenton Bailo and Mary Chayka-Crawford

RESOLVED: To re-appoint Dr. Brenton Bailo and Mary Chayka-Crawford to three-year terms on the Board of Zoning Appeals (BZA) as regular members, term to expire on June 30, 2026.

2. Appointment of Stan Ford to Boards and Committees - ~~**Removed from Consent Agenda**~~
3. Complaint from Council Member Carl Cyrowski Regarding Conduct of Council Member Michael Lamb

RESOLVED: To receive and file the email communication from Council Member Carl Cyrowski dated August 2, 2023, requesting sanctions on Council Member Michael Lamb for Council Member Lamb's conduct at recent meetings.

4. LOPD Golling Car Show 2023

RESOLUTION 2023-046

A RESOLUTION RE-APPROVING THE AMENDED 2023 LAKE ORION POLICE DEPARTMENT GOLLING CAR SHOW EVENT PERMIT TO CHANGE THE DATE.

RESOLVED: To approve the amended Lake Orion Police Association Golling Car Show permit, which changes the date to October 1, 2023 as presented

FURTHER RESOLVED: It is the recommendation of the Orion Township Fire Department that the event, 2023 LOPA / Golling Car Show, be approved with the following conditions:

1. There shall be no parking in the Fire Station parking lot or along Anderson Street.
2. All road blocking barriers shall be easily moved in the case of an emergency.
3. All vehicles shall be parked on the side of the road to allow access for apparatus.
4. No unmovable structures shall be in the roadway that will block access.
5. The street in front of 120 S. Broadway shall remain free from any and all obstructions. This shall include small tents and/or display stands.

FURTHER RESOLVED: To approve the License agreement between the License Agreement between the Village of Lake Orion and the Lake Orion Police Association and authorize the President and Village Clerk to execute the agreement on behalf of the Village.

5. LOHS Homecoming Parade 2023

COUNCIL RESOLUTION 2023-041

A RESOLUTION APPROVING THE EVENTS PERMIT APPLICATION FOR THE 2023 LAKE ORION HIGH SCHOOL HOMECOMING PARADE AND LICENSE AGREEMENT

RESOLVED: To approve the Events Permit Applications submitted by Lora Hogan on behalf of the Lake Orion Leadership Class- Lake Orion High School for the 2023 Lake Orion High School Homecoming Parade 2023 to be held on Sunday, October 8, 2023. Road closure to start at 3:00 PM, parade to start at 3:30 PM on various Village properties as outline in the application which is attached.

FURTHER RESOLVED: Fire Department Requirements: It is the recommendation of the Orion township Fire Department that the event, Lake Orion Homecoming Parade, be approved with the following conditions.

1. There shall be no parking in the Fire Station parking lot or along Anderson Street.
2. Parade route shall follow the approved map that was submitted with application.
3. Anderson and Front Streets shall remain open.

FURTHER RESOLVED: To approve the License Agreement between the Village of Lake Orion and the Lake Orion Leadership Class- Lake Orion High School, Lori Hogan- Advisor for the Lake Orion Homecoming Parade and to authorize the Village President and Village Clerk to execute the Agreement on behalf of the Village.

6. Approval of Village Council Special Meeting Minutes- July 24, 2023

RESOLVED: To approve the Special Village Council Meeting Minutes of Monday, July 24, 2023, as presented.

7. Approval of Village Council Regular Meeting Minutes- July 24, 2023

RESOLVED: To approve the Regular Village Council Meeting Minutes of Monday, July 24, 2023, as presented.

8. Approval of Village Council Special Meeting Minutes - August 1, 2023

RESOLVED: To approve the Special Village Council Meeting Minutes of Tuesday, August 1, 2023, as presented.

9. Police Department Reports - July 2023

RESOLVED: To receive and file the Lake Orion Police Department (LOPD) the Police, Ordinance and Passport Reports for July 2023.

Items removed from the Consent Agenda for Separate Discussion.

2. Appointment of Stan Ford to Boards and Committees

Council Members discussed changing the SEMCOG delegate to Council Member Van Portfliet and appointing Council Member Ford as the Alternate.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kenneth VanPortfliet, Council Member
SECONDER:	Carl Cyrowski, Council Member
AYES:	Narsh, Rutt, Cyrowski, Ford, Lamb, Moshier, VanPortfliet

RESOLVED: To appoint Council Member Ford to fill the following Boards/Commissions/Committees to fill vacancies created by the resignation of Council Member Luchsinger:

- Village Representative to Paint Creek Trails
- Alternate to SEMCOG -
- Ordinance Review - Ad Hoc Committee
- Council Rules of Procedure Review Committee

FURTHER RESOLVED: Appoint Council Member Van Portfliet as the Delegate to SEMCOG.

Terms ending on November 9, 2024.

7. Approval of Agenda

1. **Motion to** approve the Monday, August 14, 2023 Village Council regular meeting agenda with the following amendment: Remove Agenda Item 13.1 - Closed Session.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Teresa L Rutt, President Pro Tem
SECONDER:	Carl Cyrowski, Council Member
AYES:	Narsh, Rutt, Cyrowski, Ford, Lamb, Moshier, VanPortfliet

8. Public Hearings

9. Agenda Items for Consideration

A. Financial Matters

1. Invoice Approval -August 15, 2023

RESULT:	ADOPTED [5 TO 2]
MOVER:	Kenneth VanPortfliet, Council Member
SECONDER:	Nancy Moshier, Council Member
AYES:	Narsh, Rutt, Cyrowski, Ford, VanPortfliet
NAYS:	Michael Lamb, Nancy Moshier

RESOLVED: To approve August 15, 2023 bills in the amount of \$123,556.23 of which \$12,836.90 are DDA Bills for a net total of \$110,719.33 are approved for payment; and to receive and file the DDA bills.

2. Resolution Establishing FY 2023-24 Pay Ranges and Salaries/Wages - Non-Union Employees

RESULT:	POSTPONED [UNANIMOUS]	Next: 8/28/2023 7:30 PM
MOVER:	Kenneth VanPortfliet, Council Member	
SECONDER:	Nancy Moshier, Council Member	
AYES:	Narsh, Rutt, Cyrowski, Ford, Lamb, Moshier, VanPortfliet	

RESOLVED: To Postpone Agenda Item. Resolution Establishing FY 2023-24 Pay Ranges and Salaries/Wages - Non-Union Employees to the August 28, 2023 regular Council Meeting.

B. Other Items

1. Lake Street Roadway Configuration Agreement - Starboard Development Project

Motion to allow Council Member Van Portfliet to continue to participate in Agenda Item B.1 Lake Street Roadway Configuration in that there is no conflict.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jerry Narsh, President
SECONDER:	Nancy Moshier, Council Member
AYES:	Narsh, Rutt, Cyrowski, Ford, Lamb, Moshier, VanPortfliet

Dominic Mocer, Starboard LLC, was present and response to questions from Council Members. He noted that the realignment is not needed for the development. He noted that it makes the intersection safer for the community, and it is the preference of the Village; that is why they are doing it.

Art Watson 16 N. North Shore, addressed Council regarding the changes with how development in the Village is changing the landscape of the Village from a quaint town to a city, noting that is not why people moved here. He asked that Council and Village be truthful with the residents as to what is really happening.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Carl Cyrowski, Council Member
SECONDER:	Kenneth VanPortfliet, Council Member
AYES:	Narsh, Rutt, Cyrowski, Ford, Lamb, Moshier, VanPortfliet

RESOLVED: To approve the Lake Street Configuration Agreement between the Village of Lake Orion and Starboard Orion LLC as presented and authorize the Village Manager to execute the agreement on behalf of the village.

FURTHER RESOLVED: To approve the conceptual plan for the redesign of Flint and Lake Streets, as shown in the Giffels Webster plans dated June 26, 2023.

2. Appointment of Delegate and Alternate to MML Annual Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jerry Narsh, President
SECONDER:	Teresa L Rutt, President Pro Tem
AYES:	Narsh, Rutt, Cyrowski, Ford, Lamb, Moshier, VanPortfliet

RESOLVED: To designate Council Member Kenneth Van Portfliet as the Village of Lake Orion's delegate and to designate Council Member Stan Ford as the

Village of Lake Orion Alternate to the MML 2023 Annual Meeting to be held on Wednesday, October 18, 2023 at 4:30 PM.

MOTION #2 – ATTENDANCE AT MML CONVENTION

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Teresa L Rutt, President Pro Tem
SECONDER:	Carl Cyrowski, Council Member
AYES:	Narsh, Rutt, Cyrowski, Ford, Lamb, Moshier, VanPortfliet

RESOLVED: To authorize Council Member Kenneth Van Portfliet and Council Member Stan Ford's attendance at the MML 2023 Annual Convention to be held on October 18 thru 20, 2023 in Traverse City, MI and to pay the necessary expenses.

10. Call to the Public

Harry Stephen, 311 North Shore, noted that in the DDA Ordinance, the procedure indicates the Planning Commission shall be involved with the DDA's projects. The Planning Commission has not seen any of the DDA's projects, noting the Planning Commission is being left out.

Bill Kokenos, GMC, thanked Council for approving the date change for the Car Show, noting the date change was requested because of the weather. He gave a brief overview of the event and invited everyone to come to the Car October 1st.

11. Council Comments

Council Member Ford, noting the Council has adopted a Vision , Goals and Objectives, stated that Council be held accountable for their behavior. He further stated that the Goals and Objectives outlay a plan for the Village, and Council should be working towards those goals.

Council Member Moshier referencing Council Member Cyrowski's letter regarding Council Member Lamb's conduct, stated that she finds it offensive and not acceptable that Council Member Cyrowski included her in the letter and referenced her as his wife and not as Council Member Moshier. She stated that she is Council Member Lamb's wife; however, they do not vote the same.

Council Member Van Portfliet commented on the following:

1. Thanked Dr. Bailo and Ms. Chayka-Crawford for their willingness to continue serving on the Board of Zoning Appeals. He noted there are five positions on the BZA and there are currently two vacancies.
2. Reminded everyone that the Golling Car Show has been moved to October 1st. He thanked Golling GMC for hosting this event, noting that the proceeds from the Car Show are earmarked for the Police Department's Shop with a Hero Program. He encouraged all to attend and support this program.

3. Requested the Village Manager, upon he return from vacation, provide a report or update regarding the Park Ave retaining wall.

President Narsh commented on the following:

1. Commented on the changes in the Village and the influx of new people who want to live in Lake Orion. He noted that the Planning Commission and Village Manager are very aware as to what is going on and that is how the Village manages these changes.
2. Noted that the Council Rules of Procedure will be on the next Village Council meeting. He asked Council to be civil and represent the community well.

12. Village Manager Comments

Interim Village Manager Stanfield thanked Council for giving him the opportunity to sit in the Village Manager's chair during the Manager's absence.

13. Closed Session Items

1. Approval of 2023-2026 Collective Bargaining Agreement - POAM

14. Reconvene to Open Session

15. Business From Closed Session

16. Adjournment

Motion to: adjourn the Monday, August 14, 2023 regular meeting of the Lake Orion Village Council.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kenneth VanPortfliet, Council Member
SECONDER:	Carl Cyrowski, Council Member
AYES:	Narsh, Rutt, Cyrowski, Ford, Lamb, Moshier, VanPortfliet

The Monday, August 14, 2023 regular meeting of the Lake Orion Village Council adjourned at 8:21 PM.

Jerry Narsh
President

Susan C. Galeczka, CMC MiPMC
Village Clerk

Date Approved: _____



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: August 28, 2023

TOPIC: DDA Executive Director's Report - August 2023

Background Information: The August 2023 DDA Executive Director's Reports are attached for your review.

Recommended Motion: To receive and file the DDA Executive Director's Report for August 2023.

ATTACHMENTS:

DDA Executive Report -

DIRECTOR REPORT

20
23

Published August 2023

PRESENTED BY :

Molly LaLone, Executive Director

Attachment: DDA Executive Report - (6218 : DDA Executive Report August 2023)



**Welcome Home
LOHS Graduates**
Lake Orion Multi-Class Reunion

2022-23 PRIORITIES

As of September 13, 2022

1. DUMPSTER ENCLOSURE - BID CLOSED, NO PROPOSALS

2. DOWNTOWN LIGHTING

- LAMPPOST RETROFIT - COMPLETED NOVEMBER 2022
- "SUSTAINABLE MAIN STREET" AWARD BY MSOC, MAY 2023

3. GAZEBO ELECTRICAL IMPROVEMENTS - COMPLETED JULY 2022

4. PARKING - E/V CHARGING STATIONS - COMPLETED JUNE 2023

5. PARKING - PROPERTY ACQUISITION

- DUE DILIGENCE PHASE COMPLETE
- BOND ISSUANCE COMPLETE
- PROPERTY SALE PENDING

PROPERTY ACQUISITION

PLAN OVERVIEW

Budget: \$5M original purchase price

Location: Lake Orion Lumberyard, 215 S. Broadway Lake Orion MI 48362

Due Diligence ends: August 30, 2023

Goals and objectives: updated by DDA Board, Jan 17, 2023

Environmental Phase I report showed six areas of concern that warranted further investigation. DDA Board ordered the Phase II report at November DDA Regular Meeting after discussion with legal counsel in closed session.

Environment Phase II: Results reported by Legal Counsel, Jan 17th. BEA has been requested but needs to be published within 45 days of sale.

FMV Appraisal Property Value: \$1.7M as of June 2023

October 2022: DDA Board to passed a resolution pledging to pay bond with TIF revenues. Village Council watched a presentation about issuing the bond by Bendzinski bond team and J. Aronoff, Miller Canfield.

Design Charette, October 27th, 5pm - 7pm attended by approximately 50pp for an interactive program to get public participation regarding the future of Downtown Lake Orion.

November 2022: Results of the Design Charette presented to DDA board by AKA Architects. DDA Board Requested a workshop in order to revise the project priorities to reflect feedback from Charette. Workshop to be scheduled in January 2023.

December 2023 - Grants: We can not apply for grants for this project until we own the property.

- Dominic Romano, MEDC, requests plans so he can keep us informed of upcoming funding opportunities.
- John Bry and Ron Campbell, MSOC, have met with Lake Orion residents regarding historic preservation as part of this project.

Project Priorities Workshop: Jan 10, 2023 See next page for Mission Statement created during this workshop.

March 2023: Public Q&A hosted by Village Manager and DDA Executive Director

April 2023: Village Council approved \$5M Bond Issue

June 2023: Bonds issued June 29, 2023 301 Fund created

August 2023: Property Purchase pending, RFQ in development.

PROPERTY ACQUISITION

MISSION STATEMENT

Budget: \$5M

Location: Lake Orion Lumberyard, 215 S. Broadway Lake Orion MI 48362

Due Diligence ends: August 30, 2023

Goals and objectives: updated by DDA Board, Jan 17, 2023

The Lake Orion Lumberyard Project will create a gateway space on the south end of the downtown that

- honors the character of the community,
- provides more parking for the downtown,
- is balanced by pedestrian and event-friendly amenities, and
- improves the safety and ease of accessibility (Entrances & Exits) to the corner of Atwater and M24

It will be a legacy for future Lake Orion Stakeholders; focusing on

- enhancing Meeks Park and the Paint Creek Trail,
- adding some commercial and high-end residential buildings, and
- a multi-purpose event space with a flexible, open design

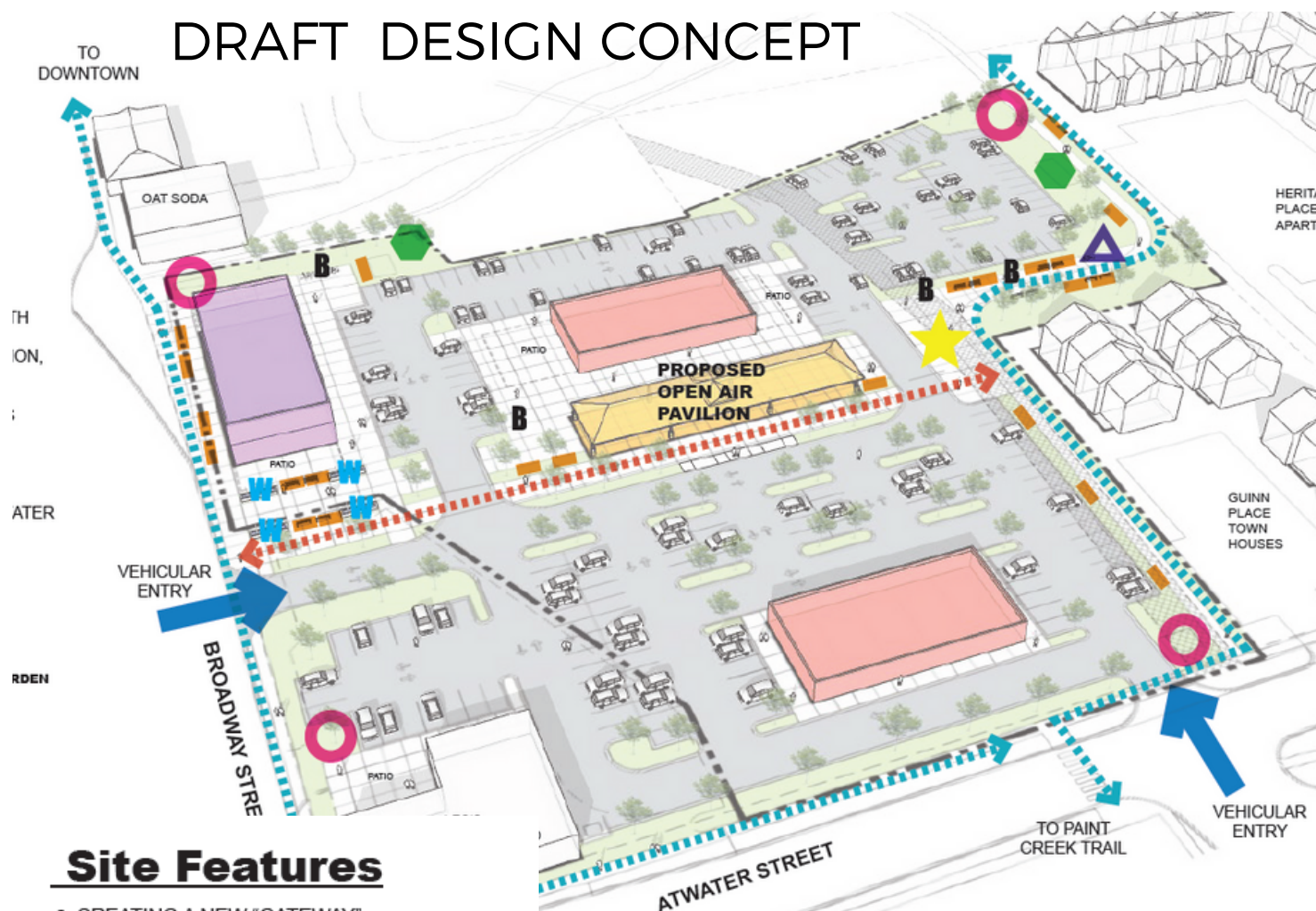
The Lake Orion DDA has requested support from the Village of Lake Orion Council for a \$5 million dollar bond. After purchase, the DDA will use the remaining funds to

- Address environmental issues present on the property and
- Build a foundational infrastructure on the property from which to build upon

The DDA will Invest in a multi-phase plan which clearly identifies parameters for all amenities.

The DDA will augment their funding for this project by seeking private and public partners who can help achieve the vision for the Lake Orion Lumberyard Project.

DRAFT DESIGN CONCEPT



Site Features

- CREATING A NEW "GATEWAY" TO DOWNTOWN LAKE ORION
- PROPOSED MULTIUSE EVENT PAVILION
- MAINTAIN EXISTING ATWATER TRAIL LOCATION/ADD LANDING PAD PLAZA AREA WITH BIKE RACKS, BIKE REPAIR KIOSK, SEATING, AND EVENT SPACE FOR STARTING/FINISH LINES
- STRENGTHEN THE CONNECTION TO THE PAINT CREEK TRAIL AND REINFORCE DOWNTOWN LAKE ORION AS A TRAIL WAY DESTINATION WITH ADDITION OF NEW TRAIL PLAZA WITH SEATING PUBLIC ART, BIKE REPAIR STATION, BIKE RACKS, LANDSCAPE.
- PROPOSED PUBLIC ART OPPORTUNITIES
- PROPOSED BUTTERFLY GARDEN OR COMMUNITY GARDEN OPPORTUNITY
- PROPOSED PLAZA WITH SEATING AND WATER FEATURE

Legend

- | | | | |
|--|-------------------------------------|--|---------------------------|
| | PROPOSED PUBLIC ART | | |
| | PROPOSED BUTTERFLY/COMMUNITY GARDEN | | |
| | PROPOSED WATER FEATURES | | |
| | PROPOSED TRAIL PLAZA EVENT SPACE | | |
| | PROPOSED SEATING AREAS | | |
| | PROPOSED BIKE REPAIR KIOSK | | |
| | PROPOSED BIKE RACKS | | |
| | EXISTING PEDESTRIAN ACCESS | | PROPOSED VEHICULAR ACCESS |
| | PROPOSED PEDESTRIAN ACCESS | | |

Promotions Committee - First Monday, 9/4/2023 at 11am online

Committee Chair: Sally Medina, DDA Board Member

The Promotion Committee markets Downtown's unique characteristics to shoppers, investors, new businesses, tourists, and others while promoting retail events, special events and ongoing programs.

Design Committee - Third Monday, 9/18/23 at 3pm online

Committee Chair: Lloyd Coe, DDA Board Member

The Design Committee works to improve the appearance of Downtown so that it is perceived as clean, safe and friendly while preserving its historic appeal.

Organization Committee - Third Wednesday, 9/20/23 at 11:30am, DDA Office

Committee Chair: Alaina Campbell, DDA Board Member

The Organization Committee works to communicate the vision, philosophy and activities of the Main Street organization to the community through membership and partnership development and a communications program.

Economic Vitality Committee - Fourth Thursday, 9/22/23 at 11:30am, TBD

Committee Chair: Matthew Shell, DDA Board Member

The Economic Vitality Committee works to strengthen the economic base in Downtown by helping existing businesses to expand, recruiting new businesses for a balanced mix, and converting unused space into productive property.

DDA Business Power Hour - Third Thursday, 9/21.23 at 9:00am, ABeanToGo

Committee Chair: Dr. Sam Caruso, DDA Board Member

The DDA Business Power Hour is a meeting for business owners, managers, and employees to learn about upcoming events and projects and to provide feedback to the DDA





Community Assessment Results - Y/E 2022

Standard 1: “Broad-based Community Commitment to Revitalization”

Strengths:

- United to face adversity by small minority – used this challenge as an opportunity to improve awareness of the DDA/Main Street
- Strong local business atmosphere
- Visibility in community throughout pandemic – proactively worked to support business owners and create opportunity for safe public gatherings (e.g., cornhole league, warming stations)
- Good working relationship with Village Manager

Opportunities:

Lake Orion is on the cusp of becoming an “it” town, creating unique challenges. Consider the following:

- Continue expanding relationships with large and small-scale developers
- Stay abreast on rising property value trends – advocate for smart housing growth
- Continue evaluating, implementing, and communicating progress on major initiatives in the downtown (e.g., parking study, Lumber Yard)
- Include neutral third-party experts to disseminate information, justify new projects, and to advocate for the DDA

Standard 2: “Inclusive Leadership and Organizational Capacity”

Strengths:

- DDA Board identifies annual priorities (e.g., public safety)
- Executive Director actively monitors committee progress on projects
- Multiple personnel/staff support

Community Assessment Results - Y/E 2022 continued

Standard 2: “Inclusive Leadership and Organizational Capacity”, continued

Opportunities:

- Leverage network(s) of individual Board members to advocate for DDA and challenge false narratives
- Board members lead outreach and education
- Pursue new engagement by taking outreach to where people are and/or need to be reached
- Use special events as starting point for developing diversity
- Mentor new volunteers who are interested in a leadership role within the organization (committees, Board)
- Use demographic data to crosscheck/confirm DDA leadership representation

Standard 3: “Diversified Funding and Sustainable Program Operations”

Strengths:

- Ability to, and successful experience in, purchasing real estate
- Predictable and consistent revenue from DDA tax district (historically)
- Leverages events and activities to solicit sponsorship revenue
- Detailed budget alignment with work plan activities

Opportunities:

- Continue education efforts on how TIF district’s function
- Explore alternate funding mechanisms in event TIF revenue fade—examples include: 501c3 or 501c6 status
- End-of-Year fundraising initiative
- Business supplier support (see sample letter) ▪ Additional state and national grant programs

Standard 4: “Strategy-Driven Programming”

Strengths:

- Incorporation of stakeholder’s top concerns: parking, public safety, and gateway (Lumber Yard) redevelopment
- Coordination of community visioning for Lake Orion Lumberyard project
- Promotion of downtown as positive, thriving amidst pandemic
- Access to ongoing market data via Main Street Oakland County
- Detailed workplans for individual initiatives

Opportunities:

- Explore potential Transformation Strategy of making Lake Orion a place of steady activity (day and night, year-round)
- Consider a texting service that sends push notifications on things happening downtown
- Develop initiatives to promote existing parking options and consider new temporary (valet service, downtown trolley, create and enforcing parking limits, etc.)
- Find creative ways to attract M24 travelers downtown
- Grants to small businesses for back-of-building signage installation
- Develop design guidelines for tasteful billboards that do not jeopardize the integrity of the historic district (see Schuler’s in Marshall)
- Rent existing billboards along M-24 to promote and direct people to downtown
- Use demographic data to crosscheck/confirm DDA leadership representation

Community Assessment Results - Y/E 2022 continued

Standard 5: “Preservation-based Economic Development”

Strengths:

- Streetscape project served as catalyst for reinvestment
- Purchasing of (and selling) two underutilized buildings that now add to the vibrancy of downtown
- First social district in southeast Michigan
- Increasingly diverse business representation and engagement

Opportunities:

- Position and promote Lake Orion as multimodal to counter lack of parking (see Ferndale, MI’s “Walk Ferndale” signage)
- Consider a “Lake Orion Fitness Month!” challenge
- Incorporate scavenger hunt program into parking lot discoveries
- Leverage existing assets and businesses who align with health/fitness
- Use existing Facebook Live and other media platforms to demonstrate where to park and how long it takes to walk from point A to point B
- Emphasize importance of shopping local in promotions/marketing to build further community support for downtown
- Continue developing programs and activities that support Lake Orion becoming a hub of activity (such as the recently retrofitted streetlights, crosswalk safety project, and increasing participation at “Power Hour”)

Standard 6: “Demonstrated Impact and Results”

Strengths:

- DDA has quickly increased communication with the community, emphasizing value/impact
- Strong marketing arm
- Collects testimonials in addition to quantifiable data
- Access to impact-sharing support from Main Street Oakland County (data template)

Opportunities:

- Explore development of a local ambassador or “influencer” program to support positive promotion of downtown
- Leverage existing marketing outlets (regional, state, national) to promote downtown and impact of DDA
- Include QR codes and/or fliers showcasing DDA’s impact in utility bills
- Utilize business owner’s POS systems to gather contact information to include in communications
- Use existing outreach platforms to invite the public into conversations regarding major projects (early and often)

PARKING STUDY UPDATE - RECOMMENDATIONS

Lake Orion's last study was completed in 2018 and it is common to update this study every 3–5 years. This study was completed December 2022 and the final report published February 2023.

Parking Study Final Report Highlights

- For the entire 21 block study, there are a total of 1,469 parking spaces.
- Future weekend evening demand (3 years and Five years) with projected growth indicates that block 18 will be 9 spaces short and block 21 is projected to be short by 79 spaces (Map 20, pg. 55 and Map 21, pg. 56).

Recommendations include (pages 65 - 67):

- Stronger on-street parking enforcement.
- Give parking lots a designated name for ease of use.
- Within 3 to 5 years, either increase the physical parking supply or work with private businesses to use existing lots during their non-business hours.
- Develop a parking sinking fund for parking lot repair and acquisition with a target of approximately \$21,000 yearly.
- Base parking space needs on restaurant square footage, versus occupancy.
- Adjust zoning requirements for residential units.
- Develop Special Event parking plans.
- Increase bicycle parking.

ORGANIZATION COMMITTEE

CAMPAIGN FOR MAIN STREET

The Lake Orion DDA demonstrates its commitment to the Village of Lake Orion

What does it mean to be a good community partner? Being a community partner means:

- You are actively working together with others in your community to make positive changes.
- You are part of a team that cares about the well-being of everyone in the community, working towards common goals.

Community partners can be individuals, organizations, or businesses that collaborate with others to address important issues and create a better future for everyone. Here are fifteen ways the Lake Orion Downtown Development Authority (DDA) is a good community partner for the Village of Lake Orion:

1. **The DDA collaborates with Village Council** to identify ways to better serve the community and has set aside a significant portion of new capture (75% to the Village) for village-approved infrastructure projects.
2. The DDA uses taxes collected from the community to make improvements in the downtown area that **benefit the community as a whole**. Examples of this are: sidewalk and road improvements, directional signage, parking creation and maintenance, Paint Creek Trail extension and bike amenities, public restrooms at the Fire Hall, and new playground equipment in Children's Park.
3. **A higher share of the taxes collected are reinvested locally**. In 2023, over \$400,000, normally distributed throughout the county, instead will be reinvested in Lake Orion through the DDA. This is not an extra tax, rather, it is use of normally collected taxes.
4. **The DDA pays the village** for administrative services, police, public works services, utilities, and other shared costs, **which helps the village save money**.
5. **The DDA creates and maintains public spaces**, such as the Paint Creek Trail extension, Flint Street Alleyway, the Lake Orion Social District, and the new playground in Children's Park, which provide recreation opportunities for residents and visitors.
6. **The DDA manages the Main Street America Program**, through which the community has been accredited since 2006. Volunteers help make things happen through their participation in different Main Street Committees: Economic Vitality, Design, Promotions, and Organization. Having Main Street America accreditation helps the Village of Lake Orion and its businesses qualify for grants which help to pay for special projects like the playground equipment in Green's Park.

ORGANIZATION COMMITTEE

CAMPAIGN FOR MAIN STREET

The Lake Orion DDA demonstrates its commitment to the Village of Lake Orion - Continued

7. **The DDA decorates seasonally**, dressing up the town with flower baskets in the spring and summer, holiday lights on the trees in the winter, and decorative scenes on downtown windows throughout the year.
8. **The DDA markets Lake Orion and its businesses** through various channels (Facebook and Instagram pages, Orion Living Magazine, website, banners, a-frame signs, posters, ads in local publications, and weekly e-newsletters).
9. In Partnership with the Oxford DDA, **The DDA provides the Downtown Trolley Express** for free rides to and from each downtown.
10. **The DDA invests in projects that help the community thrive**, such as restoring Front Street, installing electric vehicle charging stations, and improving downtown lighting with Dark Sky technology.
11. **The DDA promotes and/or hosts 50 events and activities annually** to attract people to Downtown Lake Orion.
12. **The DDA enables downtown restaurants to be eligible for location-based Class C liquor licenses** at significant savings over traditional liquor licenses.
13. **The DDA manages the Social District** allowing customers to purchase a drink from a downtown restaurant to enjoy outside in town.
14. **The DDA offers Shop Local rewards programs** like Downtown Dollars and the Shopping Passport
15. **The DDA provides signage** throughout town which helps visitors navigate our town and learn about our history.

All of these efforts demonstrate the Lake Orion Downtown Development Authority's commitment to being a good community partner by reinvesting in the village, collaborating with Village Council, and helping the community to thrive.

1.	CREEKSIDE LIGHTING	<input type="checkbox"/>
2.	ADOPT A GARDEN PROGRAM	<input type="checkbox"/>
3.	TASTE OF TOWN IN ALLEYWAY	<input type="checkbox"/>
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Branding & Outreach

- Branding Kit - colors, font, logos, style
- Brand Marketing
- E-Newsletters
- Orion Living Magazine
- Podcast Series
- Educational Campaigns through Editorial Ads, Social Media, and Direct Mail postcards
- Samet Backyard Meet & Greet Neighborhood event
- Legislative Tour with Orion Area Chamber of Commerce

Historic Preservation

- Historic Signs - downtown
- Downtown History - Website
- Timeshift History Videos - Downtown
- Historic Building Facade Grants

Physical Improvements

- Front Street restoration to 2 way traffic
- Wayfinding Signage
- Overall street and sidewalk improvements
- Dark Sky compliant streetlamp retrofit
- Bond issue for Lumberyard Project
- "Enter the Dragon" Mural
- Flint Street Alleyway Lighting
- Eagle Scout project benches
- Seasonal downtown Decorations including holiday tree light and Summer hanging baskets

Business Support

- Match On Main Business support
- Patronicity Business Support Campaign
- PPE
- Destination Business Boot Camp
- Shop Oakland Business Set Up Assistance
- Monthly Business Power Hour
- Event Logistics communication

Parking

- Anderson/Front Parking Lot
- Art Center Parking Lot and Restrooms
- Slater Parking lot
- Shared Parking Leases
- Parking Study updates (2018 and 2023)
- Safety Path Slater Street Parking lot to Anderson Street
- Electrical Vehicle Charging Stations

Alt Transportation

- Paint Creek Trail Extension
- Art Center Bike Parking
- Children's Park Bike Parking
- Meeks Park Bike Parking
- Public Boat Docks

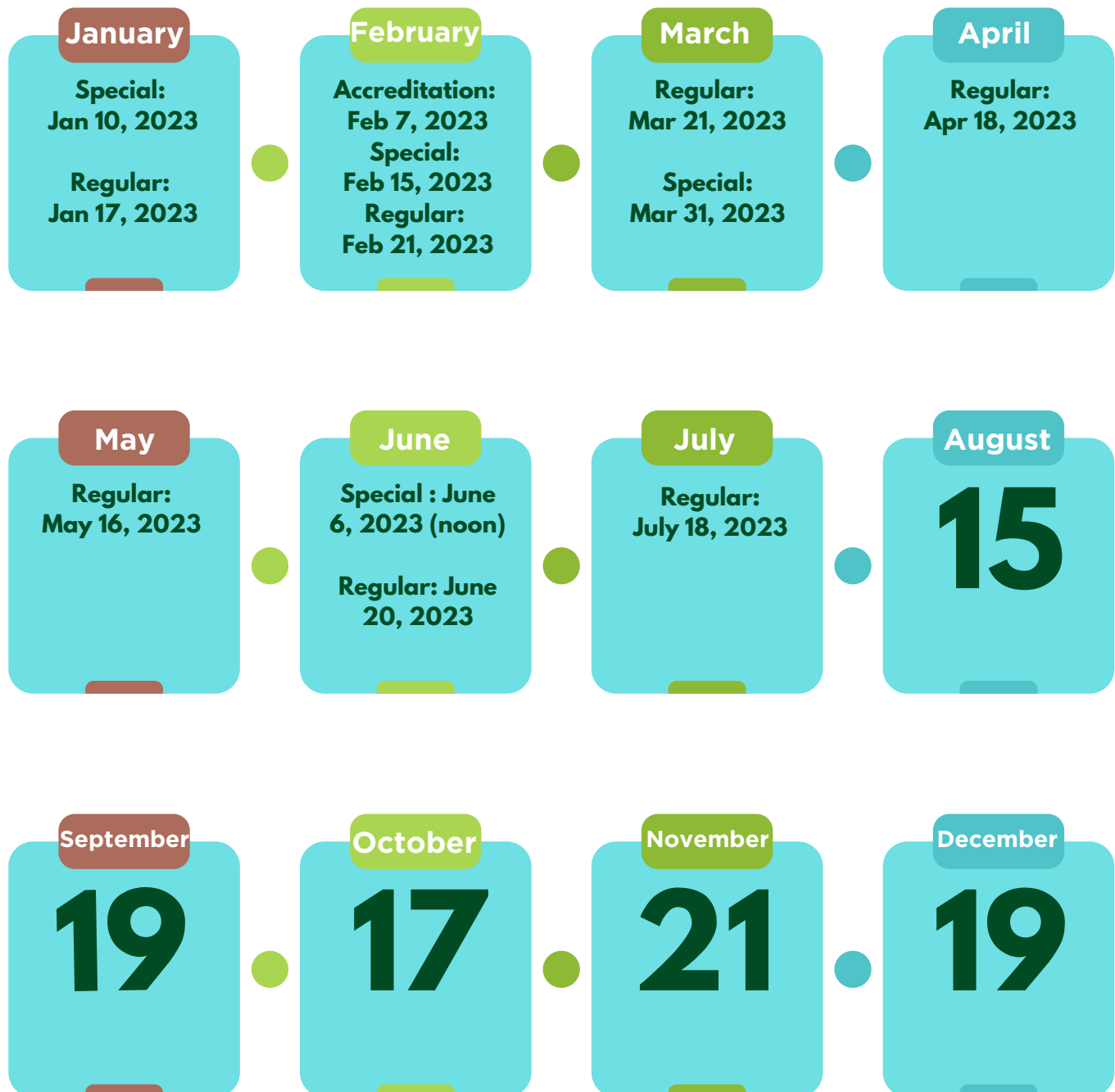
Parks

- Playground Equipment - Children's Park
- Electrical upgrades - Gazebo
- First Responder boat docks
- Paint Creek Bank Stabilization matching funds
- Pedestrian Safety railing improvements i Children's Park

Events

- #StrongerTogether Events with Oxford
 - Trolley
 - IceFest
 - Summer Social
 - Witches Night
 - Restaurant Week
 - Letterboxing
- LOLive! Music Summer Series
- Halloween Extravaganza
- Sing & Stroll Tree Lighting
- Small Business Saturday
- Her Lies Lake Orion Cemetery Tour
- Overall Event Promotion - all events

2023 DDA BOARD MEETINGS - 6:30PM, VILLAGE COUNCIL CHAMBERS



Attachment: DDA Executive Report - (6218 : DDA Executive Report August 2023)



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: August 28, 2023

TOPIC: DDA Board Regular Meeting Minutes - July 18, 2023

RECOMMENDED MOTION: To receive and file the Downtown Development Authority Regular meeting minutes of July 18, 2023.

ATTACHMENTS:

2023-07-18 DDA Reg Mtg Minutes - Final



VILLAGE OF LAKE ORION DOWNTOWN DEVELOPMENT AUTHORITY
21 East Church Street, Lake Orion, MI 48362

*The mission of the Lake Orion DDA is to enhance the economic potential and preserve the historical character of the Lake Orion DDA District, **the heart and hub of the Orion Community**, through promotional activities and an organizational structure that focuses on community involvement with local businesses, residents, and other stakeholders.*

MINUTES

REGULAR MEETING OF THE LAKE ORION DOWNTOWN DEVELOPMENT AUTHORITY BOARD OF DIRECTORS

Tuesday, July 18, 2023

6:30 PM

Lake Orion Village Hall Council Chambers

21 East Church Street

LAKE ORION, MI 48362

(248) 693-8391 ext. 102

I. Call to Order

The Tuesday, July 18, 2023 Regular Meeting of the Lake Orion Downtown Development Authority Board of Directors was called to order in the Lake Orion Village Hall Council Chambers located at 21 East Church Street, Lake Orion, MI 48362 by Vice Chairperson Sam Caruso at 6:30 PM.

II. Roll Call and Determination of Quorum

Attendee Name	Organization	Title	Status	Arrived
Debbie Burgess	Village of Lake Orion	Chairperson	Present	
Sam Caruso	Village of Lake Orion	Vice Chairperson	Present	
Matt Shell	Village of Lake Orion	Treasurer	Late	7:41 PM
Henry Lorant	Village of Lake Orion	Secretary	Present	
Chris Barnett	Village of Lake Orion	Board Member	Late	6:34 PM
Alaina Campbell	Village of Lake Orion	Board Member	Present	
Lloyd Coe	Village of Lake Orion	Board Member	Late	6:35 PM
Sally Medina	Village of Lake Orion	Board Member	Present	
Jerry Narsh	Village of Lake Orion	President	Excused	

STAFF PRESENT:

- Molly LaLone, DDA Executive Director
- Darwin McClary, Village Manager
- Susan C. Galeczka, Village Clerk
- Robert Davis, DDA Attorney

III. Approval of Minutes

1. DDA Board Regular Meeting Minutes - June 20, 2023

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Debbie Burgess, Chris Barnett
SECONDER:	Henry Lorant, Secretary
AYES:	Burgess, Caruso, Lorant, Campbell, Medina
EXCUSED:	Narsh
ABSENT:	Chris Barnett, Lloyd Coe, Shell

RESOLVED: To approve the Downtown Development Authority Board Regular meeting minutes of Tuesday, June 20, 2023 as presented.

IV. Presentation - AKA Architects Site update

Scott Reynolds, AKA Architects, provided an update on the Lumberyard Project including background information, structures conditions, inventory, and next tasks. He presented three plans for the property: Plan 1 - Existing road and new pavilion; Plan 2 - New road and parking; and Plan 3 - Existing Road and new pavilion.

V. Call to the Public

Let the record show no public comments were received.

VI. Consent Agenda

All items on the Consent Agenda are approved by one vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sally Medina, Board Member
SECONDER:	Debbie Burgess, Chairperson
AYES:	Burgess, Caruso, Lorant, Barnett, Campbell, Coe, Medina, Narsh
ABSENT:	Shell
EXCUSED:	Narsh

1. Director's Report

RESOLVED: To receive and file the DDA Executive Director's Report for July 2023.

2. Committee Minutes & Workplan and Event Updates

RESOLVED: To receive and File the Committee Meeting Minutes & Event updates.

3. Financial Reports

RESOLVED: To receive and file the financial reports for June 2023.

VII. Approval of Agenda

Motion to approve the Tuesday, July 18, 2023 regular meeting agenda of the Downtown Development Authority Board.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Chris Barnett, Board Member
SECONDER:	Lloyd Coe, Board Member
AYES:	Burgess, Caruso, Lorant, Barnett, Campbell, Coe, Medina
ABSENT:	Shell
EXCUSED:	Narsh

VIII. Financial Matters

1. Bill Approval

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Barnett, Board Member
SECONDER:	Henry Lorant, Secretary
AYES:	Burgess, Caruso, Lorant, Barnett, Campbell, Coe, Medina
ABSENT:	Shell
EXCUSED:	Narsh

RESOLVED: To approve disbursements in the amount of \$67,202.78 for June 2023.

2. Bill Approval - Miller Canfield

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Barnett, Board Member
SECONDER:	Henry Lorant, Secretary
AYES:	Burgess, Caruso, Lorant, Barnett, Campbell, Coe, Medina
ABSENT:	Matt Shell
EXCUSED:	Jerry Narsh

RESOLVED: To approve payment of Bond Counsel Services to Miller, Canfield Paddock and Stone, PLC for Bond Series A not to exceed \$25,200 from 301-905-731.001 and;

FURTHER RESOLVED: To approve payment of bond counsel services Miller, Canfield Paddock and Stone, PLC for Bond Series B not to exceed \$10,800 from 301-905-731.000

Village of Lake Orion Downtown Development Authority Board of Directors Minutes

Regular Meeting, Tuesday, July 18, 2023

Page 4 of 12

3. Bill Approval - State of Michigan

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Barnett, Board Member
SECONDER:	Lloyd Coe, Board Member
AYES:	Burgess, Caruso, Lorant, Barnett, Campbell, Coe, Medina
ABSENT:	Shell
EXCUSED:	Narsh

RESOLVED: To approve a payment of to the State of Michigan for the Municipal Finance Filing Fee not to exceed \$1,000 from 301-905-731.001.

4. Bill Approval - Huntington Tax Exempt Series A

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Barnett, Board Member
SECONDER:	Henry Lorant, Secretary
AYES:	Burgess, Caruso, Lorant, Barnett, Campbell, Coe, Medina
ABSENT:	Shell
EXCUSED:	Narsh

RESOLVED: To approve payment for Series A Bond Sale services to Huntington National Bank not to exceed \$500 from 301-905-731.001.

5. Bill Approval - Huntington Tax Exempt Series B

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Barnett, Board Member
SECONDER:	Henry Lorant, Secretary
AYES:	Burgess, Caruso, Lorant, Barnett, Campbell, Coe, Medina
ABSENT:	Shell
EXCUSED:	Narsh

RESOLVED: To approve a payment for Bond Series B Sale services to Huntington National Bank not to exceed \$500 from 301-905-731.000.

6. Bond Issuance Update - Annual Cost Update and Budget Amendment

DDA Executive Director LaLone explained because the DDA has bonds it is required to do and Annual Information Statement and this request is to contract with Bendzinski's to do the annual statement.

Attachment: 2023-07-18 DDA Reg Mtg Minutes - Final (6219 : 2023 07-18 DDA Board Reg Mtg Minutes - Final)

MOTION NO. 1

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Barnett, Board Member
SECONDER:	Henry Lorant, Secretary
AYES:	Burgess, Caruso, Lorant, Barnett, Campbell, Coe, Medina
ABSENT:	Shell
EXCUSED:	Narsh

RESOLVED: To decrease 248-730-965-405 Transfer Out - Property acquisition fund by \$381,250 and;

To Increase 248-730-965-301 DDA Bond 2023 by \$381,250.

MOTION NO. 2

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Barnett, Board Member
SECONDER:	Debbie Burgess, Chairperson
AYES:	Burgess, Caruso, Lorant, Barnett, Campbell, Coe, Medina
ABSENT:	Shell
EXCUSED:	Narsh

RESOLVED: To Increase 248-730-965-301 Transfer Out - DDA Bond 2023 by \$41,459 and;
To increase 248-000-671-999 Appropriation from Fund Balance by \$41,459.

MOTION NO. 3

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Barnett, Board Member
SECONDER:	Alaina Campbell, Board Member
AYES:	Burgess, Caruso, Lorant, Barnett, Campbell, Coe, Medina
ABSENT:	Shell
EXCUSED:	Narsh

RESOLVED: To authorize forwarding the foregoing budget amendments to the Village Council for approval.

MOTION NO. 4

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Barnett, Board Member
SECONDER:	Debbie Burgess, Chairperson
AYES:	Burgess, Caruso, Lorant, Barnett, Campbell, Coe, Medina
ABSENT:	Shell
EXCUSED:	Narsh

RESOLVED: To approve 5-year contract for Annual Information Statement Services, attached, with Bendzinski & Co. not to exceed \$1,000 annually from July 1, 2023 to June 30, 2027 unless authorized in a separate motion, as needed.

IX. New and Old Business

1. Bond Issuance Update - Petition

DDA Attorney Davis provided an update on the bonds noting the following:

- A petition to repeal the ordinance which adopted Amendment 4 of the DDA TIF Plan was submitted to the Orion Twp. Clerk on June 26, 2023. The clerk sent the petitioner a letter informing him that he had insufficient signatures to file. Circulator came back with more signatures on July 5, 2023.
- Orion Twp. Clerk's office sent the petition to the Oakland County Elections office.
- The Bond team with Village Manager, Bond consultant, Village Attorney and Bond Attorney analyzed the legal aspects of the petition and the conclusion was that the Village Manager and Village Clerk would send their concerns to Oakland County Elections.
- The Village attorney drafted a letter to Oakland County indicating the concerns regarding the petition.
- Affidavit from the Orion Township Clerk and Village Clerk indicating that they did not fulfill the requirement to certify the petitions of form or language.
- There were other irregularities with the petition that may also affect it,
- The bond consul sent forward with an opinion that the bonds were indicating no impediment and the bonds have been issued.
- According to state statute, a DDA with bonded indebtedness cannot be dissolved until after the debt has been resolved.
- Both clerks filed affidavits stating the petitioner had not asked nor received approval as to form for his petition. The petitioner also did not provide a copy of the ordinance for which the signatures were collected. Finally, the petitioner allowed a signature page to be unattended in a public establishment. This is against the law.

(Board Member Shell entered at 7:41 PM)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Barnett, Board Member
SECONDER:	Henry Lorant, Secretary
AYES:	Burgess, Caruso, Shell, Lorant, Barnett, Campbell, Coe, Medina
EXCUSED:	Narsh

RESOLVED: To receive and file the following documents: Village of Lake Orion Clerk Affidavit, Petition Filing - Orion Township Clerk, State Law excerpt regarding bonded indebtedness, Response letter from Village of Lake Orion Legal Counsel, Response Letter from Village of Lake Orion Manager, and Screen shot of petition.

2. Property Acquisition - Lake Orion Lumberyard Project Update

DDA Executive Director LaLone provided an update on the Lumberyard property acquisition noting the following:

- They are in negotiations with the Lake Orion Lumber about the purchase price of the property.
- Site visit re: demolition. Advised by contractor that the barn wood is not the right style, and that none of the other materials are likely to be worth much during a salvage sale. Demolition and debris removal of the site is estimated to cost \$60,000.
- Orion Historical Society site visit regarding historic signs and other ways to honor Lumberyard history. Jimmy Johnson, member of the historic society, talked with Jeff about some of the items he found such as: the parade float, the mini golf games and the starry night artwork. Jeff also talked about his job as a young teen working with the trains as they stop in Lake Orion.
- Received a phone call from DPW Director Sanchez requesting we keep the barn wood for use around town.

DDA Attorney Davis provided a status update on the sale of the property indicating that the negotiations are going well and that because of things that occurred over time, the conversations regarding the price are not a surprise. We are looking for a quick and prompt closing.

Village of Lake Orion Downtown Development Authority Board of Directors Minutes

Regular Meeting, Tuesday, July 18, 2023

Page 8 of 12

RESULT:	ADOPTED [7 TO 0]
MOVER:	Debbie Burgess, Chairperson
SECONDER:	Henry Lorant, Secretary
AYES:	Burgess, Caruso, Shell, Lorant, Barnett, Campbell, Coe, Medina
EXCUSED:	Jerry Narsh

RESOLVED: To Receive and file the Property Acquisition - Lake Orion Lumberyard Project Update which includes the following documents pertaining to 215 S. Broadway: Existing conditions study and O'Neil Commercial Appraisal

3. Contract Approval - Sing & Stroll Production Services

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Matt Shell, Treasurer
SECONDER:	Henry Lorant, Secretary
AYES:	Burgess, Caruso, Shell, Lorant, Barnett, Campbell, Coe, Medina
EXCUSED:	Narsh

RESOLVED: To hire David Charles Production Services to manage production of Sing & Stroll Tree Lighting, in an amount not to exceed \$12,159 with funding coming from 248-729-880-012 Sing & Stroll Tree Lighting.

4. Purchase Approval - Banners and Brackets

MOTION NO. 1

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Barnett, Board Member
SECONDER:	Sally Medina, Board Member
AYES:	Burgess, Caruso, Shell, Lorant, Barnett, Campbell, Coe, Medina
EXCUSED:	Narsh

RESOLVED: To rollover funds for project costs from 2022-2023 fiscal year to 2023-2024 fiscal year by increasing 248-726-883-000 by \$2,386 and;

FURTHER RESOLVED: To increase 248-000-671-999 Appropriation from Fund Balance by \$2,386.

Attachment: 2023-07-18 DDA Reg Mtg Minutes - Final (6219 : 2023 07-18 DDA Board Reg Mtg Minutes - Final)

MOTION NO. 2

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Barnett, Board Member
SECONDER:	Sally Medina, Board Member
AYES:	Burgess, Caruso, Shell, Lorant, Barnett, Campbell, Coe, Medina
EXCUSED:	Narsh

RESOLVED: To approve purchase of summer banners and hardware from Custom Graphix Signworks, not to exceed \$2,736 from 248-726-883-000.

5. Contract Approval - Holiday Lights Installation

Board Member Barnett stated that Sally Medina should be excused from this decision because she is the owner of one of the companies who bid on this project.

RESULT:	ADOPTED [7 TO 0]
MOVER:	Chris Barnett, Board Member
SECONDER:	Henry Lorant, Secretary
AYES:	Burgess, Caruso, Shell, Lorant, Barnett, Campbell, Coe
EXCUSED:	Narsh. Medina

RESOLVED: To recuse Sally Medina from this decision because she is the owner of one of the companies who bid.

Board Member Medina exited the meeting from 7:55 pm to 7:59 pm.

Contract Approval - Holiday Lights Installation

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Barnett, Board Member
SECONDER:	Henry Lorant, Secretary
AYES:	Burgess, Caruso, Shell, Lorant, Barnett, Campbell, Coe
EXCUSED:	Medina, Narsh

RESOLVED: To approve contract with Decorate with Lights for Holiday Lights Installation not to exceed \$6,586 from 248-726-883-000 Banners and Holiday Lighting pending legal counsel approval.

X. Reports, Resolutions and Recommendations

A. Executive Director

1. Training Opportunities

Boards Members Caruso, Burgess and Lorant provided a short report on the Transforming Strategies Webinar which they attended.

DDA Executive Director LaLone stated that SEMCOG held a webinar on Planning for Electric Vehicles. She noted that as part of the Main Street Certification we have to show Board members and staff education.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Barnett, Board Member
SECONDER:	Henry Lorant, Secretary
AYES:	Burgess, Caruso, Shell, Lorant, Barnett, Campbell, Coe, Medina
EXCUSED:	Narsh

RESOLVED: To receive and file the Training Opportunities information.

DDA Executive Director LaLone reported on the following:

- Noted on page 28 is a list of the DDA's Major Milestones.
- Noted on page 48 the Expense Report show a new line item for the bonds.
- Reported that the DDA went out twice for the dumpster enclosures and received no response. She is recommending that the DDA add the dumpster enclosure to the Lumberyard project.

B. Village Manager

1. Village Manager Report

Village Manager McClary reported on the following:

- He and Molly have scheduled a DDA Walking Tour for August 3.
- The Village and DDA are working together on the grease dumpster area.

XI. Call to the Public

Let the record show no public comments were received.

XII. Board Comments and Training Feedback

Board Member Barnett, congratulated and thanked Stan Ford, new Village Council member, for stepping up and filling the position, met with developer in the township noting they are good community partners and have tried to work with Nicole Curtis to move the cabins to a Township park; and thanked Lloyd Coe for starting the events on Thursday nights downtown, noting Thursday nights in Lake Orion is the place to be.

Board Member Medina expressed her excitement about the Lumberyard Project, noting she glad to see it come to fruition.

Secretary Lorant, noting his travels in Hong Kong, stated you do not see old buildings there because the culture is to take the old things down and build new. This is what is happening with the Lumberyard Project.

Chairperson Burgess commended the teamwork between Village Council and DDA Board, noting great things are happening in the community and that things will only get better.

Board Member Campbell thanked everyone for their work on the Lumberyard Project and the Administration for all their hard work and for being there throughout the process.

Board Member Coe thank DDA Executive Director LaLone for her work on the Lumberyard Project and for making the sign for the Lake Orion Reunion this past week, noting he heard a lot of comments on the banner.

Vice Chairperson Caruso thanked the Administration for helping out with the Lumberyard Project, nothing there was a lot of controversy. The DDA went through the proper channels and process and the truth came out. It is great to see everyone work together and see the project come to fruition. This project is right for the future.

XIII. Next Regular Meeting - August 15, 2023

Vice Chairperson Caruso noted the next regular DDA meeting will be held on August 15, 2023 @ 6:30 PM.

Village of Lake Orion Downtown Development Authority Board of Directors Minutes

Regular Meeting, Tuesday, July 18, 2023

Page 12 of 12

XIV. Adjournment

Motion to adjourn the Tuesday, July 17, 2023 regular meeting of the Downtown Development Authority Board.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Barnett, Board Member
SECONDER:	Lloyd Coe, Board Member
AYES:	Burgess, Caruso, Shell, Lorant, Barnett, Campbell, Coe, Medina
EXCUSED:	Narsh

The Tuesday, July 17, 2023 regular meeting of the Downtown Development Authority Board adjourned at 8:10 PM.

Dr. Sam Caruso
Vice Chairperson

Susan C. Galeczka, CMC MiPMC
Village Clerk

Date Approved: August 15, 2023, as presented.

Attachment: 2023-07-18 DDA Reg Mtg Minutes - Final (6219 : 2023 07-18 DDA Board Reg Mtg Minutes - Final)



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: August 28, 2023

TOPIC: DDA Board Special Meeting Minutes - August 2, 2023

RECOMMENDED MOTION: To receive and file the Downtown Development Authority Special meeting minutes of August 2, 2023.

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ATTACHMENTS:

2023-08-02 DDA Spec Mtg Minutes - Final



VILLAGE OF LAKE ORION DOWNTOWN DEVELOPMENT AUTHORITY
21 East Church Street, Lake Orion, MI 48362

*The mission of the Lake Orion DDA is to enhance the economic potential and preserve the historical character of the Lake Orion DDA District, **the heart and hub of the Orion Community**, through promotional activities and an organizational structure that focuses on community involvement with local businesses, residents, and other stakeholders.*

MINUTES

SPECIAL MEETING OF THE LAKE ORION DOWNTOWN DEVELOPMENT AUTHORITY BOARD OF DIRECTORS

Wednesday, August 2, 2023

6:30 PM

Lake Orion Village Hall Council Conference Room

21 East Church Street

LAKE ORION, MI 48362

(248) 693-8391 ext. 102

I. Call to Order

The Wednesday, August 2, 2023 Special Meeting of the Lake Orion Downtown Development Authority Board of Directors was called to order in the Lake Orion Village Hall Council Chambers located at 21 East Church Street, Lake Orion, MI 48362 by Vice Chairperson Sam Caruso at 6:30 PM.

II. Roll Call and Determination of Quorum

Attendee Name	Organization	Title	Status	Arrived
Debbie Burgess	Village of Lake Orion	Chairperson	Excused	
Sam Caruso	Village of Lake Orion	Vice Chairperson	Present	
Matt Shell	Village of Lake Orion	Treasurer	Present	
Henry Lorient	Village of Lake Orion	Secretary	Present	
Chris Barnett	Village of Lake Orion	Board Member	Absent	
Alaina Campbell	Village of Lake Orion	Board Member	Present	
Lloyd Coe	Village of Lake Orion	Board Member	Present	
Sally Medina	Village of Lake Orion	Board Member	Present	
Jerry Narsh	Village of Lake Orion	President	Present	

STAFF PRESENT:

- Molly LaLone, DDA Executive Director
- Susan C. Galeczka, Village Clerk
- Robert Davis, DDA Attorney

Motion to excuse Chairperson Burges from the Tuesday, August 3, 2023 special meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Matt Shell, Treasurer
SECONDER:	Jerry Narsh, President
AYES:	Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
ABSENT:	Chris Barnett
EXCUSED:	Debbie Burgess

III. Statement by Chairperson or Vice-Chairperson Purpose of Meeting

Vice Chairperson Caruso stated that the purpose of the Special Meeting is to make staffing decisions and to adopt a resolution to adjourn to Closed Session as permitted under the Open Meetings Act, PA 297 of 1976, as amended, Section 15.268h to review litigation legal opinion of the DDA attorney.

IV. Public Comment

Stan Ford, Village Council Member, 225 S. Broadway, expressed his support for the DDA.

V. Items for Consideration

1. Staffing Approval - Seasonal Part Time Events

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Matt Shell, Treasurer
AYES:	Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
ABSENT:	Chris Barnett
EXCUSED:	Debbie Burgess

RESOLVED: To authorize the DDA Executive Director to approve more hours for Abby Bayley for part time season event work on a month-to-month basis until the earlier of the time a permanent Event Coordinator is hired or December 31m 2023, not to exceed 20 hours per week at \$18.00 per hour from 248-260-706-000 Wages - Event Coordinator.

2. Closed Session

ADJOURN TO CLOSED SESSION:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Henry Lorant, Secretary
SECONDER:	Alaina Campbell, Board Member
AYES:	Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
ABSENT:	Chris Barnett
EXCUSED:	Debbie Burgess

Village of Lake Orion Downtown Development Authority Board of Directors Minutes

Special Meeting, Wednesday, August 2, 2023

Page 3 of 3

RESOLVED: to adjourn to Closed Session as permitted under the Open Meetings Act, PA 297 of 1976, as amended, Section 15.268h to review litigation legal opinion of the DDA attorney

The Downtown Development Authority Board adjourned to Closed Session at 6:38 PM.

RECONVENE TO OPEN SESSION

Motion to reconvene to open session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lloyd Coe, Board Member
SECONDER:	Henry Lorant, Secretary
AYES:	Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
ABSENT:	Chris Barnett
EXCUSED:	Debbie Burgess

The Downtown Development Authority Board adjourned to Closed Session at 6:38 PM.

BUSINESS FROM CLOSED SESSION

Motion to direct the Executive Director and the DDA Legal Counsel to proceed as discussed in Closed Session and separate from the Village Council.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Matt Shell, Treasurer
SECONDER:	Lloyd Coe, Board Member
AYES:	Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
ABSENT:	Chris Barnett
EXCUSED:	Debbie Burgess

VI. Adjournment

Motion to adjourn the Wednesday, August 2, 2023 special meeting of the Downtown Development Authority Board.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jerry Narsh, President
SECONDER:	Alaina Campbell, Board Member
AYES:	Caruso, Shell, Lorant, Campbell, Coe, Medina, Narsh
ABSENT:	Chris Barnett
EXCUSED:	Debbie Burgess

The DDA's Special Meeting of Wednesday, August 3, 2023 adjourned at 7:12 PM.

Dr. Sam Caruso, Vice Chairperson

Susan Galeczka, Village Clerk

Date approved: [August 15, 2023, as presented](#)



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: August 28, 2023

TOPIC: Invoice Register - August 28Th, 2023

BACKGROUND BRIEF: Attached is the Invoice Register Report

RECOMMENDED MOTION: To approve the invoices for August 28th, 2023 in the amount of \$154,743.40 of which \$26,507.56 are DDA expenses, for a net Village amount of \$128,235.84 and to receive and file the DDA expenses.

ATTACHMENTS:

check reg august 29, 2023

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check
Fund 101 GENERAL FUND					
Dept 000 REVENUE					
101-000-279-000	RETIREE HEALTHCARE	BLUE CROSS BLUE SHIELD OF	ROSSMAN RETIREE HEALTHCARE	442.94	
101-000-279-000	RETIREE HEALTHCARE-RETIREE PORTI	BLUE CROSS BLUE SHIELD OF	RETIREE COVERAGE 9/1/-9/30/2023	1,227.24	
101-000-281-000	ESCROW	BEIER HOWLETT, P.C.	GENERAL MATTERS	833.25	
101-000-281-000	STARBOARD DEVELOPMENTS-ASSOCIATE	MCKENNA ASSOCIATES, INC.	SERVICES JULY 1ST- 31	45.00	
101-000-281-000	175-195 LAKE STREET RE-ALIGNMENT	NOWAK & FRAUS ENGINEERS	N704 LAKE ST RE-ALIGNMENT	3,312.50	
101-000-281-000	141 ELIZABETH ST	NOWAK & FRAUS ENGINEERS	M818 ELIZABETH STREET APTS	3,592.50	
101-000-281-000	MYSTIC COVE	NOWAK & FRAUS ENGINEERS	N035 MYSTIC COVE	4,462.50	
101-000-281-000	CONSTELLATION BAY	NOWAK & FRAUS ENGINEERS	N034 CONSTELLATION BAY	3,571.63	
101-000-281-000	55 W ELIZABETH ST	NOWAK & FRAUS ENGINEERS	M900 FLATS AT WEST VILLAGE	1,662.50	
Total For Dept 000 REVENUE				19,150.06	
Dept 228 Information Technology					
101-228-931-000	CLOUD PROTECTION IMPLEMENTATION	VC3, INC.	CLOUD PROTECTION IMPLEMENTATION	300.00	
Total For Dept 228 Information Technology				300.00	
Dept 260 GENERAL ACTIVITIES					
101-260-716-001	RETIREE HEALTHCARE	BLUE CROSS BLUE SHIELD OF	RETIREE COVERAGE 9/1/-9/30/2023	862.68	
101-260-722-000	POLICY PREMIUM	MMI WORKERS' COMP FUND	POLICY PREMIUM 7/1/23-7/1/24	4,203.00	
101-260-727-000	HEWLETT PACKARD YELLOW	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	77.57	
101-260-727-000	OFFICE SCISSORS	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	179.38	
101-260-830-000	SEPTEMBER	GFL ENVIRONMENTAL USA	ACCT # 001661554	21,142.60	
101-260-851-000	TELEPHONES	MISWITCH COMMUNICATIONS	VILLAGE & POLICE PHONES	739.39	
101-260-920-000	20 E SHADBOLT ACCT # 1030 1598 9	CONSUMERS ENERGY	AUGUST ENERGY \$150.75	78.97	
101-260-930-000	8/14/23 VILLAGE WINDOW CLEANING	ECHTINAW, WAYNE S.	VILLAGE WINDOW CLEANING	100.00	
101-260-930-000	VILLAGE WINDOW	HARMON GLASS DOCTOR	VILLAGE WINDOW	252.50	
101-260-930-000	LATE CHARGE	ORION STONE DEPOT	LATE FEE	4.42	
101-260-930-000	SHREDDERED HARDWOOD BARK	ORION STONE DEPOT	BARK	165.00	
101-260-930-000	VILLAGE OFFICE AUGUST	PL CARPET CLEANING	MONTHLY CLEANING	400.00	
101-260-931-000	LEASE PAYMENT 6/29/23-9/28/23	QUADIENT LEASING USA, INC	LEASE PAYMENT	544.08	
101-260-956-000	AUGUST FEE	BASIC BENEFITS	MONTHLY COBRA FEE	32.09	
101-260-956-000	VIEW NEWSPAPER SUBSCRIPTION	VIEW NEWSPAPER GROUP	SUBSCRIPTION RENEWAL	40.00	
Total For Dept 260 GENERAL ACTIVITIES				28,821.68	
Dept 721 PLANNING AND ZONING					
101-721-829-000	PROFESSIONAL ON SITE OFFICE HOUR	MCKENNA ASSOCIATES, INC.	SERVICES JULY 1ST- 31	2,287.50	
101-721-840-000	MONTHLY RETAINER	MCKENNA ASSOCIATES, INC.	SERVICES JULY 1ST- 31	1,300.00	
Total For Dept 721 PLANNING AND ZONING				3,587.50	
Dept 751 PARKS AND RECREATION					
101-751-726-000	TOILET PAPER	AMAZON CAPITAL SERVICES	SUPPLIES	275.48	
101-751-726-000	CROSSEWIN INFLATABLE BUOYS	AMAZON CAPITAL SERVICES	AMAZON	44.99	
101-751-931-000	SWING SETS/CUSHION	AMAZON CAPITAL SERVICES	SUPPLIES	99.98	
101-751-931-000	2G WP BOX 5H/2G EXTRA DUTY/SELF	J & T ELECTRICAL SUPPLY	ELECTRICAL SUPPLIES	134.38	
Total For Dept 751 PARKS AND RECREATION				554.83	
Dept 880 CONTRACT SERV - LEAGAL/ACCTING/ENGINEER					
101-880-806-000	PROFESSIONAL SERVICES THROUGH 7/	NOWAK & FRAUS ENGINEERS	M718 PARK AVENUE RTAINING WALL	187.50	
101-880-806-000	189 W FLINT STREET	NOWAK & FRAUS ENGINEERS	N584- FLINT STREET PARCEL RECONFIGURATI	125.00	
101-880-806-000	M629 GENERAL ENGINEERING SERVICE	NOWAK & FRAUS ENGINEERS	M629-GENERAL ENGINEERING SERVICES	2,510.00	
101-880-811-000	101 LEGAL SERVICES	BEIER HOWLETT, P.C.	GENERAL MATTERS	1,295.50	
Total For Dept 880 CONTRACT SERV - LEAGAL/ACCTING/ENGIN				4,118.00	

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DB: Village Of Lake

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION
EXP CHECK RUN DATES 08/29/2023 - 08/29/2023
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Page: 2/5

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check
Fund 101 GENERAL FUND		Total For Fund 101 GENERAL FUND			56,532.07
Fund 125 DEPT OF PUBLIC WORKS FUND					
Dept 276 CEMETERY					
125-276-740-000	FOUNDATION	GENESEE VALLEY VAULT INC.	FOUNDATION	238.00	
125-276-740-000	RUBBER BANDS	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	11.43	
125-276-930-000	TOPSOIL 5YD	ORION STONE DEPOT	TOP SOIL	120.00	
125-276-930-000	FOUNDATION FOR TOMALIS	SPARKS-GRIFFIN FUNERAL HOME	REMAKE FOR WALTER AND PATRICIA TOMALIS	2,578.98	
125-276-985-000	TOPSOIL 5 YARDS	ORION STONE DEPOT	TOP SOIL	130.00	
				<hr/>	
Total For Dept 276 CEMETERY				3,078.41	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
125-441-716-001	RETIREE HEALTHCARE	BLUE CROSS BLUE SHIELD OF	RETIREE COVERAGE 9/1/-9/30/2023	3,541.16	
125-441-740-000	DISPOSBLE GL	O'REILLY AUTOMOTIVE, INC.	JUNE/JULY 2023 STATEMENT CREDIT CARD	76.97	
125-441-741-000	VEVOR SURFACE CONDITIONING TOOL	AMAZON CAPITAL SERVICES	AMAZON	89.94	
125-441-820-000	JOEL WARREN	UHAN'S DEPARTMENT STORE	JOEL WARREN	300.00	
125-441-820-000	JOSE LICEA	UHAN'S DEPARTMENT STORE	JOSE LICEA	169.00	
125-441-820-000	ALEX WILSON	UHAN'S DEPARTMENT STORE	ALEX WILSON	358.75	
125-441-821-000		UniFIRST	UNIFORMS	82.13	
125-441-821-000	UNIFORMS	UniFIRST	UNIFORM	107.53	
125-441-821-000		UniFIRST	UNIFORMS	92.86	
125-441-821-000		UniFIRST	UNIFORMS	92.86	
125-441-865-000	MOTOR OIL/OIL FILTER	O'REILLY AUTOMOTIVE, INC.	JUNE/JULY 2023 STATEMENT CREDIT CARD	131.06	
125-441-865-000	LATE FEE PAYMENT	SHELL	SHELL CREDIT CARD	41.08	
125-441-920-000	333 CASS ST ACT # 1030 1701 1356	CONSUMERS ENERGY	AUGUST ENERGY \$150.75	49.20	
125-441-931-000	WIX AIR FILTER/OIL FILTER/MOTOR	O'REILLY AUTOMOTIVE, INC.	JUNE/JULY 2023 STATEMENT CREDIT CARD	80.67	
125-441-931-000	SPEED -FEED	WEINGARTZ-WATERFORD	PARTS/TOOLS	49.98	
125-441-931-000	BELT 60 DECK/IDLER	WEINGARTZ-WATERFORD	PARTS/TOOLS	249.43	
125-441-932-000	LAPTOP MOUNT HOLDER	AMAZON CAPITAL SERVICES	SUPPLIES	159.99	
125-441-932-000	5QT/1QT MOTOR OIL	O'REILLY AUTOMOTIVE, INC.	JUNE/JULY 2023 STATEMENT CREDIT CARD	240.99	
				<hr/>	
Total For Dept 441 DEPARTMENT OF PUBLIC WORKS				5,913.60	
				<hr/>	
Total For Fund 125 DEPT OF PUBLIC WORKS FUND				8,992.01	
Fund 202 MAJOR STREET FUND					
Dept 474 TRAFFIC SERVICES					
202-474-801-000	FLINT ST & BROADWAY	ROAD COMMISSON FOR OAKLANI	FLINT ST & BROADWAY SIGNAL MAINTENANCE	39.01	
				<hr/>	
Total For Dept 474 TRAFFIC SERVICES				39.01	
				<hr/>	
Total For Fund 202 MAJOR STREET FUND				39.01	
Fund 203 LOCAL STREET FUND					
Dept 463 ROUTINE MAINTENANCE					
203-463-726-000		AJAX MATERIALS CORP	COLD PATCH	226.19	
				<hr/>	
Total For Dept 463 ROUTINE MAINTENANCE				226.19	
				<hr/>	
Total For Fund 203 LOCAL STREET FUND				226.19	
Fund 207 POLICE FUND					
Dept 301 POLICE/SHERIFF/CONSTABLE					
207-301-716-001	RETIREE HEALTHCARE	BLUE CROSS BLUE SHIELD OF	ROSSMAN RETIREE HEALTHCARE	1,328.82	
207-301-716-001	RETIREE HEALTHCARE	BLUE CROSS BLUE SHIELD OF	RETIREE COVERAGE 9/1/-9/30/2023	862.68	
207-301-727-000	PAPER	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	59.34	
207-301-740-000		M & B GRAPHICS	BUSINESS CARDS	103.00	
207-301-802-000	PROSECUTIONS	BEIER HOWLETT, P.C.	PROSECUTIONS	2,52	

Attachment: check reg august 29, 2023 (6225 : Invoices)

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check
Fund 207 POLICE FUND					
Dept 301 POLICE/SHERIFF/CONSTABLE					
207-301-851-000	TELEPHONES	MISWITCH COMMUNICATIONS	VILLAGE & POLICE PHONES	739.39	
207-301-931-000	21 CARS WASHES AT \$5.00 EACH	LAKE ORION AUTO WASH LLC	POLICE CAR WASH	105.00	
Total For Dept 301 POLICE/SHERIFF/CONSTABLE				5,724.23	
Total For Fund 207 POLICE FUND				5,724.23	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Dept 260 GENERAL ACTIVITIES					
248-260-810-000	248 LEGAL SERVICES	BEIER HOWLETT, P.C.	GENERAL MATTERS	1,089.00	
248-260-851-000	118 N BROADWAY AUG7-SEP 6	COMCAST	118 N BROADWAY	189.86	
248-260-851-000	TELEPHONE	MISWITCH COMMUNICATIONS	TELEPHONE	90.06	
248-260-920-000	118 N BROADWAY ACCT# 1000 6299 5	CONSUMERS ENERGY	AUGUST ENERGY \$150.75	22.58	
248-260-920-000	24 FRONT ST ACCT 9200 096 8065 2	DTE ENERGY	24 FRONT ST DTE	16.35	
248-260-921-000	380 S BROADWAY ACCT 910040951824	DTE ENERGY	DTE BILLS	469.86	
248-260-974-000	LENOVO LAPTOP REPAIR	TOM TOTZKE	LAPTOP REPAIR	253.00	
Total For Dept 260 GENERAL ACTIVITIES				2,130.71	
Dept 725 ORGANIZATION					
248-725-825-000	DOWNTOWN DOLLARS REIMBURESMENT	HANSON'S RUNNING SHOP	DOWNTOWN DOLLARS REIMBURSEMENT	275.00	
248-725-825-000	DOWNTOWN DOLLAR REIMB #4274	TWICE BLESSED	DOWNTOWN DOLLAR REIMB	25.00	
Total For Dept 725 ORGANIZATION				300.00	
Dept 726 DESIGN					
248-726-745-000	SHREDDED BARK 4 YARDS	ORION STONE DEPOT	SHREDDED BARK	132.00	
248-726-883-000	LIGHT POLE BANNER DESIGN	CANOE CIRCLE GRAPHICS	DESIGN	165.00	
248-726-883-000	18" BANNER BRACKETS AND RODS	CUSTOM GRAPHIX SIGNWORKS I	BANNER BRACKETS	274.55	
248-726-883-000	18" X 36" TWO SIDED 18OZ VINYL B	CUSTOM GRAPHIX SIGNWORKS I	SUMMER BANNERS AND BRACKETS	2,322.71	
Total For Dept 726 DESIGN				2,894.26	
Dept 728 ECONOMIC DEVELOPMENT					
248-728-801-000	Contractual Services	BAYLEY, ABIGAIL	STIPEND FOR INTERNSHIP	1,000.00	
248-728-888-000	ORION LIVING MAGAZINE	CHARTER TOWNSHIP OF ORION	ORION LIVING	1,427.59	
248-728-888-001	ANNUAL STRATEGY AND JULY FEE	HUDSON COLLECTIVE	ANNUAL STRATEGY SESSION AND JULY FEE	5,000.00	
248-728-888-001	MONTHLY CONTRACTED MARKETING/BRA	HUDSON COLLECTIVE	MONTHLY MARKETING/BRANDING	2,245.00	
Total For Dept 728 ECONOMIC DEVELOPMENT				9,672.59	
Dept 729 PROMOTION					
248-729-880-001	LO LIVE SUMMER CONCERT SERIES	20 FRONT STREET CONCEPTS,	LO LIVE! MUSIC SERIES	10,000.00	
248-729-880-005	DEPOSIT - HORSE & CARRIAGE RIDES	BLACKSTONE STABLES	DEPOSIT FOR HORSE & CARRIAGE RIDES	1,290.00	
248-729-880-017	OUTDOOR MOVIE NIGHT RENTAL	TAYLORED EVENTS LLC	OUTDOOR MOVIE NIGHT	220.00	
Total For Dept 729 PROMOTION				11,510.00	
Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND				26,507.56	
Fund 592 WATER AND SEWER FUND					
Dept 548 SEWER ACTIVITIES					
592-548-801-000	JUNE	GREAT LAKES WATER AUTHORITY	INDUSTRIAL WASTE CONTROL BILL	1,631.72	
592-548-831-000	JULY	OAKLAND COUNTY-- TREASURER	SEWAGE DISPOSAL SERVICES	41,048.21	
592-548-995-000	INTEREST FOR BONDS CRWRRF SERIES	OAKLAND COUNTY TREASURER	INTEREST FOR MUNICIPALITIES FOR BONDS	12,120.73	
Total For Dept 548 SEWER ACTIVITIES				54,800.66	
Dept 556 WATER ACTIVITIES					
592-556-726-000	HOLLY DISPOSAL	LOU'S TRANSPORT	HOLLY DISPOSAL	326.21	
592-556-813-000	592 LEGAL SERVICES	BEIER HOWLETT, P.C.	GENERAL MATTERS	18	

Attachment: check reg august 29, 2023 (6225 : Invoices)

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check
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Fund 592 WATER AND SEWER FUND					
Dept 556 WATER ACTIVITIES					
592-556-931-000	BELT CLIP TRANSCEIVER	FERGUSON WATERWORKS #3386	METER READ	363.96	
Total For Dept 556 WATER ACTIVITIES				871.67	
Total For Fund 592 WATER AND SEWER FUND				55,672.33	
Fund 701 ESCROW					
Dept 000 REVENUE					
701-000-675-000	GAZEBO RENTAL 7/1/23	KOZEL KIM	REFUNDED SECURITY DEPOSIT GAZEBO RENTAL	100.00	
701-000-675-000	RESERVE OUTTER CARRIER	ON DUTY GEAR LLC	RESERVE VEST	950.00	
Total For Dept 000 REVENUE				1,050.00	
Total For Fund 701 ESCROW				1,050.00	
Total For All Funds:				154,743.40	

--- FUND TOTALS BY VENDOR ---

Fund 101 GENERAL FUND					
000224	- BLUE CROSS BLUE SHIELD OF MI			2,089.92	
000228	- BLUE CROSS BLUE SHIELD OF MI			442.94	
000319	- CONSUMERS ENERGY			78.97	
000503	- ECHTINAW, WAYNE S.			100.00	
000711	- HARMON GLASS DOCTOR			252.50	
001015	- J & T ELECTRICAL SUPPLY			134.38	
004004	- MCKENNA ASSOCIATES, INC.			3,632.50	
004015	- MISWITCH COMMUNICATIONS			739.39	
004019	- MML WORKERS' COMP FUND			4,203.00	
006008	- ODP BUSINESS SOLUTIONS LLC			256.95	
006028	- ORION STONE DEPOT			169.42	
009012	- GFL ENVIRONMENTAL USA			21,142.60	
913132	- BEIER HOWLETT, P.C.			2,128.75	
913160	- PL CARPET CLEANING			400.00	
913295	- BASIC BENEFITS			32.09	
913403	- QUADIENT LEASING USA, INC			544.08	
913494	- AMAZON CAPITAL SERVICES			420.45	
913497	- NOWAK & FRAUS ENGINEERS			19,424.13	
913541	- VIEW NEWSPAPER GROUP			40.00	
924	- VC3, INC.			300.00	
TOTAL FUND 101 GENERAL FUND				56,532.07	
Fund 125 DEPT OF PUBLIC WORKS FUND					
000224	- BLUE CROSS BLUE SHIELD OF MI			3,541.16	
000319	- CONSUMERS ENERGY			49.20	
006008	- ODP BUSINESS SOLUTIONS LLC			11.43	
006028	- ORION STONE DEPOT			250.00	
010026	- SHELL			41.08	
030010	- UniFIRST			375.38	
049095	- WEINGARTZ-WATERFORD			299.41	
913126	- O'REILLY AUTOMOTIVE, INC.			529.69	
913252	- UHAN'S DEPARTMENT STORE			827.75	
913302	- SPARKS-GRIFFIN FUNERAL HOME			2,578.98	
913451	- GENESEE VALLEY VAULT INC.			238.00	
913494	- AMAZON CAPITAL SERVICES			249.93	
TOTAL FUND 125 DEPT OF PUBLIC WORKS FUND				8,992.01	
Fund 202 MAJOR STREET FUND					
006013	- ROAD COMMISSON FOR OAKLAND CO.				

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DB: Village Of Lake

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF LAKE ORION
EXP CHECK RUN DATES 08/29/2023 - 08/29/2023
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Page: 5/5

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check
		TOTAL FUND 202 MAJOR STREET FUND		39.01	
		Fund 203 LOCAL STREET FUND			
		000104 - AJAX MATERIALS CORP		226.19	
		TOTAL FUND 203 LOCAL STREET FUND		226.19	
		Fund 207 POLICE FUND			
		000224 - BLUE CROSS BLUE SHIELD OF MI		862.68	
		000228 - BLUE CROSS BLUE SHIELD OF MI		1,328.82	
		003851 - M & B GRAPHICS		103.00	
		004015 - MISWITCH COMMUNICATIONS		739.39	
		006008 - ODP BUSINESS SOLUTIONS LLC		59.34	
		913072 - LAKE ORION AUTO WASH LLC		105.00	
		913132 - BEIER HOWLETT, P.C.		2,526.00	
		TOTAL FUND 207 POLICE FUND		5,724.23	
		Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY F			
		000316 - COMCAST		189.86	
		000319 - CONSUMERS ENERGY		22.58	
		000392 - CANOE CIRCLE GRAPHICS		165.00	
		000403 - DTE ENERGY		469.86	
		000404 - DTE ENERGY		16.35	
		004015 - MISWITCH COMMUNICATIONS		90.06	
		006028 - ORION STONE DEPOT		132.00	
		006029 - CHARTER TOWNSHIP OF ORION		1,427.59	
		020115 - TWICE BLESSED		25.00	
		913132 - BEIER HOWLETT, P.C.		1,089.00	
		913155 - 20 FRONT STREET CONCEPTS, LLC		10,000.00	
		913407 - HANSON'S RUNNING SHOP		275.00	
		913490 - TOM TOTZKE		253.00	
		913493 - HUDSON COLLECTIVE		7,245.00	
		913516 - BLACKSTONE STABLES		1,290.00	
		913610 - BAYLEY, ABIGAIL		1,000.00	
		913618 - CUSTOM GRAPHIX SIGNWORKS LLC		2,597.26	
		913621 - TAYLORED EVENTS LLC		220.00	
		TOTAL FUND 248 DOWNTOWN DEVELOPMENT AUTHC		26,507.56	
		Fund 592 WATER AND SEWER FUND			
		004095 - FERGUSON WATERWORKS #3386		363.96	
		006001 - OAKLAND COUNTY-- TREASURER		41,048.21	
		006045 - OAKLAND COUNTY TREASURER		12,120.73	
		020015 - LOU'S TRANSPORT		326.21	
		723 - GREAT LAKES WATER AUTHORITY		1,631.72	
		913132 - BEIER HOWLETT, P.C.		181.50	
		TOTAL FUND 592 WATER AND SEWER FUND		55,672.33	
		Fund 701 ESCROW			
		913617 - ON DUTY GEAR LLC		950.00	
		913625 - KOZEL KIM		100.00	
		TOTAL FUND 701 ESCROW		1,050.00	

Attachment: check reg august 29, 2023 (6225 : Invoices)



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: August 28, 2023

TOPIC: Financial Statements - July 2023

BACKGROUND BRIEF: Attached are Financial Statements for July 2023 for your review

RECOMMENDED MOTION: To receive and file the financial reports for July 2023

ATTACHMENTS:

july balance sheet

july revenue and expenditure

Fund 101 GENERAL FUND

GL Number	Description	PERIOD ENDED 07/31/2022	PERIOD END 07/31/20
*** Assets ***			
101-000-001-000	Cash	4,263.20	4,879.2
101-000-002-000	Cash - Savings-GF Receiving	28,046.63	52,568.5
101-000-002-001	Cash Savings - Water Sewer	0.00	1,661.6
101-000-007-000	Payroll-checking	1,750.45	12,900.0
101-000-009-000	Investment/ MI Class	78,464.70	81,856.5
101-000-010-000	Investment/LGIP County Inv	421,428.32	595,532.9
101-000-011-000	Cash - Payroll Savings	71,071.50	14,012.6
101-000-018-000	Cash - Imprest (Petty Cash)	225.00	100.0
101-000-019-000	Change Fund - Cash Drawer	250.00	250.0
101-000-020-000	Current Real Property Tax Receivable	4,348.66	10,342.4
101-000-028-000	Garbage Charges Receivable	40,441.76	40,867.7
101-000-029-000	Garbage Penalty Charges Receivable	1,615.66	1,945.7
101-000-034-000	Unbilled Utility/Rubbish Receivable	48,546.33	48,546.3
101-000-040-000	Accounts Receivable	183.71	39,486.7
101-000-078-000	Due From State	58,352.00	0.0
Total Assets		758,987.92	904,950.6
*** Liabilities ***			
101-000-202-000	Accounts Payable	13,641.20	0.0
101-000-213-000	Accrued Property Tax - Est Chargebacks	3,700.00	3,700.0
101-000-222-100	DUE TO OAKLAND COUNTY - DOG LICENSE	459.50	344.0
101-000-228-100	DUE TO STATE OF MICHIGAN - FINGERPRINT	20.00	100.0
101-000-228-200	Due to State-SORA Registration	20.00	0.0
101-000-279-000	Due From Retirees - Retiree Healthcare	761.31	970.1
101-000-280-000	Due to Other Govt - Undistributed PILOT	(170.00)	(150.0)
101-000-281-000	BZA/PC DEPOSITS	2,410.95	(3,727.8
Total Liabilities		20,842.96	1,236.2
*** Fund Balance ***			
101-000-390-000	Fund Balance - Unassigned	791,074.97	791,074.9
Total Fund Balance		791,074.97	791,074.9
Beginning Fund Balance		791,074.97	791,074.9
Net of Revenues VS Expenditures - 22-23			(2,016.9
*22-23 End FB/23-24 Beg FB		789,058.06	
Net of Revenues VS Expenditures - Current Year		(52,930.01)	114,656.3
Ending Fund Balance		738,144.96	903,714.3
Total Liabilities And Fund Balance		758,987.92	904,950.6

* Year Not Closed

Attachment: july balance sheet (6226 : Financial Statements July 2023)

Fund 125 DEPT OF PUBLIC WORKS FUND

GL Number	Description	PERIOD ENDED 07/31/2022	PERIOD END 07/31/20
*** Assets ***			
125-000-001-000	Cash	0.00	1,000.0
125-000-002-000	Cash - Savings - DPW Fund	108,867.09	147,759.2
125-000-007-000	Payroll-checking	0.00	4,414.6
125-000-010-000	Investment/LGIP County Inv	66,562.41	27,061.6
125-000-011-000	Cash - Payroll Savings	0.00	12,587.0
Total Assets		175,429.50	192,822.5
*** Liabilities ***			
125-000-202-000	Accounts Payable	1,022.49	0.0
125-000-214-711	DUE TO CEMETERY PERPETUAL CARE	122,181.80	122,181.8
Total Liabilities		123,204.29	122,181.8
*** Fund Balance ***			
125-000-390-000	Fund Balance - Unassigned	29,945.32	29,945.3
Total Fund Balance		29,945.32	29,945.3
Beginning Fund Balance		29,945.32	29,945.3
Net of Revenues VS Expenditures - 22-23			39,425.3
*22-23 End FB/23-24 Beg FB		69,370.63	
Net of Revenues VS Expenditures - Current Year		22,279.89	1,270.1
Ending Fund Balance		52,225.21	70,640.7
Total Liabilities And Fund Balance		175,429.50	192,822.5

* Year Not Closed

Attachment: july balance sheet (6226 : Financial Statements July 2023)

Fund 202 MAJOR STREET FUND

GL Number	Description	PERIOD ENDED 07/31/2022	PERIOD END 07/31/20
*** Assets ***			
202-000-002-000	CASH	145,489.76	98,345.7
202-000-007-000	Payroll-checking	0.00	696.1
202-000-010-000	Investment/LGIP County Inv	216,305.21	352,299.1
202-000-011-000	Cash - Payroll Savings	0.00	6,902.7
202-000-078-000	Due From State	18,141.67	0.0
Total Assets		379,936.64	458,243.7
*** Liabilities ***			
Total Liabilities		0.00	0.0
*** Fund Balance ***			
202-000-390-000	Fund Balance - Unassigned	388,858.58	388,858.5
Total Fund Balance		388,858.58	388,858.5
Beginning Fund Balance		388,858.58	388,858.5
Net of Revenues VS Expenditures - 22-23			96,135.9
*22-23 End FB/23-24 Beg FB		484,994.54	
Net of Revenues VS Expenditures - Current Year		(8,921.94)	(26,750.7
Ending Fund Balance		379,936.64	458,243.7
Total Liabilities And Fund Balance		379,936.64	458,243.7

* Year Not Closed

Attachment: july balance sheet (6226 : Financial Statements July 2023)

Fund 203 LOCAL STREET FUND

GL Number	Description	PERIOD ENDED 07/31/2022	PERIOD END 07/31/20
*** Assets ***			
203-000-002-000	Cash - Savings-LSF	9,454.56	16,544.5
203-000-007-000	Payroll-checking	0.00	1,373.4
203-000-010-000	Investment/LGIP County Inv	46,156.30	46,712.9
203-000-011-000	Cash - Payroll Savings	0.00	11,289.4
203-000-078-000	Due From State	7,890.37	0.0
Total Assets		63,501.23	75,920.3
*** Liabilities ***			
203-000-202-000	Local Street Accounts Payable	42.50	0.0
Total Liabilities		42.50	0.0
*** Fund Balance ***			
203-000-390-000	Fund Balance - Unassigned	63,125.21	63,125.2
Total Fund Balance		63,125.21	63,125.2
Beginning Fund Balance		63,125.21	63,125.2
Net of Revenues VS Expenditures - 22-23			
*22-23 End FB/23-24 Beg FB		85,506.09	22,380.8
Net of Revenues VS Expenditures - Current Year		333.52	(9,585.7
Ending Fund Balance		63,458.73	75,920.3
Total Liabilities And Fund Balance		63,501.23	75,920.3

* Year Not Closed

Attachment: july balance sheet (6226 : Financial Statements July 2023)

Fund 207 POLICE FUND

GL Number	Description	PERIOD ENDED 07/31/2022	PERIOD END 07/31/20
*** Assets ***			
207-000-002-000	Cash Savings	149,691.99	2,454.7
207-000-007-000	Payroll-checking	0.00	10,762.4
207-000-010-000	Investment/LGIP County Inv	262,582.50	291,040.0
207-000-011-000	Cash - Payroll Savings	0.00	20,954.5
207-000-040-000	Accounts Receivable	108,482.17	106,418.1
207-000-072-000	Due From Counties	4,144.81	4,144.8
Total Assets		524,901.47	435,774.8
*** Liabilities ***			
207-000-202-000	Accounts Payable	6,466.66	3,405.9
207-000-212-000	Ouil - Def Revenue	108,998.17	110,777.1
207-000-213-000	Accrued Property Tax - Est Chargebacks	1,100.00	1,100.0
Total Liabilities		116,564.83	115,283.0
*** Fund Balance ***			
207-000-390-000	Fund Balance - Unassigned	440,604.49	440,604.4
Total Fund Balance		440,604.49	440,604.4
Beginning Fund Balance		440,604.49	440,604.4
Net of Revenues VS Expenditures - 22-23			(110,001.5
*22-23 End FB/23-24 Beg FB		330,602.97	
Net of Revenues VS Expenditures - Current Year		(32,267.85)	(10,111.2
Ending Fund Balance		408,336.64	320,491.7
Total Liabilities And Fund Balance		524,901.47	435,774.8

* Year Not Closed

Attachment: july balance sheet (6226 : Financial Statements July 2023)

Fund 231 PARKING METER/SYSTEM FUND

GL Number	Description	PERIOD ENDED 07/31/2022	PERIOD END 07/31/20
*** Assets ***			
231-000-002-000	CASH	1,385.35	438.2
231-000-007-000	Payroll-checking	0.00	346.3
231-000-011-000	Cash - Payroll Savings	0.00	2,936.8
Total Assets		1,385.35	3,721.4
*** Liabilities ***			
Total Liabilities		0.00	0.0
*** Fund Balance ***			
231-000-390-000	Fund Balance - Unassigned	1,420.12	1,420.1
Total Fund Balance		1,420.12	1,420.1
Beginning Fund Balance		1,420.12	1,420.1
Net of Revenues VS Expenditures - 22-23			2,647.6
*22-23 End FB/23-24 Beg FB		4,067.73	
Net of Revenues VS Expenditures - Current Year		(34.77)	(346.2)
Ending Fund Balance		1,385.35	3,721.4
Total Liabilities And Fund Balance		1,385.35	3,721.4

* Year Not Closed

Attachment: july balance sheet (6226 : Financial Statements July 2023)

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND

GL Number	Description	PERIOD ENDED 07/31/2022	PERIOD END 07/31/20
*** Assets ***			
248-000-001-000	Cash	0.00	450.0
248-000-002-000	Cash Savings	96,356.14	67,490.2
248-000-007-000	Payroll-checking	0.00	5,112.2
248-000-010-000	Investment/LGIP County Inv	450,210.38	400,000.1
248-000-011-000	Cash - Payroll Savings	0.00	11,316.5
Total Assets		546,566.52	484,369.1
*** Liabilities ***			
248-000-202-000	Accounts Payable	2,976.11	1,645.3
248-000-213-000	Accrued Property Tax - Est Chargebacks	400.00	400.0
Total Liabilities		3,376.11	2,045.3
*** Fund Balance ***			
248-000-390-000	Fund Balance - Unassigned	638,446.44	638,446.4
Total Fund Balance		638,446.44	638,446.4
Beginning Fund Balance		638,446.44	638,446.4
Net of Revenues VS Expenditures - 22-23			(128,475.1
*22-23 End FB/23-24 Beg FB		509,971.26	
Net of Revenues VS Expenditures - Current Year		(95,256.03)	(27,647.5
Ending Fund Balance		543,190.41	482,323.7
Total Liabilities And Fund Balance		546,566.52	484,369.1

* Year Not Closed

Attachment: july balance sheet (6226 : Financial Statements July 2023)

Fund 301 DOWNTOWN DEV BOND PROJECT 2023

GL Number	Description	PERIOD ENDED 07/31/2022	PERIOD END 07/31/20
*** Assets ***			
301-000-002-000	CASH	0.00	4,944,222.8
Total Assets		0.00	4,944,222.8
*** Liabilities ***			
Total Liabilities		0.00	0.0
Beginning Fund Balance		0.00	0.0
Net of Revenues VS Expenditures - 22-23			4,944,949.6
*22-23 End FB/23-24 Beg FB		0.00	
Net of Revenues VS Expenditures - Current Year		0.00	(726.8
Ending Fund Balance		0.00	0.0
Total Liabilities And Fund Balance		0.00	4,944,222.8

* Year Not Closed

Attachment: july balance sheet (6226 : Financial Statements July 2023)

Fund 401 CAPITAL PROJECTS FUND

GL Number	Description	PERIOD ENDED 07/31/2022	PERIOD END 07/31/20
*** Assets ***			
401-000-002-000	Cash - Savings-CIF	192,618.86	4,527.7
Total Assets		192,618.86	4,527.7
*** Liabilities ***			
Total Liabilities		0.00	0.0
*** Fund Balance ***			
401-000-390-000	Fund Balance - Unassigned	191,965.31	191,965.3
Total Fund Balance		191,965.31	191,965.3
Beginning Fund Balance		191,965.31	191,965.3
Net of Revenues VS Expenditures - 22-23			(187,437.8
*22-23 End FB/23-24 Beg FB		4,527.49	
Net of Revenues VS Expenditures - Current Year		653.55	0.2
Ending Fund Balance		192,618.86	4,527.7
Total Liabilities And Fund Balance		192,618.86	4,527.7

* Year Not Closed

Attachment: july balance sheet (6226 : Financial Statements July 2023)

Fund 404 DDA PROPERTY ACQUISITION

GL Number	Description	PERIOD ENDED 07/31/2022	PERIOD END 07/31/20
*** Assets ***			
404-000-002-000	Cash-Savings-DDA Property Acq.	222,487.71	326,858.7
Total Assets		222,487.71	326,858.7
*** Liabilities ***			
Total Liabilities		0.00	0.0
*** Fund Balance ***			
404-000-390-000	Fund Balance - Unassigned	222,473.45	222,473.4
Total Fund Balance		222,473.45	222,473.4
Beginning Fund Balance		222,473.45	222,473.4
Net of Revenues VS Expenditures - 22-23			104,367.2
*22-23 End FB/23-24 Beg FB		326,840.70	
Net of Revenues VS Expenditures - Current Year		14.26	18.0
Ending Fund Balance		222,487.71	326,858.7
Total Liabilities And Fund Balance		222,487.71	326,858.7

* Year Not Closed

Attachment: july balance sheet (6226 : Financial Statements July 2023)

Fund 592 WATER AND SEWER FUND

GL Number	Description	PERIOD ENDED 07/31/2022	PERIOD END 07/31/20
*** Assets ***			
592-000-001-000	Cash	0.00	17,812.1
592-000-002-000	Cash Savings - Water/Sewer Fun	384,203.39	(7,690.0
592-000-002-001	Cash Savings - Water Sewer	59,083.94	4,087.2
592-000-007-000	Payroll-checking	0.00	2,715.5
592-000-010-000	Investment/LGIP County Inv	1,758,661.14	1,548,115.4
592-000-011-000	Cash - Payroll Savings	0.00	7,557.0
592-000-020-000	Current Real Property Tax Receivable	24,155.79	67,720.3
592-000-030-000	Water Usage Receivable	188,136.62	324,521.2
592-000-031-000	Water Penalty Receivable	5,233.33	13,604.8
592-000-034-000	Unbilled Utility/Rubbish Receivable	475,213.13	475,213.1
592-000-035-000	Sewer Charges Receivable	153,510.04	253,488.3
592-000-036-000	Sewer Penalty Receivable	4,978.25	7,004.8
592-000-085-000	Advance to DDA	400,000.00	300,000.0
592-000-123-000	Prepaid Expense	10,894.43	10,894.4
592-000-139-000	Capital Assets - Equip.	342,397.09	342,397.0
592-000-140-001	Capital Assets - Water Lines	5,387,605.41	5,387,605.4
592-000-141-001	Accum Depreciation - Water	(2,489,596.41)	(2,489,596.4
592-000-145-001	Accum Depreciation Equip/Water	(247,651.88)	(247,651.8
592-000-148-000	Vehicles	1,556,204.63	1,556,204.6
592-000-154-000	Sewer System	4,931,716.39	4,931,716.3
592-000-155-000	Accumulated Depreciation Sewer	(5,041,763.42)	(5,041,763.4
592-000-158-001	Construction in Progress Water	5,435,368.14	5,435,368.1
592-000-160-000	Water Connect-Intang Assets	900,713.17	900,713.1
592-000-161-000	Accumulated Depr Intangible Assets	(630,499.41)	(630,499.4
Total Assets		13,608,563.77	13,169,538.3
*** Liabilities ***			
592-000-202-000	Accounts Payable	1,012.79	0.0
592-000-210-000	Contracts Payable-Oakland Cty	1,148,242.54	1,148,242.5
592-000-212-000	Bonds Payable	4,711,879.00	4,711,879.0
592-000-251-000	Accrued Interest Payable	33,107.99	33,107.9
592-000-260-000	Accrued Vacation Payable	7,217.75	7,217.7
Total Liabilities		5,901,460.07	5,900,447.2
*** Fund Balance ***			
592-000-391-000	Net Position Invested in Capital Assets	4,472,154.09	4,472,154.0
592-000-395-000	Retained Earnings	2,745,423.89	2,745,423.8
Total Fund Balance		7,217,577.98	7,217,577.9
Beginning Fund Balance		7,217,577.98	7,217,577.9
Net of Revenues VS Expenditures - 22-23			(651,059.8
*22-23 End FB/23-24 Beg FB		6,566,518.13	
Net of Revenues VS Expenditures - Current Year		489,525.72	702,572.9
Ending Fund Balance		7,707,103.70	7,269,091.0
Total Liabilities And Fund Balance		13,608,563.77	13,169,538.3

* Year Not Closed

Attachment: july balance sheet (6226 : Financial Statements July 2023)

Fund 701 ESCROW

GL Number	Description	PERIOD ENDED 07/31/2022	PERIOD END 07/31/20
*** Assets ***			
701-000-002-000	Cash - Savings R/E Fund	42,934.89	61,873.0
Total Assets		42,934.89	61,873.0
*** Liabilities ***			
701-000-256-000	Escrow Deposits Liability	42,070.63	43,384.6
Total Liabilities		42,070.63	43,384.6
*** Fund Balance ***			
Total Fund Balance		0.00	0.0
Beginning Fund Balance		0.00	0.0
Net of Revenues VS Expenditures - 22-23			15,682.5
*22-23 End FB/23-24 Beg FB		15,682.50	
Net of Revenues VS Expenditures - Current Year		864.26	2,805.9
Ending Fund Balance		864.26	18,488.4
Total Liabilities And Fund Balance		42,934.89	61,873.0

* Year Not Closed

Attachment: july balance sheet (6226 : Financial Statements July 2023)

Fund 711 CEMETERY PERPETUAL CARE

GL Number	Description	PERIOD ENDED 07/31/2022	PERIOD END 07/31/20
*** Assets ***			
711-000-002-000	Cash - Savings-CPCF	116,632.84	136,263.0
711-000-010-000	Investment/LGIP County Inv	103,440.31	104,687.9
711-000-084-125	Due From DPW	122,181.80	122,181.8
Total Assets		342,254.95	363,132.7
*** Liabilities ***			
Total Liabilities		0.00	0.0
*** Fund Balance ***			
711-000-390-000	Fund Balance - Unassigned	339,617.67	339,617.6
Total Fund Balance		339,617.67	339,617.6
Beginning Fund Balance		339,617.67	339,617.6
Net of Revenues VS Expenditures - 22-23			23,915.2
*22-23 End FB/23-24 Beg FB		363,532.92	
Net of Revenues VS Expenditures - Current Year		2,637.28	(400.1
Ending Fund Balance		342,254.95	363,132.7
Total Liabilities And Fund Balance		342,254.95	363,132.7

* Year Not Closed

Attachment: july balance sheet (6226 : Financial Statements July 2023)

Fund 737 OPEB TRUST FUND

GL Number	Description	PERIOD ENDED 07/31/2022	PERIOD END 07/31/20
*** Assets ***			
737-000-017-000	Investments - OPEB CLS	180,905.98	212,759.3
Total Assets		180,905.98	212,759.3
*** Fund Balance ***			
737-000-390-000	Fund Balance - Unassigned	180,905.98	180,905.9
Total Fund Balance		180,905.98	180,905.9
Beginning Fund Balance		180,905.98	180,905.9
Net of Revenues VS Expenditures - 22-23			31,853.3
*22-23 End FB/23-24 Beg FB		212,759.34	
Net of Revenues VS Expenditures - Current Year		0.00	0.0
Ending Fund Balance		180,905.98	212,759.3
Total Liabilities And Fund Balance		180,905.98	212,759.3

* Year Not Closed

Attachment: july balance sheet (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BI US
Fund 101 - GENERAL FUND						
Revenues						
Dept 000 - REVENUE						
101-000-402-000	Current Real Property Taxes	1,282,734.00	95,478.12	95,478.12	1,187,255.88	7.4
101-000-405-000	Property Tax - Personal	30,000.00	0.00	0.00	30,000.00	0.0
101-000-406-000	In Lieu of Taxes	37,000.00	0.00	0.00	37,000.00	0.0
101-000-412-000	Property Tax - DPPT P/Y & C/Y	0.00	0.00	0.00	0.00	0.0
101-000-439-000	State Grant-Adult Use Marijuana	45,000.00	0.00	0.00	45,000.00	0.0
101-000-441-000	Local Community Stabilization Share Tax	1,000.00	0.00	0.00	1,000.00	0.0
101-000-445-000	Penalties & Interest on Taxes	4,000.00	0.00	0.00	4,000.00	0.0
101-000-460-000	Dog License Revenue	100.00	0.00	0.00	100.00	0.0
101-000-476-000	Buisness Licenses and Permits	10,000.00	0.00	0.00	10,000.00	0.0
101-000-528-100	Federal Grants Other - State CRLGG	0.00	0.00	0.00	0.00	0.0
101-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.0
101-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.0
101-000-567-000	STATE GRANTS- MRE REVENUE	0.00	0.00	0.00	0.00	0.0
101-000-574-000	State Grants- State Shared Revenue	300,000.00	0.00	0.00	300,000.00	0.0
101-000-574-003	State Shared Relief Assistance	0.00	0.00	0.00	0.00	0.0
101-000-576-000	METRO (Act 48) Revenue	10,000.00	0.00	0.00	10,000.00	0.0
101-000-607-000	Fees	25,000.00	1,900.00	1,900.00	23,100.00	7.6
101-000-634-000	Cemetery Opening/Closing Rev	0.00	0.00	0.00	0.00	0.0
101-000-636-000	Cemetery Foundations	0.00	0.00	0.00	0.00	0.0
101-000-640-000	Garbage Collection Fees	213,200.00	50,436.40	50,436.40	162,763.60	23.6
101-000-643-000	Cemetery Lot Sale	0.00	0.00	0.00	0.00	0.0
101-000-653-000	Park Fees	10,000.00	5,300.00	5,300.00	4,700.00	53.0
101-000-655-000	Boat Dock Pass Fees	15,000.00	200.00	200.00	14,800.00	1.3
101-000-664-000	Interest Earnings	4,000.00	542.51	542.51	3,457.49	13.5
101-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.0
101-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.0
101-000-675-000	Donations	0.00	0.00	0.00	0.00	0.0
101-000-676-248	Reimbursement - Admin Fee - DDA	72,800.00	5,833.33	5,833.33	66,966.67	8.0
101-000-676-395	Trnsf from Road Debt Fund	0.00	0.00	0.00	0.00	0.0
101-000-676-592	Reimbursement -Admin Fee - W&S	121,400.00	10,114.00	10,114.00	111,286.00	8.3
101-000-679-000	Reimbursements-Worker's Comp	0.00	0.00	0.00	0.00	0.0
101-000-681-000	Reimb - Insurance Claims	0.00	0.00	0.00	0.00	0.0
101-000-682-000	Reimbursement-CDBG	0.00	39,303.00	39,303.00	(39,303.00)	100.0
101-000-682-001	Reimburse - NSP	0.00	0.00	0.00	0.00	0.0
101-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.0
101-000-683-248	Reimbursement- DDA	0.00	0.00	0.00	0.00	0.0
101-000-689-000	Reimburse Insurance Dividends	0.00	0.00	0.00	0.00	0.0
101-000-694-000	Miscellaneous	2,500.00	(114.97)	(114.97)	2,614.97	(4.6)
101-000-699-202	Interfund Transfer in - Major Streets	0.00	0.00	0.00	0.00	0.0
101-000-699-203	Interfund Transfer In - Local Streets	0.00	0.00	0.00	0.00	0.0
101-000-699-248	Interfund Transfer In - DDA	0.00	0.00	0.00	0.00	0.0
101-000-699-592	Transfers Water Sewer	0.00	0.00	0.00	0.00	0.0
101-000-699-711	Transfers Cemetery	0.00	0.00	0.00	0.00	0.0

Total Dept 000 - REVENUE	2,183,734.00	208,992.39	208,992.39	1,974,741.61	9.5
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TOTAL REVENUES	2,183,734.00	208,992.39	208,992.39	1,974,741.61	9.5
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Expenditures

Dept 101 - VILLAGE COUNCIL

101-101-701-000	Wages - Council	2,500.00	504.91	504.91	1
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PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BI US
Fund 101 - GENERAL FUND						
Expenditures						
101-101-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.0
101-101-715-000	Social Security	192.00	38.64	38.64	153.36	20.1
101-101-956-000	Dues & Miscellaneous	120.00	0.00	0.00	120.00	0.0
101-101-957-000	Education & Training	1,800.00	0.00	0.00	1,800.00	0.0
101-101-960-000	Mileage	0.00	0.00	0.00	0.00	0.0
Total Dept 101 - VILLAGE COUNCIL		4,612.00	543.55	543.55	4,068.45	11.7
Dept 171 - VILLAGE MANAGER						
101-171-701-000	Wages	88,400.00	7,099.77	7,099.77	81,300.23	8.0
101-171-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.0
101-171-715-000	Social Security	7,314.00	543.13	543.13	6,770.87	7.4
101-171-716-000	Health Insurance- Medical	6,000.00	0.00	0.00	6,000.00	0.0
101-171-717-000	Life & Disability Insurance	1,035.00	163.58	163.58	871.42	15.8
101-171-718-000	Dental Insurance	0.00	171.40	171.40	(171.40)	100.0
101-171-719-000	Pension	13,260.00	1,064.96	1,064.96	12,195.04	8.0
101-171-721-000	Vision Care	0.00	35.80	35.80	(35.80)	100.0
101-171-956-000	Dues & Miscellaneous	1,250.00	50.00	50.00	1,200.00	4.0
101-171-957-000	Education & Training	3,500.00	0.00	0.00	3,500.00	0.0
101-171-960-000	Mileage	7,500.00	0.00	0.00	7,500.00	0.0
101-171-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.0
Total Dept 171 - VILLAGE MANAGER		128,259.00	9,128.64	9,128.64	119,130.36	7.1
Dept 215 - VILLAGE CLERK						
101-215-701-000	Wages	68,345.00	4,793.49	4,793.49	63,551.51	7.0
101-215-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.0
101-215-702-000	Wages Part Time	0.00	0.00	0.00	0.00	0.0
101-215-715-000	Social Security	5,229.00	366.70	366.70	4,862.30	7.0
101-215-716-000	Health Insurance- Medical	12,400.00	1,804.25	1,804.25	10,595.75	14.5
101-215-717-000	Life & Disability Insurance	900.00	116.14	116.14	783.86	12.9
101-215-718-000	Dental Insurance	680.00	85.27	85.27	594.73	12.5
101-215-719-000	Pension	6,300.00	481.76	481.76	5,818.24	7.6
101-215-721-000	Vision Care	125.00	17.81	17.81	107.19	14.2
101-215-727-000	Supplies	450.00	0.00	0.00	450.00	0.0
101-215-727-001	Election Supplies	0.00	0.00	0.00	0.00	0.0
101-215-801-000	Contractual Services	10,000.00	150.00	150.00	9,850.00	1.5
101-215-900-000	Printing and Publication	4,000.00	0.00	0.00	4,000.00	0.0
101-215-956-000	Dues & Miscellaneous	500.00	0.00	0.00	500.00	0.0
101-215-957-000	Education & Training	1,500.00	0.00	0.00	1,500.00	0.0
101-215-960-000	Mileage	100.00	0.00	0.00	100.00	0.0
101-215-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.0
Total Dept 215 - VILLAGE CLERK		110,529.00	7,815.42	7,815.42	102,713.58	7.0
Dept 228 - Information Technology						
101-228-801-000	Contractual Services	30,000.00	0.00	0.00	30,000.00	0.0
101-228-931-000	Repair & Maintenance-Equipment	2,000.00	0.00	0.00	2,000.00	0.0
101-228-957-000	Education & Training	0.00	0.00	0.00	0.00	0.0

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BUDGET USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 228 - Information Technology		32,000.00	0.00	0.00	32,000.00	0.00
Dept 253 - TREASURER						
101-253-701-000	Wages - Treasurer	65,000.00	4,745.75	4,745.75	60,254.25	7.30
101-253-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
101-253-702-000	Wages Part Time	56,255.00	4,331.72	4,331.72	51,923.28	7.70
101-253-702-001	Overtime Wages	0.00	0.00	0.00	0.00	0.00
101-253-715-000	Social Security	9,277.00	694.41	694.41	8,582.59	7.40
101-253-716-000	Health Insurance- Medical	23,230.00	0.00	0.00	23,230.00	0.00
101-253-717-000	Life & Disability Insurance	1,785.00	259.50	259.50	1,525.50	14.50
101-253-718-000	Dental Insurance	566.00	85.65	85.65	480.35	15.10
101-253-719-000	Pension	0.00	0.00	0.00	0.00	0.00
101-253-721-000	Vision Care	124.00	17.90	17.90	106.10	14.40
101-253-801-000	Contractual Services	10,080.00	0.00	0.00	10,080.00	0.00
101-253-956-000	Dues & Miscellaneous	150.00	0.00	0.00	150.00	0.00
101-253-957-000	Education & Training	3,000.00	0.00	0.00	3,000.00	0.00
101-253-960-000	Mileage	350.00	0.00	0.00	350.00	0.00
Total Dept 253 - TREASURER		169,817.00	10,134.93	10,134.93	159,682.07	5.90
Dept 255 - COMMUNITY DEVELOPMENT						
101-255-882-000	Women's Survival	0.00	0.00	0.00	0.00	0.00
101-255-930-000	NSP - Repair and Maintenance	0.00	0.00	0.00	0.00	0.00
101-255-956-000	NSP - Miscellaneous	0.00	0.00	0.00	0.00	0.00
101-255-971-000	NSP - Property Acquisition	0.00	0.00	0.00	0.00	0.00
101-255-975-001	Sidewalks	0.00	0.00	0.00	0.00	0.00
101-255-975-002	Street Trees	0.00	0.00	0.00	0.00	0.00
101-255-975-003	Storm Drains	0.00	0.00	0.00	0.00	0.00
101-255-975-004	Meeks Park Bridge Project	0.00	0.00	0.00	0.00	0.00
Total Dept 255 - COMMUNITY DEVELOPMENT		0.00	0.00	0.00	0.00	0.00
Dept 260 - GENERAL ACTIVITIES						
101-260-701-000	Wages	42,640.00	3,531.62	3,531.62	39,108.38	8.20
101-260-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
101-260-702-000	Wages Part Time	17,813.00	1,061.94	1,061.94	16,751.06	5.90
101-260-702-001	Overtime Wages	0.00	0.00	0.00	0.00	0.00
101-260-702-002	Wages Part Time Clerk	0.00	0.00	0.00	0.00	0.00
101-260-702-003	Wages-Parks	0.00	0.00	0.00	0.00	0.00
101-260-702-004	Stipends-Interns	0.00	0.00	0.00	0.00	0.00
101-260-715-000	Social Security	4,625.00	349.89	349.89	4,275.11	7.50
101-260-716-000	Health Insurance- Medical	9,976.00	1,356.26	1,356.26	8,619.74	13.60
101-260-716-001	Health Insurance-Retirees	13,200.00	862.68	862.68	12,337.32	6.50
101-260-716-002	Retiree Health 115 Trust	10,000.00	0.00	0.00	10,000.00	0.00
101-260-717-000	Life & Disability Insurance	847.00	65.21	65.21	781.79	7.70
101-260-718-000	Dental Insurance	690.00	85.27	85.27	604.73	12.30
101-260-719-000	Pension	87,125.00	7,815.96	7,815.96	79,309.04	8.90
101-260-721-000	Vision Care	124.00	17.81	17.81	106.19	14.30
101-260-722-000	Worker's Comp. Insurance	2,000.00	0.00	0.00	2,000.00	0.00
101-260-722-001	Workers Comp-Elected/Lifeguard	100.00	0.00	0.00	100.00	0.00
101-260-727-000	Supplies	11,000.00	0.00	0.00	11,000.00	0.00

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% B US
Fund 101 - GENERAL FUND						
Expenditures						
101-260-727-001	Election Supplies	0.00	0.00	0.00	0.00	0.00
101-260-727-019	OFFICE SUPPLIES-COVID	0.00	0.00	0.00	0.00	0.00
101-260-728-000	Cleaning Supplies	1,300.00	0.00	0.00	1,300.00	0.00
101-260-729-000	Postage	5,000.00	0.00	0.00	5,000.00	0.00
101-260-730-000	Copier Lease	8,320.00	0.00	0.00	8,320.00	0.00
101-260-801-000	Contractual Services	100.00	0.00	0.00	100.00	0.00
101-260-823-000	Website/Software	7,000.00	4,415.25	4,415.25	2,584.75	63.00
101-260-830-000	Solid Waste Collection	213,200.00	0.00	0.00	213,200.00	0.00
101-260-851-000	Telephone	9,500.00	291.53	291.53	9,208.47	3.00
101-260-900-000	Printing and Publication	500.00	0.00	0.00	500.00	0.00
101-260-920-000	Utilities	31,500.00	0.00	0.00	31,500.00	0.00
101-260-921-000	Municipal Street Lighting	42,000.00	0.00	0.00	42,000.00	0.00
101-260-922-000	Repair & Mtn-Lights	0.00	0.00	0.00	0.00	0.00
101-260-930-000	Repair and Maintenance	24,000.00	788.67	788.67	23,211.33	3.20
101-260-930-001	Building Renovation	7,000.00	0.00	0.00	7,000.00	0.00
101-260-931-000	Repair & Maintenance-Equipment	2,500.00	0.00	0.00	2,500.00	0.00
101-260-956-000	Dues & Miscellaneous	9,400.00	64.21	64.21	9,335.79	0.00
101-260-961-000	Tax Tribunal Refunds	0.00	0.00	0.00	0.00	0.00
101-260-977-000	Capital Outlay	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 260 - GENERAL ACTIVITIES		564,960.00	20,706.30	20,706.30	544,253.70	3.60
Dept 721 - PLANNING AND ZONING						
101-721-702-000	Wages Part Time	0.00	59.42	59.42	(59.42)	100.00
101-721-715-000	Social Security	0.00	4.56	4.56	(4.56)	100.00
101-721-716-000	Health Insurance- Medical	0.00	0.00	0.00	0.00	0.00
101-721-717-000	Life & Disability Insurance	0.00	0.00	0.00	0.00	0.00
101-721-718-000	Dental Insurance	0.00	0.00	0.00	0.00	0.00
101-721-719-000	Pension	0.00	0.00	0.00	0.00	0.00
101-721-726-000	Supplies	500.00	0.00	0.00	500.00	0.00
101-721-801-000	Contractual Services	10,000.00	0.00	0.00	10,000.00	0.00
101-721-829-000	Planner Services	47,250.00	0.00	0.00	47,250.00	0.00
101-721-832-000	Planner Retainer	0.00	0.00	0.00	0.00	0.00
101-721-832-001	Planner-Other Services	0.00	0.00	0.00	0.00	0.00
101-721-840-000	Planner - Retainer	11,000.00	0.00	0.00	11,000.00	0.00
101-721-863-000	Travel Expense	0.00	0.00	0.00	0.00	0.00
101-721-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
101-721-957-000	Education & Training	2,500.00	0.00	0.00	2,500.00	0.00
101-721-960-000	Mileage	0.00	0.00	0.00	0.00	0.00
Total Dept 721 - PLANNING AND ZONING		71,250.00	63.98	63.98	71,186.02	0.00
Dept 751 - PARKS AND RECREATION						
101-751-702-001	Overtime Wages	300.00	0.00	0.00	300.00	0.00
101-751-708-000	Wages - Lifeguards	21,000.00	7,843.26	7,843.26	13,156.74	37.30
101-751-715-000	Social Security	1,900.00	599.98	599.98	1,300.02	31.50
101-751-726-000	Supplies	4,000.00	0.00	0.00	4,000.00	0.00
101-751-801-000	Contractual Services	3,000.00	0.00	0.00	3,000.00	0.00
101-751-806-000	Engineering	1,000.00	0.00	0.00	1,000.00	0.00
101-751-829-000	Planner Services	0.00	0.00	0.00	0.00	0.00
101-751-850-000	Telephone - Green's Park	0.00	0.00	0.00	0.00	0.00

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BUDGET USED
Fund 101 - GENERAL FUND						
Expenditures						
101-751-920-000	Utilities	1,100.00	0.00	0.00	1,100.00	0.0
101-751-931-000	Repair/Maint - Equipment	500.00	0.00	0.00	500.00	0.0
101-751-932-000	Repair/Maint - Grounds	6,000.00	0.00	0.00	6,000.00	0.0
101-751-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.0
101-751-977-000	Capital Outlay	5,000.00	0.00	0.00	5,000.00	0.0
Total Dept 751 - PARKS AND RECREATION		43,800.00	8,443.24	8,443.24	35,356.76	19.2
Dept 851 - INSURANCE AND BONDS						
101-851-911-000	Insurance Coverage	74,000.00	0.00	0.00	74,000.00	0.0
Total Dept 851 - INSURANCE AND BONDS		74,000.00	0.00	0.00	74,000.00	0.0
Dept 880 - CONTRACT SERV - LEAGAL/ACCTING/ENGINEER						
101-880-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.0
101-880-805-000	Audit Fees	4,000.00	0.00	0.00	4,000.00	0.0
101-880-806-000	Engineering	10,000.00	0.00	0.00	10,000.00	0.0
101-880-810-000	Legal Service Retainer	0.00	0.00	0.00	0.00	0.0
101-880-811-000	Legal Services - Other	45,000.00	0.00	0.00	45,000.00	0.0
101-880-812-000	Legal Services - Labor	600.00	0.00	0.00	600.00	0.0
101-880-814-000	OPEB Valuation	4,000.00	0.00	0.00	4,000.00	0.0
Total Dept 880 - CONTRACT SERV - LEAGAL/ACCTING/ENGINEER		63,600.00	0.00	0.00	63,600.00	0.0
Dept 964 - TRANSFERS OUT						
101-964-965-125	Transfers DPW	450,000.00	37,500.00	37,500.00	412,500.00	8.3
101-964-965-202	Transfers Major Streets	0.00	0.00	0.00	0.00	0.0
101-964-965-203	Transfer Out - Local Streets	0.00	0.00	0.00	0.00	0.0
101-964-965-207	Transfers Police	400,000.00	0.00	0.00	400,000.00	0.0
101-964-965-231	Transfer to Parking Fund	0.00	0.00	0.00	0.00	0.0
101-964-965-398	Transfer Out - N Shore Bridge Debt Serv	0.00	0.00	0.00	0.00	0.0
101-964-965-401	Transfer to Capital Imp Fund	0.00	0.00	0.00	0.00	0.0
Total Dept 964 - TRANSFERS OUT		850,000.00	37,500.00	37,500.00	812,500.00	4.4
TOTAL EXPENDITURES		2,112,827.00	94,336.06	94,336.06	2,018,490.94	4.4
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,183,734.00	208,992.39	208,992.39	1,974,741.61	9.5
TOTAL EXPENDITURES		2,112,827.00	94,336.06	94,336.06	2,018,490.94	4.4
NET OF REVENUES & EXPENDITURES		70,907.00	114,656.33	114,656.33	(43,749.33)	161.7

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PERIOD ENDING 07/31/2023

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Fund 125 - DEPT OF PUBLIC WORKS FUND						
Revenues						
Dept 000 - REVENUE						
125-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
125-000-580-000	Services Provided-DDA Admin/Snow	57,200.00	4,666.67	4,666.67	52,533.33	8.10
125-000-603-000	Equipment Rental	78,750.00	4,089.10	4,089.10	74,660.90	5.10
125-000-634-000	Cemetery Open/Close	30,000.00	1,256.00	1,256.00	28,744.00	4.10
125-000-636-000	Cemetery Foundations	6,300.00	756.00	756.00	5,544.00	12.00
125-000-643-000	Cemetery Lot Sales	0.00	0.00	0.00	0.00	0.00
125-000-664-000	Interest Income	315.00	15.66	15.66	299.34	4.90
125-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
125-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
125-000-676-101	Transfer In from General Fund	450,000.00	37,500.00	37,500.00	412,500.00	8.30
125-000-681-000	Reimb - Insurance Claims	0.00	0.00	0.00	0.00	0.00
125-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
125-000-694-000	Miscellaneous	9,000.00	0.00	0.00	9,000.00	0.00
125-000-699-711	Transfers In	5,000.00	437.50	437.50	4,562.50	8.70
Total Dept 000 - REVENUE		636,565.00	48,720.93	48,720.93	587,844.07	7.60
TOTAL REVENUES		636,565.00	48,720.93	48,720.93	587,844.07	7.60
Expenditures						
Dept 276 - CEMETERY						
125-276-701-001	Wages	42,000.00	4,566.18	4,566.18	37,433.82	10.80
125-276-701-013	Overtime	2,200.00	0.00	0.00	2,200.00	0.00
125-276-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
125-276-715-000	Social Security	5,187.00	349.35	349.35	4,837.65	6.70
125-276-716-000	Health Insurance- Medical	11,550.00	681.80	681.80	10,868.20	5.90
125-276-717-000	Life & Disability Insurance	1,103.00	93.54	93.54	1,009.46	8.40
125-276-718-000	Dental Insurance	1,050.00	110.95	110.95	939.05	10.50
125-276-719-000	Pension	0.00	0.00	0.00	0.00	0.00
125-276-721-000	Vision Care	179.00	21.13	21.13	157.87	11.80
125-276-740-000	Operating Supplies	3,150.00	0.00	0.00	3,150.00	0.00
125-276-748-000	Foundations	525.00	0.00	0.00	525.00	0.00
125-276-801-000	Contractual Services	2,100.00	0.00	0.00	2,100.00	0.00
125-276-830-000	Solid Waste Collection	0.00	0.00	0.00	0.00	0.00
125-276-920-000	Utilities	2,100.00	0.00	0.00	2,100.00	0.00
125-276-930-000	Repair and Maintenance	6,000.00	130.00	130.00	5,870.00	2.10
125-276-956-000	Dues & Miscellaneous	105.00	0.00	0.00	105.00	0.00
125-276-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
125-276-985-000	Land Improvement	4,200.00	0.00	0.00	4,200.00	0.00
Total Dept 276 - CEMETERY		81,449.00	5,952.95	5,952.95	75,496.05	7.30
Dept 441 - DEPARTMENT OF PUBLIC WORKS						
125-441-701-000	Wages-DPW Director	32,550.00	3,202.93	3,202.93	29,347.07	9.80
125-441-701-001	Wages	95,680.00	5,947.84	5,947.84	89,732.16	6.20
125-441-701-013	Overtime	5,250.00	0.00	0.00	5,250.00	0.00
125-441-701-019	COVID 19 PAYROLL	3,675.00	0.00	0.00	3,675.00	0.00
125-441-702-000	Wages Part Time	0.00	0.00	0.00	0.00	0.00
125-441-702-003	Wages-Parks	32,550.00	4,121.55	4,121.55	28,428.45	12.60
125-441-702-013	Overtime	2,678.00	0.00	0.00	2,678.00	0.00

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BUDGET USED
Fund 125 - DEPT OF PUBLIC WORKS FUND						
Expenditures						
125-441-715-000	Social Security	13,425.00	1,015.34	1,015.34	12,409.66	7.5
125-441-716-000	Health Insurance- Medical	38,850.00	10,034.00	10,034.00	28,816.00	25.8
125-441-716-001	Health Insurance-Retirees	56,700.00	3,541.16	3,541.16	53,158.84	6.2
125-441-717-000	Life - Disability Insurance	2,520.00	518.25	518.25	2,001.75	20.5
125-441-718-000	Dental Insurance	5,355.00	1,042.46	1,042.46	4,312.54	19.4
125-441-719-000	Pension	57,750.00	11,016.18	11,016.18	46,733.82	19.0
125-441-721-000	Vision Care	578.00	188.23	188.23	389.77	32.5
125-441-722-000	Worker's Comp. Insurance	2,940.00	0.00	0.00	2,940.00	0.0
125-441-740-000	Operating Supplies	8,000.00	0.00	0.00	8,000.00	0.0
125-441-740-001	Operating Supplies-Cemetery	0.00	0.00	0.00	0.00	0.0
125-441-741-000	Small Tools	4,725.00	0.00	0.00	4,725.00	0.0
125-441-801-000	Contractual Services	30,000.00	0.00	0.00	30,000.00	0.0
125-441-820-000	Uniform Purchase	7,350.00	0.00	0.00	7,350.00	0.0
125-441-821-000	Uniform Cleaning	4,830.00	94.87	94.87	4,735.13	1.9
125-441-851-000	Telephone	6,300.00	0.00	0.00	6,300.00	0.0
125-441-863-000	Travel Expense	0.00	0.00	0.00	0.00	0.0
125-441-865-000	Gasoline & Oil	23,100.00	0.00	0.00	23,100.00	0.0
125-441-920-000	Utilities	11,550.00	0.00	0.00	11,550.00	0.0
125-441-930-000	Repair & Maint-Building	13,650.00	0.00	0.00	13,650.00	0.0
125-441-931-000	Repair & Maint-Equip	6,300.00	337.91	337.91	5,962.09	5.3
125-441-932-000	Repair & Maint - Vehicles	18,216.00	0.00	0.00	18,216.00	0.0
125-441-940-000	Equipment Rental	525.00	0.00	0.00	525.00	0.0
125-441-956-000	Dues & Miscellaneous	1,575.00	0.00	0.00	1,575.00	0.0
125-441-957-000	Education & Training	5,250.00	0.00	0.00	5,250.00	0.0
125-441-965-401	Transfer to Capital Imp Fund	18,281.00	0.00	0.00	18,281.00	0.0
125-441-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.0
125-441-995-003	Interest Expense - Interfund Advances	4,095.00	0.00	0.00	4,095.00	0.0
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		514,248.00	41,060.72	41,060.72	473,187.28	7.9
Dept 443 - PHASE II STORMWATER						
125-443-701-001	Wages	5,355.00	343.09	343.09	5,011.91	6.4
125-443-701-013	Overtime	525.00	0.00	0.00	525.00	0.0
125-443-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.0
125-443-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.0
125-443-715-000	Social Security	506.00	26.24	26.24	479.76	5.1
125-443-716-000	Health Insurance- Medical	1,313.00	58.39	58.39	1,254.61	4.4
125-443-717-000	Life & Disability Insurance	63.00	1.41	1.41	61.59	2.2
125-443-718-000	Dental Insurance	173.00	6.73	6.73	166.27	3.8
125-443-721-000	Vision Care	131.00	1.28	1.28	129.72	0.9
125-443-740-000	Operating Supplies	1,050.00	0.00	0.00	1,050.00	0.0
125-443-801-000	Contractual Services	7,049.00	0.00	0.00	7,049.00	0.0
125-443-900-000	Printing	0.00	0.00	0.00	0.00	0.0
125-443-930-000	Repair and Maintenance	16,800.00	0.00	0.00	16,800.00	0.0
125-443-955-000	DEQ Permit Fees	525.00	0.00	0.00	525.00	0.0
125-443-956-000	Dues & Misc.	525.00	0.00	0.00	525.00	0.0
125-443-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.0
Total Dept 443 - PHASE II STORMWATER		34,015.00	437.14	437.14	33,577.86	1.2
TOTAL EXPENDITURES		629,712.00	47,450.81	47,450.81	582,261.19	7.5

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION
PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BI US
Fund 125 - DEPT OF PUBLIC WORKS FUND						
Fund 125 - DEPT OF PUBLIC WORKS FUND :						
TOTAL REVENUES		636,565.00	48,720.93	48,720.93	587,844.07	7.6
TOTAL EXPENDITURES		629,712.00	47,450.81	47,450.81	582,261.19	7.5
NET OF REVENUES & EXPENDITURES		6,853.00	1,270.12	1,270.12	5,582.88	18.5

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BUDGET USED
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000 - REVENUE						
202-000-546-000	State Grant - Highway and Streets	228,000.00	(19,629.28)	(19,629.28)	247,629.28	(8.6)
202-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.0
202-000-664-000	Interest Earnings	1,200.00	109.25	109.25	1,090.75	9.1
202-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.0
202-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.0
202-000-694-000	Miscellaneous	0.00	0.00	0.00	0.00	0.0
Total Dept 000 - REVENUE		229,200.00	(19,520.03)	(19,520.03)	248,720.03	(8.5)
TOTAL REVENUES		229,200.00	(19,520.03)	(19,520.03)	248,720.03	(8.5)
Expenditures						
Dept 260 - GENERAL ACTIVITIES						
202-260-722-000	Worker's Comp. Insurance	1,575.00	0.00	0.00	1,575.00	0.0
202-260-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.0
202-260-805-000	Audit Fees	1,000.00	0.00	0.00	1,000.00	0.0
202-260-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.0
202-260-965-203	Transfer Out - Local Streets	68,000.00	5,666.67	5,666.67	62,333.33	8.3
Total Dept 260 - GENERAL ACTIVITIES		70,575.00	5,666.67	5,666.67	64,908.33	8.0
Dept 463 - ROUTINE MAINTENANCE						
202-463-701-000	Wages	12,600.00	281.44	281.44	12,318.56	2.2
202-463-701-013	Overtime	1,100.00	0.00	0.00	1,100.00	0.0
202-463-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.0
202-463-715-000	Social Security	1,045.00	21.53	21.53	1,023.47	2.0
202-463-716-000	Health Insurance- Medical	3,200.00	109.30	109.30	3,090.70	3.4
202-463-717-000	Life & Disability Insurance	158.00	7.05	7.05	150.95	4.4
202-463-718-000	Dental Insurance	400.00	10.14	10.14	389.86	2.5
202-463-719-000	Pension	2,363.00	189.09	189.09	2,173.91	8.0
202-463-721-000	Vision Care	74.00	1.90	1.90	72.10	2.5
202-463-726-000	Supplies	2,000.00	0.00	0.00	2,000.00	0.0
202-463-801-000	Contractual Services	10,000.00	0.00	0.00	10,000.00	0.0
202-463-940-000	Equipment Rental	16,800.00	218.69	218.69	16,581.31	1.3
202-463-977-000	Capital Outlay	24,000.00	0.00	0.00	24,000.00	0.0
Total Dept 463 - ROUTINE MAINTENANCE		73,740.00	839.14	839.14	72,900.86	1.1
Dept 474 - TRAFFIC SERVICES						
202-474-701-000	Wages	2,625.00	38.12	38.12	2,586.88	1.4
202-474-701-013	OVERTIME	300.00	0.00	0.00	300.00	0.0
202-474-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.0
202-474-715-000	Social Security	225.00	2.92	2.92	222.08	1.3
202-474-716-000	Health Insurance- Medical	1,000.00	0.00	0.00	1,000.00	0.0
202-474-717-000	Life & Disability Insurance	60.00	0.00	0.00	60.00	0.0
202-474-718-000	Dental Insurance	200.00	2.14	2.14	197.86	1.0
202-474-719-000	Pension	804.00	70.91	70.91	733.09	8.82
202-474-721-000	Vision Care	20.00	0.45	0.45	19.55	2.25
202-474-726-000	Supplies	8,400.00	0.00	0.00	8,400.00	0.0

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BUDGET USED
Fund 202 - MAJOR STREET FUND						
Expenditures						
202-474-801-000	Contractual Services	5,000.00	0.00	0.00	5,000.00	0.00
202-474-940-000	Equipment Rental	2,500.00	25.50	25.50	2,474.50	1.02
202-474-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 474 - TRAFFIC SERVICES		21,134.00	140.04	140.04	20,993.96	0.66
Dept 478 - WINTER MAINTENANCE						
202-478-701-000	Wages	6,300.00	192.01	192.01	6,107.99	3.05
202-478-701-013	Overtime	6,300.00	0.00	0.00	6,300.00	0.00
202-478-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
202-478-715-000	Social Security	964.00	14.68	14.68	949.32	1.52
202-478-716-000	Health Insurance- Medical	2,000.00	0.00	0.00	2,000.00	0.00
202-478-717-000	Life & Disability Insurance	125.00	0.00	0.00	125.00	0.00
202-478-718-000	Dental Insurance	300.00	0.00	0.00	300.00	0.00
202-478-719-000	Pension	5,000.00	378.18	378.18	4,621.82	7.56
202-478-721-000	Vision Care	37.00	0.00	0.00	37.00	0.00
202-478-726-000	Supplies	12,600.00	0.00	0.00	12,600.00	0.00
202-478-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
202-478-940-000	Equipment Rental	6,300.00	0.00	0.00	6,300.00	0.00
202-478-977-000	Capital Outlay	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 478 - WINTER MAINTENANCE		59,926.00	584.87	584.87	59,341.13	0.98
Dept 875 - CONSTRUCTION						
202-875-806-000	Engineering	3,150.00	0.00	0.00	3,150.00	0.00
202-875-940-000	Equipment Rental	0.00	0.00	0.00	0.00	0.00
Total Dept 875 - CONSTRUCTION		3,150.00	0.00	0.00	3,150.00	0.00
TOTAL EXPENDITURES		228,525.00	7,230.72	7,230.72	221,294.28	3.17
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		229,200.00	(19,520.03)	(19,520.03)	248,720.03	8.52
TOTAL EXPENDITURES		228,525.00	7,230.72	7,230.72	221,294.28	3.17
NET OF REVENUES & EXPENDITURES		675.00	(26,750.75)	(26,750.75)	27,425.75	3,963.85

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BUDGET USED
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000 - REVENUE						
203-000-546-000	State Grant - Highway and Streets	101,000.00	(8,545.03)	(8,545.03)	109,545.03	(8.4)
203-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.0
203-000-664-000	Interest Earnings	200.00	20.44	20.44	179.56	10.2
203-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.0
203-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.0
203-000-694-000	Miscellaneous	5,300.00	0.00	0.00	5,300.00	0.0
203-000-699-202	Interfund Transfer in - Major Streets	68,000.00	5,666.67	5,666.67	62,333.33	8.3
Total Dept 000 - REVENUE		174,500.00	(2,857.92)	(2,857.92)	177,357.92	(1.6)
TOTAL REVENUES		174,500.00	(2,857.92)	(2,857.92)	177,357.92	(1.6)
Expenditures						
Dept 260 - GENERAL ACTIVITIES						
203-260-722-000	Worker's Comp. Insurance	1,281.00	0.00	0.00	1,281.00	0.0
203-260-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.0
203-260-805-000	Audit Fees	924.00	0.00	0.00	924.00	0.0
203-260-965-398	Transfer Out - N Shore Bridge Debt Serv	0.00	0.00	0.00	0.00	0.0
Total Dept 260 - GENERAL ACTIVITIES		2,205.00	0.00	0.00	2,205.00	0.0
Dept 463 - ROUTINE MAINTENANCE						
203-463-701-000	Wages	36,750.00	2,550.61	2,550.61	34,199.39	6.9
203-463-701-013	OVERTIME	5,775.00	0.00	0.00	5,775.00	0.0
203-463-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.0
203-463-715-000	Social Security	3,620.00	195.14	195.14	3,424.86	5.3
203-463-716-000	Health Insurance- Medical	7,700.00	550.40	550.40	7,149.60	7.1
203-463-717-000	Life & Disability Insurance	700.00	70.29	70.29	629.71	10.0
203-463-718-000	Dental Insurance	1,470.00	86.92	86.92	1,383.08	5.9
203-463-719-000	Pension	4,242.00	354.54	354.54	3,887.46	8.3
203-463-721-000	Vision Care	273.00	15.84	15.84	257.16	5.8
203-463-726-000	Supplies	1,260.00	0.00	0.00	1,260.00	0.0
203-463-801-000	Contractual Services	11,550.00	0.00	0.00	11,550.00	0.0
203-463-806-000	Engineering	0.00	0.00	0.00	0.00	0.0
203-463-940-000	Equipment Rental	22,000.00	2,231.09	2,231.09	19,768.91	10.1
203-463-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.0
Total Dept 463 - ROUTINE MAINTENANCE		95,340.00	6,054.83	6,054.83	89,285.17	6.3
Dept 474 - TRAFFIC SERVICES						
203-474-701-000	Wages	5,000.00	82.01	82.01	4,917.99	1.6
203-474-701-013	Overtime	300.00	0.00	0.00	300.00	0.0
203-474-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.0
203-474-715-000	Social Security	406.00	6.28	6.28	399.72	1.5
203-474-716-000	Health Insurance- Medical	525.00	0.00	0.00	525.00	0.0
203-474-717-000	Life & Disability Insurance	63.00	0.70	0.70	62.30	1.1
203-474-718-000	Dental Insurance	105.00	1.76	1.76	103.24	1.68
203-474-719-000	Pension	915.00	94.55	94.55	820.45	10.33
203-474-721-000	Vision Care	16.00	0.31	0.31		

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BUDGET USED
Fund 203 - LOCAL STREET FUND						
Expenditures						
203-474-726-000	Supplies	5,250.00	0.00	0.00	5,250.00	0.00
203-474-940-000	Equipment Rental	2,730.00	38.25	38.25	2,691.75	1.40
Total Dept 474 - TRAFFIC SERVICES		15,310.00	223.86	223.86	15,086.14	1.40
Dept 478 - WINTER MAINTENANCE						
203-478-701-000	Wages	13,650.00	0.00	0.00	13,650.00	0.00
203-478-701-013	Overtime	8,400.00	0.00	0.00	8,400.00	0.00
203-478-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
203-478-715-000	Social Security	1,526.00	0.00	0.00	1,526.00	0.00
203-478-716-000	Health Insurance- Medical	4,400.00	0.00	0.00	4,400.00	0.00
203-478-717-000	Life & Disability Insurance	231.00	0.00	0.00	231.00	0.00
203-478-718-000	Dental Insurance	315.00	0.00	0.00	315.00	0.00
203-478-719-000	Pension	6,095.00	449.09	449.09	5,645.91	7.30
203-478-721-000	Vision Care	63.00	0.00	0.00	63.00	0.00
203-478-726-000	Supplies	14,700.00	0.00	0.00	14,700.00	0.00
203-478-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
203-478-940-000	Equipment Rental	11,349.00	0.00	0.00	11,349.00	0.00
203-478-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 478 - WINTER MAINTENANCE		60,729.00	449.09	449.09	60,279.91	0.70
Dept 875 - CONSTRUCTION						
203-875-726-000	Supplies	0.00	0.00	0.00	0.00	0.00
203-875-977-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 875 - CONSTRUCTION		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		173,584.00	6,727.78	6,727.78	166,856.22	3.80
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		174,500.00	(2,857.92)	(2,857.92)	177,357.92	1.60
TOTAL EXPENDITURES		173,584.00	6,727.78	6,727.78	166,856.22	3.80
NET OF REVENUES & EXPENDITURES		916.00	(9,585.70)	(9,585.70)	10,501.70	1,046.40

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BI US
Fund 207 - POLICE FUND						
Revenues						
Dept 000 - REVENUE						
207-000-404-001	Property Tax - Police Millage	379,036.00	28,212.26	28,212.26	350,823.74	7.4
207-000-406-000	In Lieu of Taxes	3,600.00	0.00	0.00	3,600.00	0.0
207-000-408-000	Property Tax - PA 78 Senior & Disabled H	0.00	0.00	0.00	0.00	0.0
207-000-412-000	Property Tax - DPPT P/Y & C/Y	0.00	0.00	0.00	0.00	0.0
207-000-445-000	Penalties & Interest on Taxes	0.00	0.00	0.00	0.00	0.0
207-000-451-000	Liquor License Fees	21,000.00	0.00	0.00	21,000.00	0.0
207-000-480-000	Services Provided - DDA	105,040.00	8,753.33	8,753.33	96,286.67	8.3
207-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.0
207-000-541-000	PA 302/32 MJTC Fund	1,000.00	0.00	0.00	1,000.00	0.0
207-000-564-001	PA 32 Revenue	0.00	0.00	0.00	0.00	0.0
207-000-564-100	PA 32 - Training	1,000.00	0.00	0.00	1,000.00	0.0
207-000-661-000	Parking Fines	5,000.00	266.05	266.05	4,733.95	5.3
207-000-662-000	Court Penal Fines	70,000.00	3,529.35	3,529.35	66,470.65	5.0
207-000-663-000	Drug Forfeiture	0.00	0.00	0.00	0.00	0.0
207-000-663-001	Forfeitures	0.00	0.00	0.00	0.00	0.0
207-000-664-000	Interest Earnings	1,650.00	85.31	85.31	1,564.69	5.1
207-000-671-999	Appropriation from Fund Balance	0.00	0.00	0.00	0.00	0.0
207-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.0
207-000-674-101	Transfer from General Fund	400,000.00	0.00	0.00	400,000.00	0.0
207-000-683-000	Reimbursements-Other	3,000.00	0.00	0.00	3,000.00	0.0
207-000-684-000	Reimburse - OUIL	5,000.00	0.00	0.00	5,000.00	0.0
207-000-694-000	Miscellaneous Revenue	6,000.00	230.00	230.00	5,770.00	3.8
207-000-694-001	DRIVING WHILE LIC SUSPENDED	0.00	0.00	0.00	0.00	0.0
207-000-695-000	Loan Proceeds	0.00	0.00	0.00	0.00	0.0
207-000-697-000	Vehicle Leases	0.00	0.00	0.00	0.00	0.0
Total Dept 000 - REVENUE		1,001,326.00	41,076.30	41,076.30	960,249.70	4.1
TOTAL REVENUES		1,001,326.00	41,076.30	41,076.30	960,249.70	4.1
Expenditures						
Dept 301 - POLICE/SHERIFF/CONSTABLE						
207-301-701-000	Wages-Chief	80,164.00	6,122.83	6,122.83	74,041.17	7.6
207-301-701-001	Wages	278,849.00	14,580.62	14,580.62	264,268.38	5.2
207-301-701-013	Overtime	14,000.00	0.00	0.00	14,000.00	0.0
207-301-701-019	Wages Covid	0.00	0.00	0.00	0.00	0.0
207-301-702-000	Wages Part Time	60,000.00	2,928.94	2,928.94	57,071.06	4.8
207-301-702-001	Overtime Wages	12,000.00	0.00	0.00	12,000.00	0.0
207-301-702-002	Wages Part Time Clerk	4,000.00	544.86	544.86	3,455.14	13.6
207-301-702-013	OVERTIME	0.00	0.00	0.00	0.00	0.0
207-301-703-000	Wages - Clerk	43,744.00	3,468.80	3,468.80	40,275.20	7.9
207-301-703-001	Overtime Clerk FT	500.00	0.00	0.00	500.00	0.0
207-301-709-000	Wages - Marine Unit	3,500.00	0.00	0.00	3,500.00	0.0
207-301-709-013	Overtime	300.00	0.00	0.00	300.00	0.0
207-301-711-000	Wages - CMV Enforcement	1,500.00	142.50	142.50	1,357.50	9.5
207-301-711-013	Overtime	150.00	0.00	0.00	150.00	0.0
207-301-712-000	Wages - Ordinance Enforcement	28,000.00	2,327.63	2,327.63	25,672.37	8.3
207-301-712-001	Overtime Code Enforcement	500.00	0.00	0.00	500.00	0.0
207-301-712-013	Overtime	0.00	0.00	0.00	0.00	0.0
207-301-715-000	Social Security	41,750.00	2,300.87	2,300.87	39,449.13	5.5
207-301-716-000	Health Insurance- Medical	82,279.00	7,276.54	7,276.54	75,002.46	9.1

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BUDGET USED
Fund 207 - POLICE FUND						
Expenditures						
207-301-716-001	Health Insurance - Retired	13,500.00	3,357.60	3,357.60	10,142.40	24.8
207-301-717-000	Life & Disability Insurance	5,000.00	729.54	729.54	4,270.46	14.6
207-301-718-000	Dental Insurance	8,700.00	485.03	485.03	8,214.97	5.6
207-301-719-000	Pension	99,000.00	6,299.18	6,299.18	92,700.82	6.3
207-301-721-000	Vision Care	1,381.00	134.42	134.42	1,246.58	9.7
207-301-722-000	Worker's Comp Insurance	5,000.00	0.00	0.00	5,000.00	0.0
207-301-723-000	Unemployment	0.00	0.00	0.00	0.00	0.0
207-301-724-000	City taxes	0.00	0.00	0.00	0.00	0.0
207-301-727-000	Supplies	2,500.00	0.00	0.00	2,500.00	0.0
207-301-730-000	Copier Lease	1,500.00	0.00	0.00	1,500.00	0.0
207-301-740-000	Operating Supplies	8,240.00	0.00	0.00	8,240.00	0.0
207-301-742-000	Shooting Program	6,000.00	0.00	0.00	6,000.00	0.0
207-301-743-000	Bullet Proof Vests	4,000.00	0.00	0.00	4,000.00	0.0
207-301-801-000	Contractual Services	3,000.00	0.00	0.00	3,000.00	0.0
207-301-802-000	Attorney Fees - Prosecutions	50,000.00	0.00	0.00	50,000.00	0.0
207-301-804-000	County Dispatch Contract	41,000.00	0.00	0.00	41,000.00	0.0
207-301-807-000	Clemis Service Fees	11,600.00	0.00	0.00	11,600.00	0.0
207-301-820-000	Uniform Purchases	5,000.00	0.00	0.00	5,000.00	0.0
207-301-821-000	Uniform Cleaning	2,000.00	0.00	0.00	2,000.00	0.0
207-301-851-000	Telephone	10,000.00	291.52	291.52	9,708.48	2.9
207-301-863-000	Travel Expense	1,000.00	0.00	0.00	1,000.00	0.0
207-301-865-000	Gasoline & Oil	15,000.00	0.00	0.00	15,000.00	0.0
207-301-920-000	Utilities	0.00	0.00	0.00	0.00	0.0
207-301-930-000	Repair and Maintenance	10,000.00	196.67	196.67	9,803.33	1.9
207-301-930-003	Repair and Maintenance/Watercraft	1,500.00	0.00	0.00	1,500.00	0.0
207-301-931-000	Repair & Maint - Equipment	5,000.00	0.00	0.00	5,000.00	0.0
207-301-932-000	Repair & Maint - Vehicles	16,000.00	0.00	0.00	16,000.00	0.0
207-301-933-000	Vehicle Changeover	0.00	0.00	0.00	0.00	0.0
207-301-934-000	Vehicle Leases	0.00	0.00	0.00	0.00	0.0
207-301-934-001	Vehicle Lease Interest	0.00	0.00	0.00	0.00	0.0
207-301-935-000	Vehicle Capital Outlay	2,000.00	0.00	0.00	2,000.00	0.0
207-301-940-000	Equipment Rental	1,000.00	0.00	0.00	1,000.00	0.0
207-301-956-000	Dues & Miscellaneous	1,100.00	0.00	0.00	1,100.00	0.0
207-301-957-000	Education & Training	3,100.00	0.00	0.00	3,100.00	0.0
207-301-965-231	Transfer to Parking Fund	5,000.00	0.00	0.00	5,000.00	0.0
207-301-965-401	Transfer to Capital Imp Fund	0.00	0.00	0.00	0.00	0.0
207-301-977-000	Capital Outlay	10,000.00	0.00	0.00	10,000.00	0.0
Total Dept 301 - POLICE/SHERIFF/CONSTABLE		999,357.00	51,187.55	51,187.55	948,169.45	5.1
TOTAL EXPENDITURES		999,357.00	51,187.55	51,187.55	948,169.45	5.1
Fund 207 - POLICE FUND:						
TOTAL REVENUES		1,001,326.00	41,076.30	41,076.30	960,249.70	4.1
TOTAL EXPENDITURES		999,357.00	51,187.55	51,187.55	948,169.45	5.1
NET OF REVENUES & EXPENDITURES		1,969.00	(10,111.25)	(10,111.25)	12,080.25	513.5

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BUDGET USED
Fund 231 - PARKING METER/SYSTEM FUND						
Revenues						
Dept 000 - REVENUE						
231-000-607-000	Fees	0.00	0.00	0.00	0.00	0.00
231-000-661-000	Parking Fines Revenue	5,000.00	0.00	0.00	5,000.00	0.00
231-000-664-000	Interest Earnings	0.00	1.58	1.58	(1.58)	100.00
231-000-674-101	Transfer from General Fund	0.00	0.00	0.00	0.00	0.00
231-000-674-207	Transfer From Police Fund	5,000.00	0.00	0.00	5,000.00	0.00
231-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		10,000.00	1.58	1.58	9,998.42	0.00
TOTAL REVENUES		10,000.00	1.58	1.58	9,998.42	0.00
Expenditures						
Dept 333 - PARKING						
231-333-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.00
231-333-702-000	Wages Part Time	6,500.00	321.11	321.11	6,178.89	4.94
231-333-702-001	Overtime Wages	0.00	0.00	0.00	0.00	0.00
231-333-715-000	Social Security	498.00	24.56	24.56	473.44	4.94
231-333-717-000	Life & Disability Insurance	200.00	2.18	2.18	197.82	1.09
231-333-722-000	Worker's Comp. Insurance	200.00	0.00	0.00	200.00	0.00
231-333-727-000	Supplies	600.00	0.00	0.00	600.00	0.00
231-333-740-000	Operating Supplies	700.00	0.00	0.00	700.00	0.00
231-333-820-000	Uniform Purchase	500.00	0.00	0.00	500.00	0.00
231-333-851-000	Telephone	300.00	0.00	0.00	300.00	0.00
231-333-863-000	Travel Expense	0.00	0.00	0.00	0.00	0.00
Total Dept 333 - PARKING		9,498.00	347.85	347.85	9,150.15	3.66
TOTAL EXPENDITURES		9,498.00	347.85	347.85	9,150.15	3.66
Fund 231 - PARKING METER/SYSTEM FUND:						
TOTAL REVENUES		10,000.00	1.58	1.58	9,998.42	0.00
TOTAL EXPENDITURES		9,498.00	347.85	347.85	9,150.15	3.66
NET OF REVENUES & EXPENDITURES		502.00	(346.27)	(346.27)	848.27	68.99

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BI US
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Revenues						
Dept 000 - REVENUE						
248-000-402-000	Current Real Property Taxes	903,236.00	0.00	0.00	903,236.00	0.0
248-000-402-100	Property Tax - Twp DDA Capture	0.00	0.00	0.00	0.00	0.0
248-000-405-000	Property Tax - Personal	0.00	0.00	0.00	0.00	0.0
248-000-412-000	Property Tax - DPPT P/Y & C/Y	0.00	0.00	0.00	0.00	0.0
248-000-441-000	Local Community Stabilization Share Tax	10,000.00	0.00	0.00	10,000.00	0.0
248-000-445-000	Penalties & Interest on Taxes	2,000.00	0.00	0.00	2,000.00	0.0
248-000-539-000	State Grants	109,028.00	2,000.00	2,000.00	107,028.00	1.8
248-000-582-000	Intergovernment - Police	0.00	0.00	0.00	0.00	0.0
248-000-664-000	Interest Earned	2,500.00	118.70	118.70	2,381.30	4.7
248-000-671-999	Appropriation from Fund Balance	0.00	0.00	0.00	0.00	0.0
248-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.0
248-000-676-404	Transfer From Prop Acq Fund	0.00	0.00	0.00	0.00	0.0
248-000-676-592	Reimbursement -Admin Fee - W&S	0.00	0.00	0.00	0.00	0.0
248-000-681-000	Reimburse - Insurance Claims	0.00	0.00	0.00	0.00	0.0
248-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.0
248-000-685-000	Sponsorships	102,400.00	0.00	0.00	102,400.00	0.0
248-000-685-100	Transportaion Sponsorship	28,000.00	6,101.00	6,101.00	21,899.00	21.7
248-000-686-000	Downtown Events	20,000.00	0.00	0.00	20,000.00	0.0
248-000-686-002	Flower Fair Revenue	0.00	0.00	0.00	0.00	0.0
248-000-686-003	New Year Resolution Run Revenue	0.00	0.00	0.00	0.00	0.0
248-000-686-004	OktoberFest Revenue	0.00	0.00	0.00	0.00	0.0
248-000-686-005	Babes On Broadway	0.00	0.00	0.00	0.00	0.0
248-000-686-006	Electircal Vehicles	0.00	0.00	0.00	0.00	0.0
248-000-687-000	Merchandise Sales	10,000.00	0.00	0.00	10,000.00	0.0
248-000-688-000	Gift Certificate Sales	5,000.00	0.00	0.00	5,000.00	0.0
248-000-692-000	Rent	0.00	0.00	0.00	0.00	0.0
248-000-694-000	Miscellaneous	0.00	0.00	0.00	0.00	0.0
248-000-696-000	PROCEEDS FROM THE SALE OF BONDS/NOTES	0.00	0.00	0.00	0.00	0.0
Total Dept 000 - REVENUE		1,192,164.00	8,219.70	8,219.70	1,183,944.30	0.6
TOTAL REVENUES		1,192,164.00	8,219.70	8,219.70	1,183,944.30	0.6
Expenditures						
Dept 260 - GENERAL ACTIVITIES						
248-260-701-000	Wages	60,248.00	4,530.42	4,530.42	55,717.58	7.5
248-260-701-019	COVID 19 PAYROLL	0.00	0.00	0.00	0.00	0.0
248-260-704-000	Wages - Administrative Coordinator	33,280.00	3,633.48	3,633.48	29,646.52	10.9
248-260-706-000	Wages - Event Coordinator	33,280.00	257.40	257.40	33,022.60	0.7
248-260-706-001	Marketing Coordinator	0.00	0.00	0.00	0.00	0.0
248-260-707-000	Wages - Grounds Coordinator	0.00	1,414.97	1,414.97	(1,414.97)	100.0
248-260-711-013	OVERTIME	0.00	0.00	0.00	0.00	0.0
248-260-715-000	Social Security	9,688.00	744.85	744.85	8,943.15	7.6
248-260-716-000	Health Insurance- Medical	7,200.00	1,030.47	1,030.47	6,169.53	14.3
248-260-717-000	Life & Disability Insurance	1,200.00	162.38	162.38	1,037.62	13.5
248-260-718-000	Dental Insurance	700.00	85.27	85.27	614.73	12.1
248-260-719-000	Pension	5,120.00	455.28	455.28	4,664.72	8.8
248-260-720-000	Unemployment	0.00	0.00	0.00	0.00	0.0
248-260-721-000	Vision Care	130.00	17.81	17.81	112.19	13.70
248-260-722-000	Worker's Comp. Insurance	0.00	0.00	0.00	0.00	0.0
248-260-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.0

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BUDGET USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Expenditures						
248-260-801-002	Contr Services - Police Admin Fee	62,400.00	5,200.00	5,200.00	57,200.00	8.3
248-260-801-003	Contract Services - DPW Admin Fee	31,200.00	2,500.00	2,500.00	28,700.00	8.0
248-260-801-004	Contract Services - GF Admin Fee	72,800.00	5,833.33	5,833.33	66,966.67	8.0
248-260-801-005	Contractual Services- Township	0.00	0.00	0.00	0.00	0.0
248-260-801-012	Contractual Services-Parking Code Enforc	21,840.00	1,820.00	1,820.00	20,020.00	8.3
248-260-801-022	Cont Service-Police Crowd Control	20,800.00	1,733.33	1,733.33	19,066.67	8.3
248-260-801-023	Contract Services-DPW event support	10,400.00	866.67	866.67	9,533.33	8.3
248-260-801-033	Contract Services-DPW snow removal	15,600.00	1,300.00	1,300.00	14,300.00	8.3
248-260-805-000	Audit Fees	2,000.00	0.00	0.00	2,000.00	0.0
248-260-810-000	Legal Services	5,000.00	0.00	0.00	5,000.00	0.0
248-260-823-000	Website/Software	6,000.00	0.00	0.00	6,000.00	0.0
248-260-823-001	Municipal Software	5,000.00	0.00	0.00	5,000.00	0.0
248-260-829-000	Planner Services	5,000.00	0.00	0.00	5,000.00	0.0
248-260-851-000	Telephone	3,000.00	289.15	289.15	2,710.85	9.6
248-260-900-000	Printing and Publication	100.00	0.00	0.00	100.00	0.0
248-260-920-000	Utilities	3,500.00	0.00	0.00	3,500.00	0.0
248-260-921-000	Municipal Street Lighting	6,500.00	0.00	0.00	6,500.00	0.0
248-260-930-000	Repair and Maintenance	0.00	0.00	0.00	0.00	0.0
248-260-930-002	Building Maintenance	0.00	0.00	0.00	0.00	0.0
248-260-940-000	Equipment Rental	0.00	0.00	0.00	0.00	0.0
248-260-941-000	Office Rent	12,000.00	3,000.00	3,000.00	9,000.00	25.0
248-260-942-000	Office Expenses	4,000.00	0.00	0.00	4,000.00	0.0
248-260-942-019	Covid Office Expenses	0.00	0.00	0.00	0.00	0.0
248-260-946-000	Credit Card Fees	100.00	0.00	0.00	100.00	0.0
248-260-955-001	Credit Card Fees	0.00	0.00	0.00	0.00	0.0
248-260-956-000	Dues & Miscellaneous	1,500.00	90.00	90.00	1,410.00	6.0
248-260-957-000	Education & Training	4,500.00	0.00	0.00	4,500.00	0.0
248-260-958-000	General Activities Misc	0.00	0.00	0.00	0.00	0.0
248-260-958-019	Covid General Activities	0.00	0.00	0.00	0.00	0.0
248-260-961-000	Tax Tribunal Refunds	0.00	0.00	0.00	0.00	0.0
248-260-962-000	Mileage	500.00	0.00	0.00	500.00	0.0
248-260-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.0
248-260-965-401	Transfer to Capital Imp Fund	0.00	0.00	0.00	0.00	0.0
248-260-965-404	Transfer Out - DDA Property Acq Fund	102,500.00	0.00	0.00	102,500.00	0.0
248-260-974-000	Capital Outlay - Equipment	1,500.00	33.11	33.11	1,466.89	2.2
Total Dept 260 - GENERAL ACTIVITIES		548,586.00	34,997.92	34,997.92	513,588.08	6.3
Dept 725 - ORGANIZATION						
248-725-822-000	Newsletter	1,800.00	0.00	0.00	1,800.00	0.0
248-725-824-000	Volunteer Recognition & Dvp.	0.00	0.00	0.00	0.00	0.0
248-725-825-000	Gift Certificate Redemption	5,000.00	25.00	25.00	4,975.00	0.5
248-725-826-000	Historic Celebration/Education	500.00	0.00	0.00	500.00	0.0
248-725-827-000	Awareness Program	1,200.00	0.00	0.00	1,200.00	0.0
248-725-827-019	Covid Awareness Program/Organization	0.00	0.00	0.00	0.00	0.0
248-725-864-000	Grant & Scholarship Distribution	0.00	0.00	0.00	0.00	0.0
248-725-881-000	Merchandise to Sell	500.00	0.00	0.00	500.00	0.0
Total Dept 725 - ORGANIZATION		9,000.00	25.00	25.00	8,975.00	0.2
Dept 726 - DESIGN						
248-726-745-000	Beautification Supplies	2,000.00	0.00	0.00	2,000.00	0.0

Attachment: July revenue and expenditure (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BI US
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Expenditures						
248-726-746-000	Hanging Baskets	3,500.00	0.00	0.00	3,500.00	0.0
248-726-801-000	Contractual Services	3,000.00	0.00	0.00	3,000.00	0.0
248-726-843-000	Facade Program	10,000.00	0.00	0.00	10,000.00	0.0
248-726-845-000	Public Art Program	0.00	0.00	0.00	0.00	0.0
248-726-883-000	Banners and Holiday Lighting	6,000.00	0.00	0.00	6,000.00	0.0
248-726-975-001	Capital Outlay - Beautification	0.00	0.00	0.00	0.00	0.0
248-726-975-002	Capital Outlay - Streets	0.00	0.00	0.00	0.00	0.0
248-726-975-019	Covid Capital Outlay	0.00	0.00	0.00	0.00	0.0
Total Dept 726 - DESIGN		24,500.00	0.00	0.00	24,500.00	0.0
Dept 728 - ECONOMIC DEVELOPMENT						
248-728-801-000	Contractual Services	34,500.00	(2,000.00)	(2,000.00)	36,500.00	(5.8
248-728-860-000	Trolley Expense	28,000.00	0.00	0.00	28,000.00	0.0
248-728-861-000	Survey Expense	0.00	0.00	0.00	0.00	0.0
248-728-862-000	Training Materials	0.00	0.00	0.00	0.00	0.0
248-728-864-000	Grant & Scholarship Distriubution	0.00	0.00	0.00	0.00	0.0
248-728-886-000	Marketing Materials	0.00	0.00	0.00	0.00	0.0
248-728-886-001	Blight Reduction	0.00	0.00	0.00	0.00	0.0
248-728-886-002	Social District	1,000.00	0.00	0.00	1,000.00	0.0
248-728-888-000	Brand Marketing	20,000.00	799.30	799.30	19,200.70	4.0
248-728-888-001	Contractual Services Brand Marketing	29,700.00	2,045.00	2,045.00	27,655.00	6.8
Total Dept 728 - ECONOMIC DEVELOPMENT		113,200.00	844.30	844.30	112,355.70	0.7
Dept 729 - PROMOTION						
248-729-880-000	Event Promotion	1,000.00	0.00	0.00	1,000.00	0.0
248-729-880-001	Event Promo - Gazebo Series	10,000.00	0.00	0.00	10,000.00	0.0
248-729-880-004	Event Promo - Halloween Parade	2,500.00	0.00	0.00	2,500.00	0.0
248-729-880-005	Event Promo - Hmtwn/Holiday Vill	9,000.00	0.00	0.00	9,000.00	0.0
248-729-880-006	Event Promo - New Years Res. Run	0.00	0.00	0.00	0.00	0.0
248-729-880-007	Event Promo - Flower Fair	0.00	0.00	0.00	0.00	0.0
248-729-880-008	Event Promo-Photo Contest	0.00	0.00	0.00	0.00	0.0
248-729-880-009	Event Promo-Lake Orion Love Shop to Win	0.00	0.00	0.00	0.00	0.0
248-729-880-010	Babes On Broadway	0.00	0.00	0.00	0.00	0.0
248-729-880-011	Restaurant week	0.00	0.00	0.00	0.00	0.0
248-729-880-012	Sing & Stroll Tree Lighting	10,000.00	0.00	0.00	10,000.00	0.0
248-729-880-013	SD Nights- Stronger Together Winter	1,000.00	0.00	0.00	1,000.00	0.0
248-729-880-014	Octoberfest	0.00	0.00	0.00	0.00	0.0
248-729-880-015	Winter Activities	10,200.00	0.00	0.00	10,200.00	0.0
248-729-880-016	Athletic Events-other	0.00	0.00	0.00	0.00	0.0
248-729-880-017	Movie Night	1,700.00	0.00	0.00	1,700.00	0.0
248-729-880-019	Covid Event Promotion	0.00	0.00	0.00	0.00	0.0
248-729-880-100	Stronger Together- smr fall	3,500.00	0.00	0.00	3,500.00	0.0
248-729-885-000	Port-A-Johns	1,800.00	0.00	0.00	1,800.00	0.0
248-729-895-000	Event Promo-Comm. Sponsorships	1,000.00	0.00	0.00	1,000.00	0.0
248-729-975-020	Capital Outlay Parks & rec	0.00	0.00	0.00	0.00	0.0
Total Dept 729 - PROMOTION		51,700.00	0.00	0.00	51,700.00	0.00

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BI
		AMENDED BUDGET	07/31/2023	MONTH	07/31/2023	BALANCE	US
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND							
Expenditures							
Dept 730 - CAPITAL PROJECTS							
248-730-253-885	Knox Box Grant Program	0.00	0.00	0.00	0.00	0.00	0.00
248-730-885-100	Knox Box Grant Program	4,000.00	0.00	0.00	4,000.00	0.00	0.00
248-730-931-000	Repair & Maintenance-Equipment	0.00	0.00	0.00	0.00	0.00	0.00
248-730-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.00	0.00
248-730-965-301	Interfund TRF 2023 DDA Bond Project	0.00	0.00	0.00	0.00	0.00	0.00
248-730-965-404	Transfer Out - DDA Property Acq Fund	381,250.00	0.00	0.00	381,250.00	0.00	0.00
248-730-965-592	Transfers To Water/Sewer Fund	0.00	0.00	0.00	0.00	0.00	0.00
248-730-975-000	Capital Outlay	23,969.00	0.00	0.00	23,969.00	0.00	0.00
248-730-975-003	DDA Capital Outlay	5,000.00	0.00	0.00	5,000.00	0.00	0.00
248-730-975-005	DDA Capital Outlay- Wayfinding/Lighting	0.00	0.00	0.00	0.00	0.00	0.00
248-730-975-006	DDA Capital Outlay - Parking	0.00	0.00	0.00	0.00	0.00	0.00
248-730-975-009	Capital Outlay - Dumpsters	30,000.00	0.00	0.00	30,000.00	0.00	0.00
248-730-975-011	Capital Outlay - Trail Extensi	10,000.00	0.00	0.00	10,000.00	0.00	0.00
248-730-975-015	Capitla Outlay- Outdoor Sound	0.00	0.00	0.00	0.00	0.00	0.00
248-730-975-020	Capital Outlay Parks & rec	0.00	0.00	0.00	0.00	0.00	0.00
248-730-992-000	Bond Principal	0.00	0.00	0.00	0.00	0.00	0.00
248-730-995-000	Bond Interest	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 730 - CAPITAL PROJECTS		454,219.00	0.00	0.00	454,219.00	0.00	0.00
TOTAL EXPENDITURES		1,201,205.00	35,867.22	35,867.22	1,165,337.78	2.98	2.98
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:							
TOTAL REVENUES		1,192,164.00	8,219.70	8,219.70	1,183,944.30	0.69	0.69
TOTAL EXPENDITURES		1,201,205.00	35,867.22	35,867.22	1,165,337.78	2.98	2.98
NET OF REVENUES & EXPENDITURES		(9,041.00)	(27,647.52)	(27,647.52)	18,606.52	305.88	305.88

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BUDGET USED
Fund 301 - DOWNTOWN DEV BOND PROJECT 2023						
Revenues						
Dept 000 - REVENUE						
301-000-300-001	2023 Downtown Dev Tax Exempt Bond Projec	0.00	0.00	0.00	0.00	0.00
301-000-300-002	2023 Downtown Dev Taxable Bond Projec	0.00	0.00	0.00	0.00	0.00
301-000-664-000	Interest Earnings	0.00	273.14	273.14	(273.14)	100.00
301-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
301-000-699-301	TRF in from DDA	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	273.14	273.14	(273.14)	100.00
TOTAL REVENUES		0.00	273.14	273.14	(273.14)	100.00
Expenditures						
Dept 901 - 905						
301-901-930-000	Repair and Maintenance	0.00	0.00	0.00	0.00	0.00
301-901-950-000	Demolition & Land Improvement	0.00	0.00	0.00	0.00	0.00
301-901-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
301-901-971-000	Capital Outlay - Buildings	0.00	0.00	0.00	0.00	0.00
Total Dept 901 - 905		0.00	0.00	0.00	0.00	0.00
Dept 905 - Downtown Dev Bond 2023						
301-905-301-000	Bond Issuance Expenses	0.00	0.00	0.00	0.00	0.00
301-905-731-000	2023 Bond Taxable Issuance Expenses	1,000.00	500.00	500.00	500.00	50.00
301-905-731-001	2023 Tax exempt Bond Issuance Expense	1,000.00	500.00	500.00	500.00	50.00
301-905-992-003	2023 DDA bonds Taxable	0.00	0.00	0.00	0.00	0.00
301-905-992-004	2023 DDA BONDS TAX EXEMPT	0.00	0.00	0.00	0.00	0.00
301-905-993-001	2023 DDA bond taxable interest	62,000.00	0.00	0.00	62,000.00	0.00
301-905-993-002	2023 DDA tax exempt bond interest	106,000.00	0.00	0.00	106,000.00	0.00
Total Dept 905 - Downtown Dev Bond 2023		170,000.00	1,000.00	1,000.00	169,000.00	0.50
TOTAL EXPENDITURES		170,000.00	1,000.00	1,000.00	169,000.00	0.50
Fund 301 - DOWNTOWN DEV BOND PROJECT 2023:						
TOTAL REVENUES		0.00	273.14	273.14	(273.14)	100.00
TOTAL EXPENDITURES		170,000.00	1,000.00	1,000.00	169,000.00	0.50
NET OF REVENUES & EXPENDITURES		(170,000.00)	(726.86)	(726.86)	(169,273.14)	0.40

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BI US
Fund 401 - CAPITAL PROJECTS FUND						
Revenues						
Dept 000 - REVENUE						
401-000-664-000	Interest Earnings	0.00	0.25	0.25	(0.25)	100.0
401-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.0
401-000-676-101	Transfer In from General Fund	0.00	0.00	0.00	0.00	0.0
401-000-676-125	Transfer In from DPW Fund	0.00	0.00	0.00	0.00	0.0
401-000-676-207	Transfer from Police Fund	0.00	0.00	0.00	0.00	0.0
401-000-682-000	Reimbursement-CDBG	0.00	0.00	0.00	0.00	0.0
401-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.0
401-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.0
401-000-699-202	Interfund Transfer in - Major Streets	0.00	0.00	0.00	0.00	0.0
401-000-699-203	Interfund Transfer In - Local Streets	0.00	0.00	0.00	0.00	0.0
401-000-699-248	Interfund Transfer In - DDA	0.00	0.00	0.00	0.00	0.0
401-000-699-592	Transfers Water/Sewer	0.00	0.00	0.00	0.00	0.0
Total Dept 000 - REVENUE		0.00	0.25	0.25	(0.25)	100.0
TOTAL REVENUES		0.00	0.25	0.25	(0.25)	100.0
Expenditures						
Dept 000 - REVENUE						
401-000-882-000	Downtown Street Broadcast Syst	0.00	0.00	0.00	0.00	0.0
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.0
Dept 751 - PARKS AND RECREATION						
401-751-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.0
401-751-806-000	Engineering	0.00	0.00	0.00	0.00	0.0
Total Dept 751 - PARKS AND RECREATION		0.00	0.00	0.00	0.00	0.0
Dept 901 - 905						
401-901-971-000	Capital Outlay - Buildings	0.00	0.00	0.00	0.00	0.0
401-901-972-751	Capital Outlay Parks	0.00	0.00	0.00	0.00	0.0
401-901-973-000	Capital Outlay - Vehicles	0.00	0.00	0.00	0.00	0.0
401-901-974-000	Capital Outlay - Equipment	0.00	0.00	0.00	0.00	0.0
401-901-975-000	Capital Outlay-Construction	0.00	0.00	0.00	0.00	0.0
Total Dept 901 - 905		0.00	0.00	0.00	0.00	0.0
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.0
Fund 401 - CAPITAL PROJECTS FUND:						
TOTAL REVENUES		0.00	0.25	0.25	(0.25)	100.0
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.25	0.25	(0.25)	100.00

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BUDGET USED
Fund 404 - DDA PROPERTY ACQUISITION						
Revenues						
Dept 000 - REVENUE						
404-000-664-000	Interest Earnings	150.00	18.06	18.06	131.94	12.00
404-000-694-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
404-000-699-248	Interfund Transfer In - DDA	483,750.00	0.00	0.00	483,750.00	0.00
Total Dept 000 - REVENUE		483,900.00	18.06	18.06	483,881.94	0.00
TOTAL REVENUES		483,900.00	18.06	18.06	483,881.94	0.00
Expenditures						
Dept 901 - 905						
404-901-901-000	Debt Service- Parking Deck	381,250.00	0.00	0.00	381,250.00	0.00
404-901-930-000	Repair & Maintenance - Bldg	0.00	0.00	0.00	0.00	0.00
404-901-950-000	Demolition & Land Improvement	0.00	0.00	0.00	0.00	0.00
404-901-956-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
404-901-971-000	Capital Outlay - Building	0.00	0.00	0.00	0.00	0.00
404-901-980-248	Prop Acq Transfer to DDA	0.00	0.00	0.00	0.00	0.00
404-901-992-000	Bond Principal	100,000.00	0.00	0.00	100,000.00	0.00
404-901-995-000	Bond Interest	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 901 - 905		483,750.00	0.00	0.00	483,750.00	0.00
TOTAL EXPENDITURES		483,750.00	0.00	0.00	483,750.00	0.00
Fund 404 - DDA PROPERTY ACQUISITION:						
TOTAL REVENUES		483,900.00	18.06	18.06	483,881.94	0.00
TOTAL EXPENDITURES		483,750.00	0.00	0.00	483,750.00	0.00
NET OF REVENUES & EXPENDITURES		150.00	18.06	18.06	131.94	12.00

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BUDGET USED
Fund 592 - WATER AND SEWER FUND						
Revenues						
Dept 000 - REVENUE						
592-000-445-000	Penalties & Interest on Taxes	0.00	0.00	0.00	0.00	0.00
592-000-540-001	State Grants -SAW	0.00	0.00	0.00	0.00	0.00
592-000-547-000	State Grant - Other	0.00	0.00	0.00	0.00	0.00
592-000-620-000	Sewer Penalty Fees	12,000.00	7.70	7.70	11,992.30	0.00
592-000-640-000	Capital/Lateral Charges Sewer	9,000.00	0.00	0.00	9,000.00	0.00
592-000-640-002	Capital/Lateral Charges-Water	10,000.00	0.00	0.00	10,000.00	0.00
592-000-645-000	Sewer Usage Charges	1,136,296.00	301,539.87	301,539.87	834,756.13	26.5
592-000-645-002	Water Usage Charges	1,388,806.00	397,179.38	397,179.38	991,626.62	28.6
592-000-648-000	Federal Grant Revenue	0.00	0.00	0.00	0.00	0.00
592-000-662-002	Water Penalty Fees	16,000.00	763.75	763.75	15,236.25	4.7
592-000-664-000	Sewer Interest Earned	9,000.00	445.53	445.53	8,554.47	4.9
592-000-664-002	Water Interest Earned	0.00	0.00	0.00	0.00	0.00
592-000-664-003	Promissory Note Interest	7,500.00	0.00	0.00	7,500.00	0.00
592-000-671-999	Appropriation from Fund Balanc	0.00	0.00	0.00	0.00	0.00
592-000-673-000	Gain/Loss on Sale of Assets	0.00	0.00	0.00	0.00	0.00
592-000-683-000	Reimbursements-Other	0.00	0.00	0.00	0.00	0.00
592-000-694-000	Miscellaneous Revenue	500.00	19,361.50	19,361.50	(18,861.50)	3,872.3
592-000-695-002	Non-Village Water Debt	0.00	0.00	0.00	0.00	0.00
592-000-699-101	Interfund Transfer In - General Fund	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		2,589,102.00	719,297.73	719,297.73	1,869,804.27	27.7
TOTAL REVENUES		2,589,102.00	719,297.73	719,297.73	1,869,804.27	27.7
Expenditures						
Dept 260 - GENERAL ACTIVITIES						
592-260-805-000	Audit Fees	9,000.00	0.00	0.00	9,000.00	0.00
592-260-823-001	Municipal Software	0.00	0.00	0.00	0.00	0.00
592-260-852-000	Miss Dig	2,000.00	0.00	0.00	2,000.00	0.00
592-260-959-000	Financial Administration	121,368.00	10,114.00	10,114.00	111,254.00	8.3
Total Dept 260 - GENERAL ACTIVITIES		132,368.00	10,114.00	10,114.00	122,254.00	7.6
Dept 548 - SEWER ACTIVITIES						
592-548-701-000	Wages	0.00	0.00	0.00	0.00	0.00
592-548-715-000	Social Security	0.00	0.00	0.00	0.00	0.00
592-548-716-000	Health Insurance- Medical	0.00	0.00	0.00	0.00	0.00
592-548-717-000	Life & Disability Insurance	0.00	0.00	0.00	0.00	0.00
592-548-718-000	Dental Insurance	0.00	0.00	0.00	0.00	0.00
592-548-719-000	Pension	0.00	0.00	0.00	0.00	0.00
592-548-721-000	Vision Care	0.00	0.00	0.00	0.00	0.00
592-548-722-000	Worker's Comp. Insurance	0.00	0.00	0.00	0.00	0.00
592-548-726-000	Supplies	800.00	0.00	0.00	800.00	0.00
592-548-801-000	Contract Services	12,000.00	0.00	0.00	12,000.00	0.00
592-548-813-000	Legal Service	0.00	0.00	0.00	0.00	0.00
592-548-831-000	Sewage Disposal Costs	943,480.00	0.00	0.00	943,480.00	0.00
592-548-956-000	Dues & Miscellaneous	0.00	0.00	0.00	0.00	0.00
592-548-975-001	Capital Improvements - SAW	0.00	0.00	0.00	0.00	0.00
592-548-992-000	Interceptor Drain Bond Princip	63,353.00	0.00	0.00	63,353.00	0.00
592-548-995-000	Bond Interest	22,781.00	0.00	0.00	22,781.00	0.00

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BUDGET USED
Fund 592 - WATER AND SEWER FUND						
Expenditures						
Total Dept 548 - SEWER ACTIVITIES						
		1,042,414.00	0.00	0.00	1,042,414.00	0.00
Dept 556 - WATER ACTIVITIES						
592-556-701-000	Wages	58,916.00	3,497.61	3,497.61	55,418.39	5.99
592-556-701-013	Overtime	5,000.00	0.00	0.00	5,000.00	0.00
592-556-714-000	Fringe Benefits	0.00	0.00	0.00	0.00	0.00
592-556-715-000	Social Security	4,890.00	267.55	267.55	4,622.45	5.47
592-556-716-000	Health Insurance- Medical	13,200.00	402.93	402.93	12,797.07	3.05
592-556-717-000	Life - Disability Insurance	745.00	57.26	57.26	687.74	7.68
592-556-718-000	Dental Insurance	1,260.00	85.53	85.53	1,174.47	6.78
592-556-719-000	Pension	88,732.00	709.09	709.09	88,022.91	0.80
592-556-721-000	Vision Care	263.00	15.26	15.26	247.74	5.80
592-556-722-000	Worker's Comp. Insurance	2,500.00	0.00	0.00	2,500.00	0.00
592-556-726-000	Supplies	7,000.00	0.00	0.00	7,000.00	0.00
592-556-741-000	Small Tools	1,500.00	0.00	0.00	1,500.00	0.00
592-556-745-000	Water Purchase -Orion Township	485,100.00	0.00	0.00	485,100.00	0.00
592-556-801-000	Contract Services	10,000.00	0.00	0.00	10,000.00	0.00
592-556-806-000	Engineering	50,000.00	0.00	0.00	50,000.00	0.00
592-556-813-000	Legal Service	1,000.00	0.00	0.00	1,000.00	0.00
592-556-831-000	Sewage Disposal Costs	0.00	0.00	0.00	0.00	0.00
592-556-931-000	Equip Repair & Maint - Misc.	3,000.00	0.00	0.00	3,000.00	0.00
592-556-931-001	Equip Repair & Maint - Hydrant	7,500.00	0.00	0.00	7,500.00	0.00
592-556-931-002	Equip Repair & Maint - Mains	5,000.00	0.00	0.00	5,000.00	0.00
592-556-931-003	Equip Repair & Maint - Meters	5,000.00	0.00	0.00	5,000.00	0.00
592-556-940-000	Equipment Rental	22,000.00	1,575.57	1,575.57	20,424.43	7.16
592-556-956-000	Dues & Miscellaneous	3,500.00	0.00	0.00	3,500.00	0.00
592-556-957-000	Education and Training	3,000.00	0.00	0.00	3,000.00	0.00
592-556-975-000	Capital Improvement	0.00	0.00	0.00	0.00	0.00
592-556-977-001	Capital Improvemts-Fairview	0.00	0.00	0.00	0.00	0.00
592-556-991-000	Principal Payments - Debt	0.00	0.00	0.00	0.00	0.00
592-556-992-001	2003 GO Bond Principal	0.00	0.00	0.00	0.00	0.00
592-556-992-002	98 Revenue Bond Principal	270,000.00	0.00	0.00	270,000.00	0.00
592-556-995-000	Bond Interest Expense	90,214.00	0.00	0.00	90,214.00	0.00
592-556-995-001	2003 GO Bond Interest	0.00	0.00	0.00	0.00	0.00
592-556-995-002	98 Revenue Bond Interest	0.00	0.00	0.00	0.00	0.00
Total Dept 556 - WATER ACTIVITIES						
		1,139,320.00	6,610.80	6,610.80	1,132,709.20	0.58
Dept 560 - DEPRECIATION						
592-560-958-002	Water Depreciation	145,000.00	0.00	0.00	145,000.00	0.00
592-560-968-000	Sewer Depreciation	130,000.00	0.00	0.00	130,000.00	0.00
Total Dept 560 - DEPRECIATION						
		275,000.00	0.00	0.00	275,000.00	0.00
TOTAL EXPENDITURES						
		2,589,102.00	16,724.80	16,724.80	2,572,377.20	0.64
Fund 592 - WATER AND SEWER FUND:						
TOTAL REVENUES						
		2,589,102.00	719,297.73	719,297.73	1,869,804.27	68.36

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION
PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BI
		AMENDED BUDGET	07/31/2023	MONTH	07/31/2023	BALANCE	US
Fund 592 - WATER AND SEWER FUND							
TOTAL EXPENDITURES		2,589,102.00	16,724.80	16,724.80	2,572,377.20	0.6	
NET OF REVENUES & EXPENDITURES		0.00	702,572.93	702,572.93	(702,572.93)	100.0	

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION
PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BI US
Fund 701 - ESCROW						
Revenues						
Dept 000 - REVENUE						
701-000-406-000	In Lieu of Taxes	0.00	0.00	0.00	0.00	0.0
701-000-664-000	Interest Earnings	0.00	0.00	0.00	0.00	0.0
701-000-675-000	Review/Escrow Deposits	0.00	2,805.95	2,805.95	(2,805.95)	100.0
Total Dept 000 - REVENUE		0.00	2,805.95	2,805.95	(2,805.95)	100.0
TOTAL REVENUES		0.00	2,805.95	2,805.95	(2,805.95)	100.0
Expenditures						
Dept 000 - REVENUE						
701-000-965-101	Transfer Out - General Fund	0.00	0.00	0.00	0.00	0.0
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.0
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.0
Fund 701 - ESCROW:						
TOTAL REVENUES		0.00	2,805.95	2,805.95	(2,805.95)	100.0
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.0
NET OF REVENUES & EXPENDITURES		0.00	2,805.95	2,805.95	(2,805.95)	100.0

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ORION
PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BUDGET USED
Fund 711 - CEMETERY PERPETUAL CARE						
Revenues						
Dept 000 - REVENUE						
711-000-643-000	Lot Sales	19,200.00	0.00	0.00	19,200.00	0.00
711-000-664-000	Interest Earned	1,050.00	37.34	37.34	1,012.66	3.55
711-000-664-001	Interest - Interfund Advances	0.00	0.00	0.00	0.00	0.00
711-000-694-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		20,250.00	37.34	37.34	20,212.66	0.19
TOTAL REVENUES		20,250.00	37.34	37.34	20,212.66	0.19
Expenditures						
Dept 276 - CEMETERY						
711-276-965-000	Transfer to DPW Fund	0.00	0.00	0.00	0.00	0.00
711-276-965-125	Transfer to DPW Fund	5,250.00	437.50	437.50	4,812.50	8.33
711-276-977-000	Capital Outlay	60,000.00	0.00	0.00	60,000.00	0.00
Total Dept 276 - CEMETERY		65,250.00	437.50	437.50	64,812.50	0.67
TOTAL EXPENDITURES		65,250.00	437.50	437.50	64,812.50	0.67
Fund 711 - CEMETERY PERPETUAL CARE:						
TOTAL REVENUES		20,250.00	37.34	37.34	20,212.66	0.19
TOTAL EXPENDITURES		65,250.00	437.50	437.50	64,812.50	0.67
NET OF REVENUES & EXPENDITURES		(45,000.00)	(400.16)	(400.16)	(44,599.84)	0.88

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BI US
Fund 737 - OPEB TRUST FUND						
Revenues						
Dept 000 - REVENUE						
737-000-581-000	Contribution - General Fund (OPEB)	0.00	0.00	0.00	0.00	0.00
737-000-669-000	Investment Gains and Losses	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
Dept 000 - REVENUE						
737-000-801-000	Contractual Services	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 737 - OPEB TRUST FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BI US
Fund 750 - PAYROLL CLEARING						
Revenues						
Dept 000 - REVENUE						
750-000-528-200	Federal Grants Other - County CARES	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Fund 750 - PAYROLL CLEARING:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)

PERIOD ENDING 07/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 07/31/2023	ACTIVITY FOR MONTH 07/31/2023	AVAILABLE BALANCE	% BUDGET USED
Fund 901 - FIXED ASSETS						
Expenditures						
Dept 101 - VILLAGE COUNCIL						
901-101-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 101 - VILLAGE COUNCIL		0.00	0.00	0.00	0.00	0.00
Dept 301 - POLICE/SHERIFF/CONSTABLE						
901-301-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 301 - POLICE/SHERIFF/CONSTABLE		0.00	0.00	0.00	0.00	0.00
Dept 441 - DEPARTMENT OF PUBLIC WORKS						
901-441-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		0.00	0.00	0.00	0.00	0.00
Dept 560 - DEPRECIATION						
901-560-968-001	Depr General Government	0.00	0.00	0.00	0.00	0.00
901-560-968-002	Depr Public Safety	0.00	0.00	0.00	0.00	0.00
901-560-968-003	Depr Public Works	0.00	0.00	0.00	0.00	0.00
901-560-968-004	Depr Recreation and Culture	0.00	0.00	0.00	0.00	0.00
901-560-968-005	Depreciation Equipment	0.00	0.00	0.00	0.00	0.00
Total Dept 560 - DEPRECIATION		0.00	0.00	0.00	0.00	0.00
Dept 751 - PARKS AND RECREATION						
901-751-975-000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - PARKS AND RECREATION		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 901 - FIXED ASSETS:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS		8,520,741.00	1,007,065.42	1,007,065.42	7,513,675.58	11.8%
TOTAL EXPENDITURES - ALL FUNDS		8,662,810.00	261,310.29	261,310.29	8,401,499.71	3.0%
NET OF REVENUES & EXPENDITURES		(142,069.00)	745,755.13	745,755.13	(887,824.13)	524.9%

Attachment: july revenue and expenditure (6226 : Financial Statements July 2023)



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: August 28, 2023

TOPIC: Act 152 Publicly Funded Employee Health Insurance Contribution Limits

BACKGROUND BRIEF:

Administration is requesting that village council adopt the Calendar Year 2023 employee health insurance contribution limits and approve the renewal of the Village of Lake Orion health insurance coverage for eligible village employees. Michigan Public Act 152 of 2011 caps the amount that public employers may contribute toward employee health care costs on an aggregate basis unless the village council votes to exempt the village from the limits. A supermajority vote would be necessary to exempt the village from the limits. Council has the following options:

1. Adopt the annual hard cap limits (see the attached memorandum from the Michigan Department of Treasury).
2. Adopt an 80/20 cost sharing in which the village pays 80% of the cost of health insurance, and the employee pays 20% of the cost.
3. Opt out of the limits above and adopt alternative limits or no limits.

The village's benefit plan year starts on September 1.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

Please refer to the attached benefit renewal analysis report from the village's health insurance benefits advisor, Fred Elias, of Corporate Benefit Solutions. The village has historically adopted the state hard cap limits due to the fact that health insurance premium costs have been below the hard cap limits. As a result, employees would not be required to contribute toward premium costs. The total annual cost of health insurance premiums for current employees will increase from \$195,695.80 in 2022 to \$205,441.36 (\$9,745.56 or 4.98%) for 2023.

RECOMMENDED MOTION:

#1 - To adopt the Calendar Year 2023 State of Michigan hard cap limits for public employee health insurance contributions in accordance with Michigan Public Act 152 of 2011, as amended.

#2 - To approve the renew of the Village of Lake Orion Blue Cross Blue Shield of Michigan and Blue Care Network health insurance programs for eligible employees in the annual amount of \$205,441.36 based on the current eligible village employee census; and to authorize the Village Manager to execute all necessary documents on behalf of the village relating to this renewal.

ATTACHMENTS:

2024 Act 152 of 2011 Public Employer Contributions to Medical Benefit Plans Annual Cost Limitations

2023 Benefits Renewal Analysis Report



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY

RACHAEL EUBANKS
STATE TREASURER

March 21, 2023

**PUBLIC EMPLOYER CONTRIBUTIONS TO MEDICAL BENEFIT PLANS
ANNUAL COST LIMITATIONS – CALENDAR YEAR 2024**

For a medical benefit plan coverage year beginning on or after January 1, 2012, MCL 15.563, as last amended by 2018 Public Act 477, sets a limit on the amount that a public employer may contribute to a medical benefit plan.

For medical benefit plan coverage years beginning on or after January 1, 2013, MCL 15.563 provides that the dollar amounts that are multiplied by the number of employees with each coverage type be adjusted annually. Specifically, the dollar amounts shall be adjusted, by October 1 of each year after 2011 and before 2019, by the change in the medical care component of the United States consumer price index for the most recent 12-month period for which data are available. By April 1 of each year after 2018, the dollar amounts shall be adjusted by the change in the medical care component of the U.S. consumer price index for the most recent 12-month period for which data are available. For calendar year 2023, the limit on the amount that a public employer may contribute to a medical benefit plan was set to the sum of the following:

- \$7,399.47 times the number of employees and elected public officials with single-person coverage
- \$15,474.60 times the number of employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage
- \$20,180.43 times the number of employees and elected public officials with family coverage.

The limits for 2024 equal the 2023 limits increased by **4.1 percent**. The 4.1 percent is the percentage change in the medical care component from the period March 2021-February 2022 to the period March 2022-February 2023.

Thus, for medical benefit plan coverage years beginning on or after January 1, 2024, the limit on the amount that a public employer may contribute to a medical benefit plan equals the sum of the following:

- \$7,702.85 times the number of employees and elected public officials with single-person coverage
- \$16,109.06 times the number of employees and elected public officials with individual -and-spouse coverage or individual-plus-1-nonspouse-dependent coverage
- \$21,007.83 times the number of employees and elected public officials with family coverage.

Rachael Eubanks

Rachael Eubanks
State Treasurer

March 21, 2023

VILLAGE OF LAKE ORION

Benefits Renewal Analysis

Effective Date: September 1st, 2023



Corporate Benefit Solutions

5750 New King St. Suite 310

Troy, MI 48098

(248) 290-0250

www.corporatebenefitsolutions.net

Blue Cross Blue Shield and Blue Care Network Mapped Renewal

Company: Village of Lake Orion
Effective Date: 09-01-2023

9.B.1.b

Current 2022-2023						
Plan	Simply Blue Gold 2000/20% w/EA (Embedded)		Simply Blue HSA Gold 2800/0% w/EA (Embedded)		BCN HMO HSA Gold 2000/0% w/EA (Aggregate)	
Summary	In Network	Out of Network	In Network	Out of Network	In Network Only	
Deductible:	\$2,000 / \$4,000	\$4,000 / \$8,000	\$2,800 / \$5,600	\$5,600 / \$11,200	\$2,000 / \$4,000	
Coinsurance:	20%	40%	0%	20%	0%	
Deductible Type:	Embedded Deductible		Embedded Deductible		Aggregate Deductible	
Ded. And Coins. Maximum	\$7,350 / \$14,700 ¹	\$14,700 / \$29,400 ¹	\$2,800 / \$5,600	\$10,000 / \$20,000 ¹	\$2,000 / \$4,000	
Out of Pocket Max:	\$7,350 / \$14,700 ¹	\$14,700 / \$29,400 ¹	\$5,000 / 10,000 ¹	\$10,000 / \$20,000 ¹	\$3,500 / \$7,000 ¹	
OV / Spec. / UC:	\$30 / \$50 / \$60	40% after Ded.	0% after Ded.	20% after Ded.	0% after Ded.	
Rx:	\$15/50/50%/20%/25%	\$15/ 50/50%/20%/25% plus 25%	\$15/50/50%/20%/25% after Ded.	\$15/50/50%/20%/25% plus 20% after Ded.	\$10/30/60/80/20%/20% after Ded.	
Emergency Room:	\$150		0% after Ded.	0% after Ded.	0% after Ded.	
Preventative Care:	Covered	Not Covered	Covered	Not Covered	Covered	
Carrier	BCBSM PPO		BCBSM PPO HSA		BCN HMO HSA	
Employee Contracts	Contracts	Composite Rating ²	Contracts	Composite Rating ²	Contracts	Composite Rating ²
Singles:	1	\$489.44	1	\$600.95	2	\$599.68
Two Person:	1	\$1,174.66	2	\$1,442.28	0	\$1,439.23
Families:	5	\$1,468.33	0	\$1,802.84	0	\$1,799.04
Monthly Premium:	\$9,005.74		\$3,485.50		\$1,199.36	
Total Monthly Premium: ²			\$13,690.60			
Estimated Annual Premium: ²			\$164,287.20			
Mapped Renewal 2023-2024						
Plan	Simply Blue Gold 2000/20% w/EA (Embedded)		Simply Blue HSA Gold 3000/0% w/EA (Embedded)		BCN HMO HSA Gold 2000/0% w/EA (Aggregate)	
Summary	In Network	Out of Network	In Network	Out of Network	In Network Only	
Deductible:	\$2,000 / \$4,000	\$4,000 / \$8,000	\$3,000 / \$6,000	\$6,000 / \$12,000	\$2,000 / \$4,000	
Coinsurance:	20%	40%	0%	20%	0%	
Deductible Type:	Embedded Deductible		Embedded Deductible		Aggregate Deductible	
Ded. And Coins. Maximum	\$7,350 / \$14,700 ¹	\$14,700 / \$29,400 ¹	\$3,000 / \$6,000	\$12,000 / \$24,000 ¹	\$2,000 / \$4,000	
Out of Pocket Max:	\$7,350 / \$14,700 ¹	\$14,700 / \$29,400 ¹	\$6,000 / 12,000 ¹	\$12,000 / \$24,000 ¹	\$4,000 / \$8,000 ¹	
OV / Spec. / UC:	\$30 / \$50 / \$60	40% after Ded.	0% after Ded.	20% after Ded.	0% after Ded.	
Rx:	\$20/60/100/20%/25%	\$20/60/100/20%/ 25% plus 25%	\$15/60/100/20%/25% after Ded.	\$15/60/100/20%/25% plus 20% after Ded.	\$15/40/80/100/20%/20% after Ded.	
Emergency Room:	\$150	\$150	0% after Ded.	0% after Ded.	0% after Ded.	
Preventative Care:	Covered	Not Covered	Covered	Not Covered	Covered	
Carrier	BCBSM PPO		BCBSM PPO HSA		BCN HMO HSA	
Employee Contracts	Contracts	Composite Rating ²	Contracts	Composite Rating ²	Contracts	Composite Rating ²
Singles:	1	\$520.17	1	\$618.70	2	\$637.79
Two Person:	1	\$1,248.40	2	\$1,484.87	0	\$1,530.68
Families:	5	\$1,580.50	0	\$1,856.09	0	\$1,913.36
Monthly Premium:	\$9,671.09		\$3,588.44		\$1,275.57	
% Increase/Savings Over Current	6.28%		2.95%		6.36%	
Total Monthly Premium: ²			\$14,435.10			
Estimated Annual Premium: ²			\$173,221.20			
% Increase/Savings Over Current			5.44%			

Note: The rates shown are illustrative for quoting purposes and may adjust up or down after implementation.

Note: ¹ This OOP Max includes all deductible, coinsurance, and copays under the plan.

Note: ² Estimated annual & monthly premium is based on a static population and does not account for fluctuations in the enrollment population. Actual results will vary.

Simply Blue Gold 2000, Simply Blue Gold 3000 HSA & BCN Gold 2000 HSA VS 2023 & 2024 Hard Cap

9.B.1.b

Company: Village of Lake Orion

Effective Date 09-01-2023

Attachment: 2023 Benefits Renewal Analysis Report (5581 : Act 152 Employee Health Insurance

2023 PA 152		Renewal 2023-2024		Renewal 2023-2024		Renewal 2023-2024	
Plan	Public Act 152	Simply Blue Gold 2000/20% w/EA (Embedded)		Simply Blue <u>HSA</u> Gold 3000/0% w/EA (Embedded)		BCN HMO <u>HSA</u> Gold 2000/0% w/EA (Aggregate)	
Summary	<div>Plan Design Information Not Applicable</div>	In Network	Out of Network	In Network	Out of Network	In Network Only	
Deductible:		\$2,000 / \$4,000	\$4,000 / \$8,000	\$3,000 / \$6,000	\$6,000 / \$12,000	\$2,000 / \$4,000	
Coinsurance:		20%	40%	0%	20%	0%	
Deductible Type:		Embedded Deductible		Embedded Deductible		Aggregate Deductible	
Ded. & Coins. Max:		\$7,350 / \$14,700 ¹	\$14,700 / \$29,400 ¹	\$3,000 / \$6,000	\$12,000 / \$24,000 ¹	\$2,000 / \$4,000	
Out of Pocket Max:		\$7,350 / \$14,700 ¹	\$14,700 / \$29,400 ¹	\$6,000 / 12,000 ¹	\$12,000 / \$24,000 ¹	\$4,000 / \$8,000 ¹	
OV / Spec. / UC:		\$30 / \$50 / \$60	40% after Ded.	0% after Ded.	20% after Ded.	0% after Ded.	
Rx:		\$20/60/100/20%/25%	\$20/ 60/100/20%/ 25% plus 25%	\$15/60/100/20%/25% after Ded.	\$15/60/100/20%/25% plus 20% after Ded.	\$15/40/80/100/20%/20% after Ded.	
Emergency Room:		\$150		0% after Ded.		0% after Ded.	
Preventative Care:		Covered	Not Covered	Covered	Not Covered	Covered	
Carrier		BCBSM PPO		BCBSM PPO <u>HSA</u>		Blue Care Network <u>HMO HSA</u>	
Total Employee Contracts		Enrolled	Composite Rating ³	Enrolled	Composite Rating ³	Enrolled	Composite Rating ³
Single <u>4</u>	\$616.62	<u>1</u>	\$520.17	<u>1</u>	\$618.70	<u>2</u>	\$637.79
Two Person <u>3</u>	\$1,289.55	<u>1</u>	\$1,248.40	<u>2</u>	\$1,484.87	<u>0</u>	\$1,530.68
Family <u>5</u>	\$1,681.70	<u>5</u>	\$1,560.50	<u>0</u>	\$1,856.09	<u>0</u>	\$1,913.36
Total Monthly Premium: ¹	\$14,743.65	\$14,435.10					
% Increase/Savings	N/A	-2.09%					

		2024 PA 152	Renewal 2023-2024		Renewal 2023-2024		Renewal 2023-2024	
Plan		Public Act 152	Simply Blue Gold 2000/20% w/EA (Embedded)		Simply Blue HSA Gold 3000/0% w/EA (Embedded)		BCN HMO HSA Gold 2000/0% w/EA (Aggregate)	
Summary		Plan Design Information Not Applicable	<u>In Network</u>	<u>Out of Network</u>	<u>In Network</u>	<u>Out of Network</u>	<u>In Network Only</u>	
Deductible:			\$2,000 / \$4,000	\$4,000 / \$8,000	\$3,000 / \$6,000	\$6,000 / \$12,000	\$2,000 / \$4,000	
Coinsurance:			20%	40%	0%	20%	0%	
Deductible Type:			Embedded Deductible		Embedded Deductible		Aggregate Deductible	
Ded. & Coins. Max:			\$7,350 / \$14,700 ¹	\$14,700 / \$29,400 ¹	\$3,000 / \$6,000	\$12,000 / \$24,000 ¹	\$2,000 / \$4,000	
Out of Pocket Max:			\$7,350 / \$14,700 ¹	\$14,700 / \$29,400 ¹	\$6,000 / 12,000 ¹	\$12,000 / \$24,000 ¹	\$3,500 / \$7,000 ¹	
OV / Spec. / UC:			\$30 / \$50 / \$60	40% after Ded.	0% after Ded.	20% after Ded.	0% after Ded.	
Rx:			\$20/60/100/20%/25%	\$20/ 60/100/20%/ 25% plus 25%	\$15/60/100/20%/25% after Ded.	\$15/60/100/20%/25% plus 20% after Ded.	\$15/40/80/100/20%/20% after Ded.	
Emergency Room:			\$150		0% after Ded.		0% after Ded.	
Preventative Care:			Covered	Not Covered	Covered	Not Covered	Covered	
Carrier			BCBSM PPO		BCBSM PPO HSA		Blue Care Network HMO HSA	
Total Employee Contracts			<i>Enrolled</i>	<i>Composite Rating³</i>	<i>Enrolled</i>	<i>Composite Rating³</i>	<i>Enrolled</i>	<i>Composite Rating³</i>
Single	<u>4</u>	\$641.90	<u>1</u>	\$520.17	<u>1</u>	\$618.70	<u>2</u>	\$637.79
Two Person	<u>3</u>	\$1,342.42	<u>1</u>	\$1,248.40	<u>2</u>	\$1,484.87	<u>0</u>	\$1,530.68
Family	<u>5</u>	\$1,750.65	<u>5</u>	\$1,560.50	<u>0</u>	\$1,856.09	<u>0</u>	\$1,913.36
Total Monthly Premium: ¹		\$15,348.14	\$14,435.10					
% Increase/Savings		N/A	-5.95%					

Note: The rates shown are illustrative for quoting purposes and may adjust up or down after implementation.

Note:¹ Total monthly premium includes PPACA federal taxes & fees, as well as, State taxes & assessments

Note:² Applies to deductibles, copays, and coinsurance amounts for all covered services

Note:³ Composite rates are estimations based off of the member level rates. The monthly bill will reflect the actual member level rates.

Blue Cross Blue Shield and Blue Care Network VS BCBSM-BCN Alternates: Option 1

Company: Village of Lake Orion
Effective Date: 09-01-2023

9.B.1.b

Current 2022-2023						
Plan	Simply Blue Gold 2000/20% w/EA (Embedded)		Simply Blue HSA Gold 2800/0% w/EA (Embedded)		BCN HMO HSA Gold 2000/0% w/EA (Aggregate)	
Summary	In Network	Out of Network	In Network	Out of Network	In Network Only	
Deductible:	\$2,000 / \$4,000	\$4,000 / \$8,000	\$2,800 / \$5,600	\$5,600 / \$11,200	\$2,000 / \$4,000	
Coinsurance:	20%	40%	0%	20%	0%	
Deductible Type:	Embedded Deductible		Embedded Deductible		Aggregate Deductible	
Ded. And Coins. Maximum	\$7,350 / \$14,700 ¹	\$14,700 / \$29,400 ¹	\$2,800 / \$5,600	\$10,000 / \$20,000 ¹	\$2,000 / \$4,000	
Out of Pocket Max:	\$7,350 / \$14,700 ¹	\$14,700 / \$29,400 ¹	\$5,000 / 10,000 ¹	\$10,000 / \$20,000 ¹	\$3,500 / \$7,000 ¹	
OV / Spec. / UC:	\$30 / \$50 / \$60	40% after Ded.	0% after Ded.	20% after Ded.	0% after Ded.	
Rx:	\$15/50/50%/20%/25%	\$15 / 50 / 50% / 20% / 25% plus 25%	\$15/50/50%/20%/25% after Ded.	\$15/50/50%/20%/25% plus 20% after Ded.	\$10/30/60/80/20%/20% after Ded.	
Emergency Room:	\$150		0% after Ded.		0% after Ded.	
Preventative Care:	Covered	Not Covered	Covered	Not Covered	Covered	
Carrier	BCBSM PPO		BCBSM PPO HSA		BCN HMO HSA	
Employee Contracts	Contracts	Composite Rating ²	Contracts	Composite Rating ²	Contracts	Composite Rating ²
Singles:	1	\$489.44	1	\$600.95	2	\$599.68
Two Person:	1	\$1,174.66	2	\$1,442.28	0	\$1,439.23
Families:	5	\$1,468.33	0	\$1,802.84	0	\$1,799.04
Monthly Premium:	\$9,005.74		\$3,485.50		\$1,199.36	
% Increase/Savings at Renewal	6.28% at Renewal		2.95% at Renewal		6.35% at Renewal	
Total Monthly Premium: ²			\$13,690.60			
Estimated Annual Premium: ²			\$164,287.20			
% Increase/Savings at Renewal			5.44% at Renewal			
BCBSM-BCN Alternates: Option 1						
Plan	Simply Blue Silver 3000/20% w/EA (Embedded)		Simply Blue HSA Silver 4500/0% w/EA (Embedded)		BCN HMO HSA Gold 3000/0% w/EA (Embedded)	
Summary	In Network	Out of Network	In Network	Out of Network	In Network Only	
Deductible:	\$3,000 / \$6,000	\$6,000 / \$12,000	\$4,500/\$9,000	\$9,000/\$18,000	\$3,000 / \$6,000	
Coinsurance:	20%	40%	0%	20%	0%	
Deductible Type:	Embedded Deductible		Embedded Deductible		Embedded Deductible	
Ded. And Coins. Maximum	\$7,350 / \$14,700 ¹	\$14,700 / \$29,400 ¹	\$4,500/\$9,000	\$14,000/\$28,000 ¹	\$3,000 / \$6,000	
Out of Pocket Max:	\$7,350 / \$14,700 ¹	\$14,700 / \$29,400 ¹	\$7,000/\$14,000 ¹	\$14,000/\$28,000 ¹	\$6,000 / \$12,000 ¹	
OV / Spec. / UC:	\$30 / \$50 / \$60	40% after Ded.	0% after Ded.	20% after Ded.	0% after Ded.	
Rx:	\$20/60/100/20%/25%	\$20/60/100/20%/25% plus 25%	\$20/60/100/20%/25% after Ded.	\$20/60/100/20%/25% plus 25% after Ded.	\$6/25/50/80/20%/20% after Ded.	
Emergency Room:	\$150		0% after Ded.		0% after Ded.	
Preventative Care:	Covered	Not Covered	Covered	Not Covered	Covered	
Carrier	BCBSM PPO		BCBSM PPO HSA		BCN HMO HSA	
Employee Contracts	Contracts	Composite Rating ²	Contracts	Composite Rating ²	Contracts	Composite Rating ²
Singles:	1	\$501.22	1	\$562.40	2	\$610.93
Two Person:	1	\$1,202.92	2	\$1,349.77	0	\$1,486.23
Families:	5	\$1,503.65	0	\$1,887.21	0	\$1,832.79
Monthly Premium:	\$9,222.37		\$3,261.94		\$1,221.86	
% Increase/Savings Over Current	2.41%		-6.41%		1.88%	
Total Monthly Premium: ²			\$13,706.17			
Estimated Annual Premium: ²			\$164,474.04			
% Increase/Savings Over Current			0.11%			

Note: The rates shown are illustrative for quoting purposes and may adjust up or down after implementation.

Note:¹ This OOP Max includes all deductible, coinsurance, and copays under the plan.Note:² Estimated annual & monthly premium is based on a static population and does not account for fluctuations in the enrollment population. Actual results will vary.

Blue Cross Blue Shield and Blue Care Network VS BCN POS & HMO Alternates: Option 2

Company: Village of Lake Orion
Effective Date: 09-01-2023

9.B.1.b

Current 2021-2022						
Plan	Simply Blue Gold 2000/20% w/EA (Embedded)		Simply Blue HSA Gold 2800/0% w/EA (Embedded)		BCN HMO HSA Gold 2000/0% w/EA (Aggregate)	
Summary	In Network	Out of Network	In Network	Out of Network	In Network Only	
Deductible:	\$2,000 / \$4,000	\$4,000 / \$8,000	\$2,800 / \$5,600	\$5,600 / \$11,200	\$2,000 / \$4,000	
Coinsurance:	20%	40%	0%	20%	0%	
Deductible Type:	Embedded Deductible		Embedded Deductible		Aggregate Deductible	
Ded. And Coins. Maximum	\$7,350 / \$14,700 ¹	\$14,700 / \$29,400 ¹	\$2,800 / \$5,600	\$10,000 / \$20,000 ¹	\$2,000 / \$4,000	
Out of Pocket Max:	\$7,350 / \$14,700 ¹	\$14,700 / \$29,400 ¹	\$5,000 / 10,000 ¹	\$10,000 / \$20,000 ¹	\$3,500 / \$7,000 ¹	
OV / Spec. / UC:	\$30 / \$50 / \$60	40% after Ded.	0% after Ded.	20% after Ded.	0% after Ded.	
Rx:	\$15 / 50 / 50% / 20% / 25%	\$15 / 50 / 50% / 20% / 25% plus 25%	\$15/50/50%/20%/25% after Ded.	\$15/50/50%/20%/25% plus 20% after Ded.	\$10/30/60/80/20%/20% after Ded.	
Emergency Room:	\$150		0% after Ded.		0% after Ded.	
Preventative Care:	Covered	Not Covered	Covered	Not Covered	Covered	
Carrier	BCBSM PPO		BCBSM PPO HSA		BCN HMO HSA	
Employee Contracts	Contracts	Composite Rating ²	Contracts	Composite Rating ²	Contracts	Composite Rating ²
Singles:	1	\$489.44	1	\$800.95	2	\$599.68
Two Person:	1	\$1,174.66	2	\$1,442.28	0	\$1,439.23
Families:	5	\$1,468.33	0	\$1,802.84	0	\$1,799.04
Monthly Premium:	\$9,005.74		\$3,485.50		\$1,199.36	
% Increase/Savings at Renewal	6.28% at Renewal		2.95% at Renewal		6.35% at Renewal	
Total Monthly Premium: ¹			\$13,690.60			
Estimated Annual Premium: ¹			\$164,287.20			
% Increase/Savings at Renewal			5.44% at Renewal			
BCN POS & HMO Alternates: Option 2						
Plan	Blue Elect Plus POS Gold 1000/20% w/EA (Embedded)		Blue Elect Plus POS HSA Gold 2000/0% w/EA (Aggregate)		BCN HMO HSA Gold 2000/0% w/EA (Aggregate)	
Summary	In Network	Out of Network	In Network	Out of Network	In Network Only	
Deductible:	\$1,000 / \$2,000	\$2,000 / \$4,000	\$2,000/\$4,000	\$4,000/\$8,000	\$2,000 / \$4,000	
Coinsurance:	20%	40%	0%	20%	0%	
Deductible Type:	Embedded Deductible		Aggregate Deductible		Aggregate Deductible	
Ded. And Coins. Maximum	\$6,000 / \$12,000 ¹	\$12,000 / \$24,000 ¹	\$2,000/\$4,000	\$8,000/\$16,000 ¹	\$2,000 / \$4,000	
Out of Pocket Max:	\$9,100 / \$18,200 ¹	\$18,200 / \$36,400 ¹	\$4,000/\$8,000 ¹	\$8,000/\$16,000 ¹	\$4,000 / \$8,000 ¹	
OV / Spec. / UC:	\$30 / \$50 / \$50	40% after Ded. / \$50 UC	0% after Ded.	20% after Ded. / 0% after Ded UC	0% after Ded.	
Rx:	\$10/\$30/\$60/\$80/20%/20%	Not Covered	\$15/40/80/100/20%/20% after Ded.	Not Covered	\$15/40/80/100/20%/20% after Ded.	
Emergency Room:	\$250		0% after Ded.		0% after Ded.	
Preventative Care:	Covered	Not Covered	Covered	Not Covered	Covered	
Carrier	BCN POS		BCN POS HSA		BCN HMO HSA	
Employee Contracts	Contracts	Composite Rating ²	Contracts	Composite Rating ²	Contracts	Composite Rating ²
Singles:	1	\$445.12	1	\$528.88	2	\$637.79
Two Person:	1	\$1,068.29	2	\$1,269.31	0	\$1,530.68
Families:	5	\$1,335.37	0	\$1,586.84	0	\$1,913.36
Monthly Premium:	\$8,190.26		\$3,067.50		\$1,275.57	
% Increase/Savings Over Current	-9.06%		-11.99%		6.35%	
Total Monthly Premium: ¹			\$12,533.33			
Estimated Annual Premium: ¹			\$150,399.96			
% Increase/Savings Over Current			-8.45%			

Note: The rates shown are illustrative for quoting purposes and may adjust up or down after implementation.

Note:¹ This OOP Max includes all deductible, coinsurance, and copays under the plan.

Note:² Estimated annual & monthly premium is based on a static population and does not account for fluctuations in the enrollment population. Actual results will vary.

Attachment: 2023 Benefits Renewal Analysis Report (5581 : Act 152 Employee Health Insurance

BNC POS Gold 1000, BCN POS Gold 2000 HSA & BCN Gold 2000 HSA VS 2023 & 2024 Hard Cap

9.B.1.b

Company: Village of Lake Orion

Effective Date 09-01-2023

Plan	2023 PA 152	Option 2		Option 2		Option 2	
Summary	Public Act 152	Blue Elect Plus POS Gold 1000/20% w/EA (Embedded)		Blue Elect Plus POS HSA Gold 2000/0% w/EA (Aggregate)		BCN HMO HSA Gold 2000/0% w/EA (Aggregate)	
		In Network	Out of Network	In Network	Out of Network	In Network Only	
Deductible:		\$1,000 / \$2,000	\$2,000 / \$4,000	\$2,000/\$4,000	\$4,000/\$8,000	\$2,000 / \$4,000	
Coinsurance:		20%	40%	0%	20%	0%	
Deductible Type:		Embedded Deductible		Aggregate Deductible		Aggregate Deductible	
Ded. & Coins. Max		\$6,000 / \$12,000	\$12,000 / \$24,000	\$2,000/\$4,000	\$8,000/\$16,000 ¹	\$2,000 / \$4,000	
Out of Pocket Max		\$9,100 / \$18,200 ¹	\$18,200 / \$36,400 ¹	\$4,000/\$8,000 ¹	\$8,000/\$16,000 ¹	\$4,000 / \$8,000 ¹	
OV / Spec. / UC:		\$30 / \$50 / \$50	40% after Ded. / \$50 UC	0% after Ded.	20% after Ded. / 0% after Ded UC	0% after Ded.	
Rd		\$10/\$30/\$60/\$80/20%/20%	Not Covered	\$15/40/80/100/20%/20 %x after Ded.	Not Covered	\$15/40/80/100/20%/20% after Ded	
Emergency Room:		\$250		0% after Ded.		0% after Ded.	
Preventative Care:		Covered	Not Covered	Covered	Not Covered	Covered	
Carrier		BCN POS		BCN POS HSA		BCN HMO HSA	
Total Employee Contracts		Enrolled	Composite Rating ²	Enrolled	Composite Rating ²	Enrolled	Composite Rating ²
Single 4	\$616.62	1	\$445.12	1	\$528.88	2	\$637.79
Two Person 3	\$1,289.55	1	\$1,068.29	2	\$1,269.31	0	\$1,530.68
Family 5	\$1,681.70	5	\$1,335.37	0	\$1,586.64	0	\$1,913.36
Total Monthly Premium: ¹	\$14,743.65	\$12,533.33					
% Increase/Savings	N/A	-14.99%					

Plan	2024 PA 152	Option 2		Option 2		Option 2	
Summary	Public Act 152	Blue Elect Plus POS Gold 1000/20% w/EA (Embedded)		Blue Elect Plus POS HSA Gold 2000/0% w/EA (Aggregate)		BCN HMO HSA Gold 2000/0% w/EA (Aggregate)	
		In Network	Out of Network	In Network	Out of Network	In Network Only	
Deductible:		\$1,000 / \$2,000	\$2,000 / \$4,000	\$2,000/\$4,000	\$4,000/\$8,000	\$2,000 / \$4,000	
Coinsurance:		20%	40%	0%	20%	0%	
Deductible Type:		Embedded Deductible		Aggregate Deductible		Aggregate Deductible	
Ded. & Coins. Max		\$6,000 / \$12,000	\$12,000 / \$24,000	\$2,000/\$4,000	\$8,000/\$16,000 ¹	\$2,000 / \$4,000	
Out of Pocket Max		\$9,100 / \$18,200 ¹	\$18,200 / \$36,400 ¹	\$4,000/\$8,000 ¹	\$8,000/\$16,000 ¹	\$4,000 / \$8,000 ¹	
OV / Spec. / UC:		\$30 / \$50 / \$50	40% after Ded. / \$50 UC	0% after Ded.	20% after Ded. / 0% after Ded UC	0% after Ded.	
Rd		\$10/\$30/\$60/\$80/20%/20%	Not Covered	\$15/40/80/100/20%/20 %x after Ded.	Not Covered	\$15/40/80/100/20%/20% after Ded.	
Emergency Room:		\$250		0% after Ded.		0% after Ded.	
Preventative Care:		Covered	Not Covered	Covered	Not Covered	Covered	
Carrier		BCN POS		BCN POS HSA		BCN HMO HSA	
Total Employee Contracts		Enrolled	Composite Rating ²	Enrolled	Composite Rating ²	Enrolled	Composite Rating ²
Single 4	\$641.90	1	\$445.12	1	\$528.88	2	\$637.79
Two Person 3	\$1,342.42	1	\$1,068.29	2	\$1,269.31	0	\$1,530.68
Family 5	\$1,750.65	5	\$1,335.37	0	\$1,586.64	0	\$1,913.36
Total Monthly Premium: ¹	\$15,348.14	\$12,533.33					
% Increase/Savings	N/A	-18.34%					

Note: The rates shown are illustrative for quoting purposes and may adjust up or down after implementation.

Note:¹ Total monthly premium includes PPACA federal taxes & fees, as well as, State taxes & assessments

Note:² Applies to deductibles, copays, and coinsurance amounts for all covered services

Note:³ Composite rates are estimations based off of the member level rates. The monthly bill will reflect the actual member level rates.

Blue Cross Blue Shield and Blue Care Network Current VS PriorityHealth Options

Company: Village of Lake Orion
Effective Date: 09-01-2023

9.B.1.b

Current 2022-2023						
Plan	Simply Blue Gold 2000/20% w/EA (Embedded)		Simply Blue HSA Gold 2800/0% w/EA (Embedded)		BCN HMO HSA Gold 2000/0% w/EA (Aggregate)	
Summary	In Network	Out of Network	In Network	Out of Network	In Network Only	
Deductible:	\$2,000 / \$4,000	\$4,000 / \$8,000	\$2,800 / \$5,600	\$5,600 / \$11,200	\$2,000 / \$4,000	
Coinsurance:	20%	40%	0%	20%	0%	
Deductible Type:	Embedded Deductible		Embedded Deductible		Aggregate Deductible	
Ded. And Coins. Maximum	\$7,350 / \$14,700 ¹	\$14,700 / \$29,400 ¹	\$2,800 / \$5,600	\$10,000 / \$20,000 ¹	\$2,000 / \$4,000	
Out of Pocket Max:	\$7,350 / \$14,700 ¹	\$14,700 / \$29,400 ¹	\$5,000 / 10,000 ¹	\$10,000 / \$20,000 ¹	\$3,500 / \$7,000 ¹	
OV / Spec. / UC:	\$30 / \$50 / \$60	40% after Ded.	0% after Ded.	20% after Ded.	0% after Ded.	
Rx:	\$15/50/50%/20%/25%	\$15/ 50/50%/20%/25% plus 25%	\$15/50/50%/20%/25% after Ded.	\$15/50/50%/20%/25% plus 20% after Ded.	\$10/30/60/80/20%/20% after Ded.	
Emergency Room:	\$150		0% after Ded.		0% after Ded.	
Preventative Care:	Covered	Not Covered	Covered	Not Covered	Covered	
Carrier	BCBSM PPO		BCBSM PPO HSA		BCN HMO HSA	
Employee Contracts	Contracts	Composite Rating ³	Contracts	Composite Rating ³	Contracts	Composite Rating ³
Singles:	1	\$489.44	1	\$600.95	2	\$599.68
Two Person:	1	\$1,174.66	2	\$1,442.28	0	\$1,439.23
Families:	5	\$1,468.33	0	\$1,802.84	0	\$1,799.04
Monthly Premium:	\$9,005.74		\$3,485.50		\$1,199.36	
% Increase/Savings at Renewal	6.28% at Renewal		2.95% at Renewal		6.35% at Renewal	
Total Monthly Premium ²			\$13,690.60			
Estimated Annual Premium ¹			\$164,287.20			
% Increase/Savings at Renewal			5.44% at Renewal			
PriorityHealth Option						
Plan	PriorityHealth Gold 2000/20% (Embedded)		Priority Health HSA Gold 2350/0% (Aggregate Deductible - Embedded Out-of-Pocket)		PriorityHealth HMO HSA Gold 2350/0% (Aggregate Deductible - Embedded Out-of-Pocket)	
Summary	In Network	Out of Network	In Network	Out of Network	In Network Only	
Deductible:	\$2,000 / \$4,000	\$4,000 / \$8,000	\$2,350 / \$4,700	\$4,700 / \$9,400	\$2,350 / \$4,700	
Coinsurance:	20%	40%	0%	30%	0%	
Deductible Type:	Embedded Deductible		Embedded Deductible		Aggregate Deductible	
Ded. And Coins. Maximum	\$6,500 / \$13,000	\$13,000 / \$26,000 ¹	\$2,350 / \$4,700	\$9,400 / \$18,800 ¹	\$2,350 / \$4,700	
Out of Pocket Max:	\$8,200 / \$16,400 ¹	\$16,400 / \$32,800 ¹	\$4,700 / \$9,400 ¹	\$9,400 / \$18,800 ¹	\$4,700 / \$9,400	
OV / Spec. / UC:	\$20 / \$50 / \$85	40% after Ded.	0% after Ded.	30% after Ded.	0% after Ded.	
Rx:	\$5 / 30 / 65 / 85 / 20% / 20%	Not Covered	\$5 / 30 / 70 / 90 / 20% / 20% after Ded.	Not Covered	\$5 / 30 / 70 / 90 / 20% / 20% after Ded.	
Emergency Room:	\$250	\$250	0% after Ded.	0% after Ded.	0% after Ded.	
Preventative Care:	Covered	Not Covered	Covered	Not Covered	Covered	
Carrier	PriorityHealth PPO		PriorityHealth PPO		PriorityHealth HMO	
Employee Contracts	Contracts	Composite Rating ³	Contracts	Composite Rating ³	Contracts	Composite Rating ³
Singles:	1	\$536.92	1	\$713.79	2	\$696.12
Two Person:	1	\$1,288.61	2	\$1,713.10	0	\$1,670.68
Families:	5	\$1,610.76	0	\$2,141.37	0	\$2,088.35
Monthly Premium:	\$9,879.34		\$4,139.99		\$1,392.23	
% Increase/Savings Over Current	9.70%		18.78%		16.08%	
Total Monthly Premium ²			\$15,411.56			
Estimated Annual Premium ¹			\$184,938.72			
% Increase/Savings Over Current			12.57%			

Note: The rates shown are illustrative for quoting purposes and may adjust up or down after implementation.

Note: ¹ This OOP Max includes all deductible, coinsurance, and copays under the plan.

Note: ² Estimated annual & monthly premium is based on a static population and does not account for fluctuations in the enrollment population. Actual results will vary.

Blue Cross Blue Shield and Blue Care Network Current VS HAP Options

Company: Village of Lake Orion
Effective Date: 09-01-2023

9.B.1.b

Current 2022-2023						
Plan	Simply Blue Gold 2000/20% w/EA (Embedded)		Simply Blue HSA Gold 2800/0% w/EA (Embedded)		BCN HMO HSA Gold 2000/0% w/EA (Aggregate)	
Summary	In Network	Out of Network	In Network	Out of Network	In Network Only	
Deductible:	\$2,000 / \$4,000	\$4,000 / \$8,000	\$2,800 / \$5,600	\$5,800 / \$11,200	\$2,000 / \$4,000	
Coinsurance:	20%	40%	0%	20%	0%	
Deductible Type:	Embedded Deductible		Embedded Deductible		Aggregate Deductible	
Ded. And Coins. Maximum	\$7,350 / \$14,700 ¹	\$14,700 / \$29,400 ¹	\$2,800 / \$5,600	\$10,000 / \$20,000 ¹	\$2,000 / \$4,000	
Out of Pocket Max:	\$7,350 / \$14,700 ¹	\$14,700 / \$29,400 ¹	\$5,000 / 10,000 ¹	\$10,000 / \$20,000 ¹	\$3,500 / \$7,000 ¹	
OV / Spec. / UC:	\$30 / \$50 / \$60	40% after Ded.	0% after Ded.	20% after Ded.	0% after Ded.	
Rx:	\$15/50/50%/20%/25%	\$15/ 50/50%/20%/25% plus 25%	\$15/50/50%/20%/25% after Ded.	\$15/50/50%/20%/25% plus 20% after Ded.	\$10/30/60/80/20%/20% after Ded.	
Emergency Room:	\$150		0% after Ded.		0% after Ded.	
Preventative Care:	Covered	Not Covered	Covered	Not Covered	Covered	
Carrier	BCBSM PPO		BCBSM PPO HSA		BCN HMO HSA	
Employee Contracts	Contracts	Composite Rating ³	Contracts	Composite Rating ³	Contracts	Composite Rating ³
Singles:	1	\$489.44	1	\$800.95	2	\$599.68
Two Person:	1	\$1,174.66	2	\$1,442.28	0	\$1,439.23
Families:	5	\$1,468.33	0	\$1,802.84	0	\$1,799.04
Monthly Premium:	\$9,005.74		\$3,485.50		\$1,199.36	
% Increase/Savings at Renewal	6.28% at Renewal		2.95% at Renewal		6.35% at Renewal	
Total Monthly Premium ¹			\$13,690.60			
Estimated Annual Premium: ¹			\$164,287.20			
% Increase/Savings at Renewal			5.44% at Renewal			
HAP Options						
Plan	HAP Gold Gold 2000/20% (Embedded)		HAP HSA Gold 2700/0% (Aggregate)		HAP HMO HSA Gold 2700/0% (Aggregate)	
Summary	In Network	Out of Network	In Network	Out of Network	In Network Only	
Deductible:	\$2,000 / \$4,000	\$5,000 / \$10,000	\$2,700 / \$5,400	\$5,500 / \$11,000	\$2,700 / \$5,400	
Coinsurance:	20%	50%	0%	50%	0%	
Deductible Type:	Embedded Deductible		Aggregate Deductible		Aggregate Deductible	
Ded. And Coins. Maximum	\$6,000 / \$12,000	\$20,000 / \$40,000 ¹	\$2,700 / \$5,400	\$20,000 / \$40,000 ¹	\$2,700 / \$5,400	
Out of Pocket Max:	\$7,350 / \$14,700 ¹	\$20,000 / \$40,000 ¹	\$2,700 / \$5,400	\$20,000 / \$40,000 ¹	\$2,700 / \$5,400	
OV / Spec. / UC:	\$30 / \$60 / \$65	50% after Ded.	0% after Ded.	50% after Ded.	0% after Ded.	
Rx:	\$5/25/40/80/20%/50%	N/A	\$0 after Ded.	N/A	\$0 after Ded.	
Emergency Room:	\$300	\$300	0% after Ded.	0% after Ded.	0% after Ded.	
Preventative Care:	Covered	Not Covered	Covered	Not Covered	Covered	
Carrier	HAP PPO		HAP PPO		HAP HMO	
Employee Contracts	Contracts	Composite Rating ³	Contracts	Composite Rating ³	Contracts	Composite Rating ³
Singles:	1	\$457.31	1	\$651.95	2	\$696.12
Two Person:	1	\$1,097.54	2	\$1,564.68	0	\$1,670.68
Families:	5	\$1,371.93	0	\$1,955.85	0	\$2,088.35
Monthly Premium:	\$8,414.48		\$3,781.31		\$1,392.23	
% Increase/Savings Over Current	-6.57%		8.49%		16.08%	
Total Monthly Premium ¹			\$13,588.02			
Estimated Annual Premium ¹			\$163,056.24			
% Increase/Savings Over Current			-0.75%			

Note: The rates shown are illustrative for quoting purposes and may adjust up or down after implementation.

Note: ¹ This OOP Max includes all deductible, coinsurance, and copays under the plan.Note: ² Estimated annual & monthly premium is based on a static population and does not account for fluctuations in the enrollment population. Actual results will vary.

Principal Dental PPO Renewal

Company: Village of Lake Orion

Effective Date 09-01-2023

		Current 2022-2023		Renewal 2023-2024	
Plan		PPO Plan		PPO Plan	
Summary		<u>In Network</u>	<u>Out of Network¹</u>	<u>In Network</u>	<u>Out of Network¹</u>
	Preventive	100%	100%	100%	100%
	Basic	80%	80%	80%	80%
	Major	50%	50%	50%	50%
	Orthodontia	N/A	N/A	N/A	N/A
	Deductible	\$0	\$0	\$0	\$0
	Annual Max.	\$1,000	\$1,000	\$1,000	\$1,000
	Rollover Maximum:	\$1,000	\$1,000	\$1,000	\$1,000
Network		Principal PPO		Principal PPO	
Carrier		Principal		Principal	
Employee Contract					
Single	<u>5</u>	\$42.85		\$45.16	
Two Person	<u>4</u>	\$81.95		\$86.37	
Family	<u>5</u>	\$142.22		\$149.90	
Total Monthly Premium:		\$1,253.15		\$1,320.78	
% Increase/Savings		N/A		5.40%	

Note: The rates shown are illustrative for quoting purposes and may adjust up or down after implementation.

Principal VSP Choice Vision Renewal

Company: Village of Lake Orion
Effective Date 09-01-2023

		Current 2022-2023	Renewal 2023-2024
Plan		Vision	Vision
Summary		<u>In Network</u>	<u>In Network</u>
	Materials - In Network:	100%	100%
	Frames:	Once per 12 Months	Once per 12 Months
	Lenses:	Once per 12 Months	Once per 12 Months
	Exams:	Once per 12 Months	Once per 12 Months
	Copay for Lenses:	\$10	\$10
	Copay for Frames:	\$10; (\$150 Allowance)	\$10; (\$150 Allowance)
	Copay for Exams:	\$10	\$10
	Rate Guarantee:	N/A	N/A
Network		VSP Choice	VSP Choice
Carrier		Principal	Principal
Employee Contract			
Single	<u>5</u>	\$8.95	\$8.95
Employee + Spouse	<u>2</u>	\$15.07	\$15.07
Employee + Child(ren)	<u>2</u>	\$15.38	\$15.38
Family	<u>5</u>	\$24.79	\$24.79
Total Monthly Premium:		\$229.60	\$229.60
% Increase/Savings		N/A	0.00%

Note: The rates shown are illustrative for quoting purposes and may adjust up or down after implementation.

OneAmerica Life & AD&D Renewal

9.B.1.b

Company: Village of Lake Orion
Effective Date 09-01-2023

	Current 2022-2023	Renewal 2023-2024
Plan Summary	Basic Life and AD&D	Basic Life and AD&D
Employee Benefit	Class 1: \$70,000 Class 2: \$50,000 Class 3: \$25,000	Class 1: \$70,000 Class 2: \$50,000 Class 3: \$25,000
Guarantee Issue	Yes	Yes
Premiums	Employer Paid	Employer Paid
Portability	Yes, with Restrictions	Yes, with Restrictions
Conversion	Yes, with Restrictions	Yes, with Restrictions
Benefit Reductions	50% at Age 70	50% at Age 70
Rate Guarantee	2 Years	1 Year
Carrier	OneAmerica	OneAmerica
Unit Cost / \$1,000:	\$0.440	\$0.440
Volume:	\$1,285,000	\$1,285,000
Total Monthly Premium:	\$565.40	\$565.40
% Increase/Savings	N/A	0.00%

Note: The rates shown are illustrative for quoting purposes and may adjust up or down after implementation.

Attachment: 2023 Benefits Renewal Analysis Report (5581 : Act 152 Employee Health Insurance

OneAmerica Short Term Disability Renewal

9.B.1.b

Company: Village of Lake Orion

Effective Date 09-01-2023

	Current 2022-2023	Renewal 2023-2024
Plan Summary	Short Term Disability	Short Term Disability
Coverage Amount	66.67% of Salary up to \$700/wk	66.67% of Salary up to \$700/wk
Benefit Period	13 weeks	13 weeks
Accident Benefit Begins	Day 1	Day 1
Illness Benefit Begins	Day 8	Day 8
Rate Guarantee	2 Years	1 Year
Carrier	OneAmerica	OneAmerica
Unit Cost /\$10:	\$0.370	\$0.370
Covered Benefit Volume:	\$9,286	\$9,286
Total Monthly Premium:	\$343.59	\$343.59
% Increase/Savings	N/A	0.00%

Note: The rates shown are illustrative for quoting purposes and may adjust up or down after implementation.

Attachment: 2023 Benefits Renewal Analysis Report (5581 : Act 152 Employee Health Insurance

OneAmerica Long Term Disability

Company: Village of Lake Orion

Effective Date 09-01-2023

9.B.1.b

	Current 2022-2023	Renewal 2023-2024
Plan Summary	Long Term Disability	Long Term Disability
Coverage Amount	60% up to \$5,000/month	60% up to \$5,000/month
Payment Period	2 Years	2 Years
Accident Benefit Begins	Day 91	Day 91
Illness Benefit Begins	Day 91	Day 91
Pre-Existing Limitation	3 months before, 12 months after	3 months before, 12 months after
Rate Guarantee	2 Years	1 Year
Carrier	OneAmerica	OneAmerica
Unit Cost /\$100:	\$0.360	\$0.360
Covered Payroll Volume:	\$62,679	\$62,679
Total Monthly Premium:	\$225.64	\$225.64
% Increase/Savings	N/A	0.00%

Note: The rates shown are illustrative for quoting purposes and may adjust up or down after implementation.

Attachment: 2023 Benefits Renewal Analysis Report (5581 : Act 152 Employee Health Insurance

Village of Lake Orion

Total Ancillary Cost Analysis

	Current 2022-2023	Renewal 2023-2024
Basic Life and AD&D	OneAmerica	OneAmerica
	\$565.40	\$565.40
Short Term Disability	OneAmerica	OneAmerica
	\$343.59	\$343.59
Long Term Disability	OneAmerica	OneAmerica
	\$225.64	\$225.64
Total Monthly Premium	\$1,134.63	\$1,134.63
Total Annual Cost	\$13,615.60	\$13,615.60
% Increase/Savings	N/A	0.00%

Note: The rates shown are illustrative for quoting purposes and may adjust up or down after implementation.

Village of Lake Orion

Total Employer Cost Analysis

	Current 2022-2023	Renewal 2023-2024	Alternate Option 1	BCN Alternate Option 2
	BCBSM & BCN <i>(Cost based on current enrollment in All Plans)</i>	BCBSM & BCN <i>(Cost based on current enrollment in All Plans)</i>	BCBSM & BCN <i>(Cost based on current enrollment in All Plans)</i>	BCN HMO & POS <i>(Cost based on current enrollment in All Plans)</i>
Medical	\$13,690.60	\$14,435.10	\$13,706.17	\$12,533.33
Dental	Principal	Principal	Principal	Principal
	\$1,253.15	\$1,320.78	\$1,320.78	\$1,320.78
Vision	Principal - VSP	Principal - VSP	Principal - VSP	Principal - VSP
	\$229.60	\$229.60	\$229.60	\$229.60
Basic Life and AD&D	OneAmerica	OneAmerica	OneAmerica	OneAmerica
	\$565.40	\$565.40	\$565.40	\$565.40
Short Term Disability	OneAmerica	OneAmerica	OneAmerica	OneAmerica
	\$343.59	\$343.59	\$343.59	\$343.59
Long Term Disability	OneAmerica	OneAmerica	OneAmerica	OneAmerica
	\$225.64	\$225.64	\$225.64	\$225.64
Total Monthly Premium	\$16,307.98	\$17,120.11	\$16,391.18	\$15,218.34
Total Annual Cost	\$195,695.80	\$205,441.36	\$196,694.20	\$182,620.12
% Increase/Savings Over Current	N/A	4.98%	0.51%	-6.68%

Note: The rates shown are illustrative for quoting purposes and may adjust up or down after implementation.

Attachment: 2023 Benefits Renewal Analysis Report (5581 : Act 152 Employee Health Insurance



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: August 28, 2023

TOPIC: Rescind and Re-Adopt Ordinance Amendment - Chapter 110 Peddlers, Itinerant Merchants, & Solicitors - Second Reading and Adoption

BACKGROUND BRIEF:

At the July 24, 2023 regular meeting of the Village Council, Council accepted for second reading and adopted Ordinance No. 13.06, an ordinance that would amend Chapter 110 - Peddlers, Itinerant Merchants, and Solicitors to exempt special event vendors from the licensing requirements under the chapter.

The motion in the July 24, 2023 regular meeting minutes are incorrect and state the Ordinance is accepted for first reading and setting the public hearing (Motion that appeared in the June 26, 2023 regular meeting.) Since the error was found after the minutes were approved, to correct the record Council will need to rescind the July 24, motion and then adopt the correct motion for second reading and adoption.

SUMMARY OF PREVIOUS COUNCIL ACTION:

06/15/2023 - During the council's discussion on village fees, council expressed an interest in amending the village's code of ordinances to exempt special event vendors from licensing requirements and fees and authorized the Village Manager to place a moratorium on the enforcement of Chapter 110 for special event vendors pending action by council on ordinance amendments.

06/26/2023 - Village Council gave first reading and introduction to Ordinance 13.06 an ordinance that would amend Chapter 110 - Peddlers, Itinerant Merchants, and Solicitors to exempt special event vendors from the licensing requirements under the chapter. Council also set Monday July 24, 2023 as the date for second reading and possible adoption.

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:**MOTION 1:**

RESOLVED: To rescind the motion adopted by Village Council at its regular meeting of July 24, 2023, which gave first reading and introduction to Ordinance 13.06 an ordinance that would amend Chapter 110 - Peddlers, Itinerant Merchants, and Solicitors to exempt special event vendors from the licensing requirements under the chapter and set Monday July 24, 2023 as the date for second reading and possible adoption.

MOTION 2: That **Ordinance No. 13.06 an Ordinance to amend Title XI: Business Regulations, Chapter 110: Peddlers, Itinerant Merchants, and Solicitors**, to exempt special event vendors from the licensing requirements of Chapter 110 is hereby accepted for ***second reading and adopted*** and shall become effective upon the publication of a synopsis of this Ordinance in The Lake Orion Review pursuant to the Charter of the Village of Lake Orion.

ATTACHMENTS:

13.06 Redlined Amendment - Chapter 110 Peddlers, Itinerant Merchants and Solicitors

13.06 CLEAN Amendment - Chapter 110 Peddlers Itinerant Merchants and Solicitors

STATE OF MICHIGAN, COUNTY OF OAKLAND
VILLAGE OF LAKE ORION

ORDINANCE NO. .13.09

An Ordinance to amend Title XI: Business Regulations, Chapter 110: Peddlers, Itinerant Merchants, and Solicitors:

THE VILLAGE OF LAKE ORION ORDAINS:

Title XI: Business Regulations
Chapter 110: Peddlers, Itinerant Merchants, and Solicitors
§ 110.02 Definitions,
§ 110.03 License Requirement; and
§ 110.04 Application Procedures.

The Village Code is amended and recommended by the Village Council, after public hearing was held on July 24, 2023.

§ 110.02 DEFINITIONS.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

CANVASSER. A person who is a representative of a non-profit organization or agency and as benefit to the agency or organization approaches persons, businesses or homes for the purpose of soliciting contributions or collecting signatures, distributing information or seeking volunteers. Canvassers also include persons engaged in non-commercial religious canvassing and persons engaged in the distribution of handbills and/or pamphlets, signed or unsigned, political or otherwise.

PERSON. Any individual, firm, co-partnership, corporation, company, association, or joint stock association, church, religious sect or denomination, society, organization or league, and includes any trustee, receiver, assignee, agent or other similar representative.

SOLICITING MATERIAL. Printed or similar materials, including, but not limited to, the labels, posters, brochures, flyers, pamphlets, magazines, booklets, books and other like items used in the course of and for the purposes of soliciting.

SOLICITOR. Any person or commercial enterprise that travels by foot or automotive vehicle from place to place or from street to street or a person who hires, uses, or occupies any building, structure, room, shop, or any other place for the purpose of exhibiting samples or soliciting material, taking orders for future delivery, or those that carry, convey, or transport goods, wares and merchandise, including food products, offering and exposing the same for sale or making sales and delivering articles to purchasers, or taking or attempting to take orders for the sale of goods, wares, and merchandise, books or magazines, personal property of any nature whatsoever for future delivery, or for services to be furnished presently or performed in the future,

whether or not such individual has, carries, or exposes for sale a sample of the subject of such sale or whether the subject is collecting advance payments on such sales or not. The term SOLICITOR shall include but not be limited to commercial vendors, canvassers, peddlers, and hawkers.

SOLICITS. The act of offering or attempting to offer wares, merchandise, services, items of personal property, real property, either for immediate or future delivery; or the act of seeking or attempting to seek contributions either in money or services for charitable or commercial purposes.

SPECIAL EVENT VENDOR. Any vendor, any solicitor or canvasser engaged in the sale of goods, wares or merchandise, including food products, or in the activities of a canvasser, while at a stationary or fixed location during a special event in the physical footprint of the special event, and shall be controlled and approved at the discretion of the special event director and is exempt from the requirements of Chapter 110: Peddlers, Itinerant Merchants, and Solicitors, §§ 110.01 through 110.99.

TEMPORARY SPECIAL EVENT DIRECTOR. The person, entity, corporation, and/or organization that is sponsoring and/or conducting a temporary event and the holder of the permit to do so.

§ 110.03 LICENSE REQUIREMENT.

License required. No person shall engage in commercial vending, soliciting or peddling without a license authorized and issued by the Village Clerk, as required under this chapter. Applications shall be completed in person and given to the Village Clerk no later than seven days prior to the requested effective date. Commercial vendor applications shall be filed with the Village Clerk no later than 14 days prior to the requested effective date. In the event that the application is made by an organization, group, association, partnership, corporation, trust, business entity or any combination of the above, an application must be made for each and every agent or employee who shall be engaging in the act of soliciting. Special event vendors must comply with license requirements of Chapter 115 of the Village of Lake Orion Code of Ordinances.

§ 110.04 APPLICATION PROCEDURES.

- (A) *Form.* The license application shall be made upon a form provided by the Village Clerk.
- (B) *Fees.* License and application fees shall be set from time to time by the Village Council by resolution.
- (C) The following persons shall be exempt from the licensing requirements, administration and/or license fee, and license identification card requirements of this chapter, but shall be subject to the other provisions herein:
 - (1) Persons engaging in the occupation of sale or of distribution of newspapers.
 - (2) Persons engaging in soliciting on foot within one-half mile of their residence.
 - (3) Persons engaged in noncommercial, religious or charitable canvassing.

(4) Persons engaged in the distribution of handbills, signed and unsigned, political or otherwise.

(5) Persons duly licensed under Act 359 of 1921, MCL 35.441 et seq. (Qualified veterans).

(6) Special event vendors.

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(D) *License period.* The license term for special event vendors, solicitors, and peddlers shall be limited to the time frame as the application and permit fees allow.

Amended only as specified above and in this Section, the Code of Lake Orion shall remain in full force and effect.

A synopsis of this Ordinance shall be published in accordance with the Charter of the Village of Lake Orion and this Ordinance shall become effective immediately upon the publication of the summary. If any provision of this Ordinance is held invalid, the invalidity does not affect other provisions that can be given effect without the invalid provision.

VILLAGE OF LAKE ORION

By: _____
Jerry Narsh, President

By: _____
Susan Galeczka, Clerk

CERTIFICATION

I, Susan Galeczka, Clerk of the Village of Lake Orion, Michigan, do hereby certify that the foregoing Ordinance No. 13.06, was adopted at a Regular Meeting of the Village Council of the Village of Lake Orion held on July 24, 2023, and that a synopsis thereof was published in accordance with the provisions of the Charter of the Village of Lake Orion in *The Lake Orion Review*, a newspaper circulated in the Village of Lake Orion, on August 2, 2023, said publication having been made within fifteen (15) days after adoption of this Ordinance.

Date: August 2, 2023
Susan Galeczka, Clerk

STATE OF MICHIGAN
COUNTY OF OAKLAND
VILLAGE OF LAKE ORION

STATE OF MICHIGAN, COUNTY OF OAKLAND
VILLAGE OF LAKE ORION

ORDINANCE NO 13.06

An Ordinance to amend Title XI: Business Regulations, Chapter 110: Peddlers, Itinerant Merchants, and Solicitors:

THE VILLAGE OF LAKE ORION ORDAINS:

Title XI: Business Regulations
Chapter 110: Peddlers, Itinerant Merchants, and Solicitors
§ 110.02 Definitions,
§ 110.03 License Requirement; and
§ 110.04 Application Procedures.

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SOLICITING MATERIAL. Printed or similar materials, including, but not limited to, the labels, posters, brochures, flyers, pamphlets, magazines, booklets, books and other like items used in the course of and for the purposes of soliciting.

SOLICITOR. Any person or commercial enterprise that travels by foot or automotive vehicle from place to place or from street to street or a person who hires, uses, or occupies any building, structure, room, shop, or any other place for the purpose of exhibiting samples or soliciting material, taking orders for future delivery, or those that carry, convey, or transport goods, wares and merchandise, including food products, offering and exposing the same for sale or making sales and delivering articles to purchasers, or taking or attempting to take orders for the sale of

goods, wares, and merchandise, books or magazines, personal property of any nature whatsoever for future delivery, or for services to be furnished presently or performed in the future, whether or not such individual has, carries, or exposes for sale a sample of the subject of such sale or whether the subject is collecting advance payments on such sales or not. The term SOLICITOR shall include but not be limited to commercial vendors, canvassers, peddlers, and hawkers.

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-
- (2) Persons engaging in soliciting on foot within one-half mile of their residence.
 - (3) Persons engaged in noncommercial, religious or charitable canvassing.
 - (4) Persons engaged in the distribution of handbills, signed and unsigned, political or otherwise.
 - (5) Persons duly licensed under Act 359 of 1921, MCL 35.441 et seq. (Qualified veterans).
 - (6) Special event vendors.

(D) *License period.* The license term for special event vendors, solicitors, and peddlers shall be limited to the time frame as the application and permit fees allow.

Amended only as specified above and in this Section, the Code of Lake Orion shall remain in full force and effect.

A synopsis of this Ordinance shall be published in accordance with the Charter of the Village of Lake Orion and this Ordinance shall become effective immediately upon the publication of the summary. If any provision of this Ordinance is held invalid, the invalidity does not affect other provisions that can be given effect without the invalid provision.

VILLAGE OF LAKE ORION

By: _____
 Jerry Narsh, President

By: _____
 Susan Galeczka, Clerk

CERTIFICATION

I, Susan Galeczka, Clerk of the Village of Lake Orion, Michigan, do hereby certify that the foregoing Ordinance No. 13.09 was adopted at a Regular Meeting of the Village Council of the Village of Lake Orion held on July 24, 2023, and that a synopsis thereof was published in accordance with the provisions of the Charter of the Village of Lake Orion in *The Lake Orion Review*, a newspaper circulated in the Village of Lake Orion, on August 2, 2023, said publication having been made within fifteen (15) days after adoption of this Ordinance.

Date: August 2, 2023

 Susan Galeczka, Village Clerk



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: August 28, 2023

TOPIC: Resolution Establishing FY 2023-24 Pay Ranges and Salaries/Wages - Non-Union Employees

BACKGROUND BRIEF:

The Village Manager is recommending that the village council adopt a resolution establishing FY 2023-24 salary and pay ranges for administrative officer and non-union positions of the village as well as a 7% salary or wage increase for employees currently filling those positions. The salary and wage increase is commensurate with the increases proposed or approved for the POAM and AFSCME employees. The adjustments in salary and wage ranges reflect a 3% annual increase in minimum and maximum salaries and wages for each year since 2015-16, the last time a comprehensive wage and salary range schedule was reviewed and adopted.

Attached is the proposed resolution for consideration by council.

SUMMARY OF PREVIOUS COUNCIL ACTION:

08/14/2023 - Council postponed action on this item.

FINANCIAL IMPACT:

The cost for the proposed salary and wage increases will \$46,140.08 including payroll taxes (Social Security and Medicare). Additional costs will be incurred for any commensurate increases in contributions to retirement programs.

RECOMMENDED MOTION:

RESOLVED: To adopt the resolution setting the FY 2023-24 pay ranges and pay rates of administrative officers and non-union employees of the Village of Lake Orion pursuant to Section 3.10 of the Village Charter as follows:

VILLAGE OF LAKE ORION

COUNTY OF OAKLAND

STATE OF MICHIGAN

COUNCIL RESOLUTION NO. 2023-047

A RESOLUTION SETTING THE FY 2023-24 PAY RANGES AND PAY RATES OF ADMINISTRATIVE OFFICERS AND NON-UNION EMPLOYEES OF THE VILLAGE OF LAKE ORION PURSUANT TO SECTION 3.10 OF THE VILLAGE CHARTER.

WHEREAS, Section 3.10 of the Village of Lake Orion charter requires the village council to set the salaries for the administrative officers of the village in accordance with budgetary appropriations; and

WHEREAS, the current administrative officers of the village are the Village Manager, Clerk, Attorney, Finance Director/Treasurer, Police Chief, and Public Works Director; and

WHEREAS, the Village Attorney is currently an independent contractor position rather than a full-time position of the village and is compensated under a separate professional services contract; and

WHEREAS, the village council desires to establish the pay ranges and pay rates for the administrative officer and non-union positions of the village except for the Village Attorney; and

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Section 3.10 of the Village of Lake Orion charter, and in accordance with budget appropriations, the village council for the Village of Lake Orion does hereby establish the FY 2023-24 pay ranges and pay rates for the administrative officers and non-union positions of the village effective July 1, 2023, as follows:

<u>POSITION</u>	<u>MINIMUM SALARY</u>	<u>MAXIMUM SALARY</u>	<u>SALARY 7% Adjustment</u>
Village Manager	66,965 85,000	87,049 104,000	85,000 90,950
Clerk	46,360 59,000	63,659 76,000	62,629 67,013
Finance Director/ Treasurer	19.30 per hour 59,000	24.89 per hour 76,000	62,000 66,340
Deputy Finance Director/Treasurer	19.30 per hour per hour 24.04	23.78 per hour per hour 31.25	22.00 per hour per hour 24.04
Office Coordinator Account Clerk Utility Billing Clerk	15.38 per hour per hour 20.00	23.17 per hour per hour 24.00	21.45 per hour per hour 23.54
Public Works Director	51,511 66,000	69,417 83,000	65,150 69,710
Police Chief	56,662 70,000	74,914 89,000	85,600 (Interim Position)

Police Lieutenant	25.40 per hour 30.92 per hour	33.15 per hour 38.47 per hour	34.24 per hour 36.64 per hour
Lifeguard Supervisor	14.00 per hour	17.50 per hour	17.00 per hour 19.00 per hour
Lifeguard - Returning	10.00 per hour	16.00 per hour	12.00 - 15.00 per hour 17.00 per hour
Lifeguard - New	10.00 per hour	16.00 per hour	12.00 - 15.00 per hour 16.00 per hour

BE IT FURTHER RESOLVED that the village council hereby authorizes the Village Manager to make the necessary adjustments to the FY 2023-24 Budget to provide the necessary appropriations to implement and administer this pay plan on behalf of the village.

AYES:

NAYS:

ABSENT:

THIS RESOLUTION WAS DULY ADOPTED BY THE LAKE ORION VILLAGE COUNCIL DURING ITS REGULAR MEETING HELD ON _____, 2023.

Susan C. Galeczka, Village Clerk



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: August 28, 2023

TOPIC: Amendments to Ordinance - Pelton Boat Docks Regulations

BACKGROUND BRIEF:

Administration is requesting that village council give second reading to, and adopt, an ordinance which would amend Chapter 98 of the village code of ordinances relating to Pelton Boat Docks regulations. These amendments are necessary to include reference to the Green's Park boat docks since they were recently constructed and to eliminate the \$25 boat dock permit fee and authorize the village council to establish the permit fee by resolution.

SUMMARY OF PREVIOUS COUNCIL ACTION:

07/24/2023 - Council introduced and gave first reading to the ordinance and scheduled the same for second reading and consideration for adoption at its August 28, 2023, regular meeting.

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

To give second reading to, and adopt, Ordinance No. _____, AN ORDINANCE TO AMEND TITLE IX. GENERAL REGULATIONS, CHAPTER 98: WATERCRAFT REGULATIONS.

ATTACHMENTS:

Chapter 98 - Watercraft Regulations - Amendments to Pelton and Greens Park Public Boat Dock Regulations

STATE OF MICHIGAN, COUNTY OF OAKLAND
VILLAGE OF LAKE ORION

ORDINANCE NO. _____

An Ordinance to amend Title IX. General Regulations, Chapter 98: Watercraft Regulations.

THE VILLAGE OF LAKE ORION ORDAINS:

Title IX. General Regulations
Chapter 98: Watercraft Regulations

The Village Code is amended and recommended by the Village Council,
after public hearing was held on _____:

CHAPTER 98: WATERCRAFT REGULATIONS

***Regulations for use of Pelton and Green's Park Public Boat Docks
by Boats Excluding Personal Watercrafts***

- 98.01 Definitions
- 98.02 Dock pass required
- 98.03 Operations

- 98.99 Violations/penalties

**REGULATIONS FOR USE OF PELTON AND GREEN'S PARK
PUBLIC BOAT DOCKS BY BOATS
EXCLUDING PERSONAL WATERCRAFTS**

§ 98.01 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

BOATS. A small vessel propelled on water by oars, sails, or an engine.

§ 98.02 DOCK PASS REQUIRED.

(A) Use of Pelton Point and Green's Park public boat dock is restricted to those with a valid dock pass issued by the village, for boats, and not for personal watercraft, jet skis, kayaks, canoes or wave boards.

(B) Seasonal dock passes will be issued by the Village Clerk for a fee ~~of \$25~~as established by resolution by the Village Council.

(C) Seasonal dock passes will be valid from April 1 to October 31 in the year the pass is issued.

(D) All boats must be properly registered with the State of Michigan.

§ 98.03 OPERATIONS.

(A) Boats must be maintained in a safe and seaworthy condition in accordance with Coast Guard regulations.

(B) Boats must be moored and secured in a safe manner.

(C) No boat shall be moored for more than three continuous hours.

(D) Use of the docks is for visitors to the downtown, not for employee or business owner use.

(E) Use is on "first come first serve" basis, no reservations allowed.

(F) Boats may not be moored overnight.

(G) The waters of the marina shall not be fouled in any way. Toilet facilities shall be equipped with holding tanks and must be in compliance with all the laws of the State of Michigan. No garbage, oil, sludge, refuse matter, sewage or waste material of any kind shall be thrown, deposited, or permitted to fall in the water or upon the piers, docks or shore areas of the marina. Siphoning of bilge water using the municipal water supply is permitted ONLY in case of emergency. At all times, when siphoning of bilge water is in use, the boat owner must be in attendance.

(H) Dock pass must be affixed to boat and visible from dock.

(I) Permit holders must immediately notify the Village of Lake Orion Police Department in the event of any damage to boat dock.

(J) Litter and other refuse shall be placed in a garbage receptacle.

(K) Noise levels shall be at the minimum level required and consistent with normal levels of conversation.

(L) All other ordinances of the Village of Lake Orion shall be complied with.

§ 98.99 VIOLATIONS/PENALTIES.

- (A) The first violation of this chapter will be a civil infraction with a fine of \$100.
- (B) The second violation of this chapter will be a civil infraction with a fine of \$500.
- (C) The third violation of this chapter will be a civil infraction with a fine of \$500, and revocation of dock pass.

This ordinance shall take effect upon its publication.

Amended only as specified above and in this Section, the Code of Lake Orion shall remain in full force and effect.

A synopsis of this Ordinance shall be published in accordance with the Charter of the Village of Lake Orion and this Ordinance shall become effective immediately upon the publication of the summary. If any provision of this Ordinance is held invalid, the invalidity does not affect other provisions that can be given effect without the invalid provision.

VILLAGE OF LAKE ORION

By: _____
Jerry Narsh, President

By: _____
Susan Galeczka, Clerk

CERTIFICATION

I, Susan Galeczka, Clerk of the Village of Lake Orion, Michigan, do hereby certify that the foregoing Ordinance No. _____, was adopted at a Regular Meeting of the Village Council of the Village of Lake Orion held on _____, 2023, and that a synopsis thereof was published in accordance with the provisions of the Charter of the Village of Lake Orion in *The Lake Orion Review*, a newspaper circulated in the Village of Lake Orion, on _____, 2023, said publication having been made within fifteen (15) days after adoption of this Ordinance.

Date: _____, 2023

Susan Galeczka, Clerk



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: August 28, 2023

TOPIC: Review of Mobile Food Establishments Ordinance

BACKGROUND BRIEF:

Pursuant to the request of Council Member Van Portfliet at the May 22, 2023, regular meeting, village council is scheduled to review the village's current Mobile Food Establishments ordinance, Lake Orion Code of Ordinances, Sec. 115.01 et. seq.

SUMMARY OF PREVIOUS COUNCIL ACTION:

05/22/2023 - Council Member Van Portfliet requested, and council concurred, to place the Mobile Food Establishments ordinance on the June 12, 2023, meeting agenda for review and discussion.

06/12/2023 - Council requested copies of similar ordinances from neighboring communities similar in size to Lake Orion for further discussion.

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

None

ATTACHMENTS:

Mobile Food Establishments Ordinance

Mobile Food Establishments Ordinance - Linden

Mobile Food Establishments Ordinance - Orion Township

Mobile Food Establishments Ordinance - Oxford Township

CHAPTER 115: MOBILE FOOD ESTABLISHMENTS

Section

- 115.01 Definitions
- 115.02 General provisions
- 115.03 Permits
- 115.04 Authority of Fire Department
- 115.05 Administration
- 115.06 Enforcement and penalties

§ 115.01 DEFINITIONS.

The following words, terms, and phrases, when used in this chapter, shall have the following meanings:

APPLICANT(S). An individual, corporation, association, partnership, trust, firm, or similar entity.

MOBILE FOOD ESTABLISHMENT. A licensed and operable motor vehicle or trailer, which includes any commercial kitchen equipment used for cooking that operates in a transient or static location and involves the preparation, cooking, and sale of food and/or nonalcoholic beverages in a ready-to-consume state for consumption either on or off the premises, but not within the motor vehicle and/or trailer.

PRIVATE EVENT. An event that is not open to the general public, including, but not limited to, private parties, church events, private fundraisers, and block parties.

STATIC MOBILE FOOD ESTABLISHMENT. A mobile food establishment parked and/or operating in a fixed location for greater than a five hour period.

TEMPORARY OR TRANSIENT MOBILE FOOD ESTABLISHMENT. A mobile food establishment parked and/or operating in any one area for less than a five hour period.

VILLAGE EVENT. Events coordinated or sponsored by the village and located within the village or designated as such by resolution of the Village Council.

(Ord. 13.05, passed 5-23-22)

§ 115.02 GENERAL PROVISIONS.

Mobile food establishments shall comply with the following standards:

(A) *Property owner permission.* Mobile food establishments operating on private or public property must receive the property owner's written consent prior to operation.

(B) *Location.* Mobile food establishments that meet the standards of this chapter may be permitted in all zoning districts, unless restricted, prohibited, or otherwise regulated by the Village Zoning Ordinance or any other applicable village ordinance.

(C) *Insurance.* All mobile food establishments shall have proper vehicle registrations and current/valid registration plates. All vehicles shall be properly insured in accordance with state law.

(D) *Alcoholic liquor.* Mobile food establishments shall not serve alcoholic liquor or allow the consumption of alcoholic liquor in their service area(s) or dining area(s) unless applicant has obtained all appropriate permits required by the State of Michigan and any necessary approvals from the village.

(E) *Hours of operation.* Mobile food establishments shall not operate before 6:00 a.m. or after 10:00 p.m. unless otherwise permitted expressly in writing by the village as part of a village event.

(F) *Service area.* The area(s) where customers stand in line to place or pick up an order (service area(s)) for mobile food establishments shall not be located on a street, road, or within the road right of way, and, if in a parking lot, shall be located a safe distance from the travel lanes of a parking lot. Allowable service areas are subject to village and township Fire Department approval.

(G) *Dining areas.* The area(s) where customers may sit or stand at tables to consume food or beverages (dining area(s)) shall not be located on a street, road, or within the road right of way, and, if in a parking lot, shall be located safe distance from the travel lanes of a parking lot. Allowable dining areas are subject to village and township Fire Department approval.

(H) *Preparation and storage.* Food shall not be prepared, sold, or displayed outside of the mobile food establishment as set forth as follows:

(1) *Outdoor preparation.* Outdoor cooking facilities, including grills not contained within a mobile food establishment, are prohibited.

(2) *Materials, food, and supplies.* All materials, food, and supplies must be stored within a mobile food establishment, or may be adjacent to a mobile food establishment, if in an enclosed container. Food and condiments may be displayed on shelving attached to the mobile food establishment.

(I) *Obstructions.* Mobile food establishments and their respective service areas and dining areas shall not obstruct or impede vehicular, pedestrian, or non-motorized travel or movement, nor create visual obstructions for vehicular traffic.

(J) *Awnings.* Any awning shall have a minimum clearance of seven feet between the ground and the lowest point of the awning when fully extended.

(K) *Waste.* Waste associated with mobile food establishments shall be managed as set forth as follows:

(1) *Waste container.* Mobile food establishments must be equipped with sufficient garbage or refuse containers to handle their waste, including one provided for patrons.

(2) *Daily cleaning.* All waste, spilled food, food byproducts, and litter left by customers associated with each mobile food establishment (collectively "waste"), shall be cleaned up and collected, and thereafter properly and lawfully disposed of, by the mobile food establishment operator at least daily.

(3) *Dumping of fluids.* Dumping of gray water, grease, or any other fluid onto land or any street or into any storm sewer is prohibited.

(L) *Noise.* Mobile food establishments shall not make or cause any unreasonable or excessive noise that is in violation of village ordinances.

(M) *Lighting.* Lighting associated with mobile food establishments shall not cause distractions for motorists or create negative impacts for surrounding properties.

(1) *Non-steady lights.* Flashing, blinking, or moving lights are prohibited when a mobile food establishment is parked or serving customers.

(2) *Shielding.* All exterior lights greater than 800 lumen, equivalent to a 60 watt incandescent light bulb, shall have an opaque shield to direct illumination downwards.

(N) *Signage*. Only signs attached to, or mounted on, the mobile food establishment shall be authorized, and all signs shall conform to the location, size, height, number, and other standards set forth in the Village Sign Ordinances.

(O) *Fire Code*. Mobile food establishments shall be subject to an annual inspection by the Orion Township Fire Department to confirm compliance with Michigan Fire Protection Code standards, including, but not limited to, standards required for fire extinguishers, fire extinguishing systems, compressed gas/liquid propane gas, generators, electrical, location, and general fire safety.

(P) *Water*. Mobile food establishments shall not be temporarily connected to a water source unless the applicant provides verification to the village and township that it is a potable water source.

(Q) *Sewer*. Mobile food establishments shall not be connected to sanitary or storm sewer facilities.

(R) *Wheel chocks*. Mobile food establishments shall use wheel chocks while parked to prepare or distribute food.

(S) *Overnight parking and equipment storage*.

(1) In any zoning district, other than commercial or industrial zones, unless stored entirely within an enclosed building, overnight parking of a mobile food establishment and outside overnight storage of any equipment associated with a mobile food establishment, including, but not limited to, tables, chairs, and waste receptacles ("associated equipment"), is prohibited, except as may be expressly permitted for mobile food establishments associated with a village event.

(2) On properties within commercial or industrial zoning districts, and if allowed by the terms of its permit, a mobile food establishment may be parked outside overnight; however, overnight storage of a mobile food establishment's associated equipment outside of an enclosed building, or outside of a mobile food establishment, is prohibited.

(T) *Display of permits*. Mobile food establishments shall prominently display any required permits and licenses while in operation.

(Ord. 13.05, passed 5-23-22)

§ 115.03 PERMITS.

It shall be a violation of this chapter to operate a mobile food establishment without the necessary licenses, permits, and approvals, as set forth below.

(A) *Mobile food establishment permit*. Open mobile food establishments shall obtain a permit on an annual basis as set forth in more detail below, which shall be valid for one calendar year, provided that the applicant remains in compliance with the permit requirements.

(B) *Oakland County Health Department permit*. All mobile food establishments must obtain and maintain any permits and approvals required by the Oakland County Health Department.

(C) *State of Michigan*. All mobile food establishments must obtain and maintain any permits, licenses, and approvals required by the Michigan Department of Agriculture and Rural Development.

(D) *Others*. All mobile food establishments must obtain and maintain any other permits, approvals, or licenses required by law.

(E) *Transferability*. A license or permit issued under this chapter shall not be transferred from person to person or to another mobile food establishment.

(Ord. 13.05, passed 5-23-22)

§ 115.04 AUTHORITY OF FIRE DEPARTMENT.

The Township of Orion, a Michigan Municipal Corporation, whose address is 2323 Joslyn Road, Lake Orion, MI 48360, and its Fire Department, Fire Code Official and personnel shall serve as the Village of Lake Orion's enforcing agency that shall administer and enforce this chapter in and on behalf of the Village of Lake Orion as authorized by the Urban Cooperation Act of 1967, 1967 Public Act 7, M.C.L.A. §§ 124.501, et seq. The Township of Orion shall be vested with all lawful authority to administer and enforce the Village of Lake Orion's Mobile Food Establishment Ordinance and it shall be deemed sufficient in any action for enforcement of the provisions hereof as a violation of this code.

(Ord. 13.05, passed 5-23-22)

§ 115.05 ADMINISTRATION.

This chapter shall be administered by the Charter Township of Orion, Fire Chief and/or their designee, as outlined below.

(A) *Order of process.* The following shall be the order of process in obtaining a mobile food establishment permit:

- (1) Applicant submits permit application to the Orion Township Fire Department.
- (2) Fire Department schedules an inspection with the applicant.
- (3) Fire Department conducts the inspection.

(4) If the mobile food truck establishment meets all requirements of this chapter and the Village Zoning Ordinance (where applicable), the Fire Department shall issue a permit under this chapter. The Fire Department shall also provide the applicant with a mobile food truck sticker and applicant shall prominently display its sticker on the outside of the mobile food establishment.

(B) *Mobile food establishment permit application.* A mobile food establishment permit shall include the following materials:

- (1) A signed and completed application form;
- (2) Description of the proposed annual event(s);
- (3) Depictions of all locations where the mobile food establishment will be parked and providing services and where dining areas will be located, and, if in a parking lot, how the service/ dining areas will be delineated for safety purposes;
- (4) Any necessary written permission from property owners;
- (5) A fee, as adopted by resolution of the Township Board; and
- (6) Any additional information necessary to determine compliance with this chapter and other applicable ordinances, laws, permits, and regulations.

(C) *Timely submission.* Mobile food establishments shall submit a permit application two business days before any needed inspection to operate. In the event an applicant requests a permit for a mobile food establishment and is in need of an inspection with less than two business days' notice, the applicant shall be subject to payment of an increased permit fee as set forth by resolution of the Township Board.

(D) *Complete and accurate.* Submission of an application constitutes a representation that all of the information is complete and accurate.

(E) *Issuance.* Annual mobile food establishment permits shall be issued by the Township Fire Chief and/or their designee after the permit applicant has passed an inspection conducted by the fire department. All permits issued by the fire department shall expire on December 31 of every calendar year as long as the applicant remains in compliance with the provisions of this chapter and other

applicable ordinances, permits, regulations, and laws. The review shall be conducted in consultation with the Fire Chief or their designee and other applicable entities and agencies.

(F) *Operating without a permit.* In the event a mobile food establishment is found to be operating without a permit, it shall constitute a violation of this chapter and shall constitute a civil infraction as defined by Michigan law and shall be subject to a civil fine of not more than \$500, as set forth in this chapter.

(G) *Withholding permit.* Issuance of any license or permit may be withheld pending verification that any other necessary approvals have been granted.

(H) *Conditions.* Reasonable conditions may be placed on approvals, as outlined below.

(1) *Health, safety, and welfare.* Conditions shall be designed to protect the health, safety, and welfare of the patrons, vendors, adjacent property owners, and the community as a whole.

(2) *Police power.* Conditions shall be related to the valid exercise of the police power and purposes affected by the activity.

(3) *Compliance.* Conditions shall be designed to ensure compliance with the provisions of this chapter, other village ordinances, county requirements, and state and federal law.

(I) *Suspension and revocation.* As outlined below, an approval may be immediately suspended on a temporary or permanent basis by the Orion Fire Chief and/or their designee.

(1) *Notice.* The applicant shall receive written notice of the possible suspension or revocation, including the reason for the suspension or revocation, and actions necessary, if any, to prevent the suspension or revocation.

(a) *Decision criteria.* The Township Board of Trustees may issue an order to suspend or revoke a mobile food establishment permit if the Board of Trustees makes any of the following findings: An imminent threat exists to the health, safety, or welfare of persons or neighboring properties; or

(b) The applicant has violated or currently fails to comply with any condition of its license or permit or with any applicable ordinance, county requirement, or state or federal law.

(2) *Effect.* Upon revocation of an approval, all activity shall cease immediately, except for work related to securing the site or correcting a violation, as determined by the Fire Chief and/or their designee.

(J) *Appeal.* Appeals of decisions made in the administration of this chapter shall be heard and decided by the Village Council.

(Ord. 13.05, passed 5-23-22)

§ 115.06 ENFORCEMENT AND PENALTIES.

A violation of this chapter or any license, permit, or condition issued under this chapter is a municipal civil infraction and subject to enforcement, as set forth below.

(A) *Party to violation.* Any person who violates this chapter, or fails to comply with its terms, or with any of the conditions of any license or permit, shall be responsible for a municipal civil infraction. Any property owner who violates or allows a violation of this chapter on his/hers property shall be responsible for a municipal civil infraction.

(B) *Each day.* Each day that any violation exists or continues shall be deemed a separate offense.

(C) *Penalty.* Any person or other entity who causes or permits to continue a public nuisance as prohibited by the chapter is responsible for a municipal civil infraction as defined by Michigan law and is subject to a civil fine of not more than \$500, plus costs, which may include all direct or indirect

expenses to which the township has incurred in connection with the violation. A violator of this chapter shall also be subject to such additional sanctions, remedies, and judicial orders as are authorized under Michigan law. Each day a violation of this chapter continues to exist constitutes a separate violation.

(Ord. 13.05, passed 5-23-22)

CHAPTER 118: MOBILE FOOD VEHICLE VENDING

Section

- 118.01 Definitions
- 118.02 Scope
- 118.03 Permit required
- 118.04 Special event regulations
- 118.05 Mobile food vehicle vendor regulations
- 118.06 Permit suspension or revocation
- 118.07 Violations

§ 118.01 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

EXISTING BRICK AND MORTAR RESTAURANT. Any permanent restaurant, as defined in § 154.007, on the city's tax rolls and in operation within the city.

MOBILE FOOD VEHICLE. A motorized vehicle or trailer used for the purpose of selling prepared food and/or beverage to the general public.

MOBILE FOOD VEHICLE VENDOR. An operator of a mobile food vehicle who has obtained a license or permit from the city to operate a mobile food vehicle.

OPERATE. Shall mean all activities associated with the conduct of business, including set up and takedown and/or actual hours where the mobile food vehicle vendor is open for business.

SPECIAL EVENT. A one-time event organized by a private individual, business or institution where a mobile food vehicle vendor is invited to operate and which may be issued a special event permit by the city in accordance with § 118.03. This definition shall not include a public or community event as approved by the City Council.

(Ord. 398, passed 5-24-2021)

§ 118.02 SCOPE.

(A) The provisions of this chapter shall apply to mobile food vehicle vendors operating with or without charge upon or in public and private spaces within the city.

(B) *Exceptions.* This chapter does not apply to:

(1) Vehicles which dispense food/beverage and that move from place to place and are stationary in the same location for no more than 15 minutes at a time, such as ice cream trucks or food vending pushcarts and stands located on sidewalks;

(2) Mobile food vehicle vendors operating at public or community events approved by the City Council if such operation is approved by the committee in charge of such event or the City Council prior to the event;

(3) Outdoor food sales operated by an existing brick and mortar restaurant on the same site as such restaurant.

(Ord. 398, passed 5-24-2021)

§ 118.03 PERMIT REQUIRED.

(A) *Permit required.* No vendor shall engage in mobile food vehicle vending without a permit from the City Clerk authorizing such vending. The City Clerk shall prescribe the form of such permits and application for such permit. All permits shall be prominently displayed on the mobile food vehicle.

(B) *Duration; non-transferability.* Permits may be issued by the City Clerk for a calendar year from the date of issuance. Any permit issued under this chapter is non-transferable.

(C) *Application.* Every vendor desiring to engage in mobile food vehicle vending shall make a written application to the City Clerk for a permit under this chapter. The applicant shall truthfully state, in full, all information requested by the City Clerk. Additionally, the applicant shall provide all documentation, such as insurance, as required by the city.

(D) *Permit fees.* The mobile food vehicle vending permit fee shall be established by resolution of the City Council. There shall be no proration of fees. Fees are non-refundable once a permit has been issued by the City Clerk. No fee shall be charged to an existing brick-and-mortar restaurant requesting to operate a mobile food vehicle in the City. No one shall hire or subcontract such vendors in an attempt to evade the provisions of this chapter.

(E) *Special event permits.* An application may be made to the City Clerk by the organizer of a special event where a mobile food vehicle vendor is invited to operate. Such special event shall comply with the requirements of § 118.04. The City Council may establish fees by resolution for special event permits.

(Ord. 398, passed 5-24-2021)

§ 118.04 SPECIAL EVENT REGULATIONS.

Special events shall be subject to the following:

(A) No special event may exceed one day in length without approval from the City Council.

(B) No special event may be conducted within a public street or other property owned by the city without approval from the City Council.

(C) No special event permit may be issued to the same individual, business or institution and/or for the same property more frequently than once every 60 days.

(D) The city may require the submittal of a plan view drawing which clearly indicates where the mobile food vehicle vendor operation will be located on the site in relation to existing driveways, maneuvering lanes, parking areas, pedestrian walkways, buildings and proposed special event activities. The city may further impose conditions or limitations to ensure that the operation of a mobile food vehicle vendor at the special event will not interfere with established uses on the site, efficient traffic flow, pedestrian safety, impacts on adjacent properties, and to generally promote the public health, safety and welfare.

(Ord. 398, passed 5-24-2021)

§ 118.05 MOBILE FOOD VEHICLE VENDOR REGULATIONS.

Except for special events, the following regulations shall apply to mobile food vehicle vendors operating within the city:

(A) No mobile food vehicle operation shall be conducted, nor shall any person in connection with the operation stand in, upon or otherwise be within a public street or other public property owned, maintained or controlled by any public agency of the United States, the state, the county or the city.

(B) A mobile food vehicle vendor shall not operate on private property without the express permission of the owners of such property or any other person lawfully authorized to grant such permission. Operating a mobile food vehicle on private property shall additionally be subject to the following location requirements:

(1) A mobile food vehicle vendor shall only operate on property which is zoned LS, GC, or CBD District.

(2) Mobile food vehicle vendors shall not operate within 250 feet of an existing brick-and-mortar restaurant during the hours when such restaurant is open to the public for business.

(C) The city may require the submittal of a plan view drawing which clearly indicates where the mobile food vehicle vendor operation will be located on the site in relation to existing driveways, maneuvering lanes, parking areas, pedestrian walkways and buildings. The city may further impose conditions or limitations to ensure that the proposed operation will not interfere with established uses on the site, efficient traffic flow, and pedestrian safety.

(D) No food shall be prepared, sold, or displayed outside of mobile food vehicles.

(E) No mobile food vendor operation shall be conducted in any place or in any manner that may tend to cause or result in motor vehicular traffic stopping, standing or parking within any highway or street right-of-way unless such stopping, standing or parking is otherwise permitted by law in such location.

(F) The customer service area for mobile food vehicle vendor shall not be located within a street, driveway, vehicular maneuvering lane or otherwise located such that it would result in a safety hazard for patrons.

(G) The customer service area for mobile food vehicle vendor shall not be located within a street, driveway, vehicular maneuvering lane or otherwise located such that it would result in a safety hazard for patrons.

(H) All mobile food vehicle vendors shall offer a waste container for public use which the vendor shall empty at its own expense. All trash and garbage originating from the operation of mobile food vehicles shall be collected and disposed of off-site by the operators each day. Spills of food or food byproducts shall be cleaned up, and no dumping of gray water on the streets is allowed. Barbeque pits shall require coals to be disposed of in a metal container with a securable lid. Coals must be emptied from the barbeque pit at the end of each day.

(I) No mobile food vehicle shall make or cause to be made any unreasonable or excessive noise. No loud music, other high-decibel sounds, horns, or amplified announcements are allowed.

(J) No mobile food vehicle vendor shall operate between the hours of 9:00 p.m. and 8:00 a.m., April through September, and between the hours of 7:00 p.m. and 8:00 a.m., October through March.

(K) A mobile food vehicle shall not be parked on a street overnight or left unattended and unsecured at any time food is in the vehicle. Any mobile food vehicle found to be unattended shall be considered a public safety hazard and may be ticketed and impounded. Unattended mobile food vehicles left on private lots overnight shall be considered a public safety hazard and may be ticketed and impounded.

(L) In addition to signage placed on mobile food vehicles, one A-frame sign may be permitted during operating hours.

(M) No flashing or blinking lights or strobe lights are allowed on mobile food vehicles or related signage when the vehicle is parked and engaged in serving customers.

(N) A mobile food vehicle vendor shall not utilize any electricity or power without the prior written authorization of the power customer; no power cable or similar device shall be extended at or across any city street, alley, or sidewalk except in a safe manner.

(Ord. 398, passed 5-24-2021)

§ 118.06 PERMIT SUSPENSION OR REVOCATION.

(A) Once a permit has been issued, it may be revoked, suspended or not renewed by the City Clerk for failure to comply with the provisions of this chapter and any rules or regulations promulgated by the city. Immediately upon such revocation, the City Clerk shall provide written notice to the permit holder by personal service or first class mail at the address listed in the application stating the reasons for the revocation. Immediately upon such revocation, the license shall become null and void.

(B) A permit holder whose mobile food vehicle vending permit is suspended or revoked may appeal to the City Council by filing a written notice of appeal with the City Clerk within 14 days after the date of the written notice of revocation was issued. The City Council shall hear and determine the appeal and its decision shall be final.

(C) It shall be unlawful for any person to engage in mobile food vehicle vending operation while the permit is suspended or revoked. No permit which has been suspended or revoked shall be reinstated until the required reinstatement fee has been paid.

(Ord. 398, passed 5-24-2021)

§ 118.07 VIOLATIONS.

A vendor who violates this chapter is responsible for a civil infraction and subject to penalties as provided in Chapter 33, Municipal Civil Infractions.

(Ord. 398, passed 5-24-2021)

Charter Township of Orion

Ordinance No. 162

Orion Township Mobile Food Establishment Ordinance

Adopted April 4, 2022

Attachment: Mobile Food Establishments Ordinance - Orion Township (6106 : Review of Mobile Food Establishments Ordinance)

Ordinance No. 162**Mobile Food Establishment**

AN ORDINANCE TO ESTABLISH REGULATIONS FOR MOBILE FOOD ESTABLISHMENTS TO ENSURE THE SAFE AND ORDERLY OPERATION OF MOBILE FOOD ESTABLISHMENTS WITHIN THE TOWNSHIP; TO ESTABLISH ADMINISTRATION OF THIS ORDINANCE; AND TO PROVIDE PENALTIES FOR AND ENFORCEMENT OF VIOLATIONS OF THIS ORDINANCE.

ARTICLE I – DEFINITIONS

The following words, terms, and phrases, when used in this Ordinance, shall have the following meanings:

“**Mobile Food Establishment**” licensed and operable motor vehicle or trailer, which includes any commercial kitchen equipment used for cooking that operates in a transient or static location and involves the preparation, cooking, and sale of food and/or nonalcoholic beverages in a ready-to-consume state for consumption either on or off the premises, but not within the motor vehicle and/or trailer.

“**Applicant(s)**” shall mean an individual, corporation, association, partnership, trust, firm, or similar entity.

ARTICLE II – PURPOSE AND SCOPE**Section 1**

Purpose. The intent and purpose of this Ordinance is to ensure the safe and orderly operation of Mobile Food Establishments within the Township.

Section 2

Scope. This Ordinance shall apply to all Mobile Food Establishments engaged in the business of cooking, preparing, selling, or distributing food or beverages, with or without charge, upon or in public or private spaces within the Township and where cooking appliances and domestic cooking appliances used for commercial purposes that produce grease or smoke as a result of the cooking process.

ARTICLE III – GENERAL PROVISIONS**Section 1**

Mobile Food Establishments shall comply with the following standards:

- (a) Property Owner Permission. Mobile Food Establishments operating on private or public property must receive the property owner’s written consent prior to operation.
- (b) Location. Mobile Food Establishments that meet the standards of this Ordinance may be permitted in all zoning districts, unless restricted, prohibited, or otherwise regulated by the Township Zoning Ordinance or any other applicable Township Ordinance.
- (c) Insurance. All Mobile Food Establishments shall have proper vehicle registrations and current/valid registration plates. All vehicles shall be properly insured in accordance with state law.
- (d) Alcoholic Liquor. Mobile Food Establishments shall not serve alcoholic liquor or allow the consumption of alcoholic liquor in their service area(s) or dining area(s) unless Applicant has obtained all appropriate permits required by the State of Michigan and any necessary approvals from the Township, pursuant to Charter Township of Orion Ordinance No. 76.
- (e) Service Area. The area(s) where customers stand in line to place or pick up an order ("service areas") for Mobile Food Establishments shall not be located on a street, road, or within the road right of way, and, if in a parking lot, shall be located a safe distance from the travel lanes of a parking lot. Allowable Service Areas are subject to Township Fire Department approval.
- (f) Dining Areas. The area(s) where customers may sit or stand at tables to consume food or beverages ("dining areas") shall

Ordinance No. 162**Mobile Food Establishment**

not be located on a street, road, or within the road right of way, and, if in a parking lot, shall be located a safe distance from the travel lanes of a parking lot. Allowable Dining Areas are subject to Township Fire Department approval.

- (g) Preparation and Storage. Food shall not be prepared, sold, or displayed outside of the mobile food Establishment as set forth below.
 - (1) Materials, Food, and Supplies. All materials, food, and supplies must be stored within a Mobile Food Establishment, or may be adjacent to a Mobile Food Establishment, if in an enclosed container. Food and condiments may be displayed on shelving attached to the Mobile Food Establishment.
- (h) Obstructions. Mobile Food Establishments and their respective service areas and dining areas shall not obstruct or impede vehicular, pedestrian, or non-motorized travel or movement, nor create visual obstructions for vehicular traffic.
- (i) Waste. Waste associated with Mobile Food Establishments shall be managed as set forth below.
 - (1) Waste Container. Mobile Food Establishments must be equipped with sufficient garbage or refuse containers to handle their waste, including one provided for patrons.
 - (2) Daily Cleaning. All waste, spilled food, food byproducts, and litter left by customers associated with each Mobile Food Establishment (collectively "waste"), shall be cleaned up and collected, and thereafter properly and lawfully disposed of, by the Mobile Food Establishment operator at least daily.
 - (3) Dumping of Fluids. Dumping of gray water, grease, or any other fluid onto land or any street or into any storm sewer is prohibited.
- (j) Fire Code. Mobile Food Establishments shall be subject to an annual inspection by the Orion Township Fire Department to confirm compliance with Michigan Fire Protection Code standards, including, but not limited to, standards required for fire extinguishers, fire extinguishing systems, compressed gas/liquid propane gas, generators, electrical, location, and general fire safety.
- (k) Water. Mobile Food Establishments shall not be temporarily connected to a water source unless the Applicant provides verification to the Township that it is a potable water source.
- (l) Sewer. Mobile Food Establishments shall not be connected to sanitary or storm sewer facilities.
- (m) Wheel Chocks. Mobile Food Establishments shall use wheel chocks while parked to prepare or distribute food.
- (n) Display of Permits. Mobile Food Establishments shall prominently display any required permits and licenses while in operation.

ARTICLE IV – PERMITS**Section 1**

It shall be a violation of this Ordinance to operate a Mobile Food Establishment without the necessary licenses, permits, and approvals, as set forth below.

- (a) Mobile Food Establishment Permit. Open Mobile Food Establishments shall obtain a permit on an annual basis as set forth in more detail below, which shall be valid for one (1) calendar year, provided that the Applicant remains in compliance with the permit requirements.
- (b) Oakland County Health Department Permit. All Mobile Food Establishments must obtain and maintain any permits and approvals required by the Oakland County Health Department.
- (c) State of Michigan. All Mobile Food Establishments must obtain and maintain any permits, licenses, and approvals required by the Michigan Department of Agriculture and Rural Development.

Ordinance No. 162**Mobile Food Establishment**

- (d) Others. All Mobile Food Establishments must obtain and maintain any other permits, approvals, or licenses required by law.
- (e) Transferability. A license or permit issued under this Ordinance shall not be transferred from person to person or to another Mobile Food Establishment.

Section 2 – Administration

This Ordinance shall be administered by the Fire Chief and/or their designee, as outlined below.

- (a) Order of Process. The following shall be the order of process in obtaining a Mobile Food Establishment Permit:
 - (1) Applicant submits permit application to the Fire Department;
 - (2) Fire Department schedules an inspection with the Applicant.
 - (3) Fire Department conducts the inspection.
 - (4) If the Mobile Food Truck Establishment meets all requirements of this Ordinance, the Zoning Ordinance, and/or Outdoor Assemblies Ordinance (where applicable), the Fire Department shall issue a permit under this Ordinance. The Fire Department shall also provide the applicant with a Mobile Food Truck sticker and applicant shall prominently display its sticker on the outside of the Mobile Food Establishment;
- (b) Mobile Food Establishment Permit Application. A Mobile Food Establishment permit shall include the following materials:
 - (1) A signed and completed Application form;
 - (2) Description of the proposed event(s);
 - (3) Depictions of all locations where the Mobile Food Establishment will be parked and providing services and where dining areas will be located, and, if in a parking lot, how the service/ dining areas will be delineated for safety purposes;
 - (4) Any necessary written permission from property owners;
 - (5) A fee, as adopted by resolution of the Township Board; and
 - (6) Any additional information necessary to determine compliance with this Ordinance and other applicable ordinances, laws, permits, and regulations.
- (c) Timely Submission. Mobile Food Establishments shall submit a permit application two (2) business days before any needed inspection to operate. In the event an Applicant requests a permit for a Mobile Food Establishment and is in need of an inspection with less than two (2) business days' notice, the Applicant shall be subject to payment of an increased permit fee as set forth by Resolution of the Township Board.
- (d) Complete and Accurate. Submission of an Application constitutes a representation that all of the information is complete and accurate.
- (e) Issuance. Annual Mobile Food Establishment Permits shall be issued by the Fire Chief and/or their designee after the permit Applicant has passed an inspection conducted by the fire department. All permits issued by the fire department shall expire on December 31st of every calendar year as long as the Applicant remains in compliance with the provisions of this Ordinance and other applicable ordinances, permits, regulations, and laws. The review shall be conducted in consultation with the Fire Chief or their designee and other applicable entities and agencies.
- (f) Operating without a Permit. In the event a Mobile Food Establishment is found to be operating without a permit, it shall constitute a violation of this Ordinance and shall constitute a civil infraction as defined by Michigan law and shall be subject to a civil fine of not more than five hundred (\$500.00) dollars, as set forth in sec. 3 of this Ordinance. Prior

Ordinance No. 162**Mobile Food Establishment**

violation(s) of this Ordinance, or operating without a permit, if repeated and demonstrates a disregard for the requirements of this Ordinance, may form the basis to deny future permits under this Ordinance.

- (g) Withholding Permit. Issuance of any license or permit may be withheld pending verification that any other necessary approvals have been granted.
- (h) Conditions. Reasonable conditions may be placed on approvals, as outlined below.
 - (1) Health, Safety, and Welfare. Conditions shall be designed to protect the health, safety, and welfare of the patrons, vendors, adjacent property owners, and the community as a whole.
 - (2) Police Power. Conditions shall be related to the valid exercise of the police power and purposes affected by the activity.
 - (3) Compliance. Conditions shall be designed to ensure compliance with the provisions of this Ordinance, other Township ordinances, County requirements, and state and federal law.
- (i) Suspension and Revocation. As outlined below, an approval may be immediately suspended on a temporary or permanent basis by the Orion Fire Chief and/or their designee.
 - (1) Notice. The Applicant shall receive written notice of the possible suspension or revocation, including the reason for the suspension or revocation, and actions necessary, if any, to prevent the suspension or revocation. In the case of an immediate emergency, as determined by the Orion Fire Chief or their designee, the Mobile Food Establishment may be shut down pending further investigation, notice, and any hearing, as provided herein.
 - (2) Decision Criteria. After providing the Permittee notice and an opportunity to respond, the Township Supervisor may issue an order to suspend, restrict, or revoke a Mobile Food Establishment Permit if the Supervisor makes any of the following findings:
 - a. An imminent threat exists to the health, safety, or welfare of persons or neighboring properties; or
 - b. The Applicant has violated or currently fails to comply with any condition of its license or permit or with any applicable Township ordinance, County requirement, or state or federal law.
 - (3) Effect. Upon revocation of an approval, all activity shall cease immediately, except for work related to securing the site or correcting a violation, as determined by the Fire Chief and/or their designee.
- (j) Appeal. Appeals of decisions made in the administration of this Ordinance shall be heard and decided by the Township Board of Trustees. The appeal of any suspension, restriction, or revocation of a permit under this Ordinance shall be decided by the Board of Trustees after providing the Permittee a reasonable opportunity to respond and to be heard on terms and conditions as determined by the Township Attorney using the Decision Criteria set forth above in Section 2(i)(2).

Section 3 – Enforcement

A violation of this Ordinance or any license, permit, or condition issued under this Ordinance is a municipal civil infraction and subject to enforcement, as set forth below.

- (a) Party to Violation. Any person who violates this Ordinance, or fails to comply with its terms, or with any of the conditions of any License or Permit, shall be responsible for a municipal civil infraction. Any property owner who violates or allows a violation of this Ordinance on his/her/its property shall be responsible for a municipal civil infraction.
- (b) Each Day. Each day that any violation exists or continues shall be deemed a separate offense.
- (c) Penalty. Any person or other entity who causes or permits to continue a public nuisance as prohibited by the Ordinance is responsible for a municipal civil infraction as defined by Michigan law and is subject to a civil fine of not more than five hundred (\$500.00) dollars, plus costs, which may include all direct or indirect expenses to which the Township has incurred in connection with the violation. A violator of this Ordinance shall also be subject to such additional sanctions, remedies,

Ordinance No. 162**Mobile Food Establishment**

and judicial orders as are authorized under Michigan law. Each day a violation of this Ordinance continues to exist constitutes a separate violation.

Section 4 – Severability

This Ordinance, and all provisions hereof, are hereby declared to be severable, and if any provision hereof or part hereof is adjudged by a court of competent jurisdiction to be invalid or unenforceable for any reason whatsoever, it is hereby declared and provided that the remainder of this Ordinance shall not be affected thereby.

Section 5 – Effective date and Adoption

Effective Date. This Ordinance shall be published in a newspaper of general circulation in the Township of Orion and shall become effective upon publication, as provided by law.

Chapter 28 - MOBILE FOOD ESTABLISHMENTS

Sec. 28-1. - Short title.

This chapter shall be known and may be cited as the Charter Township of Oxford Mobile Food Establishment Ordinance.

(Ord. No. 135, § 1, 3-10-2021)

Sec. 28-2. - Definitions.

As used in this chapter, the following terms and phrases shall have the following meanings. Except as explicitly defined below, terms and phrases shall have the meanings as defined in this Code.

Alcoholic liquor means as defined in section 6-32 of this Code.

Days means calendar days, unless stated otherwise.

Food cart means a small, pulled cart that parks and engages in the service, sale, or distribution of ready-to-eat foods for individual-portion service directly from the cart.

Food trailer means a trailer that parks and engages in the sale, service, or distribution of ready-to-eat foods for individual-portion service directly from the trailer.

Food truck means a motorized vehicle that parks and engages in the service, sale, or distribution of ready-to-eat foods for individual-portion service directly from the truck.

Mobile food establishment means a food establishment operating from a food truck, food trailer, or food cart.

Mobile food vending unit means a motorized or non-motorized vehicle, trailer, cart, or other device designed to be portable and not permanently attached to the ground and in which food or drink is prepared for direct consumption through service on the premises or elsewhere, including a food truck, food trailer, or food cart.

Person means an individual, corporation, association, partnership, trust, firm, or similar entity.

Private event means an event not open to the general public, including, but not limited to, private parties, church events, private fundraisers, block parties.

Township event means events coordinated or sponsored by the township and located within the township, or designated as such by resolution of the township board.

Zoning administrator means the Oxford Township zoning administrator or designee.

(Ord. No. 135, § 2, 3-10-2021)

Sec. 28-3. - Statement of purpose.

The intent and purpose of this chapter is to ensure the safe and orderly operation of mobile food establishments within the township.

(Ord. No. 135, § 3, 3-10-2021)

Sec. 28-4. - Scope.

The scope of this chapter is set forth below.

- (a) *Applicability.* This chapter shall apply to mobile food establishments engaged in the business of cooking, preparing, or distributing food or beverages with or without charge upon or in public or private spaces. This chapter does not apply to vehicles that dispense food and that move from place to place and are not stationary in the same location for more than 15 minutes, such as ice cream trucks.
- (b) *No establishment of vested rights.* Approvals under this chapter do not establish any vested rights.

(Ord. No. 135, § 4, 3-10-2021)

Sec. 28-5. - General provisions.

Mobile food establishments shall comply with the following standards:

- (a) *Property owner permission.* Mobile food establishments operating on private or public property must receive advance written consent of the property owner.
- (b) *Location.* Mobile food establishments that meet the standards of this chapter may be permitted in all zoning districts.
- (c) *Alcoholic liquor.* Mobile food establishments shall not serve alcoholic liquor or allow the consumption of alcoholic liquor in their service area(s) or dining area(s), unless specifically approved by the township board, pursuant to chapter 6 of this Code.
- (d) *Hours of operation.* Mobile food establishments shall not operate before 6:00 a.m. or after 10:00 p.m., unless otherwise permitted as part of a township event.
- (e) *Service area.* The area(s) where customers stand in line to place or pick up an order ("service area(s)") for mobile food establishments shall not be located in a street, road, or road shoulder and, if in a parking lot, shall be in a delineated safe location away from the travel lanes of a parking lot.

(f)

Dining areas. The area(s) where customers may sit or stand at tables to consume food or beverages ("dining area(s)") shall be at least ten feet away from mobile food vending units, shall not be located in a street, road, or road shoulder, and, if in a parking lot, shall be in a delineated safe location away from the travel lanes of a parking lot.

- (g) *Preparation and storage.* Food shall not be prepared, sold, or displayed outside of the mobile food vending unit, as set forth below.
 - (1) *Outdoor preparation.* Outdoor cooking facilities, including grills, that are not contained within a food truck or food trailer or attached to a food cart are prohibited.
 - (2) *Materials, food, and supplies.* All materials, food, and supplies must be stored within a food truck or food trailer or on a food cart or, if in an enclosed container, may be adjacent to a food cart. Food and condiments may be displayed on shelving attached to the mobile food vending unit.
- (h) *Obstructions.* Mobile food establishments operating from mobile food vending units which include food trucks, food trailers, and food carts, and their respective service areas and dining areas, shall not obstruct or impede vehicular, pedestrian, or non-motorized travel or movement nor create visual obstructions for vehicular traffic.
- (i) *Awnings.* Any awning shall have a minimum clearance of seven feet between the ground and the lowest point of the awning when fully extended.
- (j) *Waste.* Waste associated with mobile food establishments shall be managed as set forth below:
 - (1) *Waste container.* Mobile food establishments must be equipped with sufficient garbage or refuse containers to handle their waste, including one that is provided for patrons.
 - (2) *Daily cleaning.* All waste, spilled food, food byproducts, and litter left by customers associated with each mobile food vending unit (collectively "waste") must be cleaned up and collected and thereafter properly and lawfully disposed of by the mobile food establishment operator, at least daily. For any permittee who operates its mobile food vending unit for less than a day at a site, the foregoing requirement to clean up and collect waste must be completed by the time the mobile vending unit leaves the site, and the mobile food establishment operator shall thereafter properly and lawfully dispose of the waste.
 - (3) *Dumping of fluids.* Dumping of gray water, grease, or any other fluid onto land or any street or into any storm sewer is prohibited.
- (k) *Noise.* Mobile food establishments shall not make or cause any unreasonable or excessive noise.
 - (1) *Noise standards.* The operation of mobile food vending units, including generators, shall be subject to the noise standards in the zoning ordinance.

- (2) *Other sounds.* Also, loud music, horns, sirens, amplified announcements, or other high-decibel or shrill sounds are prohibited.
- (l) *Odors.* Mobile food establishments shall not create offensive odors of such intensity and character as to be detrimental to the health and welfare of the public, or that interfere unreasonably with the comfort of the public, or that are noticeable on adjacent properties or public spaces.
- (m) *Lighting.* Lighting associated with mobile food establishments shall not cause distractions for motorists or create negative impacts for surrounding properties.
- (1) *Non-steady lights.* Flashing, blinking, or moving lights are prohibited when a mobile food vending unit is parked or serving customers.
- (2) *Shielding.* All exterior lights greater than 800 lumen, equivalent to a 60 watt incandescent light bulb, shall have an opaque shield to direct illumination downwards.
- (n) *Signage.* Only signs attached to or mounted on the mobile food vending unit are allowed. Freestanding signs are prohibited.
- (o) *Fire code.* Mobile food establishments shall comply with fire code standards, including, but not limited to, standards required for fire extinguishers, fire extinguishing systems, compressed gas/liquid propane gas, generators, electrical, location, and general fire safety.
- (p) *Water.* Mobile food vending units shall not be temporarily connected to a water source, unless the applicant provides verification to the township that it is a potable water source.
- (q) *Sewer.* Mobile food vending units shall not be connected to sanitary or storm sewer facilities.
- (r) *Wheel chocks.* Mobile food vending units shall use wheel chocks while parked to prepare or distribute food.
- (s) *Registration and insurance.* All mobile food vending units shall have proper vehicle registrations and current/valid registration plates. All vehicles shall be properly insured in accordance with state law.
- (t) *Overnight parking and equipment storage.*
- (1) In any zoning district other than commercial or industrial zones, unless stored entirely within an enclosed building, overnight parking of a mobile food vending unit and outside overnight storage of any equipment associated with a mobile food establishment, including, but not limited to, tables chairs, waste receptacles ("associated equipment") is prohibited, except as may be expressly permitted for mobile food establishments associated with a township event.
- (2) On properties within commercial or industrial zoning districts, and if allowed by the terms of its permit, a mobile food vending unit may be parked outside overnight; however, overnight storage of a mobile food establishment's associated equipment outside of an

enclosed building, or outside of a food truck or food trailer, is prohibited.

- (u) *Display of permits.* Mobile food establishments shall prominently display any required permits and licenses.

(Ord. No. 135, § 5, 3-10-2021)

Sec. 28-6. - Licenses and permits.

It shall be a violation of this chapter to operate a mobile food establishment without the necessary licenses, permits, and approvals, as set forth below.

- (a) *Annual license.* All mobile food establishments must obtain an annual license, which shall be valid for the remaining portion of the calendar year in which it is issued, provided that the applicant remains in compliance with the license requirements.
- (b) *Mobile food establishment permit.* Mobile food establishments open to the general public or associated with township events must also obtain a permit as set forth in more detail below, which, depending on the type of permit applied for, shall be valid either for the remaining portion of the calendar year in which it is issued or for the duration of the single event or events for which a permit is sought, provided that the applicant remains in compliance with the permit requirements.
 - (1) *Exception for private events.* Mobile food establishments serving a private event not open to the general public are not required to obtain a mobile food establishment permit for such event.
- (c) *Oakland County Health Department permit.* All mobile food establishments must obtain and maintain any permits and approvals required by the Oakland County Health Department.
- (d) *State of Michigan.* All mobile food establishments must obtain and maintain any permits, licenses, and approvals required by the Michigan Department of Agriculture and Rural Development.
- (e) *Others.* All mobile food establishments must obtain and maintain any other permits, approvals, or licenses required by law.
- (f) *Transferability.* A license or permit issued under this chapter shall not be transferred from person to person or to another vehicle, trailer, or cart.

(Ord. No. 135, § 6, 3-10-2021)

Sec. 28-7. - Administration.

This chapter shall be administered by the zoning administrator, or designee, as outlined below.

- (a) *Annual license application.* An annual license application shall include the following materials:
 - (1)

A signed and completed application form;

- (2) Contact information for the applicant;
- (3) Description of the mobile food establishment;
- (4) Other permits and licenses;
- (5) Proof of all required insurance;
- (6) A fee, as adopted by resolution of the township board; and
- (7) Any additional information necessary to determine compliance with this chapter and other applicable ordinances, laws, permits, and regulations.

(b) *Mobile food establishment permit application.* A mobile food establishment permit shall include the following materials:

- (1) A signed and completed application form;
- (2) Description of the location and event;
- (3) A sketch of the location, including where the mobile food vending unit will be located, where any service and/or dining areas will be located, and, if in a parking lot, how the service/dining areas will be delineated for safety purposes;
- (4) Any written permission from property owners;
- (5) A fee, as adopted by resolution of the township board; and
- (6) Any additional information necessary to determine compliance with this chapter and other applicable ordinances, laws, permits, and regulations.

(c) *Complete and accurate.* Submission of an application constitutes a representation that all of the information is complete and accurate.

(d) *Issuance.* Annual licenses and mobile food establishment permits shall be issued by the zoning administrator, or designee, after review whenever the application is consistent with the provisions of this chapter and other applicable ordinances, permits, regulations, and laws. The review shall be conducted in consultation with the fire chief, or designee, and other applicable entities and agencies.

(e) *Withholding permit.* Issuance of any license or permit may be withheld pending verification that any other necessary approvals have been granted.

(f) *Conditions.* Reasonable conditions may be placed on approvals, as outlined below:

- (1) *Health, safety, and welfare.* Conditions shall be designed to protect the health, safety, and welfare of the patrons, vendors, adjacent property owners, and the community as a whole.
- (2) *Police power.* Conditions shall be related to the valid exercise of the police power and purposes that are affected by the activity.

- (3) *Compliance.* Conditions shall be designed to ensure compliance with the provisions of this chapter, other township ordinances, county requirements, and state and federal law.
- (g) *Suspension and revocation.* An approval may be suspended temporarily, immediately, or permanently, as outlined below:
- (1) *Notice.* The applicant shall receive written notice of the possible suspension or revocation, including the time and place the suspension or revocation will be considered, the reason for the suspension or revocation, and actions necessary, if any, to prevent the suspension or revocation.
- (2) *Decision criteria.* In order to suspend or revoke an approval, one of the following shall be found to be true:
- a. *Threat.* A severe and imminent threat exists to the health, safety, or welfare of persons or neighboring properties;
- b. *Chapter provisions.* The approval was not consistent with this chapter as it existed at the time of approval;
- c. *Approval and conditions.* The applicant has violated or currently fails to comply with any condition of its license or permit, or with any applicable township ordinance, county requirement, or state or federal law; or
- d. *Fraud.* The approval was a result of fraud or misrepresentation of facts by applicant.
- (3) *Effect.* Upon revocation of an approval, all activity shall cease immediately, except for work related to securing the site or correcting a violation, as determined by the zoning administrator.
- (h) *Appeal.* Appeals of decisions made in the administration of this chapter shall be heard and decided by the township board.
- (i) *Interpretation.* The following shall apply to interpretation of the language in this chapter.
- (1) *Language.* If the meaning of the language of this chapter is unclear in a particular circumstance, the individual or body charged with interpreting or applying this chapter shall construe the meaning in a manner consistent with the intent of this chapter.
- (2) *Meanings of words and phrases.* Words and phrases defined in this chapter shall be construed and understood according to the definitions contained in this chapter and this Code. Technical words and phrases that have acquired a peculiar and appropriate meaning in the law shall be construed and understood according to that peculiar and appropriate meaning. Except as described above, all words and phrases shall be construed and understood according to the common preferred use of the language.
- (3)

Particular and general. The particular shall control the general. For terms used in this chapter, the use of a general term shall not be taken to be the same as the use of any other specific term.

- (4) *Successors and amendments.* Reference to a specific agency or department in this chapter shall include any successor to that agency or department. Reference to any law, act, ordinance, or regulation shall include any amendments thereto.

(Ord. No. 135, § 7, 3-10-2021)

Sec. 28-8. - Enforcement.

A violation of this chapter or of any license, permit, or condition issued under this chapter is a municipal civil infraction and subject to enforcement, as set forth below.

- (a) *Nuisance per se.* A violation of this chapter shall be a nuisance per se.
- (b) *Party to violation.* Any person who violates this chapter or fails to comply with its terms or with any of the conditions of any license or permit shall be responsible for a municipal civil infraction. Any property owner who violates or allows a violation of this chapter on his, her, or its property shall be responsible for a municipal civil infraction.
- (c) *Each day.* Each day that any violation exists or continues shall be deemed a separate offense.
- (d) *Fines.* A person found responsible for a violation of this chapter is subject to a civil fine as set forth in section 1-7(e) of this Code to be determined by the court.
- (e) *Costs.* A violator shall be subject to pay costs to the township, including all expenses, direct and indirect, which the township incurs in connection with enforcement, including attorney and consultant fees, not to exceed \$500.00, as set forth in section 1-7(e) of this Code.
- (f) *Other relief.* The township may seek injunctive relief against any person in violation of this chapter and any other relief as may be provided by law.
- (g) *Enforcement authority.* This chapter may be enforced by the zoning administrator, zoning enforcement officer, fire chief, any sworn law enforcement officer, or designees.

(Ord. No. 135, § 8, 3-10-2021)



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: August 28, 2023

TOPIC: SMART Municipal Community Credit Contract 2021

BACKGROUND BRIEF:

Administration is requesting that village council approve the Suburban Mobility Authority for Regional Transportation (SMART) Municipal Credit and Community Credit Contract for FY 2024 covering the period of July 1, 2023, through June 30, 2024. The village receives funding through the SMART tax millage each year, and the village has historically allocated the funds to the North Oakland Transportation Authority to assist with public transit funding.

A portion of Michigan Public Act 51 funds are formula Municipal Credit funding that is restricted for the purpose of passing through to local community transit providers. MDOT also usually provides a special appropriation for Municipal Credit funding. The village receives a portion of these funds through SMART. The village does not receive Community Credit funding, which provides assistance to cities that opt into the local tax millage to expand SMART transportation services within those communities.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

The village expects to receive \$2,830 in SMART Municipal Credits funding, which would be allocated to NOTA.

RECOMMENDED MOTION:

To approve the SMART Municipal Credit and Community Credit Contract for FY 20224 covering the period of July 1, 2023, through June 30, 2024, and authorize the Village Manager to execute the contract on behalf of the village after Village Attorney review and approval.

ATTACHMENTS:

SMART Municipal Credit and Community Credits Contract FY 2024

MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT FOR FY2024

I, Darwin McClary, as the Village Manager of **the Village of Lake Orion** (hereinafter, the "Community") hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** available for the period July 1, 2023 through June 30, 2024 (Section 1 below), and **Community Credits** available for the period July 1, 2023 to June 30, 2024 (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in **Exhibit A**, and the operating budget for that service is set forth in **Exhibit B**, both of which are attached hereto and incorporated herein.

1. The Community agrees to use **\$2689** in **Municipal Credit** funds as follows:

- (a) Transfer to _____ Funding of: \$ _____
TRANSFeree COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ _____
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ _____
(Including Tickets, Shuttle Services/Dial-a-Ride)
- (d) Services Purchased from Subcontractor At the cost of: \$ 2,689.00
North Oakland Transportation Authority (NOTA)
(NAME OF SUBCONTRACTOR)
(See attached Subcontractor Service Agreement)

Total \$2689

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on the State's approved budget. In the event that revenue actually received is insufficient to support the Legislature's appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature

to SMART. All Municipal Credit funding must be spent by June 30, 2026; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

2. The Community agrees to use **\$0** in **Community Credit** funds available as follows:

- (a) Transfer to _____ Funding of: \$ _____
TRANSFeree COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ _____
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ _____
(Including Tickets, Shuttle Services/Dial-a-Ride)
- (d) Capital Purchases At the cost of: \$ _____
- (e) Services Purchased from Subcontractor At the cost of: \$ _____

(NAME OF SUBCONTRACTOR)
(See attached Subcontractor Service Agreement)

Total \$0

To the extent that this Contract calls for a payment of funds directly from SMART to a subcontractor, Community hereby acknowledges that it is the party entitled to receive such funds and is affirmatively authorizing and directing SMART to pay such funds directly to the subcontractor on its behalf. Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in FY 2024, may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by June 30, 2027; any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.

The Parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. The Parties agree that the electronic signatures appearing on this Agreement are the same as handwritten signatures for the purposes of validity, enforceability and admissibility. Without limitation, "electronic signature" shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

This Agreement shall be binding once signed by both parties.

**SUBURBAN MOBILITY AUTHORITY FOR
REGIONAL TRANSPORTATION**

VILLAGE OF LAKE ORION

Signature

Signature

Printed Name

Darwin D. P. McClary
Printed Name

Title

Village Manager
Title

Date

August 29, 2023
Date

Approved by Lake Orion Village Council on August 28, 2023

EXHIBIT A**PROJECT DESCRIPTION**

Overall Project Description (Provide a descriptive narrative):

Service Area (Provide geographic boundaries):

Service Times (Provide days and hours of service):

Eligible User Groups (Users eligible to use the service):

Fare Structure: (Cost to use service)

Service Mode (Describe the amount and type of vehicles available, and whether they are wheelchair lift-equipped):

EXHIBIT B

PROJECT OPERATING BUDGET

Municipality: Village of Lake Orion

Contract Period: July 1, 2023 through June 30, 2024

Account Number: 48224

OPERATING EXPENSES:

Administrative Fee: *(All employees
other than drivers and dispatchers)*

(10% max. of MC & CC funds)

Driver Wages

Fringe Benefits

Gasoline & Lubricants

Vehicle Insurance

Parts, Maintenance Supplies

Mechanic Wages

Fringe Benefits

Dispatch Wages

Other (Specify)

Sub-Total (Operating Expenses)

PURCHASED SERVICE:

Taxi Service

Charter Service

SMART Bus Tickets

SMART Shuttle Service

SMART Dial-A-Ride

Other (Specify) _____

Sub-Total (Purchased Service) _____

CAPITAL EQUIPMENT:

(Only list purchases to be made with Community Credits)

Computer Equipment _____

Software _____

Vehicle _____

Maintenance Equipment _____

Other (Specify) _____

Sub-Total (Capital Equipment) _____

TOTAL EXPENSES _____ **Operating Expenses,**
Purchased Service, and Capital Equipment: _____

EXHIBIT B, continued (Page 2)

REVENUES:

Municipal Credit Funds	2689
Community Credit Funds	0
Specialized Services Funds	
General Funds	
Farebox Revenue	
In-Kind Service	
Special Fares (Contracted Service)	
Other (Specify)	

TOTAL REVENUE: _____

(Note: *TOTAL EXPENSES* must equal *TOTAL REVENUE*)

Suburban Mobility Authority for Regional Transportation

EEO COMPLIANCE REPORT A

COMMUNITY PARTNERSHIP FORM

Agency/Community Information		
Program Type: Community Partnership Program (CPP) <input type="checkbox"/> Specialized Service <input type="checkbox"/> New Freedom <input type="checkbox"/> JARC <input type="checkbox"/> 5310 <input type="checkbox"/>		
Name of Agency/Community:		
Address:		
City:	State:	Zip:
Agency/Community Data		

1) Has your agency/community completed in excess of \$1,000,000 in

DOT federally-funded contracts from SMART in the past year?

Yes ☐ No ☐

2) Does your agency/community employ over fifty (50) transit related employees?

Yes ☐ No ☐

If the answers to the previous two questions were both "Yes", Please forward

your agency's/community's Affirmative Action plan to the address below:

Buhl Building
535 Griswold Street, Suite 600
Detroit, MI 48226

Attn: EEO Coordinator

Have all subcontractors been informed of their responsibility to file an EEO Compliance Report A form? Yes ☐ No ☐ N/A ☐

Drug and Alcohol Testing Program Requirements

Does your agency/community have a DOT Drug and Alcohol testing program for

Safety-sensitive employees? (Vehicle operators, dispatchers, mechanics and armed security)

Yes ☐ No ☐

Name of drug and alcohol testing manager?

Title:

Phone Number:

Ext:

Email:

Please Proceed to Employment Data Section on Back

Suburban Mobility Authority for Regional Transportation

EEO COMPLIANCE REPORT A

COMMUNITY PARTNERSHIP FORM

Employment Data

Report **ONLY** employees directly involved in the operation of your non-emergency transportation program. Including permanent, temporary, or part-time employees. Enter the appropriate figures in the spaces below relating to each employee's race and gender.

Job Classification	Total	Race						
		Minority						
		White	African American	Hispanic	Asian	Pacific Islander	American Indian	Multi Race

	Employees	Male	Female	Minority	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Officials/Managers																		
Professionals																		
Technicians																		
Office and Clerical Staff																		
Craftsmen (Skilled)																		
Operators (Semi-Skilled)																		
Laborers (Unskilled)																		
Service Workers																		
Journey Workers																		
Apprentices																		
Total																		
Certification																		
How was this information obtained? Visual Survey: Yes <input type="checkbox"/> No <input type="checkbox"/> Employment Records: Yes <input type="checkbox"/> No <input type="checkbox"/>																		
Name of Authorizing Official (Print):										Title:								
Signature:										Date:								
Contact person for report:										Title:								
Telephone:					Ext:					Email:								



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: August 28, 2023

TOPIC: Approval of 2023-2026 Collective Bargaining Agreement - POAM

BACKGROUND BRIEF:

Council is being requested to convene into closed session to consider collective bargaining strategy connected with the 2023-26 POAM police officers and records clerk contract. Village administration and POAM have reached a tentative agreement on all terms. The details of the proposed changes for the new contract will be presented during council's closed session. POAM members have voted to ratify the contract as proposed.

If the proposed changes are acceptable to the council, it would be appropriate for council to reconvene into open session and approve the 2023-26 POAM collective bargaining agreement with the recommended changes.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

Information will be presented during closed session.

RECOMMENDED MOTION:

#1 - To convene into closed session pursuant to Section 8(1)(c) of the Michigan Open Meetings Act, Public Act 267 of 1976, as amended, for the purpose of considering collective bargaining strategy connected with the 2023-2026 POAM collective bargaining agreement.

#2 - To reconvene into open session.

#3 - To approve the 2023-2026 POAM collective bargaining agreement incorporating the changes ratified by POAM and recommended by the Village Manager and authorize the Village Manager and Village Clerk to execute the contract on behalf of the village.