



# Memorandum

Office of the Village Manager

**TO:** Honorable President Narsh and Village Council  
**FROM:** Darwin D. P. McClary, Village Manager  
**DATE:** February 13, 2023

**RE:** **VILLAGE MANAGER'S REPORT**

## **ATWATER STREET PEDESTRIAN CROSSING SIGNAL**

The parts for the damaged pedestrian crossing signal have been ordered through Carrier and Gamble, and the reinstallation of the signal will be completed by the village's electrical contractor, Darren Myers of Electrical Systems, Inc. The parts will be delivered, and work is expected to be completed, in approximately six weeks.

## **FY 2023-24 BUDGET PREPARATION**

Department directors will be submitting their budget requests to my office for review by February 24. At your March 27 regular meeting, council will be asked to schedule budget work sessions during the period of April 11-18 to review the proposed budget.

## **ZONING CODE UPDATES**

McKenna is working to consolidate all previous zoning code amendments into one new code document, and the work to update the code should be completed by the end of the month.

## **WEB SITE REDESIGN PROJECT**

Council recently authorized changes to the CivicPlus statement of work to upgrade the village's web site redesign from the "premium" package to the "ultimate" package. This change in scope of work will result in a delay in rolling out the new site as the company and village administration work to design and add content to the site. I am hoping that the new site will be available by mid-March.

## **DDA DOWNTOWN DEVELOPMENT BONDS**

As council is aware, administration is working to resolve questions and concerns regarding the proposed DDA Downtown Development Bonds issuance. A number of legal questions linger, including the sufficiency of the petition submitted by Harry Stephen to repeal the ordinance

extending the term of the DDA, whether the township clerk or village clerk is responsible for certifying the petition, whether charter language limits the ordinance referendum period to a definite period of time after adoption of the ordinance, staleness of signatures, potential conflicts between state election law and charter provisions relating to ability to obtain supplemental signatures after the original filing of the petition, and whether the petition should be forwarded to the county clerk for processing. Village Attorney Kucharek and I will keep council apprised of our work on these matters.

Meanwhile, DDA Executive Director LaLone has scheduled an administrative public informational meeting to present the details of the lumber yard redevelopment project to the public, answer questions, and engage in a dialogue regarding the project.

### **INTRODUCTORY MEETING WITH SUPERINTENDENT OF SCHOOLS**

I had the pleasure of meeting with Lake Orion Community Schools Superintendent Ben Kirby on January 26 at my office. We discussed the importance of maintaining a close working relationship and timely communication on important topics. I look forward to our continued partnership.

### **TENTATIVELY SCHEDULED COUNCIL MEETING AGENDA ITEMS**

Attached please find a list of items tentatively scheduled to come before council during the next month (this is a list of items tentatively scheduled to date and will change).

### **IMPORTANT DATES**

- **February 16, 2023** – Board of Zoning Appeals - CANCELLED
- **February 16, 2023** – Orion Library Board of Trustees Meeting
- **February 21, 2023** – Downtown Development Authority Board of Directors Meeting
- **February 27, 2023** – Village Council Regular Meeting
- **February 28, 2023** – Parks and Recreation Advisory Committee Meeting

Doc ID	Status	D 	Short Title	Departme	Meeting
5640	Draft		486 S. Broadway - Land Redivision and Combination	Village...	02/27/23 07:30 PM
5584	Draft		Amendments to Ordinance - Pelton Boat Docks Regulations	Village...	02/27/23 07:30 PM
5664	Draft		American Rescue Plan Act Project Allocation	Village...	02/27/23 07:30 PM
5586	Draft		Budget Amendments - Second Quarter FY 2022-23	Village...	02/27/23 07:30 PM
5657	Draft		Children's Easter Egg Hunt 2023	Village...	02/27/23 07:30 PM
5689	Draft		Collective Bargaining Strategy Session - AFSCME	Village...	02/27/23 07:30 PM
5690	Draft		Collective Bargaining Strategy Session - POAM	Village...	02/27/23 07:30 PM
5589	Draft		Dragon on the Lake 2023	Village...	02/27/23 07:30 PM
5674	Draft		Gazebo Rental/License Agreement	Village...	02/27/23 07:30 PM
5583	Draft		Green's Park Schedule and Fees	Village...	02/27/23 07:30 PM
5654	Draft		Jubilee 2023	Village...	02/27/23 07:30 PM
5653	Draft		Jubilee Fireworks Permit 2023	Village...	02/27/23 07:30 PM
5677	Draft		LOPD Golling Car Show July 30, 2023	Village...	02/27/23 07:30 PM
5665	Draft		Memorial Day Parade & Services	Village...	02/27/23 07:30 PM
5658	Draft		Orion Veterans Memorial Day Race 2023	Village...	02/27/23 07:30 PM
5624	Draft		Schedule Public Hearing on Reprogramming of CDBG Funds	Village...	02/27/23 07:30 PM