



Memorandum

Office of the Village Manager

TO: Honorable President Narsh and Village Council
FROM: Darwin D. P. McClary, Village Manager
DATE: January 9, 2023

RE: **VILLAGE MANAGER'S REPORT**

35 N. BROADWAY STREET DEMOLITION UPDATE

The contractor is expected to complete the open hole work today with Orion Township completing the open hole inspection tomorrow or Wednesday. The contractor will then begin backfilling and restoring the property. The police department's code enforcement division is monitoring the progress of this work.

WEB SITE UPDATE

CivicPlus continues to work on the final design and content migration from our old web site to the new. Key village staff has access to the new site and will be receiving training on web site navigation and maintenance tomorrow. We expect the new site to be active by the end of January or early February.

ELECTRIC VEHICLE CHARGING STATIONS AT CHILDREN'S PARK

As of Thursday, the electric vehicle charging stations were being installed at Children's Park. Two charging stations are being installed, with each station able to charge two electric vehicles simultaneously, for a total of four vehicles at a time. The DDA is in the process of setting up the fees and payment options, but the fee will be \$1.00 per hour. For more information on this exciting project, please feel free to reach out to DDA Executive Director LaLone.

COUNCIL/MANAGER INDIVIDUAL MEETINGS

I have reached out to council members by email to invite you to set up regular monthly individual meetings with me. These meetings provide an opportunity for us to share information and for council members to share with me their concerns, questions, and insights regarding village operations. If you have not already responded to the invitation, please do so. I welcome the opportunity to connect with each of you.

TENTATIVELY SCHEDULED COUNCIL MEETING AGENDA ITEMS

Attached please find a list of items tentatively scheduled to come before council during the next month (this is a list of items tentatively scheduled to date and will change).

IMPORTANT DATES

- **January 10, 2023** – DDA Work Session – Lumber yard property priorities – 6:30 PM
- **January 11, 2023** – ONTV Board meeting
- **January 17, 2023** – DDA Board regular meeting
- **January 18, 2023** – Village Council Goal Setting Work Session #1 – 6:30 PM
- **January 19, 2023** – Board of Zoning Appeals regular meeting – CANCELLED
- **January 23, 2023** – Village Council regular meeting
- **January 24, 2023** – Village Council Goal Setting Work Session #2 – 6:30 PM
- **January 26, 2023** – Village Council Goal Setting Work Session #3 (if needed) – 6:30 PM
- **January 27, 2023** – Parks and Recreation Advisory Committee regular meeting