

Village of Lake Orion Parks and Recreation Advisory Committee
Regular Meeting: Wednesday, February 28, 2024 6:30 p.m.

1. Call to Order by the Chairperson

The Wednesday, Feb. 28, 2024 Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Village Hall by Rosemary Ford at 6:38pm.

2. Roll Call and Determination of Quorum

Present: Chairperson: Rosemary Ford
Secretary: Cristy Garbacik
Member: Erin Crane
Absent: Council Member: Teresa Rutt
Vice Chairperson: Jody Hand

Vacancies: None

Also in attendance: DPW director Wes Sanchez

3. Approval of Minutes

Meeting Minutes – Oct. 24, 2023

By Cristy Garbacik,

RESOLVED: That the regular minutes of the October 24, 2023 meeting of the Parks & Recreation Advisory Committee be approved.

Seconded by Erin Crane and adopted: AYES: 3; NAYS: 0; ABSENT: 2.

4. Call to the Public

No public comment was received.

5. Approval of Agenda

By Rosemary Ford,

RESOLVED: To approve the Agenda of the Wednesday, Feb. 28, 2024 Parks and Recreation Advisory Committee with the adoption of 7F Green's Park supervisor. Due to voting polls in the Village Hall, the original Tuesday, Feb. 27 meeting was rescheduled to Wednesday, Feb. 28, 2024.

Seconded by Cristy Garbacik and adopted AYES: 3; NAYS: 0; ABSENT: 2.

6. Pending Business

A. Parks Maintenance.

An updated parks maintenance needs list is presented on a word document **which is attached and incorporated as part of these minutes.**

A motion was made for DPW to receive quotes to repair and restore the sprinklers in Green's Park.

By Cristy Garbacik,

Seconded by Erin Crane and adopted AYES: 3; NAYS: 0; ABSENT: 2.

Added:

-Meek's Park – Adjustment of new Meek's park sign to be moved from Atwater street to the new pedestrian bridge.

Removed:

- Children's Park – Double handrails (Citizen request was attempted; temporary fixes didn't work and double railing replacement falls below other planning budget items).
- Meek's Park – Sign updated (Motor City Granite donated a granite block to attach the plaque located at the entrance of Meek's Park by Oat Soda).
- Green's Park – Southeast corner of park full of invasive tree and being treated (this is a constant maintenance item).
- Swiss Village Park – Needs new sign (Installed in February).
- Unger Park - Needs new sign (Installed in February).

B. Budget Review

An updated budget list is presented on an excel document **which is attached and incorporated as part of these minutes.**

Removed:

- Atwater Park – Basketball pole and hoop for Atwater (Sons of the American Legion squadron 233 donated money and DPW replaced the backboard and net.)

1. Parks and Recreation Balances – February 2024

The committee reviewed the background brief. We understand the Parks and Recreation Advisory Committee's available balance in capital outlay is \$5000.00 for the fiscal year 23-24.

7. New Business

A. Fees

1. Review of the 2024 Parks and Recreation Schedule

A motion was made for Green's Park's summer season day pass stay at \$2.00/person and \$25.00/family (up to 5 people).

By Rosemary Ford,

Seconded by Erin Crane and adopted AYES: 3; NAYS: 0; ABSENT: 2.

Cristy suggested a reduced price for citizens who live in the Village and visit the Village Hall to purchase their family pass. Rosemary also noted, families with more than 5 people could purchase an additional family pass or purchase a \$2 daily pass.

A motion was made for Green's Park's group price to continue at the same rate including half and full day reservation fees, daily events, and fitness groups.

By Cristy Garbacik,

Seconded by Rosemary Ford and adopted AYES: 3; NAYS: 0; ABSENT: 2.

A motion was made for the Green's Park and Pelton Point's Boat Pass Fees to increase to the suggested \$75/pass and include a Green's Park summer season family pass.

By Rosemary Ford,

Seconded by Cristy Garbacik and adopted AYES: 3; NAYS: 0; ABSENT: 2.

Concerns arose with the suggestion of raising the Boat Pass fees. The boat pass fees were \$25/2022 and were increased to \$50/2023. Additionally, the cost of living has increased for everyone. We agree with

raising the boat pass fee only if it includes something additional. By including a Green's Park family pass, we are allowing boaters to linger in the park without being asked if they have purchased or could purchase a Green's Park pass.

B. 2024 Meeting Schedule

1. Adoption of 2024 Parks & Recreation Advisory Committee Meeting Schedule

A motion was made to adopt the 2024 regular meeting schedule of the Lake Orion Village Parks and Recreation Committee with the adjustment of April 23 to April 30, 2024.

By Erin Crane,

Seconded by Rosemary Ford and adopted AYES: 3; NAYS: 0; ABSENT: 2.

C. Committee Terms

This item was tabled due to Jodi Hand being unable to attend the meeting.

D. Green's Park beach mat and trees

Rosemary contacted the Daisy Project who offered a beach mat at Green's Park. The ADA Mobi Mat only comes on a straight cut, so the diagonal measurement needed to be reevaluated before paperwork could be submitted.

During our meeting DPW director, Wes, offered to receive quotes on trees and bushes. This business has been delayed due to DPW approval of purchasing. The previous motion from August, requesting council to approve the purchase of trees and bushes for the parks, came back with Darwin McClary requesting we work with DPW to prepare a schematic of the proposed planting and cost estimate report. This would be required before the consideration of the motion be approved. The previous motion recommended...

Green's Park – One Sugar Maple tree (about \$500) to replace pine tree north of the U dock and closer to the water edge.

Children's Park – One River Birch tree (between \$250-625 depending on size) to replace the fallen tree on the north side of the Paint Creek by Cookies and Cream. One Sugar Maple tree (about \$500) to support bank stabilization on the south side of the Paint Creek by the gazebo. Three Spirella bushes (about \$50 each) to landscape next to the red slide to reduce erosion.

E. Atwater basketball court

Our Lake Orion Village Parks Maintenance and possible budget items includes the replacement of Atwater's basketball court. Additionally, Cristy suggested replacing Swiss Village's basketball court and creating a basketball court in Unger Park. Wes suggested contacting Birmingham Seal Coat for a quote of 4". Additionally, contacting the DDA's new assistant Janet B. as she mentioned having ideas for grants in this area.

F. Green's Park Supervisor

Pam Welch has been announced as the new Green's Park supervisor. It began as a temporary position in the end of summer 2023 for Debi McDonald.

8. Reports

A. Master Plan Update

Darwin McClary completed and submitted our master plan to the State. Recently a request to resubmit paperwork was made. We are waiting for an update.

B. Paint Creek Bank Stabilizing Options

Teresa discussed with Wes (DPW) with reaching out to Carol in Engineering to receive approval for Coir logs to be placed at anytime regardless of the permanent stabilization options based on the grant. Especially along the Paint Creek in Children's Park close to the gazebo and in Meek's Park where the erosion is close to the sidewalk. Teresa will discuss with Darwin our application with the Community Development Block Grant (CDBG).

C. Signage

DPW installed new aluminum signs at Swiss Village, Unger Park, Meek's Park, and Atwater. Additionally, DPW built and painted wooden frames around each sign. They also disposed of the previous broken or worn signs.

D. Budget

A six-year plan was discussed. In no particular order, the committee discussed the projects we would like to have completed over the next six years.

1. DPW – assigned for park maintenance
2. Atwater Park – Basketball court
3. Children's and Meek's Park – Bank Stabilization
4. Green's Park – Retaining Wall
5. Children's Park - Bridge
6. Green's Park - Pavilion

9. Items to Be Placed on Next Agenda

Pending Business

Parks Maintenance

Budget Review

New Business

Committee terms

Green's Park beach mat and trees

Atwater basketball court

Peddle Boat bus parking

Reports

Master Plan Update

Paint Creek Bank Stabilization

10. Date of Next Meeting

Tuesday, March 19, 2024 at the Lake Orion Village Hall.

11. Committee Member Comments

Discussion of adult fitness areas.

12. Adjournment

On a motion by Erin Crane, seconded by Rosemary Ford, the Parks and Recreation Advisory Committee Meeting adjourned at 8:58pm.

Rosemary Ford, Chairperson

Cristy Garbacik, Recording Secretary

Date Approved: as approved March 19, 2024.

Lake Orion Village Parks Maintenance Items

Updated Per February 28, 2024 Meeting

Red = 1st Priority, Orange = 2nd Priority, Blue = 3rd Priority

Children's Park

- 1 – Relandscape next to the red slide with spirella – Jody quotes at Sherwood / Wes DPW
- 1 – Replacement 2 trees for Children's Park – Jody contact Sherwood / Wes DPW
- 1 – Shorten pole with rules sign by parking lot
- 2 – Stones that create the walls are disintegrating
- 3 – North hill lack of grass (caused by bikes, etc.) and eroding – mulch and landscaping (bushes)

Meek's Park

- 1 – Bank stabilization needed – eroding very close to sidewalk – Teresa/Darwin/grant – DPW/permit
- 2 – Weed garden and sign attached to granite block – Wes DPW
- 2 – Adjust placement of new sign from Atwater to new pedestrian bridge.

Green's Park

- 1 – (5/26/15) East-West seawall repair is failing.
- 1 – Explore goose poop prevention methods
- 1 – Volleyball court and end of large slide needs sand
- 1 – Cleats need to be installed for new docks – ordered 4/23 (possible large plastic cleats would work)
- 1 – Repair and restore sprinklers to water lawn – (motion made)
- 1 – Verify locks for bathrooms – Teresa to check with Darwin
- 1 – Border around playground – maybe wood boarder like Unger
- 1 – Plant New Tree that won't kill grass - Jody quotes at Sherwood / Wes DPW
- 2 – Sign for park with rules, directional map, passes required, & “for park users only” – dock time limit?
- 2 – Directional map at park entrance – Riva to create and share
- 2 – Installing security video cameras for docks and outside bathrooms (funded with boat passes)

Swiss Village Park

- 3 – Border around playground
- 3 – Rubber mulch – requested by resident

Unger's Park

- 1 – Japanese Knotweed needs removed

Atwater Park

- 1 – Basketball court needs to be replaced
- 2 – Concerns about the increase of dog waste in the baseball field

Village of Lake Orion Parks and Recreation Advisory Committee
Regular Meeting Minutes of Feb. 28, 2024

Village of Lake Orion Parks & Recreation Committee Budget						
2023-2024 Possible Budget Items for Planning						
	Budget Item	Priority Level	Cost Estimate	Cost Actual	Notes	Voted & Agreed
1	Atwater Park Basketball Court - 4"	High	\$6,000	One quote received, look into dpw cost		
2	Pavillion at Green's Park SW of basketball court	High				
3	Green's Park Playground Borders	High				
5	Additional Swings at Atwater	Medium	1200-1500			
6	Additional Shade Sail(s) at Children's (1-3)	Medium	1200 each			