



**VILLAGE OF LAKE ORION DOWNTOWN DEVELOPMENT AUTHORITY**  
**21 East Church Street, Lake Orion, MI 48362**

*The mission of the Lake Orion DDA is to enhance the economic potential and preserve the historical character of the Lake Orion DDA District, **the heart and hub of the Orion Community**, through promotional activities and an organizational structure that focuses on community involvement with local businesses, residents, and other stakeholders.*

## **MINUTES**

### **SPECIAL MEETING OF THE LAKE ORION DOWNTOWN DEVELOPMENT AUTHORITY BOARD OF DIRECTORS**

**Tuesday, January 30, 2024**

**6:30 PM**

**Lake Orion Village Hall Council Chambers**

**21 East Church Street**

**LAKE ORION, MI 48362**

**(248) 693-8391 ext. 102**

#### **I. Call to Order**

The Tuesday, January 30, 2024 Special Meeting of the Lake Orion Downtown Development Authority Board of Directors was called to order in the Lake Orion Village Hall Council Chambers located in the 21 East Church Street, Lake Orion, MI 48362 by Chairperson Debbie Burgess at 6:30 PM.

#### **II. Roll Call and Determination of Quorum**

<b>Attendee Name</b>	<b>Organization</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Debbie Burgess	Village of Lake Orion	Chairperson	Present	
Sam Caruso	Village of Lake Orion	Vice Chairperson	Present	
Matt Shell	Village of Lake Orion	Board Member	Excused	
Henry Lorant	Village of Lake Orion	Secretary	Present	
Chris Barnett	Village of Lake Orion	Board Member	Present	
Alaina Campbell	Village of Lake Orion	Board Member	Excused	
Lloyd Coe	Village of Lake Orion	Board Member	Present	
Sally Medina	Village of Lake Orion	Board Member	Present	
Jerry Narsh	Village of Lake Orion	President	Excused	

#### **STAFF PRESENT:**

- Janet Bloom, Interim DDA Director
- Sonja Stout, Village Treasurer/Clerk

#### **III. Statement by Chairperson or Vice-Chairperson Purpose of Meeting**

The purpose of the meeting is to discuss the fiscal year 2024-2025 budget, with Board review of requests and Committee recommendations from the January 23, 2024 Special Meeting.

This meeting will also have a Closed Session for DDA Board Legal Counsel.

#### **IV. Public Comment**

Let the record show no public comment was made.

#### **V. Items for Consideration**

##### **1. Budget - 2024-2025**

The Special Meeting on January 23, 2024 allowed the following DDA Committees to make recommendations to the budget. Those committees are: Promotions Committee, Design Committee, Organization Committee, and Economic Vitality Committee. Each of the committees were allowed the option to add any additional comments and each committee declined any further comments.

Board Member Barnett stated to the board, the importance of a unified response in regards to questions about the DDA bond payment from the public.

Chairperson Burgess agreed on having a unified response from the DDA board members as well as DDA employees to help create a simple, uniform message to the public in regards to the DDA bond payments.

Chairperson Burgess asked about the breakdown of attorney fees for the DDA from the petitions. Interim DDA Director Bloom provided a cost breakdown which included the cost of \$12,425.98 is what has been spent on attorney fees. Interim DDA Director Bloom to determine the cost of increased services for the attorney to the DDA.

**NO MOTION:** DDA Board discussion from DDA Committee presentations for recommendations to fy 2024-2025 DDA Budget from January 23, 2024.

##### **2. Closed Session**

##### **ADJOURN TO CLOSED SESSION AT 6:41 PM.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Henry Lorant, Secretary
<b>SECONDER:</b>	Lloyd Coe, Board Member
<b>AYES:</b>	Burgess, Caruso, Lorant, Barnett, Coe, Medina
<b>EXCUSED:</b>	Matt Shell, Alaina Campbell, Jerry Narsh

**RESOLVED:** to adjourn to Closed Session as permitted under the Open Meetings Act, PA 297 of 1976, as amended, Section 15.268e, discussion of pending litigation with DDA legal counsel.

Closed Session

**RECONVENE TO OPEN SESSION AT 6:55 PM.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Barnett, Board Member
<b>SECONDER:</b>	Lloyd Coe, Board Member
<b>AYES:</b>	Burgess, Caruso, Lorant, Barnett, Coe, Medina
<b>EXCUSED:</b>	Matt Shell, Alaina Campbell, Jerry Narsh

**RESOLVED:** to adjourn to Closed Session as permitted under the Open Meetings Act, PA 297 of 1976, as amended, Section 15.268e, discussion of pending litigation with DDA legal counsel.

**Motion to:** approve recommended action to dismissing current ballot litigation regarding election matter without prejudice with no additional cost or fees to current parties.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Barnett, Board Member
<b>SECONDER:</b>	Lloyd Coe, Board Member
<b>AYES:</b>	Burgess, Caruso, Lorant, Barnett, Coe, Medina
<b>EXCUSED:</b>	Matt Shell, Alaina Campbell, Jerry Narsh

**VI. Adjournment**

**Motion to:** adjourn the Tuesday, January 30, 2023 Special Meeting of the Downtown Development Authority Board.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Lloyd Coe, Board Member
<b>SECONDER:</b>	Henry Lorant, Secretary
<b>AYES:</b>	Burgess, Caruso, Lorant, Barnett, Coe, Medina
<b>EXCUSED:</b>	Matt Shell, Alaina Campbell, Jerry Narsh

The Downtown Development Authority Board Special Meeting of Tuesday, January 30, 2024 adjourned at 6:58 PM.

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Debbie Burgess  
Chairperson

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Sonja Stout  
Village Clerk

Date Approved: as presented February 20, 2024.