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## MINUTES

### REGULAR MEETING OF THE LAKE ORION VILLAGE COUNCIL

Monday, January 22, 2024

7:30 PM

Lake Orion Village Hall Council Chambers

21 East Church Street

LAKE ORION, MI 48362

(248) 693-8391 ext. 102

#### 1. Call to Order

The Monday, January 22, 2024 Regular Meeting of the Lake Orion Village Council was called to order in the Lake Orion Village Hall Council Chambers located in the 21 East Church Street, Lake Orion, MI 48362 by President Jerry Narsh at 7:30 PM followed by the Pledge of Allegiance.

#### 2. Pledge of Allegiance

#### 3. Roll Call and Determination of Quorum

Attendee Name	Organization	Title	Status	Arrived
Jerry Narsh	Village of Lake Orion	President	Present	
Teresa L Rutt	Village of Lake Orion	President Pro Tem	Present	
Carl Cyrowski	Village of Lake Orion	Council Member	Present	
Stan Ford	Village of Lake Orion	Council Member	Present	
Michael Lamb	Village of Lake Orion	Council Member	Excused	
Nancy Moshier	Village of Lake Orion	Council Member	Present	
Kenneth VanPortfliet	Village of Lake Orion	Council Member	Present	

#### STAFF PRESENT:

- Village Manager Darwin McClary
- Village Treasurer/Clerk Sonja Stout
- Village Planning and Zoning Coordinator Gage Belko

**Motion to:** excuse Council Member Lamb from the January 22, 2024 regular Village Council meeting.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jerry Narsh, President
<b>SECONDER:</b>	Teresa L Rutt, President Pro Tem
<b>AYES:</b>	Narsh, Rutt, Cyrowski, Ford, Moshier, VanPortfliet
<b>EXCUSED:</b>	Michael Lamb

#### 4. Presentations

1. Presentation on Redevelopment Ready Communities (RRC) Program

Stephanie Pena of the Michigan Economic Development Corporation (MEDC) on the Redevelopment Ready Communities (RRC) program gave a presentation on RRC program overall and the benefits of the RRC program. The village previously joined the RRC program, and the DDA has been working with RRC to achieve RRC Essential Community status. The village currently has RRC Engaged status.

#### 5. Call to the Public

Let the record show no public comment was made.

#### 6. Consent Agenda

All items on the Consent Agenda are approved by one vote.

Request to approve the consent agenda with removal of item #2 Budget Amendment 23-040 for a separate discussion.

<b>RESULT:</b>	<b>ADOPTED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Kenneth VanPortfliet, Council Member
<b>SECONDER:</b>	Jerry Narsh, President
<b>AYES:</b>	Narsh, Rutt, Cyrowski, Ford, Moshier, VanPortfliet
<b>EXCUSED:</b>	Michael Lamb

1. Cancellation of January 29, 2024, Special Meeting

**RESOLVED:** To cancel the January 29, 2024, special meeting of the Village Council due to the Village Manager's attendance at the Michigan Managers' Conference.

2. Budget Amendment

**RESOLVED:** Item pulled for separate discussion.

3. Approval of Village Council Regular Meeting Minutes of January 8, 2024

**RESOLVED:** To approve the Monday, January 8th, 2024 regular meeting minutes as presented.

4. DDA Board Regular Meeting Minutes -December 19, 2023

**RESOLVED:** To approve the Downtown Development Authority Board Regular meeting minutes of Tuesday, December 19, 2023.

5. Board of Zoning Appeals Regular Meeting Minutes - January 11, 2024

**RESOLVED:** To approve the January 11, 2024 regular meeting minutes of Board of Zoning Appeals regular meeting, as presented.

6. Director's Report

**RESOLVED:** To receive and file the DDA Executive Director's Report for January 2024.

7. Building Department 2023 Annual Permits Report

**RESOLVED:** To receive and file the Orion Township Building Department 2023 Annual Permits Report.

**Pulled for seperate discussion**

8. Budget Amendment

Council Member Cyrowski stated he had completed a FOIA request to Orion Township trying to find out how much the DDA special election may end up costing the village and the cost was estimated at around \$25,000.

<b>RESULT:</b>	<b>ADOPTED [4 TO 2]</b>
<b>MOVER:</b>	Jerry Narsh, President
<b>SECONDER:</b>	Kenneth VanPortfliet, Council Member
<b>AYES:</b>	Jerry Narsh, Teresa L Rutt, Stan Ford, Kenneth VanPortfliet
<b>NAYS:</b>	Carl Cyrowski, Nancy Moshier
<b>EXCUSED:</b>	Michael Lamb

**RESOLVED:** To approve the Budget amendment request BA 23-040 in the amount of \$15,633 for the cost of the November 7th, 2023 DDA ballot proposal election.

**7. Approval of Agenda**

1. **Motion to:** approve the January 22, 2024 Village Council regular meeting agenda.

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Teresa L Rutt, President Pro Tem
<b>SECONDER:</b>	Jerry Narsh, President
<b>AYES:</b>	Narsh, Rutt, Cyrowski, Ford, Moshier, VanPortfliet
<b>EXCUSED:</b>	Michael Lamb

**8. Public Hearings**

## 9. Agenda Items for Consideration

### A. Financial Matters

1. Invoice Approval - January 22, 2024

<b>RESULT:</b>	<b>ADOPTED [5 TO 1]</b>
<b>MOVER:</b>	Kenneth VanPortfliet, Council Member
<b>SECONDER:</b>	Jerry Narsh, President
<b>AYES:</b>	Narsh, Rutt, Cyrowski, Ford, VanPortfliet
<b>NAYS:</b>	Nancy Moshier
<b>EXCUSED:</b>	Michael Lamb

**RESOLVED:** To approve January 22, 2024 bills in the amount of \$327,395.69 of which \$10,835.79 are DDA Bills for a net total of \$316,559.90 are approved for payment; and to receive and file the DDA bills.

### B. Other Items

1. Contract to Prepare Master Plan Strategic Plan - McKenna

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jerry Narsh, President
<b>SECONDER:</b>	Teresa L Rutt, President Pro Tem
<b>AYES:</b>	Narsh, Rutt, Cyrowski, Ford, Moshier, VanPortfliet
<b>EXCUSED:</b>	Michael Lamb

**RESOLVED:** To accept and approve the updated proposal from McKenna dated January 17, 2024, in the lump sum amount of \$7,500.00 to complete a strategic action plan for the Village of Lake Orion 2022 Master Plan Amendment to be charged to Account #101-721-801-000, General Fund-Planning and Zoning-Contractual Services; and to authorize the Village Manager to execute all necessary documents on behalf of the village relating to this project.

## 10. Call to the Public

Let the record show no public comment was made.

## 11. Council Comments

Council Member Cyrowski stated the council should have the Attorney or have the Village Manager talk to the Attorney to look into getting some payment assistance from the special election for the DDA since the cost is going to cost the village about \$25,000.

Council Member Moshier stated she didn't have much to say except to have everyone to be safe with the inclement weather.

Council Member VanPortfliet thanked the administration with everything they do behind the scenes.

Pro Tem Rutt stated to look out for one another with the inclement weather.

Council Member Ford stated he appreciates the work the DPW and the Police do within the community. He also thanked the residents who shoveled their sidewalks.

President Narsh stated he hopes everyone stay safe with the inclement weather and Go Lions.

## **12. Village Manager Comments**

The Village Manager thanked the Council for everything they do and all their hard work. He is looking forward to an accomplished 2024. He also spoke on the following:

- Update with Municipal Parking Solutions (MPS)
- Planning and Zoning and Building Department Coordination
- Village Manager absence
- Important upcoming dates

## **13. Closed Session Items**

## **14. Reconvene to Open Session**

## **15. Business From Closed Session**

## **16. Adjournment**

**Motion to:** adjourn the Monday, January 22, 2024 regular meeting of the Lake Orion Village Council.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jerry Narsh, President
<b>SECONDER:</b>	Teresa L Rutt, President Pro Tem
<b>AYES:</b>	Narsh, Rutt, Cyrowski, Ford, Moshier, VanPortfliet
<b>EXCUSED:</b>	Michael Lamb

The Monday, January 22, 2024 regular meeting of the Lake Orion Village Council adjourned at 8:11 PM.

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Jerry Narsh  
President

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Sonja Stout  
Village Clerk

Date Approved: as presented February 12, 2024.