



MINUTES

REGULAR MEETING OF THE LAKE ORION VILLAGE COUNCIL

Monday, January 8, 2024

7:30 PM

Lake Orion Village Hall Council Chambers

21 East Church Street

LAKE ORION, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The Monday, January 8, 2024 Regular Meeting of the Lake Orion Village Council was called to order in the Lake Orion Village Hall Council Chambers located in the 21 East Church Street, Lake Orion, MI 48362 by President Jerry Narsh at 7:30 PM followed by the Pledge of Allegiance.

2. Pledge of Allegiance

3. Roll Call and Determination of Quorum

Attendee Name	Organization	Title	Status	Arrived
Jerry Narsh	Village of Lake Orion	President	Present	
Teresa L Rutt	Village of Lake Orion	President Pro Tem	Present	
Carl Cyrowski	Village of Lake Orion	Council Member	Excused	
Stan Ford	Village of Lake Orion	Council Member	Present	
Michael Lamb	Village of Lake Orion	Council Member	Present	
Nancy Moshier	Village of Lake Orion	Council Member	Present	
Kenneth VanPortfliet	Village of Lake Orion	Council Member	Present	

STAFF PRESENT:

- Village Manager Darwin McClary
- Village Treasurer/Clerk Sonja Stout
- DPW Director Wes Sanchez

Motion to: excuse Council Member Carl Cyrowski

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jerry Narsh, President
SECONDER:	Kenneth VanPortfliet, Council Member
AYES:	Narsh, Rutt, Ford, Lamb, Moshier, VanPortfliet
EXCUSED:	Carl Cyrowski

4. Presentations

1. Sanitary Sewer Pump Stations Improvement Project

Village Engineer Wendy Spence went over costs associated with the upcoming Sanitary Sewer Pump Station Improvement Project and answered any questions from Council in regards to costs associated with the project.

RESULT:	ADOPTED [4 TO 2]
MOVER:	Jerry Narsh, President
SECONDER:	Kenneth VanPortfliet, Council Member
AYES:	Jerry Narsh, Teresa L Rutt, Stan Ford, Kenneth VanPortfliet
NAYS:	Michael Lamb, Nancy Moshier
EXCUSED:	Carl Cyrowski

RESOLVED: To direct administration to complete the Sanitary Sewer Pump Stations Improvement Project in three (3) phases and to seek federal Congressional Community Projects Grant funding for phases II and III of this project, understanding that grant funding is not guaranteed and that phasing the project could result in considerable additional project costs.

2. Presentation of FY 2022-23 Audit Report

Greg Soule, from the Village's auditing firm, Andrews Hooper Pavlik PLC, presented highlights from the audit report for fiscal year ending June 30, 2023 and answered any questions from Council pertaining to the audit report.

5. Call to the Public

Scott Gabriel, 941 Joslyn, spoke about getting a team together with the owners of Diver's Den and doing an underwater inspection across the lake where the sewer starts and ends with underwater cameras and underwater metal detectors at no additional cost to the village. The dive will be coordinated in the next few weeks.

6. Consent Agenda

All items on the Consent Agenda are approved by one vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Teresa L Rutt, President Pro Tem
SECONDER:	Stan Ford, Council Member
AYES:	Narsh, Rutt, Ford, Lamb, Moshier, VanPortfliet
EXCUSED:	Carl Cyrowski

1. Orion Community Cable Communication Commission (O.C.C.C.C.) Proposed 2024 Budget – Joint Resolution

JOINT RESOLUTION

OF

THE VILLAGE COUNCIL OF THE VILLAGE OF LAKE ORION

AND

THE BOARD OF TRUSTEES OF THE CHARTER TOWNSHIP OF ORION

RESOLVED:, that the 2024 Budget Proposal of the Orion Community Cable Communications Commission for the fiscal period of January 1, 2024 through December 31, 2024, indicating Income in the amount of \$655,000 and Expenses in the amount of \$739,000 is hereby approved by the Village Council of the Village of Lake Orion, at its regular meeting held on the 8th day of January 2024, with the understanding that this approval does not approve of or commit the Village to any contract with the Orion Neighborhood Television Corporation or authorize the payment of any monies to said Corporation. Resolution adopted upon motion of President Pro Tem Rutt, seconded by Council Member Ford, and duly adopted: Ayes: 6 Nays: 0 Absent: 1. Motion carried, and

BE IT FURTHER RESOLVED: that the 2024 Budget Proposal of the Orion Community Cable Communications Commission for the fiscal period of January 1, 2024 through December 31, 2024 indicating Income in the amount of \$655,000 and Expenses in the amount

of \$739,000, is hereby approved by the Board of Trustees of the Charter Township of Orion,

at its regular meeting held on the 2nd day of January, 2024, with the understanding that this approval of the Budget Proposal does not approve of or commit the Township to any contract with the Orion Neighborhood Television Corporation or authorize the payment of any monies to said Corporation. Resolution adopted upon motion of Clerk Shults, seconded by Trustee Dalrymple and duly adopted: Ayes: 5 . Nays: 0

None: Absent: 2

2. Approval of Elections Facility Usage Agreement - Orion Township and Village of Lake Orion

RESOLVED: To approve the Elections Facility Usage Agreement between the Village of Lake Orion and the Charter Township of Orion for the use of Village Hall for Precinct No. 2 elections and to authorize the Village Manager to execute the agreement on behalf of the village.

3. Director's Report

RESOLVED: To receive and file the DDA Executive Director's Report for December 2023

4. DDA Board Regular Meeting Minutes -November 21, 2023

RESOLVED: To receive and file DDA Minutes of Tuesday, November 21, 2023.

5. Receive and File December 2023 Police Activity Report

RESOLVED: To receive and file the December 2023 Police Department Activity Report.

6. Approval of Village Council Regular Meeting Minutes of December 11, 2023

RESOLVED: To approve the Monday, December 11, 2023 regular meeting minutes as presented.

7. Receive and File FY 2022-23 Audit Report

RESOLVED: To receive and file the Village of Lake Orion Audited Financial Statements and Other Supplementary Information for the year ended June 30, 2023, from the village's auditing firm, Andrews Hooper Pavlik PLC.

7. Approval of Agenda

Motion to: approve the January 8, 2023 Village Council Agenda.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Kenneth VanPortfliet, Council Member
SECONDER:	Teresa L Rutt, President Pro Tem
AYES:	Narsh, Rutt, Ford, Lamb, Moshier, VanPortfliet
EXCUSED:	Carl Cyrowski

8. Public Hearings

9. Agenda Items for Consideration

A. Financial Matters

1. Financial Statements - December 2023

RESULT:	ADOPTED [5 TO 1]
MOVER:	Kenneth VanPortfliet, Council Member
SECONDER:	Teresa L Rutt, President Pro Tem
AYES:	Narsh, Rutt, Ford, Lamb, VanPortfliet
NAYS:	Nancy Moshier
EXCUSED:	Carl Cyrowski

RESOLVED: To receive and file the financial reports for December 2023.

2. Invoice Approval - January 8Th, 2024

RESULT:	ADOPTED [4 TO 2]
MOVER:	Kenneth VanPortfliet, Council Member
SECONDER:	Teresa L Rutt, President Pro Tem
AYES:	Jerry Narsh, Teresa L Rutt, Stan Ford, Kenneth VanPortfliet
NAYS:	Michael Lamb, Nancy Moshier
EXCUSED:	Carl Cyrowski

RESOLVED: To approve January 8th, 2024 bills in the amount of \$91,689.38 of which \$6953.76 are DDA Bills for a net total of \$84,735.62 are approved for payment; and to receive and file the DDA bills.

B. Other Items

1. FY 2024-25 Budget Preparation Calendar and Goal Setting Work Sessions

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jerry Narsh, President
SECONDER:	Michael Lamb, Council Member
AYES:	Narsh, Rutt, Ford, Lamb, Moshier, VanPortfliet
EXCUSED:	Carl Cyrowski

RESOLVED: To adopt the FY 2024-25 budget preparation calendar.

2. Schedule Council Work Sessions - Capital Improvement Plan and Comprehensive Fee Schedule

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jerry Narsh, President
SECONDER:	Michael Lamb, Council Member
AYES:	Narsh, Rutt, Ford, Lamb, Moshier, VanPortfliet
EXCUSED:	Carl Cyrowski

RESOLVED: To schedule Village Council work sessions for the following dates and times for the purposes of completing the formulation of the Village's Capital Improvement Plan and Comprehensive Fee Schedule: January 29th, 2024 at 6:30 PM; February 12th, 2024 at 6:30 PM; February 26th, 2024 at 6:30 PM.

10. Call to the Public

11. Council Comments

Council member Lamb spoke about his concerns with bullying amongst other council members and also stated he was looking forward to a productive year. He also spoke about the upcoming capital improvement plan.

Council member Ford stated he is looking forward to the village cycle calendar and is eager to learn how his roles can help the Paint Creek Trail and also with the Village Council. The 40th anniversary of the Paint Creek Trail will be in April and will be celebrated with a 5k run race.

President Pro Tem Rutt made the statement that the total revenues for the village is 4.25 million. She may have misstated the number earlier in the meeting.

Council member VanPortfliet stated he is looking forward to a productive year and he hopes that council can work together as a team and work for the community in the upcoming year.

Council member Moshier welcomes Sonja Stout as the official clerk and as a council member its ok to "agree to disagree" as council members and members should be able to share their opinion moving forward.

President Narsh stated he hopes that the council will continue to work together as a team. He also stated he appreciated Administration and all the Boards and Commission members for coming together to work together and make the Village of Lake Orion a desirable place to live and work in.

12. Village Manager Comments

Village Manager McClary thanked all the council members for coming together for the many special meetings that have required attendance over the past year and the upcoming year. He also spoke briefly about the following items:

- Village Hall lobby flooring
- Board of Ethics Advertisement
- Village Property inventory project status update
- Mobile food establishments ordinance
- Deputy Clerk/Treasurer recruitment
- Park Avenue retaining wall replacement project
- Redevelopment ready communities (RRC) presentation
- CivicPlus meeting essentials agenda management system
- Special Council meeting
- Indianwood Road culvert replacement project
- Upcoming important dates

Council Member VanPortfliet had requested an update from Village Manager McClary on the great improvements that Chief Stanfield has achieved in the staffing department.

Village Manager McClary stated that Chief Stanfield has made offers of unemployment to a number of individuals and is working very diligently towards getting individuals on board and Village Manager McClary is pleased with his progress he has seen so far in terms with his hiring.

13. Closed Session Items

14. Reconvene to Open Session

15. Business From Closed Session

16. Adjournment

Motion to: adjourn the Monday January 8, 2024 regular meeting of the Lake Orion Village Council.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kenneth VanPortfliet, Council Member
SECONDER:	Teresa L Rutt, President Pro Tem
AYES:	Narsh, Rutt, Ford, Lamb, Moshier, VanPortfliet
EXCUSED:	Carl Cyrowski

The Monday, January 8th, 2024 regular meeting of the Lake Orion Village Council adjourned at 9:25 PM.

Jerry Narsh
President

Sonja Stout
Village Clerk

Date Approved: as presented on January 22, 2024.