



AGENDA

SPECIAL MEETING OF THE LAKE ORION VILLAGE COUNCIL

Monday, February 26, 2024

6:30 PM

Council Conference Room

21 East Church Street

LAKE ORION, MI 48362

(248) 693-8391 ext. 102

ADDRESSING THE VILLAGE COUNCIL: Each person wishing to address the village council shall be afforded an opportunity to do so. If you wish to comment, please stand or raise a hand to indicate that you wish to speak. When recognized, give your name and address and direct your comments to the Chair.

I. Call to Order 6:30 PM

II. Roll Call and Determination of Quorum

III. Statement by President or President Pro-Tem of Purpose of Meeting

The purpose of the Special Meeting of the Lake Orion Village Council is to review and discuss the draft 2023-2030 Capital Improvement Plan.

IV. Public Comment

V. Items for Consideration

1. 2023-2030 Capital Improvement Plan Preparation

VI. Adjournment

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: February 26, 2024

TOPIC: 2023-2030 Capital Improvement Plan Preparation

BACKGROUND BRIEF:

Administration is requesting that village council take one last opportunity to discuss any projects the council believes should be included in the proposed FY 2023-30 Capital Improvement Plan. Council members can propose any projects deemed necessary, and, if there is a consensus by council to include the project, administration will prepare the necessary background materials and cost estimates for inclusion in the final draft of the plan.

Attached is a copy of the current preliminary plan for reference.

SUMMARY OF PREVIOUS COUNCIL ACTION:

10/25/2023 - Council held a work session meeting to review the elements of a capital plan, the forms created to prepare the plan, and the initial draft plan. Administration requested that council submit any projects by the end of November for inclusion in the plan.

FINANCIAL IMPACT:

The Capital Improvement Plan is expected to demonstrate approximately \$20 million in needed public improvement and vehicle/equipment replacement needs. The CIP is just a plan. It does not commit the village to undertake any project or purchase for which funding does not materialize, but the plan does help to focus the efforts of village officials on the village's needs and the required funds to address those needs.

RECOMMENDED MOTION:

None

ATTACHMENTS:

Capital Improvement Plan 2023-30

VILLAGE OF LAKE ORION CAPITAL IMPROVEMENT PROGRAM SUMMARY

BY DEPARTMENT:

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	TOTAL
Council	0	0	0	0	0	0	0	0
Manager	3,000	800	0	0	3,000	0	0	6,800
Clerk	0	0	800	0	0	0	0	800
Finance/Treasury	0	3,200	0	0	0	0	0	3,200
Building/Planning/Zoning	0	800	0	0	0	0	0	800
Police	0	6,400	0	0	0	0	0	6,400
Public Works	80,000	800	0	0	0	0	0	80,800
Parks & Recreation	0	75,000	0	0	0	0	0	75,000
DDA	0	800	1,600	0	2,000	0	0	4,400
Grounds/Parking/Structures	6,000	141,000	1,000	0	0	0	0	148,000
Major Streets	0	0	0	0	0	0	0	0
Local Streets	0	80,000	0	0	0	0	0	80,000
Sidewalks	0	0	30,000	30,000	30,000	30,000	30,000	150,000
Water	143,410	173,410	6,993,410	243,410	111,250	111,250	111,250	7,887,390
Sanitary Sewer	7,600,000	229,000	0	0	0	278,000	0	8,107,000
Storm Sewer	0	0	0	0	0	0	0	0
Cemetery	0	0	0	0	0	0	0	0
TOTAL:	7,832,410	711,210	7,026,810	273,410	146,250	419,250	141,250	16,550,590

BY FUNDING SOURCE:

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	TOTAL
Operating Revenue	0	0	0	0	0	0	0	0
General Fund	9,000	143,400	1,050	0	3,000	0	0	156,450
Major Streets	20,000	600	125	0	0	0	0	20,725
Local Streets	0	32,600	125	0	0	0	0	32,725
Police Fund	0	6,400	250	0	0	0	0	6,650
Solid Waste	0	0	0	0	0	0	0	0
DDA	0	31,600	1,600	0	2,000	0	0	35,200
Capital Improvement	0	0	0	0	0	0	0	0
Motor Pool	0	0	0	0	0	0	0	0
Water & Sewer Fund	443,410	403,610	493,660	243,410	111,250	389,250	111,250	2,195,840
Cemetery Fund	60,000	0	0	0	0	0	0	60,000
Bond Issue	5,015,000	0	1,300,000	0	0	0	0	6,315,000
Grant	2,285,000	45,000	5,200,000	0	0	0	0	7,530,000
Special Assessment	0	48,000	0	0	0	0	0	48,000
Millage	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
TOTAL:	7,832,410	711,210	6,996,810	243,410	116,250	389,250	111,250	16,400,590

Attachment: Capital Improvement Plan 2023-30 (6607 : 2023-2030 Capital Improvement Plan Preparation)

VILLAGE COUNCIL CAPITAL IMPROVEMENT PROGRAM

PROJECT NO.	CAPITAL ITEM	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
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TOTALS:	0	0	0	0	0	0	0	0
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FUNDING SOURCES:

- Operating Revenue
- General Fund
- Major Streets
- Local Streets
- Police Fund
- Solid Waste
- DDA
- Capital Improvement
- Motor Pool
- Water & Sewer Fund
- Cemetery Fund
- Bond Issue
- Grant
- Special Assessment
- Millage
- Other

FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
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TOTALS:	0	0	0	0	0	0	0	0
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VILLAGE MANAGER CAPITAL IMPROVEMENT PROGRAM

PROJECT NO.	CAPITAL ITEM	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
B-171-1	Laptop Computer w/ Docking	3,000				3,000		
B-171-2	Desktop Computer for Office Coordinator		800					

TOTALS:	3,000	800	0	0	3,000	0	0
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FUNDING SOURCES:

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
Operating Revenue							
General Fund	3,000	800	0	0	3,000	0	0
Major Streets							
Local Streets							
Police Fund							
Solid Waste							
DDA							
Capital Improvement							
Motor Pool							
Water & Sewer Fund							
Cemetery Fund							
Bond Issue							
Grant							
Special Assessment							
Millage							
Other							

TOTALS:	3,000	800	0	0	3,000	0	0
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Attachment: Capital Improvement Plan 2023-30 (6607 : 2023-2030 Capital Improvement Plan Preparation)

VILLAGE CLERK CAPITAL IMPROVEMENT PROGRAM

PROJECT NO.	CAPITAL ITEM	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
B-215-1	Desktop Computer			800				

TOTALS:	0	0	800	0	0	0	0
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FUNDING SOURCES:

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
Operating Revenue							
General Fund			800				
Major Streets							
Local Streets							
Police Fund							
Solid Waste							
DDA							
Capital Improvement							
Motor Pool							
Water & Sewer Fund							
Cemetery Fund							
Bond Issue							
Grant							
Special Assessment							
Millage							
Other							
TOTALS:	0	0	800	0	0	0	0

FINANCE/TREASURY CAPITAL IMPROVEMENT PROGRAM

PROJECT NO.	CAPITAL ITEM	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
B-253-1	Desktop Computers for Finance Director, Deputy, Payroll Clerk, Cashier		3,200					

TOTALS:	0	3,200	0	0	0	0	0
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FUNDING SOURCES:

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
Operating Revenue							
General Fund		800					
Major Streets		400					
Local Streets		400					
Police Fund							
Solid Waste							
DDA		800					
Capital Improvement							
Motor Pool							
Water & Sewer Fund		800					
Cemetery Fund							
Bond Issue							
Grant							
Special Assessment							
Millage							
Other							

TOTALS:	0	3,200	0	0	0	0	0
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BUILDING/PLANNING/ZONING CAPITAL IMPROVEMENT PROGRAM

PROJECT NO.	CAPITAL ITEM	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
B-721-1	Desktop Computer for Planning and Zoning Coordinator		800					

TOTALS:	0	800	0	0	0	0	0	0
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FUNDING SOURCES:

Operating Revenue
General Fund
Major Streets
Local Streets
Police Fund
Solid Waste
DDA
Capital Improvement
Motor Pool
Water & Sewer Fund
Cemetery Fund
Bond Issue
Grant
Special Assessment
Millage
Other

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
		800					
TOTALS:	0	800	0	0	0	0	0

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POLICE CAPITAL IMPROVEMENT PROGRAM

PROJECT NO.	CAPITAL ITEM	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
B-207-1	8 Desktop Computers for Chief, Lt., Records Clerk, Officers, Reserves		6,400					

TOTALS:	0	6,400	0	0	0	0	0	0
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FUNDING SOURCES:

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
Operating Revenue							
General Fund							
Major Streets							
Local Streets							
Police Fund		6,400					
Solid Waste							
DDA							
Capital Improvement							
Motor Pool							
Water & Sewer Fund							
Cemetery Fund							
Bond Issue							
Grant							
Special Assessment							
Millage							
Other							
TOTALS:	0	6,400	0	0	0	0	0

PUBLIC WORKS CAPITAL IMPROVEMENT PROGRAM

PROJECT NO.	CAPITAL ITEM	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
B-125-1	Dump Truck - Cemetery & Streets	80,000						
B-125-2	Desktop Computer for Director		800					

TOTALS:	80,000	800	0	0	0	0	0
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FUNDING SOURCES:

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
Operating Revenue							
General Fund							
Major Streets	20,000	200					
Local Streets		200					
Police Fund							
Solid Waste							
DDA							
Capital Improvement							
Motor Pool							
Water & Sewer Fund		400					
Cemetery Fund	60,000						
Bond Issue							
Grant							
Special Assessment							
Millage							
Other							
TOTALS:	80,000	800	0	0	0	0	0

PARKS & RECREATION CAPITAL IMPROVEMENT PROGRAM

PROJECT NO.	CAPITAL ITEM	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
KVP	Children's Park Bridge		75,000					

TOTALS:	0	75,000	0	0	0	0	0	0
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FUNDING SOURCES:

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
Operating Revenue							
General Fund							
Major Streets							
Local Streets							
Police Fund							
Solid Waste							
DDA		30,000					
Capital Improvement							
Motor Pool							
Water & Sewer Fund							
Cemetery Fund							
Bond Issue							
Grant		45,000					
Special Assessment							
Millage							
Other							
TOTALS:	0	75,000	0	0	0	0	0

DOWNTOWN DEVELOPMENT AUTHORITY CAPITAL IMPROVEMENT PROGRAM

PROJECT NO.	CAPITAL ITEM	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
B-248-1	Desktop Computer for Director		800					
B-248-2	2 Desktop Computers for Events, Front Office			1,600				
B-248-3	Laptop for Director					2,000		

TOTALS:	0	800	1,600	0	2,000	0	0
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FUNDING SOURCES:

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
Operating Revenue							
General Fund							
Major Streets							
Local Streets							
Police Fund							
Solid Waste							
DDA		800	1,600		2,000		
Capital Improvement							
Motor Pool							
Water & Sewer Fund							
Cemetery Fund							
Bond Issue							
Grant							
Special Assessment							
Millage							
Other							
TOTALS:	0	800	1,600	0	2,000	0	0

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GROUNDS/PARKING/STRUCTURES CAPITAL IMPROVEMENT PROGRAM

PROJECT NO.	CAPITAL ITEM	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
B-260-1	Village Hall Parking Lot		50,000					
	Lake Bypass Outfall Structure		25,000					
	Improvements (Oat Soda)							
	Lake Bypass Outfall Gate							
	Structure Improvements							
B-260-2	Village Hall Meeting Room		5,000					
	Chairs							
B-260-3	Premisys Security System			1,000				
	Computer							
B-260-4	Village Hall Camera Security		1,000					
	Computer							
	Village Hall Steeple & Council		60,000					
	Chambers Ceiling Repairs							
	Village Hall Lobby Flooring	6,000						

TOTALS:	6,000	141,000	1,000	0	0	0	0
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FUNDING SOURCES:

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
Operating Revenue							
General Fund	6,000	141,000	250				
Major Streets			125				
Local Streets			125				
Police Fund			250				
Solid Waste							
DDA							
Capital Improvement							
Motor Pool							
Water & Sewer Fund			250				
Cemetery Fund							
Bond Issue							
Grant							
Special Assessment							
Millage							
Other							

TOTALS:	6,000	141,000	1,000	0	0	0	0
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MAJOR STREETS CAPITAL IMPROVEMENT PROGRAM

PROJECT NO.	CAPITAL ITEM	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
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TOTALS:	0	0	0	0	0	0	0	0
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FUNDING SOURCES:

Operating Revenue
 General Fund
 Major Streets
 Local Streets
 Police Fund
 Solid Waste
 DDA
 Capital Improvement
 Motor Pool
 Water & Sewer Fund
 Cemetery Fund
 Bond Issue
 Grant
 Special Assessment
 Millage
 Other

FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
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TOTALS:	0	0	0	0	0	0	0	0
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LOCAL STREETS CAPITAL IMPROVEMENT PROGRAM

PROJECT NO.	CAPITAL ITEM	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
	Park Avenue Retaining Wall Replacement		80,000					

TOTALS:	0	80,000	0	0	0	0	0
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FUNDING SOURCES:

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
Operating Revenue							
General Fund							
Major Streets							
Local Streets		32,000					
Police Fund							
Solid Waste							
DDA							
Capital Improvement							
Motor Pool							
Water & Sewer Fund							
Cemetery Fund							
Bond Issue							
Grant							
Special Assessment		48,000					
Millage							
Other							
TOTALS:	0	80,000	0	0	0	0	0

SIDEWALKS CAPITAL IMPROVEMENT PROGRAM

PROJECT NO.	CAPITAL ITEM	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
	Annual Sidewalk Improvement Program			30,000	30,000	30,000	30,000	30,000

TOTALS:	0	0	30,000	30,000	30,000	30,000	30,000
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FUNDING SOURCES:

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
Operating Revenue							
General Fund							
Major Streets - Nonmotorized			1,750	1,750	1,750	1,750	1,750
Local Streets - Nonmotorized			1,750	1,750	1,750	1,750	1,750
Police Fund							
Solid Waste							
DDA							
Capital Improvement							
Motor Pool							
Water & Sewer Fund							
Cemetery Fund							
Bond Issue							
Grant - CDBG			9,000	9,000	9,000	9,000	9,000
Special Assessment			17,500	17,500	17,500	17,500	17,500
Millage							
Other							
TOTALS:	0	0	30,000	30,000	30,000	30,000	30,000

Difference	0	0	0	0	0	0	0
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WATER SYSTEM CAPITAL IMPROVEMENT PROGRAM

PROJECT NO.	CAPITAL ITEM	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
592-1	Water Main Replacement Phase III & IV			6,500,000				
592-2	Water Service Line Lead Verification	32,160	32,160	32,160	32,160			
592-3	Lead Service Line Replacement	81,250	81,250	81,250	81,250	81,250	81,250	81,250
592-4	Water Meter Replacement			350,000				
592-5	AMR Automatic Meter Reading System		30,000					
592-6	Water Meter Radio Read Tower				100,000			
592-7	Fire Hydrant Replacement	30,000	30,000	30,000	30,000	30,000	30,000	30,000

TOTALS: **143,410** **173,410** **6,993,410** **243,410** **111,250** **111,250** **111,250**

FUNDING SOURCES:

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
Operating Revenue							
General Fund							
Major Streets							
Local Streets							
Police Fund							
Solid Waste							
DDA							
Capital Improvement							
Motor Pool							
Water & Sewer Fund	143,410	173,410	493,410	243,410	111,250	111,250	111,250
Cemetery Fund							
Bond Issue			1,300,000				
Grant			5,200,000				
Special Assessment							
Millage							
Other							
TOTALS:	143,410	173,410	6,993,410	243,410	111,250	111,250	111,250
Difference:	0	0	0	0	0	0	0

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SANITARY SEWER SYSTEM CAPITAL IMPROVEMENT PROGRAM

PROJECT NO.	CAPITAL ITEM	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
SAW Grant Report	Pump Stations and Ejectors	7,300,000						
SAW Grant Report	Sewer Open Cut - 2 Locations, 40 LF		69,000					
SAW Grant Report	Sewer Point Repair - 2 locations		30,000					
SAW Grant Report	Sewer Spot Liner - 15 locations, 44 LF		46,000					
SAW Grant Report	Sewer Pressure Test - 12 locations		16,000					
SAW Grant Report	Sewer Seal Joints - 15 locations		10,000					
SAW Grant Report	Sewer Tap Repair - 1 location		1,000					
SAW Grant Report	Heavy Clean, Pre Post CCTV		32,000					
SAW Grant Report	Manhole Repair		25,000					
SAW Grant Report	Sewer Line Pipe - 3 locations, 744 LF						69,000	
SAW Grant Report	Sewer Spot Liner - 21 locations, 56 LF						51,000	
SAW Grant Report	Sewer Pressure Test - 29 locations, 1,150 LF						46,000	
SAW Grant Report	Sewer Seal Joints - 32 locations						22,000	
SAW Grant Report	Sewer Tap Repair - 4 locations						6,000	
SAW Grant Report	Heavy Clean, Pre Post CCTV						84,000	
SAW Grant Report	Ongoing SCADA Upgrades	300,000						

TOTALS:	7,600,000	229,000	0	0	0	278,000	0
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FUNDING SOURCES:

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
Operating Revenue							
General Fund							
Major Streets							
Local Streets							
Police Fund							
Solid Waste							
DDA							
Capital Improvement							
Motor Pool							
Water & Sewer Fund	300,000	229,000				278,000	
Cemetery Fund							
Bond Issue	5,015,000						
Grant - 2024 Community Projects; ARPA;							
Oakland County Critical Infrastructure	2,285,000						
Special Assessment							
Millage							
Other							
TOTALS:	7,600,000	229,000	0	0	0	278,000	0

STORM SEWER SYSTEM CAPITAL IMPROVEMENT PROGRAM

PROJECT NO.	CAPITAL ITEM	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
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TOTALS:	0	0	0	0	0	0	0	0
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FUNDING SOURCES:

- Operating Revenue
- General Fund
- Major Streets
- Local Streets
- Police Fund
- Solid Waste
- DDA
- Capital Improvement
- Motor Pool
- Water & Sewer Fund
- Cemetery Fund
- Bond Issue
- Grant
- Special Assessment
- Millage
- Other

FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
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TOTALS:	0	0	0	0	0	0	0	0
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CEMETERY CAPITAL IMPROVEMENT PROGRAM

PROJECT NO.	CAPITAL ITEM	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
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TOTALS:	0	0	0	0	0	0	0	0
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FUNDING SOURCES:

FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
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- Operating Revenue
- General Fund
- Major Streets
- Local Streets
- Police Fund
- Solid Waste
- DDA
- Capital Improvement
- Motor Pool
- Water & Sewer Fund
- Cemetery Fund
- Bond Issue
- Grant
- Special Assessment
- Millage
- Other

TOTALS:	0	0	0	0	0	0	0	0
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CAPITAL IMPROVEMENT PLAN ASSUMPTIONS

ASSUMPTION:

Inflation Rate	1.04
Inflation Adjustment - 1st Year	1.04
Inflation Rate - 2nd Year	1.0816
Inflation Rate - 3rd Year	1.124864
Inflation Rate - 4th Year	1.169859
Inflation Rate - 5th Year	1.216653