



Memorandum

Office of the Village Manager

TO: Honorable President Narsh and Village Council
FROM: Darwin D. P. McClary, Village Manager
DATE: January 8, 2024

RE: **VILLAGE MANAGER'S REPORT**

VILLAGE HALL LOBBY FLOORING

The village hall lobby flooring was replaced during the week of December 18.

BOARD OF ETHICS ADVERTISEMENT

The advertisement for the vacancies on the newly created Board of Ethics will be published this week, and consideration on appointments to the board will be on Village Council's February 12 meeting agenda.

VILLAGE PROPERTY INVENTORY PROJECT STATUS UPDATE

Staff met with McKenna and the Village Engineer on January 2 to review the progress of the village hall property inventory project. Preliminary data on village owned property has been collected and mapped. Changes are needed to the draft. Public Works Director Sanchez will be working with McKenna on site inspections to identify any structures or uses established by others so that an inventory of improvements can be done as part of the final report. Once the inventory and maps are completed, Village Council will need to provide administration with direction on any actions to be taken to resolve private use of the village owned properties.

MOBILE FOOD ESTABLISHMENTS ORDINANCE

Consideration of changes to the Mobile Food Establishments Ordinance will be on Council's January 22 meeting agenda for further discussion.

DEPUTY CLERK/TREASURER RECRUITMENT

We began advertising the Deputy Clerk/Treasurer position opening this week and will be reviewing applications on February 1.

PARK AVENUE RETAINING WALL REPLACEMENT PROJECT

We will be working to set up another meeting as soon as possible with affected property owners on Park Avenue to continue discussions on the retaining wall replacement scope of work and cost sharing.

REDEVELOPMENT READY COMMUNITIES (RRC) PRESENTATION

Village Council will receive a presentation from the Michigan Economic Development Corporation on the Redevelopment Ready Communities (RRC) program at Council's January 22 meeting. Council requested this presentation prior to authorizing McKenna to begin work on the Master Plan strategic plan.

CIVICPLUS MEETING ESSENTIALS AGENDA MANAGEMENT SYSTEM

Administration is continuing its work with CivicPlus to migrate to the Meeting Essentials agenda management system. This system will replace the current Granicus IQM2 MinuteTraq system. I am hoping to have the new system operational for the first Council meeting in April.

SPECIAL COUNCIL MEETING

At the request of Village Attorney Kucharek, President Narsh has called a special meeting of Village Council for Monday, November 22, at 6:30 PM, for the purpose of convening into closed session to discuss pending litigation.

INDIANWOOD ROAD CULVERT REPLACEMENT PROJECT

Indianwood Road between M-24 and Joslyn Road will be closed for much of the 2024 year for the replacement of the Paint Creek culvert. During road closures, the traffic detour will run from Indianwood Road down Joslyn Road to Clarkston Road to M-24 and vice-versa. Attached is additional information regarding this project.

IMPORTANT DATES

- January 11, 2024 – Board of Zoning Appeals special meeting – 6:30 PM
- January 11, 2024 – ONTV Board regular meeting – 7:00 PM
- January 15, 2024 – ***VILLAGE OFFICES CLOSED FOR MARTIN LUTHER KING DAY***
- January 16, 2024 – DDA Board of Directors regular meeting – 6:30 PM
- January 18, 2024 – Orion Library Board of Trustees regular meeting – 6:30 PM
- January 22, 2024 – Village Council special meeting – 6:30 PM
- January 22, 2024 – Village Council regular meeting – 7:30 PM



QUALITY LIFE THROUGH GOOD ROADS:
ROAD COMMISSION FOR OAKLAND COUNTY
"WE CARE."

Board of Road Commissioners

Andrea LaLonde
Commissioner

Eric D. McPherson
Commissioner

Nancy Quarles
Commissioner

Dennis G. Kolar, P.E.
Managing Director

Gary Piotrowicz, P.E., P.T.O.E.
Deputy Managing Director
County Highway Engineer

Engineering Department

31001 Lahser Road
Beverly Hills, MI
48025

Engineering Department

248-645-2000

www.rcocweb.org

December 20, 2023

To: Sen. Gary Peters, US Senator
Sen. Debbie Stabenow, US Senator
Lisa McClain, US Representative
Ruth Johnson, State Senator
Donni Steele, State Representative
Michael Gingell, County Commissioner
Chris Barnett, Township Supervisor, Orion Township
Darwin McClary, Village Manager, Village of Lake Orion
Ryan Allen, Fire Chief
Lt Darren Ofiara, Substation Commander, Orion Township
Todd Stanfield, Interim Chief of Police, Village of Lake Orion
Ben Kirby, Superintendent, Lake Orion Schools
Pam King, Director of Transportation, Lake Orion Schools

FROM: Andrew Peters, P.E.

SUBJECT: INFORMATIONAL FLYER
Project # 56613 – Indianwood Road Culvert Replacement
In Orion Township

Enclosed for your information is a flyer that has been mailed to property owners in the area indicated on the accompanying map. The flyer provides information regarding the upcoming improvements for the Indianwood Road Culvert Replacement in Orion Township, Oakland County.

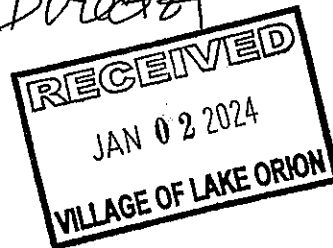
Please contact the undersigned at (248) 645-2000, or by e-mail at apeters@rcoc.org with any questions in this regard.

Sincerely,

Andrew Peters, P.E.
Squad Leader

Enclosure

Cc: Dennis Kolar, Managing Director, RCOC
Gary Piotrowicz, Deputy Managing Director, RCOC
Craig Bryson, Public Information Officer
Samuel Fitzer, Director of Engineering, RCOC
Mason Ali, Construction Engineer, RCOC
Linda Dembeck, Manager, Right of Way, RCOC
Dave Czerniakowski, Director of Citizen Services, RCOC
Cindy Dingell, PIO/Legislative Liaison
Nate Jessee, Environmental Concerns Coordinator



INDIANWOOD RD. CULVERT REPLACEMENT WORK TO START IN EARLY JANUARY WITH ROAD CLOSURE

The Road Commission for Oakland County (RCOC), in partnership with Orion Township, will replace the culvert that carries Indianwood Road over the Paint Creek between Fernhurst Dr. and Abseguami Trail in 2024.

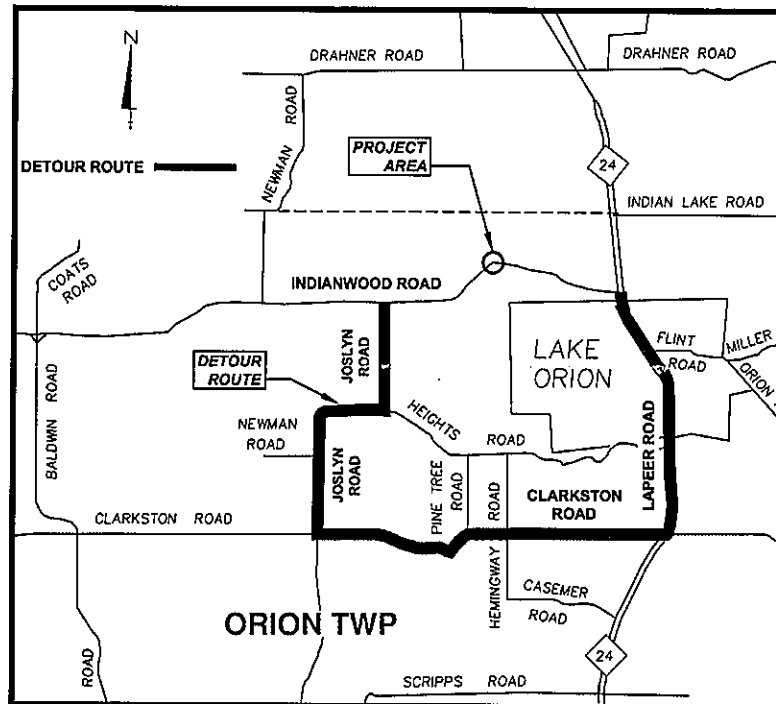
PROJECT DETAILS

The project will include:

- Replacement of the failing metal culvert that currently carries the road over the Paint Creek with a precast concrete culvert.
- Curbs and gutters will be added to the road in the vicinity of the new culvert.
- There will be storm sewer and drainage improvements.
- New asphalt pavement will be placed over the new culvert.
- New guardrail will be installed adjacent to the new culvert.

SCHEDULE AND IMPACT ON TRAFFIC

- **Early January through mid-March:** The road will be closed for the relocation of privately



owned utilities (Consumers Energy gas line, AT&T, Verizon and Comcast).

- **Mid-March through early May:** The road will be open while tree removal takes place.

- **Early May through October:** The road will be closed for the relocation of publicly owned utilities

(water main and sanitary sewer) and the culvert replacement work.

During the times when the road is closed, the detour route will be Indianwood Road to Joslyn Road to Clarkston Road to Lapeer Road (M-24) and vice versa.

PROJECT COST AND FUNDING

The project is expected to cost \$2.4 million and will be paid for by RCOC and Orion Township.

For more information:

Call RCOC's Department of Customer Services at (877) 858-4804 or send us an email at dcsmail@rcoc.org or via the RCOC Website, www.rcocweb.org.

