



# Memorandum

*Office of the Village Manager*

**TO:** Honorable President Narsh and Village Council  
**FROM:** Darwin D. P. McClary, Village Manager  
**DATE:** December 11, 2023

**RE:** **VILLAGE MANAGER'S REPORT**

## **AUDIT REPORT**

Village Council will receive a presentation on the FY 2022-23 audit report on January 8. The auditors have completed a draft and will be finalizing the report soon.

## **POLICING SERVICES CONTRACT WITH TOWNSHIP AND OAKLAND COUNTY SHERIFF**

The agreement for temporary policing services with the Oakland County Sheriff's Office, through the Orion Township police agreement, has been executed and returned to Orion Township. The agreement is for 90 days but can be extended for additional 30-day periods and provides for OCSO coverage of one deputy for two 8-hour shifts Monday through Friday and three 8-hour shifts on Saturday and Sunday. Chief Stanfield will work to bring police department staffing up to acceptable levels during this period so that the Village can transition back to local police services.

## **VILLAGE HALL LOBBY FLOORING**

The contractor is scheduled to begin replacement of the village hall lobby flooring on December 12. The work should take a couple days to complete.

## **PARK AVENUE RETAINING WALL REPLACEMENT PROJECT**

The Village Engineer, Public Works Director, and I met with the McKenzies and McMakens on November 28 to review the project scope of work and cost estimates and to begin discussions on cost sharing between the village and the property owners. Attached are the engineer's notes from the meeting and the information that was presented to the property owners at the meeting. The discussion was productive, but property owners questioned why they have to contribute toward the cost of the project. The owners requested that they be given time to review the information presented before responding to the village's proposed cost sharing. We will work to set up a second meeting in January.

## **WATER MAIN IMPROVEMENT PROJECT PHASES I AND II**

I am pleased to inform council that we have submitted the final disbursement request under the Drinking Water State Revolving Fund for this project, and the disbursement request has been approved by EGLE. The village should receive \$517,894 in DWSRF loan disbursement by the end of next week, which will be posted to the Water and Sewer Fund. This action closes out the water main project, although the lead service line will still need to be replaced at 515 Bellevue.

## **CDBG PY 2024 APPLICATION**

Council approved the Village's CDBG PY 2024 application at your November 27 meeting, and the application has been submitted to Oakland County. The 2024 project will involve the installation/replacement of up to six (6) handicap-accessible sidewalk ramps at two street intersections.

## **CDBG PY 2020 AND 2021 REPROGRAMMING OF FUNDS**

Council approved the reprogramming of PY 2020 and 2021 CDBG funds at your November 27 meeting. The reprogramming request has been sent to Oakland County for approval. Once the reprogramming request has been approved, I will submit a request for reimbursement in the amount of \$18,953. The monies will reimburse General Fund for costs associated with the Meeks Park Pedestrian Bridge replacement project completed this past summer. The village already received \$39,303 in CDBG reimbursement for this project in July and another request for \$30,136 is pending.

## **BOARD OF ETHICS ADVERTISEMENT**

I am finalizing the advertisement and application for Board of Ethics members and expect to have both completed this week.

## **FY 2024-25 BUDGET PREPARATION**

Council will adopt the FY 2024-25 budget preparation calendar at your January 8 meeting and will schedule goal setting work sessions for mid- to late January.

## **IMPORTANT DATES**

- December 19, 2023 – DDA Board of Directors regular meeting – 6:30 PM
- December 21, 2023 – Orion Library Board of Trustees regular meeting – 6:30 PM
- December 21, 2023 – Board of Zoning Appeals regular meeting – 7:30 PM
- December 25-26, 2023 – VILLAGE OFFICES CLOSED FOR CHRISTMAS HOLIDAY
- **REMINDER – NO SECOND VILLAGE COUNCIL MEETING IN DECEMBER**
- January 8, 2024 – Village Council regular meeting – 7:30 PM



# Memorandum

Office of the Village Manager

**TO:** Park Avenue Retaining Wall Replacement Project Affected Property Owners  
**FROM:** Darwin D. P. McClary, Village Manager  
**DATE:** November 28, 2023

**RE:** **PARK AVENUE RETAINING WALL REPLACEMENT PROJECT**

Village Attorney Thurber, Public Works Director Sanchez, and I have scheduled the meeting with you for this evening to: (1) review the proposed scope of work for the Park Avenue Retaining Wall Replacement Project; (2) review the engineer's probable estimate of cost for the project; and (3) negotiate a cost sharing agreement for the completion of the project.

Attached is a copy of the Park Avenue Retaining Wall Replacement Site Plan Documents dated June 19, 2023, prepared by Nowak & Fraus. Also attached is a copy of the Park Avenue Retaining Wall Preliminary Estimate of Cost dated July 5, 2023, prepared by Nowak & Fraus.

The estimated project costs are as follows:

DESIGN ENGINEERING:	\$12,150.00 (actual to date)
CONSTRUCTION, PERMITTING, CONSTRUCTION ENGINEERING, AND CONTINGENCIES:	<u>\$81,931.18</u>
TOTAL ESTIMATED PROJECT COST:	<u>\$94,081.18</u>

The village proposes the following cost sharing arrangement:

- Each property owner will pay a pro rata share of the construction permitting, construction engineering, and contingency costs based upon the linear feet of retaining wall abutting each property (the village's portion is 38%).
- The cost of any improvements on private property except those contained in the engineering site plan documents and project cost estimate will be the responsibility of the property owner.
- The village will specially assess each affected property owner for their portion of the total project cost. Each property owner will have the option of paying their special assessment in one lump sum in advance of the start of the project or in five (5) equal annual installments placed on the tax roll in July together with four percent (4%) interest. A property owner may pay off their assessment in full at any time to reduce interest costs. The village reserves the right to specially assess for any actual additional costs in excess

of the project estimate if necessary utilizing the same cost allocation as outlined above. If the actual project cost is less than the project estimate, any overpayments will be refunded to each property owner.



NOWAK AND FRAUS ENGINEERS



48680 Van Dyke, Shelby Township, MI 48317  
(586) 739-0939

PROJECT: Park Avenue Retaining Wall PRELIMINARY ESTIMATE OF COST  
PROJECT NO: M718

DATE: 7/5/2023  
updated 9/14/23

NO.	DESCRIPTION	QTY.	UNIT	UNIT COST	TOTAL COST
<b>DEMOLITION</b>					
1	SAWCUT 4" PAVEMENT	16	LF	\$20.00	\$320.00
2	REMOVE ASPHALT PAVEMENT	489	SF	\$3.00	\$1,467.00
3	REMOVE EX. WOOD RETAINING WALL	1	LS	\$4,500.00	\$4,500.00
4	REMOVE GUARDRAIL	14	LF	\$30.00	\$420.00
5	REMOVE DECK RAILING	12	LF	\$30.00	\$360.00
6	REMOVE / SALVAGE BLOCK RETAINING WALL	5	LF	\$50.00	\$250.00
					<hr/>
					DEMOLITION TOTAL = \$7,317.00
<b>PAVEMENT</b>					
7	4" ASPHALT PAVEMENT	495	SF	\$8.00	\$3,960.00
8	6" 21AA AGGREGATE BASE	495	SF	\$3.50	\$1,732.50
9	GRAVEL SHOULDER	4	CY	\$45.00	\$180.00
10	TYPE A GUARDRAIL	14	LF	\$100.00	\$1,400.00
					<hr/>
					PAVEMENT TOTAL = \$7,272.50
<b>STORM SEWER</b>					
11	NYLOPLAST DRAIN BASIN	1	EA	\$2,100.00	\$2,100.00
	4" HDPE SUBGRADE UNDERDRAIN WITH FILTER				
12	SOCK	13	LF	\$20.00	\$260.00
13	POP-UP DRAINAGE EMITTER	1	EA	\$45.00	\$45.00
					<hr/>
					STORM SEWER TOTAL = \$2,405.00
<b>EROSION CONTROL</b>					
14	INLET FILTERS	2	EA	\$170.00	\$340.00
15	SILT FENCE	100	LF	\$2.50	\$250.00
					<hr/>
					EROSION CONTROL TOTAL = \$590.00

NOWAK AND FRAUS ENGINEERS



48680 Van Dyke, Shelby Township, MI 48317  
(586) 739-0939

PROJECT: Park Avenue Retaining Wall PRELIMINARY ESTIMATE OF COST  
PROJECT NO: M718

DATE: 7/5/2023

NO.	DESCRIPTION	QTY.	UNIT	UNIT COST	TOTAL COST
<b>RETAINING WALL / RESTORATION</b>					
	BLOCK RETAINING WALL INC. 6A, GEOTEX.				
16	FABRIC & UNDERDRAIN	430	SF	\$95.00	\$40,850.00
17	REPLACE VERSA-LOK RETAINING WALL	50	SF	\$35.00	\$1,750.00
18	SEED AND MULCH	100	SY	\$4.50	\$450.00
19	LANDSCAPE RESTORATION ALLOWANCE	1	LS	\$2,500.00	\$2,500.00
20	6' HIGH VINYL FENCE	6	LF	\$35.00	\$210.00
RETAINING WALL / RESTORATION TOTAL =					\$45,760.00
<b>OTHER</b>					
21	MOBILIZATION	1	LS	\$3,000.00	\$3,000.00
22	CONSTRUCTION OBSERVATION	2	DAY	\$800.00	\$1,600.00
23	CONSTRUCTION MANAGEMENT	1	EA	\$300.00	\$300.00
24	INSPECTION ALLOWANCE	1	LS	\$1,200.00	\$1,200.00
25	PERMITTING ALLOWANCE	1	LS	\$800.00	\$800.00
26	UTILITY REPAIR ALLOWANCE	1	LS	\$1,000.00	\$1,000.00
OTHER TOTAL =					\$7,900.00
SITE IMPROVEMENT TOTAL =					<u><u>\$71,244.50</u></u>
CONTINGENCY					\$10,686.68
PROJECT TOTAL =					<u><u>\$81,931.18</u></u>

THE ABOVE IS AN ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS FOR THE SITE. NO GUARANTEE IS EXPRESSED OR IMPLIED CONCERNING THEIR ACCURACY OR COMPLETENESS. FINAL/ACTUAL CONSTRUCTION COSTS WILL VARY FROM THE NUMBERS PRESENTED HEREIN SINCE ACTUAL CONSTRUCTION COSTS WILL BE DETERMINED BY CONTRACTORS THROUGH A BIDDING PROCESS OR OTHER OWNER SELECTION PROCESS.

Owner / Developer

Village of Lake Orion

Contact:  
K. Joseph Young  
Tel. (248) 693-5874

Owner / Developer

Village of Lake Orion

Contact:  
K. Joseph Young  
Tel. (248) 693-5874

Architect

G2 Consulting Group  
1866 Woodslee Street,  
Troy, Michigan 48083

Tel. (248) 680-0400  
FAX (248) 680-9745

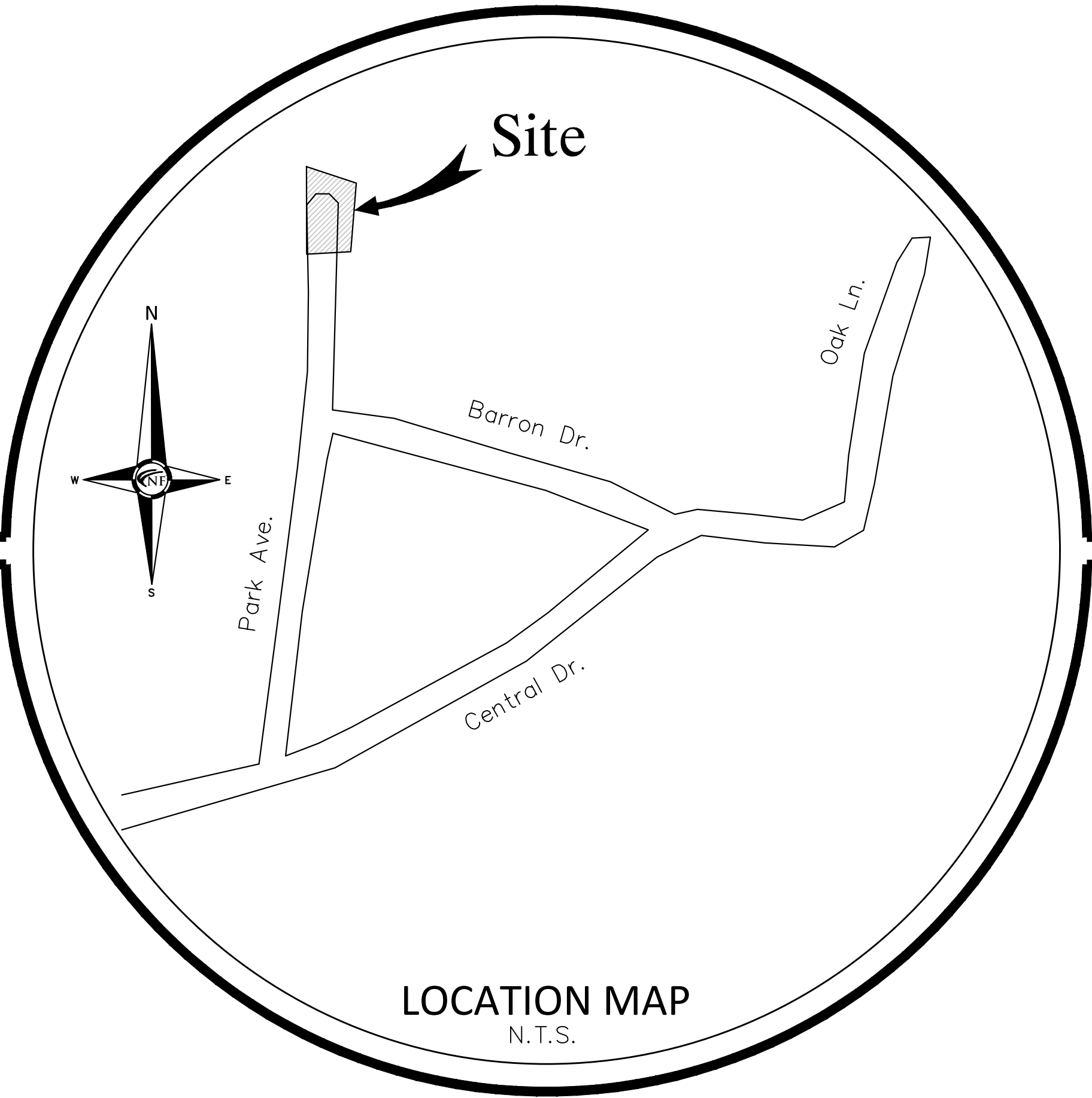
Civil Engineer

NOWAK & FRAUS ENGINEERS  
48680 Van dyke, suite 200  
Shelby twp., MI 48317

Tel. (586) 739-0939  
Fax. (248) 332-8257

Village of Lake Orion,  
Oakland County, Michigan  
SITE PLAN DOCUMENTS

PART OF THE SE 1/4 OF SECTION 3, T.4N, R.10E  
VILLAGE OF LAKE ORION,  
OAKLAND COUNTY, MICHIGAN



LEGAL DESCRIPTION

PROPERTY BOUNDARY SURVEY REQUIRED

NOWAK AND FRAUS, PLLC HAS COMPLETED A TOPOGRAPHICAL SURVEY FOR THE DESIGN OF THIS PROJECT. A BOUNDARY SURVEY IS REQUIRED PRIOR TO RELEASE FOR CONSTRUCTION TO IDENTIFY PROPERTY BOUNDARY AND R.O.W. LIMITS SO APPROVAL FOR CONSTRUCTION ON PRIVATE PROPERTY CAN BE ACQUIRED

ESTIMATED QUANTITIES

PAVING

DESCRIPTION	QUANTITY	UNITS
4" ASPHALT ON EX. BASE MATERIAL	53	SY
GUARDRAIL	11	LF

STORM SEWER

DESCRIPTION	QUANTITY	UNITS
4" PERFORATED UNDERDRAIN (EXCLUDING RETAINING WALL UNDERDRAIN)	13	LF
NYLOPLAST DRAIN BASIN	1	EA
POP UP	1	EA

SHEET INDEX

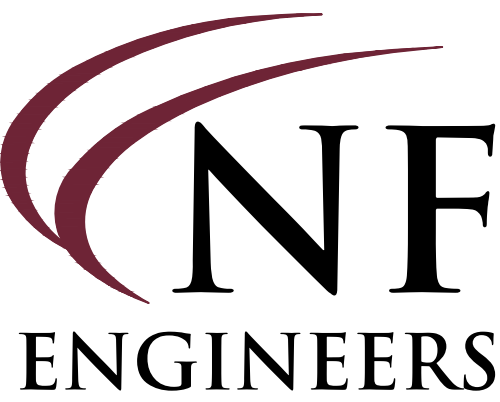
C0	Cover Sheet
C1	Topographic
C2	Paving & Grading Plan
C3	Demolition Plan

G2 Consulting Group Plans:

1	Plan View
2	Elevation
3	Sections
4	Notes
5	Notes
6	Notes

Park Avenue Retaining  
Wall Replacement

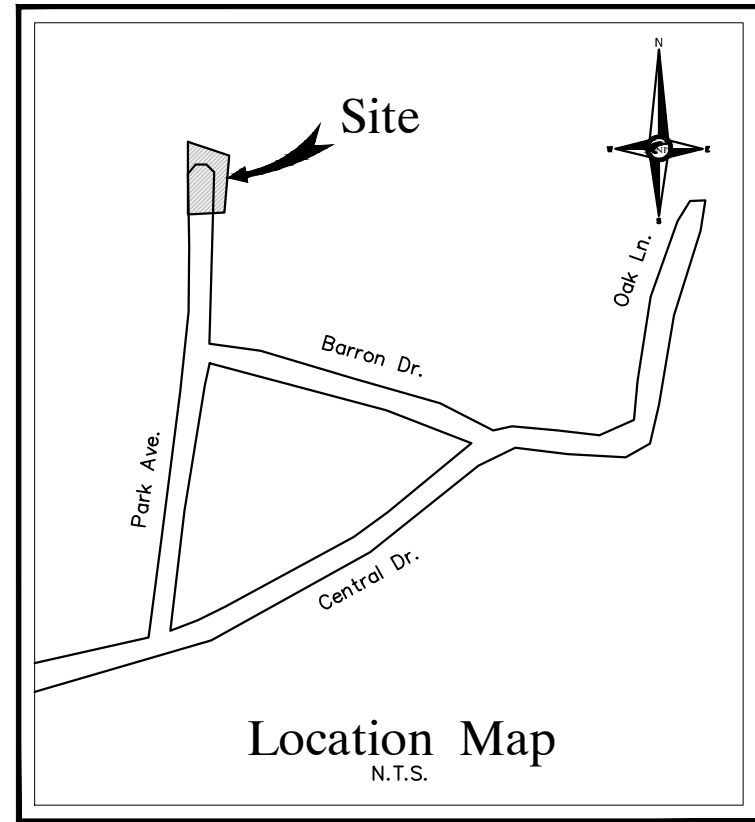
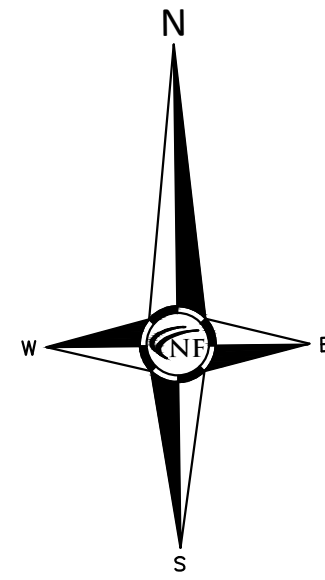
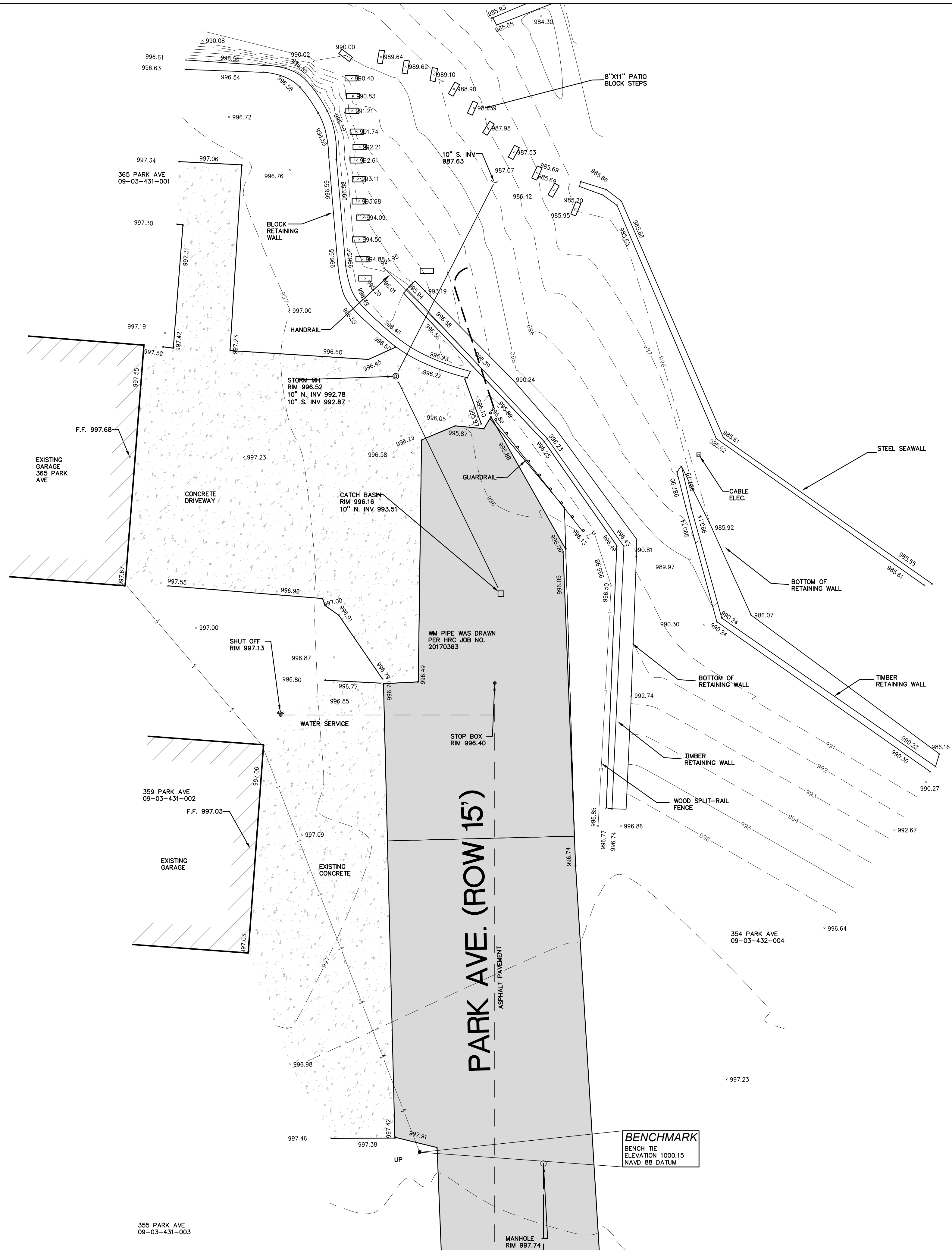
N & F JOB #M718



CIVIL ENGINEERS  
LAND SURVEYORS  
LAND PLANNERS

NOWAK & FRAUS ENGINEERS  
48680 VAN DYKE, SUITE 200  
SHELBY TWP., MI 48317  
TEL. (586) 739-0939  
WWW.NFE-ENGR.COM





**PROPERTY BOUNDARY SURVEY REQUIRED**  
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#### MISS DIG / UTILITY DISCLAIMER NOTE

A MISS DIG TICKET NUMBER 2022030800244, PURSUANT TO MICHIGAN PUBLIC ACT 174 WAS ENTERED FOR THE SURVEYED PROPERTY, DUE TO THE EXTENDED REPORTING PERIOD FOR UNDERGROUND FACILITY OWNERS TO PROVIDE THEIR RECORDS, THE SURVEY MAY NOT REFLECT ALL THE UTILITIES AT THE TIME THE SURVEY WAS ISSUED. ON 03/08/2022, THE SURVEY ONLY REFLECTS THOSE UTILITIES WHICH COULD BE OBSERVED BY THE SURVEYOR IN THE FIELD OR AS DEPICTED BY THE UTILITY COMPANY RECORDS. FURNISH PRIOR TO THE DATE THIS SURVEY WAS ISSUED. THE CLIENT AND/OR THEIR AUTHORIZED AGENT SHALL VERIFY WITH THE FACILITY OWNERS AND/OR THEIR AUTHORIZED AGENTS, THE COMPLETENESS AND EXACTNESS OF THE UTILITIES LOCATION.

#### SNOW NOTE

THIS SURVEY WAS PERFORMED UNDER EXTREME SNOW CONDITIONS, DUE TO THE DEPTH OF SNOW & SNOW PILES CAUSED BY SNOW REMOVAL, THE LOCATION OF ALL SURFACE STRUCTURES SUCH AS CURBS, MANHOLES, EDGES OF PAVEMENT & PARKING STRIPES MAY NOT BE SHOWN.

#### TOPOGRAPHIC SURVEY NOTES

ALL ELEVATIONS ARE EXISTING ELEVATIONS, UNLESS OTHERWISE NOTED.

UTILITY LOCATIONS WERE OBTAINED FROM MUNICIPAL OFFICIALS AND RECORDS OF UTILITY COMPANIES, AND NO GUARANTEE CAN BE MADE TO THE COMPLETENESS, OR EXACTNESS OF LOCATION.

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LEGEND	
	MANHOLE
	HYDRANT
	MANHOLE
	UTILITY POLE
	GUY WIRE
	SIGN
	EXISTING SANITARY SEWER
	EXISTING SAN. CLEAN OUT
	EXISTING WATER MAIN
	EXISTING STORM SEWER
	EX. R.Y. CATCH BASIN
	EXISTING BURIED CABLES
	OVERHEAD LINES
	LIGHT POLE
	EXISTING GAS MAIN

SEAL

#### PROJECT

Park Avenue Retaining  
Wall Replacement

#### CLIENT

Village of Lake Orion

K. Joseph Young  
Ph-248-693-5874

#### PROJECT LOCATION

Part of the SE 1/4  
of Section 3  
T.4N, R.10E  
Lake Orion, Oakland,  
Michigan

#### SHEET

Topographic Survey



DATE ISSUED/REVISED

DRAWN BY:  
C. Michals

DESIGNED BY:  
C. Michals

APPROVED BY:  
C. Thurber

DATE:  
06-19-2023

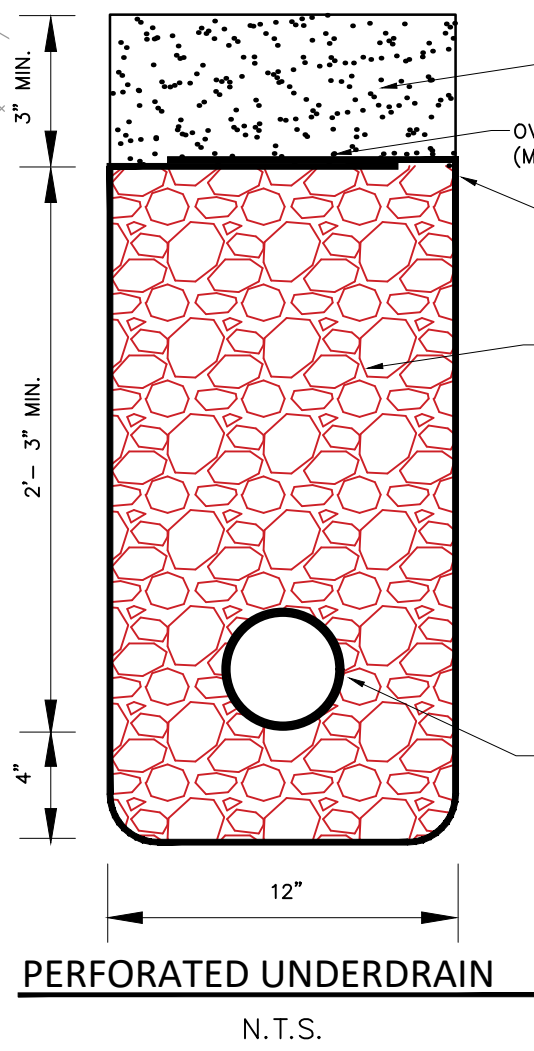
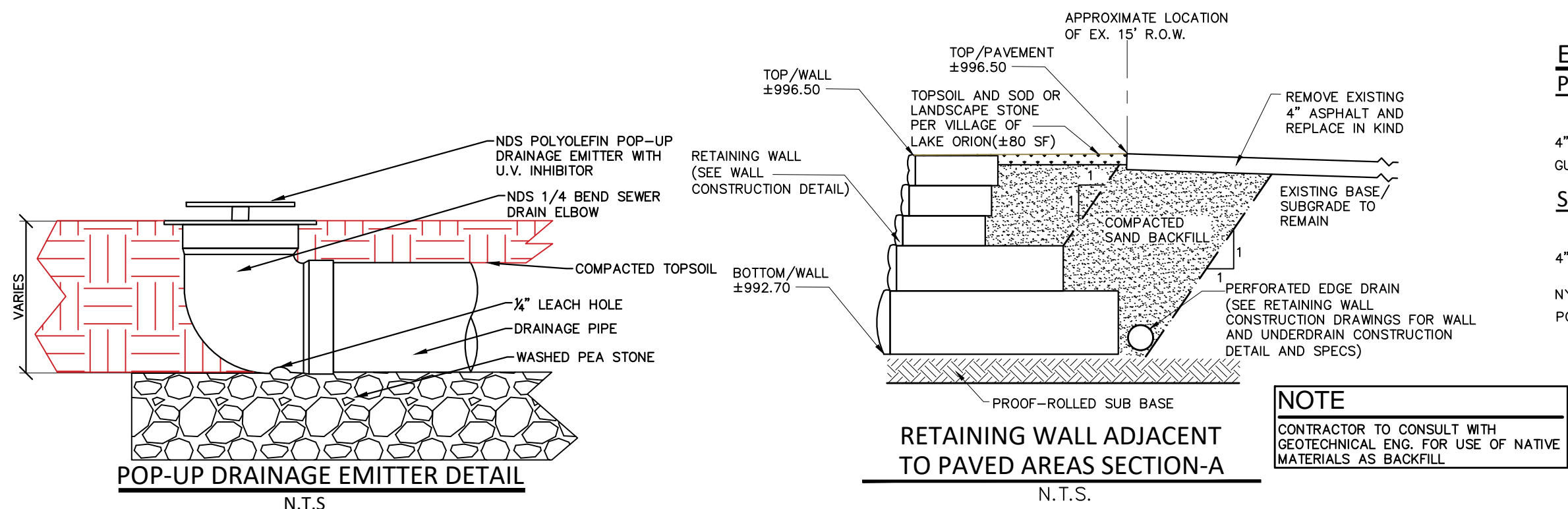
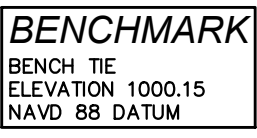
SCALE: 1" = 5'

5 2.5 0 2.5 5 7.5

NFE JOB NO.  
**M718**

SHEET NO.  
**C1**





## PAVING LEGEND

EXISTING CONCRETE PAVEMENT

PROPOSED ASPHALT PAVEMENT

---

## LEGEND

MANHOLE

HYDRANT

GATE VALVE

MANHOLE CATCH BASIN

UTILITY POLE

GUY POLE

GUY WIRE

C.O.

HYDRANT

INLET

C.B.

MANHOLE

RIM

WB

WT

TP

FG

EXISTING SANITARY SEWER

SAN. CLEAN OUT

EXISTING WATERMAIN

EXISTING STORM SEWER

EX. R. Y. CATCH BASIN

EXISTING BURIED CABLES

OVERHEAD LINES

LIGHT POLE

SIGN

EXISTING GAS MAIN

PR. SANITARY SEWER

PR. WATER MAIN

PR. STORM SEWER

PR. R. Y. CATCH BASIN

PROPOSED LIGHT POLE

RIM ELEVATION

PR. BOTTOM OF WALL ELEVATION

PR. TOP OF WALL ELEVATION

PR. TOP OF PWMT. ELEVATION

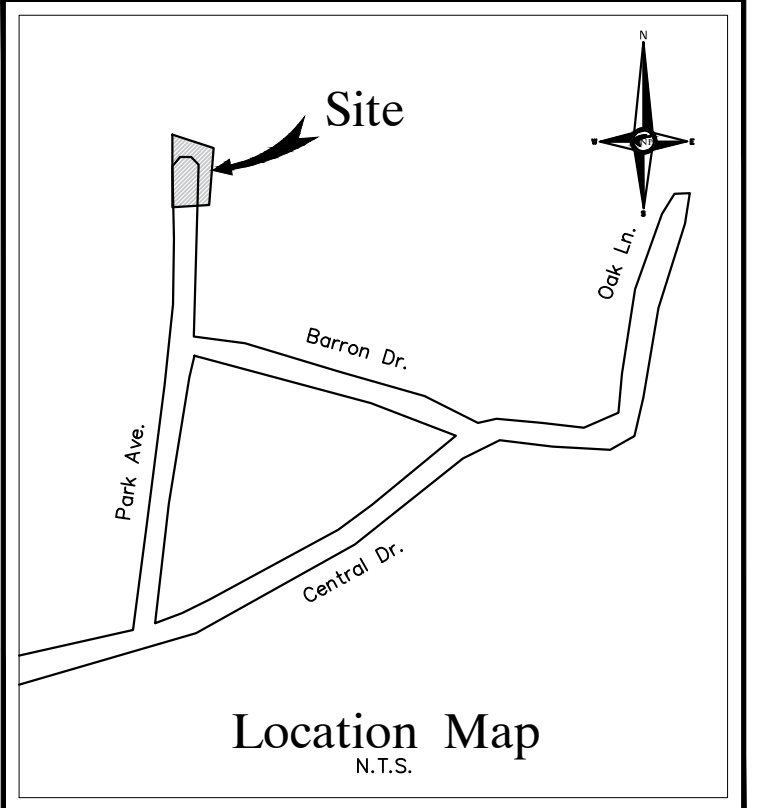
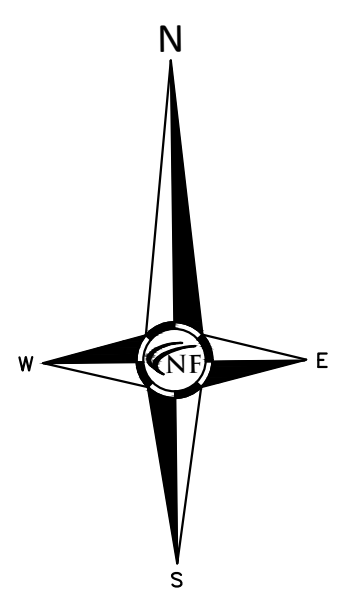
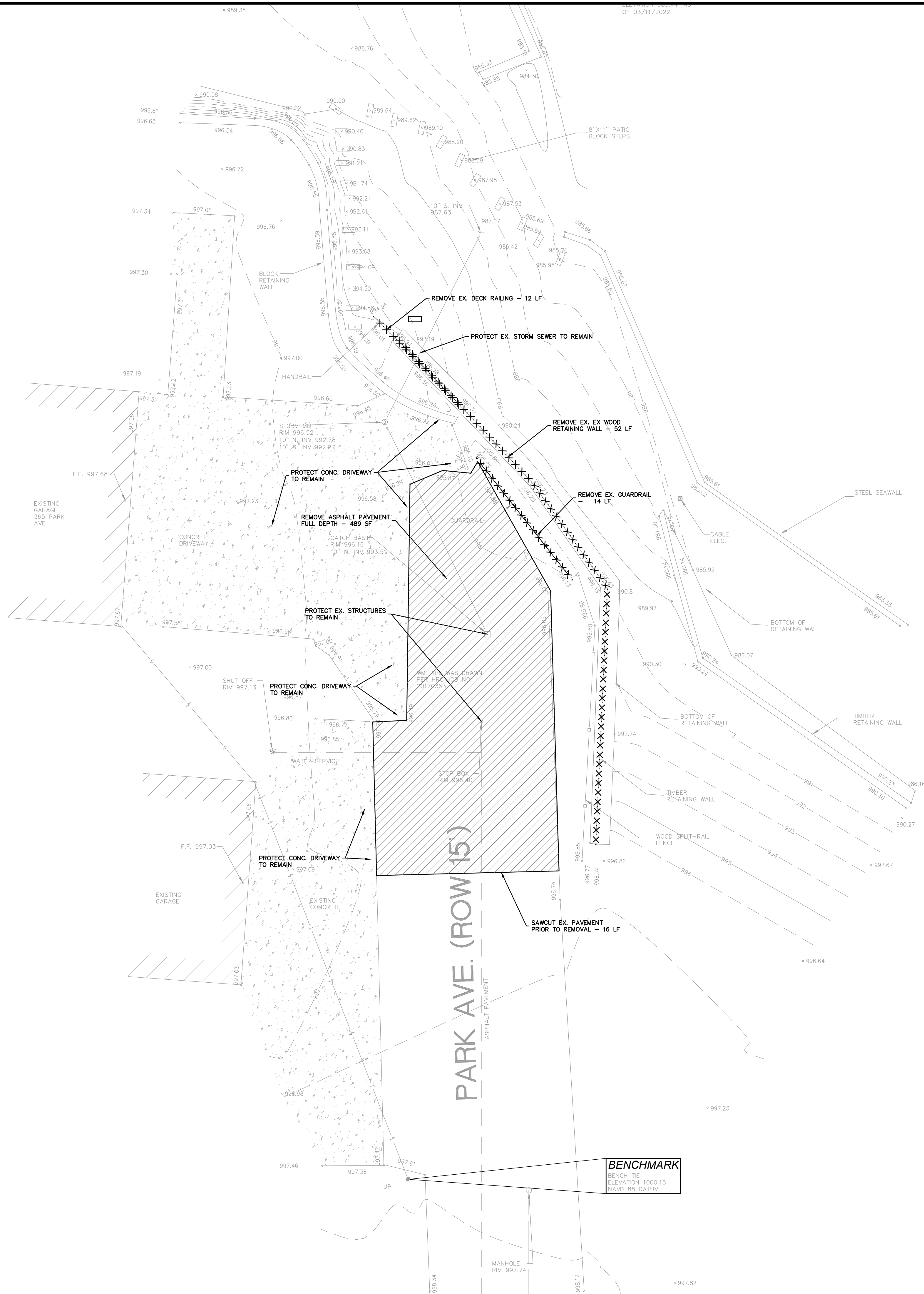
FINISH GRADE ELEVATION

**NOTE**

CONTRACTOR TO CONSULT WITH  
GEOTECHNICAL ENG. FOR USE OF NATIVE  
MATERIALS AS BACKFILL

HEET NO.  
**C2**





**CIVIL ENGINEERS  
LAND SURVEYORS  
LAND PLANNERS**

NOWAK & FRAUS ENGINEERS  
46777 WOODWARD AVE.  
PONTIAC, MI 48342-5032  
TEL. (248) 332-7931  
FAX. (248) 332-8257  
WWW.NFE-ENGR.COM

SEAL

PROJECT  
Park Avenue Retaining  
Wall Replacement

CLIENT  
Village of Lake Orion

K. Joseph Young  
Ph-248-693-5874

PROJECT LOCATION  
Part of the SE 1/4  
of Section 3  
T.4N, R.10E  
Lake Orion, Oakland,  
Michigan

SHEET  
Demolition Plan

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**LEGAL DESCRIPTION**  
LOT 76; ORION SUMMER HOME CO'S. SUBDIVISION, OF PART OF SECTIONS 2 & 3, T.4 N., R.10 E., TOWNSHIP OF ORION (NOW VILLAGE OF LAKE ORION), OAKLAND COUNTY, MICHIGAN, AS RECORDED IN LIBER 4 OF PLATS, PAGE 27 OF OAKLAND COUNTY RECORDS.

**TOPOGRAPHIC SURVEY NOTES**  
ALL ELEVATIONS ARE EXISTING ELEVATIONS, UNLESS OTHERWISE NOTED.

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**LEGEND**

MANHOLE	EXISTING SANITARY SEWER
HYDRANT	EXISTING SAN. CLEAN OUT
GATE VALVE	EXISTING WATER MAIN
MANHOLE CATCH BASIN	EXISTING STORM SEWER
	EX. R. Y. CATCH BASIN
UTILITY POLE	EXISTING BURIED CABLES
GUY POLE	OVERHEAD LINES
GUY WIRE	LIGHT POLE
	SIGN
	EXISTING GAS MAIN
XXXXXXXXXXXX	EXISTING UTILITY TO BE REMOVED
/// /// ///	EXISTING UTILITY TO BE ABANDONED
12" MAPLE	INDICATES EXISTING TREE TO BE REMOVED
	INDICATES AREAS OF PAVEMENT, BUILDINGS, ETC. TO BE REMOVED

DRAWN BY:  
**M. Hani**

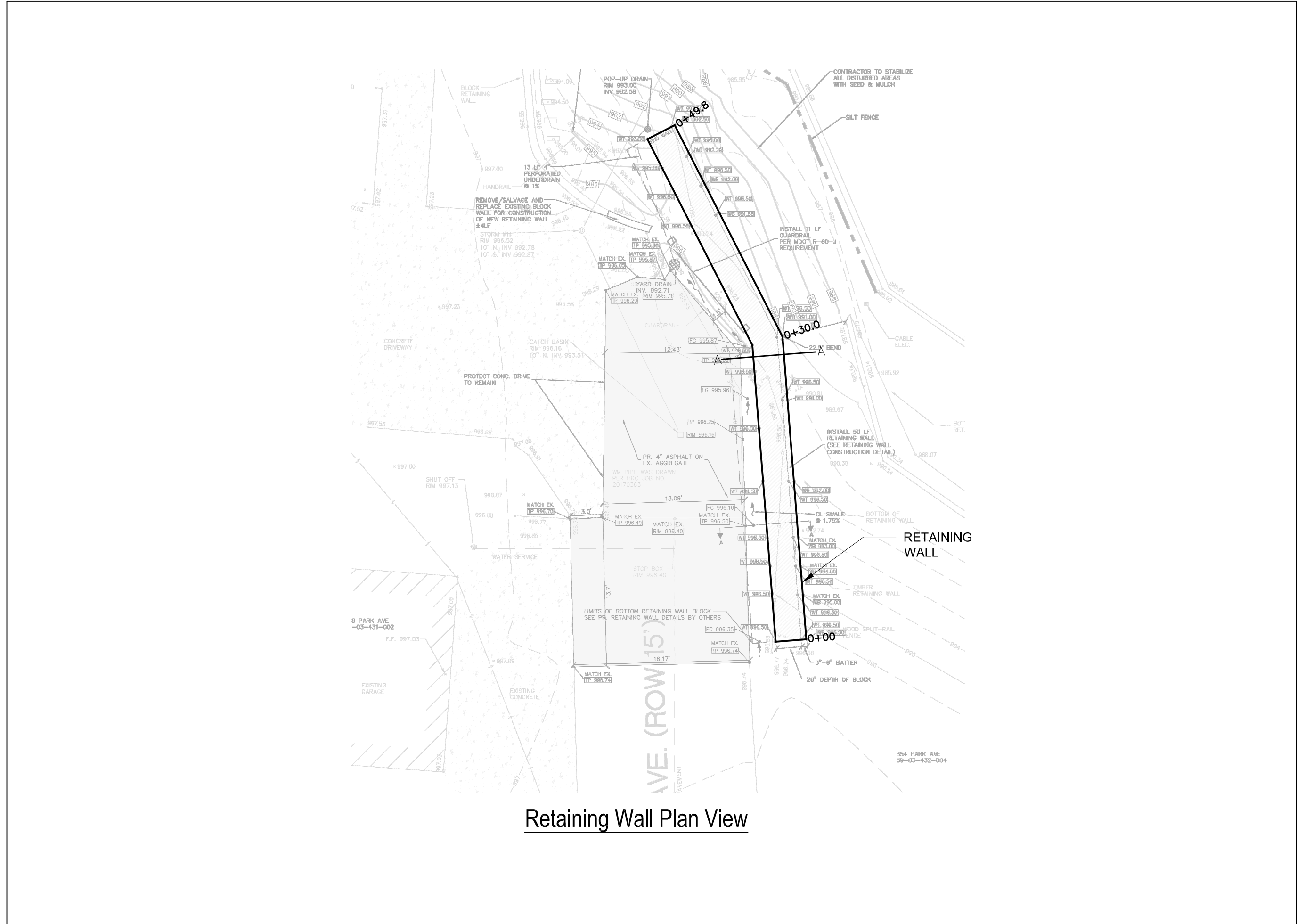
DESIGNED BY:  
**M. Hani**

APPROVED BY:  
**C. Thurber**

DATE:  
**06-19-2023**

SCALE: 1" = 5'

NFE JOB NO. **M718** SHEET NO. **C3**



Retaining Wall Plan View

Scaled for 11" x 17" sheet

2

CONSULTING GROUP

1866 Woodsee Street  
Troy, Michigan 48083  
(248) 680-0400  
fax (248) 680-9745

PROJECT NO: 213502

DATE: 9-6-2022

DRAWN BY: MLE

CHECKED BY: --

DATE:	6/7/23					
REVISION DESCRIPTION	REVISED WALL LOCATION					
NO.:	1					

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PROJECT NAME:  
Park Ave Retaining Wall

LOCATION:  
Park Avenue  
Lake Orion, MI

SHEET TITLE  
Plan View

SHEET NUMBER  
1



1866 Woodsee Street  
Troy, Michigan 48083  
(248) 680-0400  
fax (248) 680-9745

PROJECT NO: 213502

DATE: 9-6-2022

DRAWN BY: MLE

CHECKED BY: --

DATE:	6/7/23						
REVISION/DESCRIPTION	REVISED WALL LOCATION						
NO.:	1						

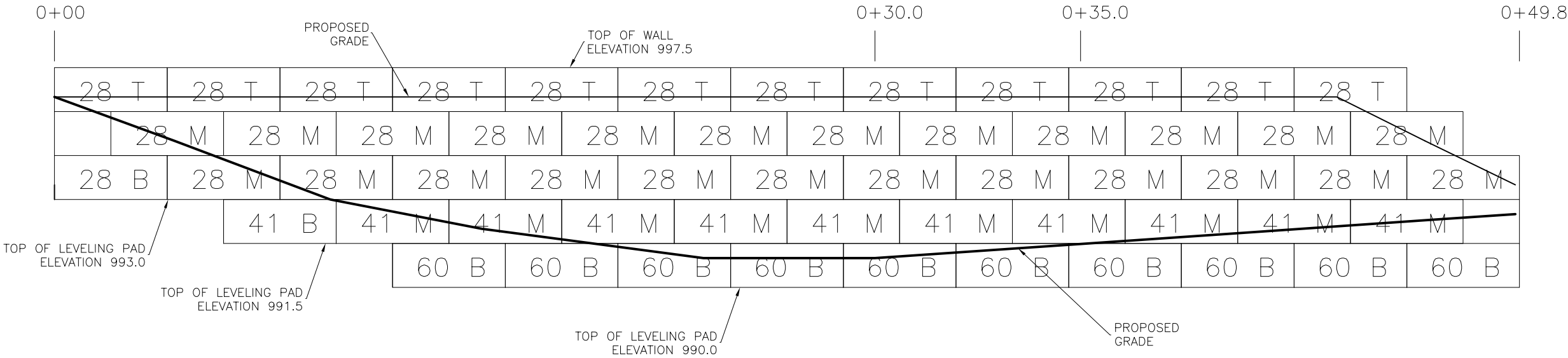
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PROJECT NAME:  
Park Ave Retaining Wall

LOCATION:  
Park Ave  
Lake Orion, MI

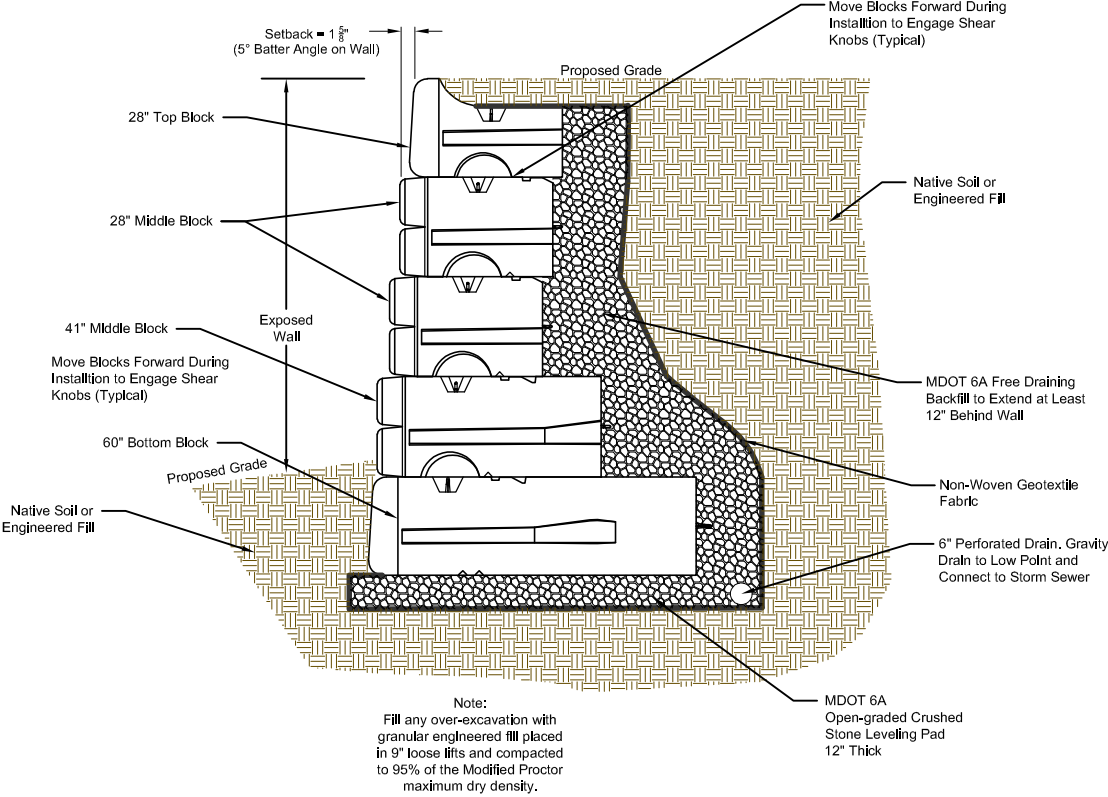
SHEET TITLE  
Elevation

SHEET NUMBER  
2



Retaining Wall Elevation





**Section A-A**  
SCALE : N.T.S.

Scaled for 11" x 17" sheet

2

CONSULTING GROUP

1866 Woodslee Street  
Troy, Michigan 48083  
(248) 680-0400  
fax (248) 680-9745

PROJECT NO: 213502

DATE: 9-6-2022

DRAWN BY: MLE

CHECKED BY: --

DATE:	6/7/23						
REVISION/DESCRIPTION	REVISED WALL LOCATION						
NO.:	1						

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PROJECT NAME:  
Park Ave Retaining Wall

LOCATION:  
Park Avenue  
Lake Orion, MI

SHEET TITLE  
Sections

SHEET NUMBER  
3

PRECAST MODULAR BLOCK RETAINING WALL

PART 1 - GENERAL

1.01 SUMMARY

- A. This Section includes furnishing all materials and labor required for the construction of a precast concrete modular block (PMB) retaining wall without geosynthetic reinforcement. Precast modular block retaining wall blocks under this section shall be cast utilizing a wet-cast concrete mix and exhibit a final handling weight in excess of 1,000 pounds (450 kilograms) per unit.
- B. Scope of Work: The work shall consist of furnishing materials, labor, equipment, and supervision for the construction of a precast modular block (PMB) retaining wall structure in accordance with the requirements of this section and in acceptable conformity with the lines, grades, design, and dimensions shown in the project site plans.

1.02 REFERENCES

- A. Where the specification and reference documents conflict, the Owner's designated representative will make the final determination of the applicable document.
- B. Definitions:
- Precast Modular Block (PMB) Unit - machine-placed, wet-cast concrete modular block retaining wall facing unit.
  - Geotextile - a geosynthetic fabric manufactured for use as a separation and filtration medium between dissimilar soil materials.
  - Drainage Aggregate - clean, crushed stone placed within and immediately behind the precast modular block units to facilitate drainage and reduce compaction requirements immediately adjacent to and behind the precast modular block units.
  - Unit Core Fill - clean, crushed stone placed within the hollow vertical core of a precast modular block unit. Typically, the same material used for drainage aggregate as defined above.
  - Foundation Zone - soil zone immediately beneath the leveling pad and the reinforced zone.
  - Retained Zone - soil zone immediately behind the drainage aggregate and wall infill for wall sections designed as modular gravity structures.
  - Leveling Pad - hard, flat surface upon which the bottom course of precast modular blocks are placed. The leveling pad shall be constructed with crushed stone or dense-graded aggregate as indicated on the drawings. A leveling pad is not a structural footing.
  - Wall Infill - the fill material placed and compacted between the drainage aggregate and the excavated soil face in retaining wall sections designed as modular gravity structures.
- C. Reference Standards
- Design
    - AASHTO LRFD Bridge Design Specifications, 8th Edition, 2017.
    - Minimum Design Loads for Buildings and Other Structures - ASCE/SEI 7-16.
    - International Building Code, 2021 Edition.
    - FHWA-NHI-10-024 Volume I and GEC 11 Design of Mechanically Stabilized Earth Walls and Reinforced Soil Slopes.
    - FHWA-NHI-10-025 Volume II and GEC 11 Design of Mechanically Stabilized Earth Walls and Reinforced Soil Slopes.
  - Precast Modular Block Units
    - ASTM C94 - Standard Specification for Ready-Mixed Concrete.
    - ASTM C136 - Standard Test Method for Sieve Analysis of Fine and Coarse Aggregates.
    - ASTM C143 - Standard Test Method for Slump of Hydraulic-Cement Concrete.
    - ASTM C260 - Standard Specification for Air-Entraining Admixtures for Concrete.
    - ASTM C494 - Standard Specification for Chemical Admixtures for Concrete.
    - ASTM C666 - Standard Test Method for Concrete Resistance to Rapid Freezing and Thawing.
    - ASTM C920 - Standard Specification for Elastomeric Joint Sealants.
    - ASTM C1116 - Standard Specification for Fiber-Reinforced Concrete.
    - ASTM C1611 - Standard Test Method for Slump Flow of Self-Consolidating Concrete.
    - ASTM D6638 - Standard Test Method for Determining Connection Strength Between Geosynthetic Reinforcement and Segmental Concrete Units (Modular Concrete Blocks).
    - ASTM D6916 - Standard Test Method for Determining Shear Strength Between Segmental Concrete Units (Modular Concrete Blocks).
  - Geosynthetics
    - AASHTO M 288 - Geotextile Specification for Highway Applications.
    - ASTM D3786 - Standard Test Method for Bursting Strength of Textile Fabrics Diaphragm Bursting Strength Tester Method.
    - ASTM D4354 - Standard Practice for Sampling of Geosynthetics for Testing.

- ASTM D4355 - Standard Test Method for Deterioration of Geotextiles
  - ASTM D4491 - Standard Test Methods for Water Permeability of Geotextiles by Permittivity.
  - ASTM D4533 - Standard Test Method for Trapezoid Tearing Strength of Geotextiles.
  - ASTM D4595 - Standard Test Method for Tensile Properties of Geotextiles by the Wide-Width Strip Method.
  - ASTM D4632 - Standard Test Method for Grab Breaking Load and Elongation of Geotextiles.
  - ASTM D4751 - Standard Test Method for Determining Apparent Opening Size of a Geotextile.
  - ASTM D4759 - Standard Practice for Determining Specification Conformance of Geosynthetics.
  - ASTM D4833 - Standard Test Method for Index Puncture Resistance of Geomembranes and Related Products.
  - ASTM D4873 - Standard Guide for Identification, Storage, and Handling of Geosynthetic Rolls and Samples.
  - ASTM D5262 - Standard Test Method for Evaluating the Unconfined Tension Creep and Creep Rupture Behavior of Geosynthetics.
  - ASTM D5321 - Standard Test Method for Determining the Coefficient of Soil and Geosynthetic or Geosynthetic and Geosynthetic Friction by the Direct Shear Method.
  - ASTM D5818 - Standard Practice for Exposure and Retrieval of Samples to Evaluate Installation Damage of Geosynthetics.
  - ASTM D6241 - Standard Test Method for the Static Puncture Strength of Geotextiles and Geotextile-Related Products Using a 50-mm Probe.
  - ASTM D6637 - Standard Test Method for Determining Tensile Properties of Geogrids by the Single or Multi-Rib Tensile Method.
  - ASTM D6706 - Standard Test Method for Measuring Geosynthetic Pullout Resistance in Soil.
  - ASTM D6992 - Standard Test Method for Accelerated Tensile Creep and Creep-Rupture of Geosynthetic Materials Based on Time-Temperature Superposition Using the Stepped Isothermal Method.
4. Soils
- AASHTO M 145 - AASHTO Soil Classification System.
  - AASHTO T 104 - Standard Method of Test for Soundness of Aggregate by Use of Sodium Sulfate or Magnesium Sulfate.
  - AASHTO T 267 - Standard Method of Test for Determination of Organic Content in Soils by Loss of Ignition.
  - ASTM C33 - Standard Specification for Concrete Aggregates.
  - ASTM D422 - Standard Test Method for Particle-Size Analysis of Soils.
  - ASTM D448 - Standard Classification for Sizes of Aggregates for Road and Bridge Construction.
  - ASTM D698 - Standard Test Method for Laboratory Compaction Characteristics of Soil Using Standard Effort. (12,400 ft-lbf/ft (2,700 kN-m/m)).
  - ASTM D1241 - Standard Specification for Materials for Soil-Aggregate Subbase, Base and Surface Courses.
  - ASTM D1556 - Standard Test Method for Density and Unit Weight of Soil in Place by Sand-Cone Method.
  - ASTM D1557 - Standard Test Method for Laboratory Compaction Characteristics of Soil Using Modified Effort. (56,000 ft-lbf/ft (2,700 kN-m/m)).
  - ASTM D2487 - Standard Practice for Classification of Soils for Engineering Purposes (Unified Soil Classification System).
  - ASTM D2488 - Standard Practice for Description and Identification of Soils (Visual-Manual Procedure).
  - ASTM D3080 - Standard Test Method for Direct Shear Test of Soils Under Consolidated Drained Conditions.
  - ASTM D4254 - Standard Test Method for Minimum Index Density and Unit Weight of Soils and Calculation of Relative Density.
  - ASTM D4318 - Standard Test Method for Liquid Limit, Plastic Limit, and Plasticity Index of Soils.
  - ASTM D4767- Test Method for Consolidated-Undrained Triaxial Compression Test for Cohesive Soils.
  - ASTM D4972 - Standard Test Method for pH of Soils.
  - ASTM D6938 - Standard Test Method for In-Place Density and Water Content of Soil and Aggregate by Nuclear Methods (Shallow Depth).
  - ASTM G51 - Standard Test Method for Measuring pH of Soil for Use in Corrosion Testing.
  - ASTM G57 - Standard Test Method for Field Measurement of Soil Resistivity Using the Wenner Four-Electrode Method.
5. Drainage Pipe
- ASTM D3034 - Standard Specification for Type PSM Poly (Vinyl Chloride) (PVC) Sewer Pipe and Fittings.
  - ASTM F2648 - Standard Specification for 2 to 60 inch [50 to 1500 mm] Annular Corrugated Profile Wall Polyethylene (PE) Pipe and Fittings for Land Drainage Applications.

1.03 ADMINISTRATIVE REQUIREMENTS

- A. Preconstruction Meeting. As directed by the Owner, the General Contractor shall schedule a preconstruction meeting at the project site prior to commencement of retaining wall construction. Participation in the preconstruction meeting shall be required of the General Contractor, Retaining Wall Design Engineer, Retaining Wall Installation Contractor, Grading Contractor, and Inspection Engineer. The General Contractor shall provide notification to all parties at least 10 calendar days prior to the meeting.
- Preconstruction Meeting Agenda:
    - The Retaining Wall Design Engineer shall explain all aspects of the retaining wall construction drawings.
    - The Retaining Wall Design Engineer shall explain the required bearing capacity of soil below the retaining wall structure and the shear strength of in-situ soils assumed in the retaining wall design to the Inspection Engineer.
    - The Retaining Wall Design Engineer shall explain the required shear strength of fill soil in the retained, and foundation zones of the retaining wall to the Inspection Engineer.
    - The Retaining Wall Design Engineer shall explain any measures required for coordination of the installation of utilities or other obstructions in the retained fill zones of the retaining wall.
    - The Retaining Wall Installation Contractor shall explain all excavation needs, site access, and material staging area requirements to the General Contractor and Grading Contractor.

1.04 SUBMITTALS

- A. Product Data. At least 14 days prior to construction, the General Contractor shall submit a minimum of four (4) copies of the retaining wall product submittal package to the Owner's Representative for review and approval. The submittal package shall include technical specifications and product data from the manufacturer for the following:
- Precast Modular Block System brochure
  - Precast Modular Block concrete test results specified in paragraph 2.01, subparagraph B of this section as follows:
    - 28-day compressive strength
    - Air content
    - Slump or Slump Flow (as applicable)
  - Drainage Pipe
  - Geotextile
- B. Installer Qualification Data. At least 14 days prior to construction, the General Contractor shall submit the qualifications of the business entity responsible for installation of the retaining wall, the Retaining Wall Installation Contractor, per paragraph 1.06, subparagraph A of this section.

1.05 QUALITY ASSURANCE

- A. Retaining Wall Installation Contractor Qualifications. In order to demonstrate basic competence in the construction of precast modular block walls, the Retaining Wall Installation Contractor shall document compliance with the following:
- Experience.
    - Construction experience with a minimum of 30,000 square feet (2,787 square meters) of the proposed precast modular block retaining wall system.
    - Construction of at least ten (10) precast modular block (large block) retaining wall structures within the past three (3) years.
    - Construction of at least 50,000 square feet (4,645 square meters) of precast modular block (large block) retaining walls within the past three (3) years.
  - Retaining Wall Installation Contractor experience documentation for each qualifying project shall include:
    - Project name and location
    - Date (month and year) of construction completion
    - Contact information of Owner or General Contractor
    - Type (trade name) of precast modular block system built
    - Maximum height of the wall constructed
    - Face area of the wall constructed
  - In lieu of the requirements set forth in items 1 and 2 above, the Retaining Wall Installation Contractor must be a certified Precast Modular Block Retaining Wall Installation Contractor as demonstrated by satisfactory completion of a certified precast modular block retaining wall installation training program administered by the precast modular block manufacturer.

1.06 QUALITY CONTROL

- A. The Owner's Representative shall review all submittals for materials and the Retaining Wall Installation Contractor qualifications.
- B. The General Contractor shall retain the services of an Inspection Engineer who is experienced with the construction of precast modular block retaining wall structures to perform inspection and testing. The cost of inspection shall be the responsibility of the General Contractor. Inspection shall be continuous throughout the construction of the retaining walls.

Scaled for 11" x 17" sheet



PROJECT NO: 213502
DATE: 9-6-2022
DRAWN BY: MLE
CHECKED BY: --

DATE:	6/7/23						
REVISION DESCRIPTION	REVISED WALL LOCATION						
NO.:	1						

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PROJECT NAME:
Park Ave Retaining Wall

LOCATION:
Park Avenue Lake Orion, MI

SHEET TITLE
Notes

SHEET NUMBER
4





B. Excavation.

1. The Grading Contractor shall excavate to the lines and grades required for construction of the precast modular block retaining wall as shown on the construction drawings. The Grading Contractor shall minimize over-excavation. Excavation support, if required, shall be the responsibility of the Grading Contractor.
2. Over-excavated soil shall be replaced with engineered fill as directed by the project Geotechnical Engineer.
3. Embankment excavations shall be bench cut as directed by the project Geotechnical Engineer and inspected by the Inspection Engineer for compliance.

C.Foundation Preparation.

1. Prior to construction of the precast modular block retaining wall, the leveling pad area, and undercut zone (if applicable) shall be cleared and grubbed. All topsoil, brush, frozen soil, and organic material shall be removed. Additional foundation soils found to be unsatisfactory beyond the specified undercut limits shall be undercut and replaced with approved fill as directed by the project Geotechnical Engineer. The Inspection Engineer shall ensure that the undercut limits are consistent with the requirements of the project Geotechnical Engineer and that all soil fill material is properly compacted according project specifications. The Inspection Engineer shall document the volume of undercut and replacement.
2. Following excavation for the leveling pad and undercut zone (if applicable), the Inspection Engineer shall evaluate the in-situ soil in the foundation and retained soil zones.
  - a. The Inspection Engineer shall verify that the shear strength of the in-situ soil assumed by the Retaining Wall Design Engineer is appropriate. The Inspection Engineer shall immediately stop work and notify the Owner if the in-situ shear strength is found to be inconsistent with the retaining wall design assumptions.
  - b. The Inspection Engineer shall verify that the foundation soil exhibits sufficient ultimate bearing capacity to satisfy the requirements indicated on the retaining wall construction shop drawings.

D. Leveling Pad.

1. The leveling pad shall be constructed to provide a level, hard surface on which to place the first course of precast modular block units. The leveling pad shall be placed in the dimensions shown on the retaining wall construction drawings and extend to the limits indicated.
2. MDOT 6A Crushed Stone Leveling Pad. Crushed stone shall be placed in uniform maximum lifts of 6 inches (150 millimeter). The crushed stone shall be compacted by a minimum of three (3) passes of a vibratory compactor capable of exerting 2,000 lb (8.9 kN) of centrifugal force and to the satisfaction of the Inspection Engineer.

3.04 PRECAST MODULAR BLOCK WALL SYSTEM INSTALLATION

- A. The precast modular block structure shall be constructed in accordance with the construction drawings, these specifications, and the recommendations of the retaining wall system component manufacturers. Where conflicts exist between the manufacturer's recommendations and these specifications, these specifications shall prevail.
- B. Drainage components. Pipe, geotextile, and drainage aggregate shall be installed as shown on the construction shop drawings.
- C.Precast Modular Block Installation.
  1. The first course of block units shall be placed with the front face edges tightly abutted together on the prepared leveling pad at the locations and elevations shown on the construction drawings. The Retaining Wall Installation Contractor shall take special care to ensure that the bottom course of block units are in full contact with the leveling pad, are set level and true, and are properly aligned according to the locations shown on the construction drawings.
  2. Backfill shall be placed in front of the bottom course of blocks prior to placement of subsequent block courses. Nonwoven geotextile fabric shall be placed in the V-shaped joints between adjacent blocks. Drainage aggregate shall be placed in the V-shaped joints between adjacent blocks to a minimum distance of 12 inches (305 millimeters) behind the block unit.
  3. Drainage aggregate shall be placed in 9 inch (229 millimeter) maximum lifts and compacted by a minimum of three (3) passes of a vibratory plate compactor capable exerting a minimum of 2,000 lb (8.9 kN) of centrifugal force.
  4. Unit core fill shall be placed in the precast modular block unit vertical core slot. The core fill shall completely fill the slot to the level of the top of the block unit. The top of the block unit shall be broom-cleaned prior to placement of subsequent block courses. No additional courses of precast modular blocks may be stacked before the unit core fill is installed in the blocks on the course below. The core fill is required for blocks both with and without the geogrid reinforcement (install geogrid before core fill).
  5. Base course blocks for gravity wall designs (without geosynthetic soil reinforcement) may be furnished without vertical core slots. If so, disregard item 4 above for the base course blocks in this application.
  6. Nonwoven geotextile fabric shall be placed between the drainage aggregate and the retained soil as required on the retaining wall construction drawings.
  7. Subsequent courses of block units shall be installed with a running bond (half block horizontal course-to-course offset). With the exception of 90 degree corner units; the shear channel of the upper block shall be fully engaged with the shear knobs of the block course below. The upper block course shall be

- pushed forward to fully engage the interface shear key between the blocks and to ensure consistent face batter and wall alignment. Drainage aggregate, unit core fill, geotextile, and properly compacted backfill shall be complete and in-place for each course of block units before the next course of blocks is stacked.
8. If included as part of the precast modular block wall design, cap units shall be secured with an adhesive in accordance with the precast modular block manufacturer's recommendation.

D. Construction Tolerance. Allowable construction tolerance of the retaining wall shall be as follows:

1. Deviation from the design batter and horizontal alignment, when measured along a 10 foot (3 meter) straight wall section, shall not exceed 3/4 inch (19 millimeter).
2. Deviation from the overall design batter shall not exceed 1/2 inch (13 millimeter) per 10 foot (3 meter) of wall height.
3. The maximum allowable offset (horizontal bulge) of the face in any precast modular block joint shall be 1/2 inch (13 millimeter).
4. The base of the precast modular block wall excavation shall be within 2 inches (51 millimeter) of the staked elevations, unless otherwise approved by the Inspection Engineer.
5. Differential vertical settlement of the face shall not exceed 1 foot (305 millimeter) along any 200 feet (61 meters) of wall length.
6. The maximum allowable vertical displacement of the face in any precast modular block joint shall be 1/2 inch (13 millimeter).
7. The wall face shall be placed within 2 inches (51 millimeters) of the horizontal location staked.

3.06 OBSTRUCTIONS IN THE INFILL ZONE

- A. The Retaining Wall Installation Contractor shall make all required allowances for obstructions behind and through the wall face in accordance with the approved construction shop drawings.
- B. Should unplanned obstructions become apparent for which the approved construction shop drawings do not account, the effected portion of the wall shall not be constructed until the Retaining Wall Design Engineer can appropriately address the required procedures for construction of the wall section in question.

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PROJECT NO: 213502

DATE: 9-6-2022

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CHECKED BY: --

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PROJECT NAME:  
Park Ave Retaining Wall

LOCATION:  
Park Avenue  
Lake Orion, MI

SHEET TITLE  
Notes

SHEET NUMBER  
6