



21 E. Church Street
 Lake Orion, MI 48362
 Phone: 248-693-8391
 Fax: 248-693-5874
 www.lakeorion.org

BUSINESS INFORMATION FORM

SITE ADDRESS

Business Name:					
<i>Date</i>					
Are you doing any exterior or interior structural alterations, changing the use of the site or changing the building floor plan?				YES <input type="checkbox"/>	NO <input type="checkbox"/>
If YES, please see the zoning administrator for the appropriate permit applications.					
Address:					
<i>Street Address</i>			<i>Unit #</i>		
<i>City</i>		<i>State</i>		<i>ZIP Code</i>	
Phone:			Alternate Phone:		
Email:					
Specify Type of Business: <small>(Retail, Restaurant, Service, Storage, Assembly or Explain Other)</small>					
Business Description in Detail:					
Business Owner Name:	Emergency Phone:		Cell Phone:	Email:	
Property Owner (Landlord):	Street Address, City, State, Zip		Phone:		
Business Hours of Operation:				Square Footage Occupied:	
Describe Number of Employees <small>(full-time, part-time, include per shift & weekends)</small>				Alarm Company & Phone:	

Emergency Contact Information

Contact Name #1:			Phone:		
Contact Name #2:			Phone:		
Contact Name #3:			Phone:		

Please list any chemicals that are stored on site and their location within the building. Submit MSDS to Orion Township Fire Department for each chemical listed.

Information Submitted by *Title* *Phone*

OFFICE USE ONLY

Date Received:				Cc:	Police Dept., Fire Dept., Street File	
Update Reason:	New Business <input type="checkbox"/>	New Emergency Contact <input type="checkbox"/>	New Owner <input type="checkbox"/>			